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Replies to initial written questions raised by Finance Committee Members in examining the Estimates of Expenditure 2015-16

Director of Bureau : Director of Administration

Session No. : 3

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CSO075	5280	KWOK Ka-ki	142	(3) CSO-Administration Wing
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CSO086	3747	TIEN Puk-sun, Michael	142	(3) CSO-Administration Wing
CSO087	4586	WONG Kwok-hing	142	Not specified
CSO088	4587	WONG Kwok-hing	142	Not specified
CSO089	4588	WONG Kwok-hing	142	Not specified
CSO090	7049	WONG Yuk-man	142	(3) CSO-Administration Wing
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CONTROLLING OFFICER'S REPLY**CSO001****(Question Serial No. 2366)**

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO-Administration Wing

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

In this regard, would the Offices of the Chief Secretary for Administration and the Financial Secretary provide in the table below details of the duty visits made by the Chief Secretary for Administration in the past 3 years (2012-13, 2013-14 and 2014-15), including the date of visit, place of visit, size of entourage, purpose of visit, expenses on hotel accommodation, air tickets and meals and total expenditure for each visit? Please provide the amounts and the names of the sponsors of the sponsorships received (if any) of each visit.

Date of visit	Place of visit	Size of entourage	Purpose of visit	Hotel accommodation expenses	Air ticket expenses	Meal expenses	Total expenditure

Asked by: Hon CHAN Chi-chuen (Member Question No. 10)

Reply:

Relevant information on the overseas duty visits of the Chief Secretary for Administration in the past 3 years (2012-13, 2013-14 and 2014-15) is as follows -

Date of visit	Place of visit	Size of entourage	Purpose of visit	Hotel accommodation expenses	Air ticket expenses	Other expenses	Total expenditure#
2012-13 (14 times)	UK (London), Spain (Barcelona, Madrid), Beijing, Chengdu, Guangzhou, Hainan*, Macau*, Shenzhen	1 - 3	To strengthen mutual relationship, attend meetings and events (e.g. Boao Forum for Asia in Hainan)	About HK\$105,000	About HK\$407,000	About HK\$116,000	About HK\$628,000 [@]

2013-14 (4 times)	Singapore*, Thailand (Bangkok)*, Shenzhen, Zhuhai	1 - 2	To strengthen mutual relationship and attend events (e.g. plaque unveiling ceremony of the Shenzhen- Hong Kong Youth Innovation Entrepreneur ship Base)	About HK\$4,000	About HK\$66,000	About HK\$16,000	About HK\$86,000
2014-15 (9 times)	Austria (Vienna), Germany (Berlin, Frankfurt), Malaysia (Kuala Lumpur, Malacca, Penang), Beijing, Fujian, Guangzhou, Shenzhen,	1 - 2	To strengthen mutual relationship, attend meetings and events (e.g. Pan-Pearl River Delta Regional Co-operation and Development Forum and Trade Fair in Guangzhou)	About HK\$83,000	About HK\$354,000	About HK\$79,000	About HK\$517,000

Remarks:

@ Part of the expenditure was borne by the Information Services Department.

Total expenditure includes charges for accommodation and passage, subsistence allowance for duty outside Hong Kong and sundry expenses (if applicable).

* Sponsorships of hotel accommodation and/or in-town transportation were offered by the hosting governments/organisations. The actual value of sponsorship received is not available.

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CONTROLLING OFFICER'S REPLY**CSO002****(Question Serial No. 2367)**

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO-Administration Wing

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

In this regard, would the Offices of the Chief Secretary for Administration and the Financial Secretary provide in the table below details of the duty visits made by the Financial Secretary in the past 3 years (2012-13, 2013-14 and 2014-15), including the date of visit, place of visit, size of entourage, purpose of visit, expenses on hotel accommodation, air tickets and meals and total expenditure for each visit? Please provide the amounts and the names of the sponsors of the sponsorships received (if any) of each visit.

Date of visit	Place of visit	Size of entourage	Purpose of visit	Hotel accommodation expenses	Air ticket expenses	Meal expenses	Total expenditure

Asked by: Hon CHAN Chi-chuen (Member Question No. 23)

Reply:

Date of visit (Number of visits)	Place of visit	Size of entourage	Purpose of visit	Hotel accommodation expenses	Air ticket expenses	Other expenses	Total expenditure#
2012-13 (11)	Vietnam (Hanoi), Malaysia (Kuala Lumpur*),	2-3	To attend meetings of international or regional organisations (e.g. G-20, Asia-Pacific	About HK\$189,000 ¹	About HK\$757,000 ²	About HK\$134,000	About HK\$1,080,000 ³

¹ & ² The figures were revised from the estimates in the reply for Estimates of Expenditure 2013-14, with a view to reflecting the actual costs incurred.

Date of visit (Number of visits)	Place of visit	Size of entourage	Purpose of visit	Hotel accommodation expenses	Air ticket expenses	Other expenses	Total expenditure#
	Thailand (Bangkok), Mexico (Los Cabos*), USA (San Francisco), Russia (Moscow*, Vladivostok*), Japan (Tokyo), Beijing*, Tianjin*, Zhongshan*, Macao*, Taipei		Economic Cooperation, International Monetary Fund and World Bank Group), meet with relevant financial and monetary officials and business leaders, and strengthen the relations between Hong Kong and its overseas trading partners as well as Mainland cities.				
2013-14 (10)	Cambodia (Phnom Penh*), Myanmar (Nay Pyi Taw & Yangon) Russia (Moscow & St. Petersburg), Indonesia (Bali*), USA (New York & Washington DC), UK (London), France (Paris), Beijing, Nansha, Dongguan, Wuhan, Changsha, Guangzhou, Taipei	2-3	To attend meetings of international or regional organisations (e.g. G-20, Asia-Pacific Economic Cooperation, International Monetary Fund and World Bank Group), meet with relevant financial and monetary officials and business leaders, and strengthen the relations between Hong Kong and its overseas trading partners as well as Mainland cities.	About HK\$240,000	About HK\$840,000	About HK\$250,000	About HK\$1,330,000 ⁴
2014-15 (10)	Singapore, USA (New York, Boston & Washington DC), France (Paris), Italy (Milan), UK (London), Australia (Brisbane & Sydney),	2-3	To attend meetings of international or regional organisations (e.g. G-20, Asia-Pacific Economic Cooperation, International Monetary Fund and World Bank Group), meet with	About HK\$319,000	About HK\$1,231,000	About HK\$293,000	About HK\$1,843,000

³ & ⁴ Part of the expenditure was borne by the Information Services Department.

Date of visit (Number of visits)	Place of visit	Size of entourage	Purpose of visit	Hotel accommodation expenses	Air ticket expenses	Other expenses	Total expenditure#
	Saudi Arabia (Riyah), The United Arab Emirates* (Dubai & Abu Dhabi), Beijing*, Macao*, Zhuhai		relevant financial and monetary officials and business leaders, and strengthen the relations between Hong Kong and its overseas trading partners as well as Mainland cities.				

Remarks:

- # Total expenditure includes charges for accommodation and passage, subsistence allowance for duty outside Hong Kong and sundry expenses (if applicable).
- * Involved sponsorship of hotel accommodation and/or in-town transportation offered by the hosting governments. The actual value of sponsorship received is not available.

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CONTROLLING OFFICER'S REPLY**CSO003****(Question Serial No. 2026)**

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO-Administration Wing

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

Please advise on the following:

- (a) Has the Central Policy Unit (CPU) conducted any studies on the youth policy of Hong Kong or related areas over the past three years? If so, what are the manpower and expenditure involved as well as the details of the studies? If not, what are the reasons?
- (b) Will the CPU conduct any studies on youth issues in the post-Occupy Central period or related areas in the coming year? If so, what are the manpower and expenditure involved as well as the details of the studies? If not, what are the reasons?

Asked by: Hon CHAN Han-pan (Member Question No. 28)

Reply:

(a) In 2012-13 to 2014-15, CPU commissioned the following consultancy studies related to youth :

Title of Consultancy Study	Research Organisation	Contract Value (HK\$)	Manpower Involved
Study on Social Attitudes of the Youth Population in Hong Kong : A Follow-up Study*	The Chinese University of Hong Kong	399,060	Since these are studies conducted by the commissioned research
Study on Hong Kong Youth's Perceptions of the Mainland	The Chinese University of Hong Kong	659,493	

Title of Consultancy Study	Research Organisation	Contract Value (HK\$)	Manpower Involved
Study on Civic Values and Engagement of 'Post-90s' in Hong Kong	The Chinese University of Hong Kong	806,571	organisation, no CPU manpower is involved.

* This is a follow-up of the “Study on Social Attitudes of the Youth Population in Hong Kong” which commenced in 2009-10 and was completed in 2010-11.

(b) The following consultancy studies which commenced in 2014-15 will be carried forward to 2015-16 :

- Study on Hong Kong Youth's Perceptions of the Mainland
- Study on Civic Values and Engagement of 'Post-90s' in Hong Kong

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CONTROLLING OFFICER'S REPLY

CSO004

(Question Serial No. 0213)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (2) Government Records Service

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

The Occupy Movement that took place last year was the largest social movement in the recent years of Hong Kong and the related records will constitute a crucial part of the history of Hong Kong. Therefore, it is of paramount importance to preserve significant government records covering the periods before, during and after the Movement. In 2015-2016, has the Government Records Service reserved any resources to launch a special project to handle government records related to the Occupy Movement? If yes, what will be the specific work plan, timetable, staffing arrangement and estimated expenditure for such project? If no, what are the reasons? Will the Government take any measures to ensure that records related to the Occupy Movement will not be destroyed wilfully? If yes, what are the details of such measures? If no, what are the reasons?

Asked by: Hon CHAN Ka-lok, Kenneth (Member Question No. 210)

Reply:

All government records, including those relating to the Occupy Movement, are managed in accordance with the mandatory records management requirements promulgated to all government bureaux and departments (B/Ds). Specifically, B/Ds should transfer the records to the Government Records Service (GRS) for appraisal or permanent preservation according to the respective disposal schedules. In addition, B/Ds must obtain the prior agreement of GRS before they destroy any government records. GRS' establishment has increased by 32.9% from 2011-12 to 2014-15. In 2015-16, GRS will continue with its ongoing duties of appraising and preserving historical records by deploying the overall resources earmarked for GRS in the Draft Estimates.

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CONTROLLING OFFICER'S REPLY

CSO005

(Question Serial No. 0214)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO-Administration Wing

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

What is the full-year estimated expenditure of the Central Policy Unit in 2015-16?

Asked by: Hon CHAN Ka-lok, Kenneth (Member Question No. 214)

Reply:

In 2015-16, the estimated operational expenditure of the Central Policy Unit is \$116.992 million.

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CONTROLLING OFFICER'S REPLY

CSO006

(Question Serial No. 0215)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO-Administration Wing

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

Last year, the Government erected a perimeter fence at the East Wing Forecourt of the Central Government Offices (CGO), as well as along the pedestrian access to the CGO. What was the total expenditure of the construction works? In 2015-16, how much is estimated to be spent on the maintenance of the perimeter fence? Was it necessary for the Government to recruit more security guards since the erection of the perimeter fence? If so, what was the additional number of manpower involved; how much was spent in 2014-15; and what is the estimated expenditure in 2015-16?

Asked by: Hon CHAN Ka-lok, Kenneth (Member Question No. 211)

Reply:

The expenditure of the construction works in relation to the security fence erected at the East Wing Forecourt of the Central Government Offices (CGO) is about \$2 million. In 2015-16, the estimated maintenance cost for the fence is around \$20,000, which will be absorbed by Architectural Services Department under its Government Buildings and Facilities Maintenance Block Vote.

In the second half of 2014, there were repeated incidents of large-scale demonstrations and the prolonged Occupy Movement in the vicinity of the CGO. In view of the overall security need of the CGO (including the actual operational situation of the East Wing Forecourt after the erection of the security fence), the Administration Wing had to increase security manpower on an ad hoc basis. At the peak of this critical period, around 40 temporary security guard positions (involving an additional number of 80 security guards on two shifts each day) were created to deal with the special circumstances. Overall, the estimated expenditure on the provision of security guard service for 2014-15 was \$44,979,000, whereas the estimated expenditure for 2015-16 is \$36,550,000.

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CONTROLLING OFFICER'S REPLY

CSO007

(Question Serial No. 0216)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO-Administration Wing

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

Regarding the security arrangements for the Central Government Offices during the Occupy Movement, would the Government inform this Committee of:

- a) the number of person-times of security personnel at the Central Government Offices working overtime during the Occupy Movement, the number of overtime hours, and the amount of expenditure on overtime allowances involved;
- b) the number of temporary security personnel additionally employed by the Government during the Occupy Movement and the total amount of expenditure involved?

Asked by: Hon CHAN Ka-lok, Kenneth (Member Question No. 212)

Reply:

- a) In the period from end-September to December last year, around 27 person-times of security personnel at the Central Government Offices (CGO) were involved in overtime work with 82 overtime hours in total. The additional expenditure involved was around \$5,330.
- b) In the second half of 2014, there were repeated incidents of large-scale demonstrations and the prolonged Occupy Movement in the vicinity of the CGO. In view of the overall security need of the CGO, the Administration Wing had to increase security manpower on an ad hoc basis. At the peak of this critical period, around 40 temporary security guard positions (involving an additional number of 80 security guards on two shifts each day) were created to deal with the special circumstances. In the period from end-September to December last year, the additional expenditure involved in the employment of temporary security personnel was around \$6.03 million.

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CONTROLLING OFFICER'S REPLY**CSO008****(Question Serial No. 0217)**

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO-Administration Wing

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

What are the respective estimates for the salaries and allowances of the Head, each Full-time Member and all Members of the Central Policy Unit in 2015-16?

Asked by: Hon CHAN Ka-lok, Kenneth (Member Question No. 213)

Reply:

The estimated provisions in 2015-16 for salaries and allowances of Head and each Full-time Member of the Central Policy Unit (CPU) are set out in the table below. The estimated provision in 2015-16 for the honoraria of part-time Members of CPU is \$720,000.

Posts	Estimated Provision for Salaries in 2015-16 (\$)	Estimated Provision for Allowances in 2015-16 (\$)
Head	2,944,200	567,756
Member (1)	2,019,600	38,045
Member (2)	2,139,600	38,045
Member (3)	2,139,600	396,365

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CONTROLLING OFFICER'S REPLY**CSO009****(Question Serial No. 0218)**

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO-Administration Wing

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

Regarding the Associate Members of the Central Policy Unit (CPU), would the Government inform this Committee :

- a) of the list of Associate Members of the CPU and the total amount of allowances paid to each Member in 2014-15?
- b) of the total estimate for the allowances of Associate Members of the CPU in 2015-16?
- c) whether the CPU will increase its number of Associate Members or remove any of them in 2015-16? If yes, what are the details and justifications?

Asked by: Hon CHAN Ka-lok, Kenneth (Member Question No. 215)

Reply:

(a) A total of 40 Central Policy Unit (CPU) Associate Members (AMs) were appointed during 2014-15, including 13 members who have now retired. Each AM was eligible for a monthly honorarium of \$2,000 (in accordance with the rate which was approved by Finance Committee on 12 April 1989). The estimated expenditure for the honoraria of the AMs is \$730,000 in 2014-15. The list of AMs who served in 2014-15 is set out below:

	Name	Profession/ Title
1.	Mr Chan Chi-yuen, Paul	Founder, Walk in Hong Kong
2.	Mr Chan Kwong-ming, Johnny	Chairman, Titan Works Limited
3.	Dr Chan Man-hung, Thomas*	Head, China Business Centre, The Hong Kong Polytechnic University
4.	Mr Chang Ka-mun*	Managing Director, Fung Business Intelligence Centre
5.	Dr Cheung Chor-yung*	Senior Teaching Fellow, Department of Public Policy, City University of Hong Kong

	Name	Profession/ Title
6.	Dr Cheung Kwok-wah	Dean, School of Education and Languages, The Open University of Hong Kong
7.	Ms Cheung Sau-yu, Stephanie	Solicitor, F.Zimmern & Co. Solicitors & Notaries
8.	Mr Chow Ho-ding, Holden	Member of Islands District Council
9.	Mr Chua Hoi-wai	Chief Executive, The Hong Kong Council of Social Service
10.	Mr Fung Hau-chung, Andrew, JP	Executive Director and Head of Global Banking and Markets, Hang Seng Bank Limited
11.	Mr Hui Ching-yu, Christopher	Senior Vice President, Mainland Development, Hong Kong Exchanges and Clearing Limited
12.	Dr Hung Wai-man, Witman*	Co-founder, Next Horizon Company Limited
13.	Mr Kwan Ka-ming, Nicholas*	Director of Research, Hong Kong Trade Development Council
14.	Professor Kwan Pun-fong, Vincent	Honorary Professor, Faculty of Engineering, The University of Hong Kong
15.	Ms Lam Lit-kwan	Town Planner
16.	Mr Lee Luen-fai	Director of Public Affairs, Sun Hung Kai Properties Limited
17.	Ms Jessica Leung	Business Development Director, Star Industrial Co., Ltd.
18.	Dr Leung Ka-man, Carman	Lecturer, Department of Physical Education, Faculty of Social Sciences, Hong Kong Baptist University
19.	Dr Li Pang-kwong, BBS, JP	Associate Professor, Department of Political Science, and Director, Public Governance Programme, Lingnan University
20.	Mr Li Wing-kuen, Philip	Managing Director, China Chengxin (Asia Pacific) Credit Ratings Company Limited
21.	Mr Lo Sui-sing, Thomas	Chief Operating Officer, RoadShow Holdings Limited
22.	Dr Luk Wai-ki, Elvis*	Senior Research Manager, New World Development Company Limited
23.	Mr Ma Kam-wah, Timothy, JP*	Executive Director, Project Flame, City University of Hong Kong
24.	Mr Ng Wah-keung, Augustine*	Former Chief Executive Officer, Estate Agents Authority
25.	Mr Ngai Wah-sing, Francis*	Founder and Chief Executive Officer, Social Ventures Hong Kong
26.	Mr Poon Kai-tik	Executive Board Member, Hong Kong AIDS Foundation
27.	Professor So Wai-man, Raymond, JP*	Dean, School of Business and Professor of Finance, Hang Seng Management College
28.	Mr Tam Wing-pong, SBS	Member, Central Committee and Executive Committee, New People's Party
29.	Dr Tik Chi-yuen, SBS, JP	Chief Executive, Evangelical Lutheran Church Social Service – Hong Kong
30.	Mr Tse Kwok-leung*	Head of Policy and Economic Research, Bank of China (Hong Kong)

	Name	Profession/ Title
31.	Mr Wong Kwong-yiu	Managing Director, Wheelock Properties (Hong Kong) Limited
32.	Mr Wong Pak-hong, Vincent	Secretary General, Social Enterprise Summit
33.	Ms Wong Pui-sze, Priscilla, JP	Priscilla Wong Barrister-at-law
34.	Mr Wong Sing-wah	Director, Vigor Precision Limited
35.	Mr Wong Yuen-fai, SBS, JP	Retired Banker
36.	Mr Yau How-boa, Stephen, SBS, MH, JP*	Chief Executive, International Social Service Hong Kong Branch
37.	Professor Yep Kin-man, Ray	Professor of Politics and Assistant Head, Department of Public Policy, City University of Hong Kong
38.	Ms Yeung Kin-ha, Yvonne	Chief Executive, Hong Kong Young Women's Christian Association
39.	Professor Paul Yip*	Professor, Department of Social Work and Social Administration, The University of Hong Kong
40.	Dr Yuen Mi-chang, Derek	Honorary Assistant Professor, Department of Politics and Public Administration, The University of Hong Kong

Note: * Retired

(b) The estimated expenditure for the honoraria of the AMs in 2015-16 is projected to be \$720,000.

(c) Head, CPU may from time to time appoint individuals from different sectors of the community as AMs. The term of appointment is one year and Head, CPU may re-appoint AMs for another year upon expiry of their current term having regard to CPU's operational needs. During 2015-16, Head, CPU may appoint more AMs as and when necessary.

--End--

CONTROLLING OFFICER'S REPLY

CSO010

(Question Serial No. 0156)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO-Administration Wing

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

Would the Government inform this Committee about the staff establishment and estimated provision for salaries involved respectively for providing administrative support to the Chief Secretary for Administration in 2015-16 under this Programme?

Asked by: Hon. Albert CHAN Wai-yip (Member Question No. 31)

Reply:

In 2015-16, provision of \$8.96 million has been earmarked under Head 142 for meeting salaries of 15 staff who provide administrative support in the Chief Secretary for Administration's Private Office.

--End--

CONTROLLING OFFICER'S REPLY

CSO011

(Question Serial No. 0157)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO-Administration Wing

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

Would the Government inform this Committee about the staff establishment and estimated provision for salaries involved respectively for providing administrative support to the Financial Secretary in 2015-16 under this Programme?

Asked by: Hon. Albert CHAN Wai-yip (Member Question No. 32)

Reply:

In 2015-16, provision of \$8.11 million has been earmarked under Head 142 for meeting salaries of 13 staff who provide administrative support in the Financial Secretary's Private Office.

--End--

CONTROLLING OFFICER'S REPLY

CSO012

(Question Serial No. 0158)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO-Administration Wing

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

For 2015-16, will the Government inform this Committee of:

- (1) the estimated expenditure on remuneration of the Financial Secretary and his Political Assistant respectively?
- (2) the estimated expenditure on entertainment of the Office of the Financial Secretary?
- (3) the estimated expenditure on activities such as official duty visits and study tours of the Office of the Financial Secretary?
- (4) the number of days off taken by the Financial Secretary in 2014-15?

Asked by: Hon CHAN Wai-yip, Albert (Member Question No. 33)

Reply:

In 2015-16, the salaries of the positions of the Financial Secretary and his Political Assistant are \$3.83 million and \$1.25 million respectively. Provisions of \$0.13 million and \$1.90 million have been earmarked for the expenses in relation to official entertainments and duty visits in the Financial Secretary's Private Office respectively.

As at 13 March 2015, the number of days of leave taken by the Financial Secretary in 2014-15 was 9.5 days.

- End -

CONTROLLING OFFICER'S REPLY

CSO013

(Question Serial No. 0159)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO-Administration Wing

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

For 2015-16, will the Government inform this Committee of:

- (1) the estimated expenditure on remuneration of the Chief Secretary for Administration?
- (2) the estimated expenditure on entertainment of the Office of the Chief Secretary for Administration?
- (3) the estimated expenditure on activities such as official duty visits and study tours of the Office of the Chief Secretary for Administration?
- (4) the number of days off taken by the Chief Secretary for Administration in 2014-15?

Asked by: Hon CHAN Wai-yip, Albert (Member Question No. 34)

Reply:

In 2015-16, the salary in respect of the position of the Chief Secretary for Administration is \$3.97 million. Provisions of \$0.20 million and \$1.06 million have been earmarked for the expenses in relation to official entertainment and duty visits in the Chief Secretary for Administration's Private Office respectively.

As at 13 March 2015, the number of days of leave taken by the Chief Secretary for Administration in 2014-15 was 10.5 days.

- End -

CONTROLLING OFFICER'S REPLY

CSO014

(Question Serial No. 1029)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational Expenses

Programme: (3) CSO-Administration Wing

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

In the coming year, the expenditure of the CSO will be increased by 10.7% over this year's, reaching \$51 million. One of the main reasons for such an increase is establishment changes. What will be the changes in establishment in the coming year? What are the tasks the staff to be entrusted with? As the increase in expenditure is also due to the anticipated increase in expenditure for hire of services and general departmental expenses, would the Government specify which kind of services and expenses are involved? Does such increase relate to the strengthening of security in the Government Secretariat?

Asked by: Hon CHEUNG Wah-fung, Christopher (Member Question No. 37)

Reply:

For Programme (3), the provision for 2015-16 is \$51.0 million (10.7%) higher than the revised estimate for 2014-15. One of the reasons for the increase is the anticipated increase in the provision for Public Policy Research Fund/consultancy services in 2015-16 against the revised estimate for 2014-15. As regards the expenditure for security services in Central Government Offices, it is estimated to be reduced in 2015-16. The establishment changes under Programme (3) in 2015-16 are as follows –

(a) Chief Secretary for Administration's Private Office

One Clerical Assistant post will be created to strengthen the general support in the Chief Secretary for Administration's Private Office.

(b) Departmental Administration Unit

One Executive Officer I post and one Executive Officer II post will be created to strengthen the administrative support in the Unit and four time-limited posts, namely three Executive Officer II posts and one Assistant Clerical Officer post, will be deleted.

(c) Economic Analysis and Business Facilitation Unit

One Deputy Government Economist post will be created to enhance the leadership in the Economic Analysis and Business Facilitation Unit under Financial Secretary's Office.

--End--

CONTROLLING OFFICER'S REPLY

CS0015

(Question Serial No. 1030)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: Not Specified

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

The expenditure on hire of services and professional fees for the Office of the Chief Secretary for Administration surges by over 20% from \$155,939,000 in the current year to \$189,283,000 in the coming year. What are the reasons for the surge of expenditure and what projects are included? Does it help in any way the promotion of policies?

Asked by: Hon CHEUNG Wah-fung, Christopher (Member Question No. 38)

Reply:

The estimated provision of \$189.28 million for 2015-16 for the hire of services and professional fees is \$33.34 million higher than the revised estimate of \$155.94 million for 2014-15. This is mainly due to the anticipated increase in the provision for Public Policy Research Fund/consultancy services in 2015-16 against the revised estimate for 2014-15.

--End--

CONTROLLING OFFICER'S REPLY**CSO016****(Question Serial No. 1383)**

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO-Administration Wing

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

Please list the estimated expenditure and actual expenditure of the Central Policy Unit as well as the salaries and number of staff members in each rank of the Central Policy Unit in the past five years.

Asked by: Hon FAN Kwok-wai, Gary (Member Question No. 62)

Reply:

The estimated and actual operational expenditure of the Central Policy Unit (CPU) in the past five years are as follows-

Financial Year	Estimated Operational Expenditure (\$ million)	Actual Operational Expenditure (\$ million)
2010-11	84.177	79.805
2011-12	85.899	86.852
2012-13	85.760	83.150
2013-14	88.046	70.076
2014-15	105.004	89.056 (revised estimate)

The salaries of staff members of the CPU in the past five years are as follows-

Type of Posts		Actual Provision for Salaries* (\$ million)				Revised Provision for Salaries* (\$ million)
		2010-11	2011-12	2012-13	2013-14	2014-15
Civil Service Posts	Directorate	8.322	8.977	9.779	10.424	11.021
	Non-directorate [#]	16.082	17.497	18.414	19.699	21.777
Non-civil Service Contract Posts	Directorate	9.092	11.093	12.143	9.908	13.855
	Non-directorate ^{##}	6.599	8.885	9.335	8.367	12.273

Note

* Include mandatory provident fund or civil service provident fund contribution, allowances, as well as gratuities for non-civil service contract posts.

[#] Include Administrative Officers, Executive Officers, Clerical and Secretarial Grade staff.

^{##} Include research personnel and other supporting staff.

The number of staff members of the CPU in the past five years is as follows-

Type of Posts		2010-11 (as at 31.3.2011)	2011-12 (as at 31.3.2012)	2012-13 (as at 31.3.2013)	2013-14 (as at 31.3.2014)	2014-15 (as at 31.3.2015)
Civil Service Posts	Directorate	5	5	5	5	5**
	Non-directorate [#]	34	35	34	35	35
Non-civil Service Contract Posts	Directorate	4	4	5	4	4
	Non-directorate ^{##}	15	15	13	19	24

Note

** There is an additional supernumerary directorate post for staff on pre-retirement leave.

[#] Include Administrative Officers, Executive Officers, Clerical and Secretarial Grade staff.

^{##} Include research personnel and other supporting staff.

--End--

CONTROLLING OFFICER'S REPLY**CSO017****(Question Serial No. 3172)**

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO-Administration Wing

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

Please list out the studies conducted by the Central Policy Unit, as well as the commissioned organisations, topics and the expenditure involved over the past 3 years.

Asked by: Hon FAN Kwok-wai, Gary (Member Question No. (62))

Reply:

In 2012-13 to 2014-15, the Central Policy Unit commissioned a total of 15 consultancy studies. Details are as follows:

Year of Commissioning the Studies	Research Organisation	Title of Consultancy Study	Contract Value (HK\$)
2012-13	CUHK	Study on Hong Kong Families	264,500
	HKU	A Study of the Phenomenon of Divorce in Hong Kong	941,177 (funded by HAB)
	CUHK	Study on Mainland Students' Adjustment in Hong Kong	361,450
	One Country Two Systems Research Institute	Study on The Mainland's Development	210,000

Year of Commissioning the Studies	Research Organisation	Title of Consultancy Study	Contract Value (HK\$)
	CUHK	Study on Living Across the Border: Migration Pattern, Social Integration and the Wellbeing of Hong Kong Families in Shenzhen	597,200
2012-13	Guangdong University of Foreign Studies	Study on Supporting Hong Kong Businesses to Tap into Domestic Consumption Market in the Pearl River Delta region	150,000
	One Country Two Systems Research Institute	Study on Trend of Discussions on Social and Political Issues in the Mass Media	368,000
2013-14	HKU	Study on Future Development of Retirement Protection in Hong Kong [#]	1,428,000
	One Country Two Systems Research Institute	Study on Trend of Discussions on Social and Political Issues in the Mass Media (2013)	772,800
2014-15	CUHK	Study on Social Attitudes of the Youth Population in Hong Kong : A Follow-up Study	399,060
	One Country Two Systems Research Institute	Study on Trend of Discussions on Social and Political Issues in the Mass Media (2014-15)	772,800
	Sun Yat-sen University	Study on The Impact of the Hong Kong-Zhuhai-Macao Bridge on Regional Economic Development	400,000
	CUHK	Study on Hong Kong Youth's Perceptions of the Mainland	659,493
	CUHK	Study on Civic Values and Engagement of 'Post-90s' in Hong Kong	806,571
	PolyU	Study on Parenting Practices in Hong Kong	1,170,000 (funded by HAB)

Remarks :

CUHK – The Chinese University of Hong Kong

HKU – University of Hong Kong

PolyU – The Hong Kong Polytechnic University

HAB – Home Affairs Bureau

– formerly known as “A Study on the Issues of Retirement Protection in Hong Kong”

--End--

CONTROLLING OFFICER'S REPLY

CSO018

(Question Serial No. 2825)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO-Administration Wing

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

As regards the operation of the Central Policy Unit, would the Government inform this Committee of:

- (a) the actual and estimated total expenditure of the Central Policy Unit in the past 2 financial years? How much of the expenditure is remuneration for its Head and full-time Members?
- (b) Please list out in detail the opinion polls and studies conducted in the past 2 years, the amount incurred and the organisations which conducted the study; and
- (c) the opinion polls and studies scheduled for the coming 2 years (starting from 2015-16) and the estimated expenditure on each of the projects.

Asked by: Hon FUNG Kin-kee, Frederick (Member Question No. 31)

Reply:

In 2013-14, the estimated and actual operational expenditure of the Central Policy Unit (CPU) was \$88.05 million and \$70.08 million respectively. In 2014-15, the estimated and revised operational expenditure of CPU was \$105 million and \$89.06 million respectively. In 2013-14, the actual expenditure of the remuneration for the Head and Full-time Members of CPU was \$9.91 million while the revised provision in 2014-15 was \$13.86 million.

(b) A total of \$3.6 million and \$7.35 million were disbursed for 51 polls and 75 polls by CPU in 2013-14 and 2014-15 respectively. CPU commissions academic institutions and private sector research bodies to conduct polls on political, economic and social topics as well as matters of concern to the general public. In 2013-14 and 2014-15, we commissioned four contractors each year to conduct the polls. Since the polls are for the Government's internal reference, and to ensure that polls are conducted in an objective and scientific manner, details of the polls including the contractors involved are not disclosed to ensure the credibility of the findings.

In 2013-14 and 2014-15, CPU commissioned a total of eight consultancy studies. Details are as follows:

Year of Commissioning the Studies	Research Organisation	Title of Consultancy Study	Contract Value (HK\$)
2013-14	HKU	Study on Future Development of Retirement Protection in Hong Kong [#]	1,428,000
	One Country Two Systems Research Institute	Study on Trend of Discussions on Social and Political Issues in the Mass Media (2013)	772,800
2014-15	CUHK	Study on Social Attitudes of the Youth Population in Hong Kong : A Follow-up Survey	399,060
	One Country Two Systems Research Institute	Study on Trend of Discussions on Social and Political Issues in the Mass Media (2014-15)	772,800
	Sun Yat-sen University	Study on The Impact of the Hong Kong-Zhuhai-Macao Bridge on Regional Economic Development	400,000
	CUHK	Study on Hong Kong Youth's Perceptions of the Mainland	659,493
	CUHK	Study on Civic Values and Engagement of 'Post-90s' in Hong Kong	806,571
	PolyU	Study on Parenting Practices in Hong Kong	1,170,000 (funded by HAB)

Remarks :

CUHK - The Chinese University of Hong Kong

HKU - University of Hong Kong

PolyU - The Hong Kong Polytechnic University

HAB - Home Affairs Bureau

- formerly known as “A Study on the Issues of Retirement Protection in Hong Kong”

(c) In 2015-16, CPU has earmarked \$7 million for the polls and \$9.8 million for commissioned consultancy studies. CPU will continue to conduct studies on various topics, including policy issues which are the Government's priority highlighted in the 2015 Policy Address, e.g. poverty alleviation, care for the elderly, education, and land and housing development. The following consultancy studies which commenced last year would continue in 2015-16:

- Study on Trend of Discussions on Social and Political Issues in the Mass Media (2014-15)
- Study on The Impact of the Hong Kong-Zhuhai-Macao Bridge on Regional Economic Development
- Study on Hong Kong Youth's Perceptions of the Mainland
- Study on Civic Values and Engagement of 'Post-90s' in Hong Kong
- Study on Parenting Practices in Hong Kong

Nevertheless, information on provisions beyond 2015-16 and the focus of study is not yet available.

--End--

CONTROLLING OFFICER'S REPLY

CSO019

(Question Serial No. 2829)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO-Administration Wing

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

With regard to the "first" HKSAR Chief Executive who, within the current financial year, held a number of press conferences to comment on the political situation of Hong Kong and organised activities in the Office of Former Chief Executives, would the Government inform this Committee of the respective numbers of promotional and protocol-related activities held over the past three financial years and to be held in 2015-16 at the Office of Former Chief Executives? What are the expenditure involved and the staff establishments for each year, and their changes?

Asked by: Hon. Frederick FUNG Kin-kee (Member Question No. 35)

Reply:

There are two Former Chief Executives (Former CEs) using the Office of Former Chief Executives. They had performed a total of 99, 159 and 155 promotional and protocol-related activities for Hong Kong in 2012-13, 2013-14 and 2014-15 respectively.

The actual expenditure of the Office in 2012-13 and 2013-14 was \$4.94 million and \$4.62 million respectively. The revised estimated expenditure of 2014-15 is \$5.49 million and the projected expenditure for 2015-16 is \$4.99 million.

The Office of Former Chief Executives was supported by a senior personal assistant, an assistant clerical officer, a personal chauffeur and an office assistant in 2011-12. Additional manpower, including a senior personal assistant, an assistant clerical officer and a personal chauffeur, was provided since Mr Donald Tsang started using the Office in July 2012.

--End--

CONTROLLING OFFICER'S REPLY

CSO020

(Question Serial No. 2838)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): ()

Programme: (3) CSO-Administration Wing

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

In respect of appointing candidates into statutory and advisory bodies, would the Government inform this Committee of: since the Government of the current term has taken office, the situation of recommendations and objections made by the Central Policy Unit(CPU) concerning such candidates? Please list out the statutory and advisory bodies involved; the number of the candidates recommended and objected by the CPU respectively; the grounds given by the CPU for recommendation and objection; the number of candidates recommended by the CPU and finally given the appointment; and the number of candidates objected by the CPU and finally denied the appointment.

Asked by: Hon FUNG Kin-kee, Frederick (Member Question No. 44)

Reply:

Bureaux and departments are responsible for the appointment procedures for the advisory and statutory bodies (ASBs) under their purview and would draw up lists of candidates for consideration by the appointment authorities. Bureaux may consult the Central Policy Unit (CPU) when preparing their lists of candidates for appointment, and the CPU's role is limited to giving advice or recommendations on potential candidates. It is up to Bureaux and appointment authorities to decide if the advice or recommendations should be accepted. CPU does not have the authority to approve or veto appointments. Since Bureaux are responsible for the appointment procedures for the ASBs under their purview, CPU does not maintain statistics on appointment of candidates.

--End--

CONTROLLING OFFICER'S REPLY

CSO021

(Question Serial No. 2839)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO-Administration Wing

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

Would the Government inform this Committee-

- (1) Regarding the significant increase of \$51 million (10.7%) in the Administration Wing's estimated expenditure for the next year in comparison with the revised estimate of this year, please give details, reasons for that and the manpower involved ;
- (2) Please list out in detail the expenditure on the security of the Central Government Offices (CGO), Tamar over the past 3 years and for the next year, and give details of and reasons for the increase/decrease in the relevant expenditure for the next year;
- (3) Please set out the expenditure on and manpower (including external staff) for the security of the CGO in 2014-15 on a monthly basis, and the increase/decrease in these figures in comparison with that of last year on a monthly basis;
- (4) According to the response of some civil servants and visitors of the CGO, even though no more massive protests were held in its vicinity recently, a lot of security guards were still posted both inside and outside the CGO. Would the Administration Wing consider reducing the number of security personnel so as to lower the expenditure? If not, what are the reasons and considerations for that?
- (5) In July 2014, the Administration Wing built a security fence at the CGO, and imposed time limits on the public's access to the East Wing Forecourt (nicknamed "Civic Square") of the CGO so as to "augment the overall defence capability". Please provide the relevant cost (including the maintenance cost and that of the management staff for the future). Has the Government assessed whether the erection of the fence can achieve the purpose of security as expected? If yes, will the Government consider reducing the number of security personnel so as to lower the expenditure? If not, will the Government consider demolishing the fence? and

- (6) Since late September 2014, the Administration Wing has closed the “Civic Square”. Would the Government close the square permanently? If yes, please advise whether the expenditure on management of the square could be reduced; if not, please advise on the reasons for not reopening the square when there are adequate security personnel.

Asked by: Hon FUNG Kin-kee, Frederick (Member Question No. 45)

Reply:

- (1) For Programme (3), provision for 2015–16 is \$51.0 million (10.7%) higher than the revised estimate for 2014–15. This is mainly due to increased provision for filling of vacancies, establishment changes, staff changes and salary increment for staff, as well as anticipated increase in expenditure for hire of services and general departmental expenses.
- (2) The expenditure on and the provision earmarked for security guard service at the Central Government Offices (CGO) in the past three years and for 2015-16 are summarised below –

Financial Year	Expenditure (\$ million)
2012-13	20.58 *
2013-14	29.30 *
2014-15	44.98 #
2015-16	36.55 #

* actual expenditure

estimated expenditure

The estimated expenditure on security in 2015-16 will be less than those in 2014-15 as the provision of ad hoc security guard service will be reduced.

- (3) The provision of security guard service at CGO is outsourced to a private contractor. The service is provided on a 24-hour basis on three shifts per day with different number of security guards per shift (ranging from around 30 to 80) and between working days and non-working days. In the second half of 2014, there were repeated incidents of large scale demonstrations, including the prolonged Occupy Movement, in the vicinity of CGO. In view of the heightened security risks, additional security guards were deployed on an ad hoc basis to strengthen the security of CGO. At the peak of this critical period between end-September and December 2014, as many as 40 additional guard positions (which involved an additional number of 80 security guards on two shifts per day) were required on an ad hoc basis, incurring an additional expenditure of about \$6.03 million.
- (4) Since the Occupy Movement ended in mid-December 2014, we have gradually scaled down the provision of ad hoc security guard service, and will continue to review the security manpower requirement on an ongoing basis.

- (5) The cost of putting up a fixed peripheral fence at the East Wing Forecourt at CGO is about \$2 million, which is funded by the Block Vote on Minor Building Works of the Architectural Services Department (ArchSD). The estimated annual maintenance cost is about \$20,000, to be absorbed by ArchSD under its Government Buildings and Facilities Maintenance Block Vote. The installation of a fixed fencing at the Forecourt is to strengthen the security infrastructure of CGO East Wing so as to bring it on par with that at West Wing, and hence to strengthen the overall capacity of CGO to withstand potential security threats to the buildings. We will continue to review from time to time the security manpower requirement, having regard to the overall security and operational requirements of the premises.
- (6) In late September 2014, some protestors made deliberate attempts to break into the Forecourt by forcible means despite our enhanced security measures. After that, there were continued large scale demonstrations, including the prolonged Occupy Movement, in the vicinity of CGO. For security reasons, the Forecourt has since been closed temporarily. At the moment, there are still quite a substantial number of marquees and tents put up by protestors, among other protesting materials, along Tim Mei Avenue. In view of the security need, the Forecourt has to remain closed for the time being. We will continue to monitor the situation and review when the Forecourt may resume normal operation.

--End--

CONTROLLING OFFICER'S REPLY**CSO022****(Question Serial No. 3145)**

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO-Administration Wing

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

Please set out the current remuneration and the qualifications of the Central Policy Unit's Head, Deputy Head, Full-time Members, Research Director and Senior Researchers respectively.

Asked by: Hon KWOK Dennis (Member Question No. 33)

Reply:

The estimated provision in 2015-16 for remuneration of Head, Deputy Head, three Full-time Members, Research Director and 10 Senior Researchers of the Central Policy Unit (CPU) are as follows-

Posts	Estimated Provision for Remuneration* in 2015-16 (\$)
Head	3,511,956
Deputy Head	2,431,800
Full-time Members	6,771,255
Research Director	1,899,000
Senior Researchers	7,679,709

Note

* Remuneration for Head, Full-time Members and Senior Researchers include mandatory provident fund contributions, allowances and gratuities.

The Head of CPU is an experienced public policy researcher with a long record in public services, including five years as a Full-time Member of the CPU. His major research areas include the history of Hong Kong's reunification, the development of politics and the political system in Hong Kong, and the economic and social relationship between Hong Kong and the Mainland.

Deputy Head, CPU is filled by a civil servant at the rank of Administrative Officer Staff Grade B1 with appropriate experience in government policy formulation, operations and administration.

Full-time Members of CPU are experienced in their own areas of expertise including planning, housing and land supply, social and welfare issues and talent cultivation. Their diverse backgrounds facilitate investigation and research from different perspectives.

Research Director, CPU is filled by a civil servant at the rank of Administrative Officer Staff Grade C with appropriate experience in government policy formulation, operations and administration.

Senior Researchers of CPU are university graduates with a good honours degree or postgraduate degree and possess solid research experience in various fields including regional studies, economic issues, public policy and public affairs.

--End--

CONTROLLING OFFICER'S REPLY**CSO023****(Question Serial No. 2241)**

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO-Administration Wing

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

Please give a breakdown of the actual expenditure on salaries, regularly-paid allowances and job-related allowances payable to the Financial Secretary in 2014-15, as well as the estimate for salaries, regularly-paid allowances and job-related allowances payable to the Financial Secretary in 2015-16.

Asked by: Hon KWOK Ka-ki (Member Question No. 38)

Reply:

The provisions earmarked for the salary and non-accountable entertainment allowance of the Financial Secretary in 2014-15 and 2015-16 are as follows –

	Salary (\$ million)	Non-accountable entertainment allowance (\$ million)
2014-15 (Revised Estimates)	3.66	0.32
2015-16 (Draft Estimates)	3.83	0.33

--End--

CONTROLLING OFFICER'S REPLY

CSO024

(Question Serial No. 2242)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO-Administration Wing

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

Please explain the formula for calculating the non-accountable entertainment allowance payable to the Chief Secretary for Administration.

Asked by: Hon KWOK Ka-ki (Member Question No. 39)

Reply:

The rate of the non-accountable entertainment allowance payable is adjusted annually in accordance with the movement of the average monthly Composite Consumer Price Index (CCPI) for a 12-month period ending December as compared with that for the preceding 12-month period. For 2015-16, the allowance payable to the Chief Secretary for Administration will be increased by 4.4% with effect from 1 April 2015 based on the CCPI movement.

--End--

CONTROLLING OFFICER'S REPLY

CSO025

(Question Serial No. 2243)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO-Administration Wing

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

Please explain the formula for calculating the non-accountable entertainment allowance payable to the Financial Secretary.

Asked by: Hon KWOK Ka-ki (Member Question No. 40)

Reply:

The rate of the non-accountable entertainment allowance payable is adjusted annually in accordance with the movement of the average monthly Composite Consumer Price Index (CCPI) for a 12-month period ending December as compared with that for the preceding 12-month period. For 2015-16, the allowance payable to the Financial Secretary will be increased by 4.4% with effect from 1 April 2015 based on the CCPI movement.

--End--

CONTROLLING OFFICER'S REPLY**CSO026****(Question Serial No. 2244)**

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO-Administration Wing

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

Please give a breakdown of the actual expenditure on salaries, regularly-paid allowances and job-related allowances payable to the Chief Secretary for Administration in 2014-15, as well as the estimate for salaries, regularly-paid allowances and job-related allowances payable to the Chief Secretary for Administration in 2015-16.

Asked by: Hon KWOK Ka-ki (Member Question No. 41)

Reply:

The provisions earmarked for the salary and non-accountable entertainment allowance of the Chief Secretary for Administration in 2014-15 and 2015-16 are as follows –

	Salary (\$ million)	Non-accountable entertainment allowance (\$ million)
2014-15 (Revised Estimates)	3.79	0.42
2015-16 (Draft Estimates)	3.97	0.44

--End--

CONTROLLING OFFICER'S REPLY**CSO027****(Question Serial No. 2128)**

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO-Administration Wing

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

Regarding the hire of services and professional fees, please list out the items of services hired and professional fees as well as the expenditure incurred in 2014-15.

Asked by: Hon LAU Wai-hing, Emily (Member Question No. 23)

Reply:

Detailed breakdown of major expenditure items under the hire of services and professional fees and the 2014-15 revised estimates are as follows –

	2014-15 Revised Estimates (\$ million)
Consultants/Public Policy Research Fund	15.55
Building management related services	58.34
Other hired services and professional fees	82.05

--End--

CONTROLLING OFFICER'S REPLY

CSO028

(Question Serial No. 2138)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (2) Government Records Service

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

Regarding speeding up work relating to appraisal of records and accessioning of archival records, please provide the following information:

(1) the quantity of time-expired records disposed of by various Government departments and the staff establishments of the Government Records Service for handling records transferred from various departments in 2012-13, 2013-14 and 2014-15 respectively; and

(2) the estimated expenditure for and plan to strengthen the staff establishment with regard to speeding up work relating to appraisal of records and accessioning of archival records in 2015-16.

Asked by: Hon Emily LAU Wai-hing (Member Question No. 33)

Reply:

Regarding the work relating to appraisal of records and accessioning of archival records of by the Government Records Service (GRS) -

(1) The total quantity of time-expired records transferred from bureaux/departments (B/Ds) and processed by GRS in linear metre (LM) in the calendar years 2012, 2013 and 2014 are 10 564 LM, 7 376 LM and 9 431 LM respectively.

The number and rank of officers responsible for the work of records appraisal and accessioning in the calendar years 2012, 2013 and 2014 are set out below -

	2012	2013	2014
Rank	No.	No.	No.
Archivist	1	1	1
Senior Assistant Archivist	3	3	5
Assistant Archivist	1	2	7
Total:	5	6	13

The above officers were supported by clerical and other supporting staff.

- (2) To speed up the work relating to appraisal of records and accessioning of archival records in 2015-16, we will deploy additional Assistant Archivists from the existing establishment to clear the backlogs. The number and rank of officers responsible for the work of records appraisal and accessioning of archival records are set out below –

Rank	No.
Archivist	1
Senior Assistant Archivist	5
Assistant Archivist	11
Total:	17

The estimated expenditure for the above officers is \$4.33 million.

We will keep the work relating to appraisal of records and accessioning of archival records and its manpower requirements under review.

- End -

CONTROLLING OFFICER'S REPLY

CSO029

(Question Serial No. 2497)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO-Administration Wing

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

Regarding the activities and expenditure of the Office of Former Chief Executives, would the Government advise this Committee-

1) In the past three financial years, what kind of promotional and protocol-related activities and activities in relation to their former official role were held by the Office of Former Chief Executives? What was the number of activities, and which Chief Executive held the activities? What were the expenditure involved and the staff establishments for each year?

2) What is the estimated expenditure of the Office of Former Chief Executives in 2015-16?

3) Why is the account of the Office of Former Chief Executives not put under a subhead? Is it possible to put it under a subhead in future? If not, what are the reasons for that?

Asked by: Hon LEONG Kah-kit, Alan (Member Question No. 7)

Reply:

1) The Office of Former Chief Executives provides administrative support to Former Chief Executives (Former CEs) to perform promotional, protocol-related, and any other activities in relation to their former official role. The activities include receiving visiting dignitaries and delegations, giving local and overseas media interviews, and taking part in speaking engagements or ceremonial events.

The two Former CEs had performed a total of 99, 159 and 155 promotional/protocol-related events in 2012-13, 2013-14 and 2014-15 respectively.

The actual expenditure of the Office in 2012-13 and 2013-14 was \$4.94 million and \$4.62 million respectively whereas the estimated expenditure for 2014-15 is \$5.49 million.

The Office of Former Chief Executives was supported by a senior personal assistant, an assistant clerical officer, a personal chauffeur and an office assistant in 2011-12. Additional manpower, including a senior personal assistant, an assistant clerical officer and a personal chauffeur, was provided since Mr Donald Tsang started using the Office in July 2012.

2) The provision earmarked for the Office of Former Chief Executives in 2015-16 is \$4.99 million.

3) Under the established arrangements for the Annual Estimates, *Subhead 000 Operational expenses* covers all expenditure of a recurrent nature of the Offices of the Chief Secretary for Administration and the Financial Secretary. The expenditures of the Office of Former Chief Executives, including personal emoluments, personnel related expenses and departmental expenses, fall within the expenditure subheads under Subhead 000. Accordingly, these expenditures are charged against the conventional subheads under *Subhead 000*.

--End--

CONTROLLING OFFICER'S REPLY**CSO030****(Question Serial No. 2181)**

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (1) Efficiency Unit, (2) Government Records Service, (3) CSO-Administration Wing, (4) Protocol Division

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

Please advise this Committee, in tabular form, on the estimated expenditure in respect of the following units in 2015-16, with information on the establishment, ranks, salaries and relevant allowances for directorate civil servants, as well as the amount of personnel related expenses:

Programme (1) Efficiency Unit
 Programme (2) Government Records Service
 Programme (3) CSO-Administration Wing
 Programme (4) Protocol Division

Asked by: Hon LEUNG Kwok-hung (Member Question No. 601)

Reply:

The estimated number of directorate posts in the Offices of the Chief Secretary for Administration and the Financial Secretary in 2015-16 is 34. The estimated expenditures of these posts under Head 142 are as follows –

Rank	Number	Estimated expenditures under Head 142 (including salaries, allowances and personnel related expenses, if any) (\$'million)
Programme (1): Efficiency Unit		
Head, Efficiency Unit	1	2.43
Deputy Head, Efficiency Unit	1	2.22

Rank	Number	Estimated expenditures under Head 142 (including salaries, allowances and personnel related expenses, if any) (\$'million)
Assistant Director of Management Services	2	3.36
Administrative Officer Staff Grade C	1	1.84
Principal Management Services Officer	2	2.78
Principal Executive Officer	1	1.46
Programme (2): Government Records Service		
Principal Archivist	1	1.52
Programme (3): CSO-Administration Wing		
Administrative Officer Staff Grade A	1	2.57
Administrative Officer Staff Grade B1	1	2.43
Administrative Officer Staff Grade B	4	8.50
Administrative Officer Staff Grade C	7	13.02
Government Economist	1	2.51
Deputy Government Economist	1	2.14
Principal Economist	5	8.70
Assistant Director of Management Services	1	1.65
Government Town Planner	1	1.60
Principal Executive Officer	1	1.47
Programme (4): Protocol Division		
Director of Protocol	1	1.75
Principal Executive Officer	1	1.47
Total:	34	63.42

--End--

CONTROLLING OFFICER'S REPLY

CSO031

(Question Serial No. 2198)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO-Administration Wing

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

What are the estimated number of staff, annual emoluments, housing allowance and allowances for the expenses on visits and entertainment pertaining to the following posts in the Central Policy Unit and the Commission on Strategic Development respectively in 2015-16?

- Head
- Deputy Head
- Members
- Research Director
- Assistant Director
- Senior Researcher
- Senior Administrative Officer
- Senior Statistician
- Researcher
- Research Assistant
- Systems Analyst
- Confidential Assistant
- Secretary to the Commission on Strategic Development
- Assistant Secretary to the Commission on Strategic Development
- Government Town Planner (Commission on Strategic Development)

Asked by: Hon LEUNG Kwok-hung (Member Question No. 611)

Reply:

In 2015-16, the estimated number of staff and provision for remuneration of the respective posts of the Central Policy Unit (CPU) and the Commission on Strategic Development (CSD) Secretariat are as follows-

Post	Number of Staff in 2015-16 (as at 1.4.2015)	Estimated Provision for Remuneration [#] in 2015-16 (\$)
Head	1	3,511,956
Deputy Head	1	2,431,800
Full-time Members	3	6,771,255
Secretary to the CSD	1	2,204,400
Assistant Secretary to the CSD	1	1,899,000
Government Town Planner (CSD)	1	1,599,600
Research Director	1	1,899,000
Senior Administrative Officer	4	5,248,320
Senior Statistician	1	1,312,080
Senior Researcher	10	7,679,709
Researcher	8	4,131,055
Research Assistant	1	249,372
Systems Analyst	1	629,481
Confidential Assistant	1	339,060

Note

[#] Remuneration includes mandatory provident fund or civil service provident fund contribution, allowances, as well as gratuities for non-civil service contract posts.

Two sums of \$300,000 and \$600,000 in CPU's provision in 2015-16 have been earmarked respectively for CPU's duty visits outside Hong Kong and for expenses on official entertainment.

--End--

CONTROLLING OFFICER'S REPLY

CSO032

(Question Serial No. 2692)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO-Administration Wing

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

1. Please set out the recurrent and non-recurrent expenditures of the Central Policy Unit (CPU) in 2014-15;
2. Please set out the projects conducted by the CPU and their expenditure breakdowns in 2013-14;
3. Please set out the completed and ongoing projects of the Public Policy Research Funding Scheme and the amount of funds awarded since 2013-14 and indicate whether the completed projects have been published; and
4. Up to present, has the CPU conducted any integrated social surveys (including cross-sectional and longitudinal ones) regularly and with a large sample size? If yes, please set out the topics and details of the projects, duration of funding, funded institutions or targets and the amount of funds awarded. As the surveys are publicly funded, have the raw data been open for use by all sectors of society (not only the academia)? If not, please give reasons and inform us whether there will be plans in future.

Asked by: Hon MA Fung-kwok (Member Question No. 24)

Reply:

(1) In 2014-15, the revised estimate of the Central Policy Unit (CPU) under the recurrent operating account is \$89.06 million. CPU holds no non-recurrent operating account.

(2) In 2013-14, CPU commissioned the following consultancy studies:

Year of Commissioning the Studies	Title of Consultancy Study	Contract Value (HK\$)
2013-14	Study on Future Development of Retirement Protection in Hong Kong [#]	1,428,000
	Study on Trend of Discussions on Social and Political Issues in the Mass Media (2013)	772,800

[#] formerly known as “A Study on the Issues of Retirement Protection in Hong Kong”

(3) Details of the 42 funded projects under the Public Policy Research (PPR) Funding Scheme as at 28 February 2015 are as follows:

No	Institution	Department	Project Title	Fund awarded (HK\$)	Start Date	End date/ Scheduled End Date
1	HKBU	Department of Geography	Land and Housing Policies in Post-Handover Hong Kong : Political Economy and Urban Space	416,760	1/1/2014	31/3/2015
2	LU	Department of Sociology and Social Policy	A Study on the Preferences and Feasibility of Optional Retirement in Hong Kong: A Human Resources Management Perspective	544,255	1/6/2014	28/2/2015
3	LU	Department of Sociology and Social Policy	Retirement Planning for Pre-retiree in Hong Kong	516,954	1/6/2014	28/5/2015
4	LU	Department of Political Science	The Governing System of Pre-1997 Hong Kong: Archival Study of Selected Policies / Events	443,497	1/1/2014	28/2/2015
5	CUHK	Department of Psychology	Processes of Children's Literacy Acquisition in Chinese as a Second Language	461,088	31/12/2013	30/12/2015

No	Institution	Department	Project Title	Fund awarded (HK\$)	Start Date	End date/ Scheduled End Date
6	PolyU	Department of Building and Real Estate	Sustainable Planning Criteria (SPC) for Age-friendly Precincts (AFP) in the New Development Areas (NDAs) of Hong Kong	528,471	10/1/2014	9/4/2015
7	PolyU	Department of Building and Real Estate	Improving Safety Communication of Ethnic Minorities in the Construction Industry	488,750	25/2/2014	24/8/2015
8	PolyU	Department of Building Services Engineering	Study on the Development Potential and Energy Incentives of Rooftop Solar Photovoltaic Applications in Hong Kong	424,120	1/2/2014	31/5/2015
9	PolyU	Department of Civil and Environmental Engineering	Can We Get Rid of Smoggy Days in Hong Kong: Formation Mechanism and Control Strategies?	662,969	3/3/2014	2/6/2015
10	PolyU	Department of Civil and Environmental Engineering	Development of a Policy for Optimizing the Use of Inert Solid Wastes in Road Pavement Construction	373,635	25/2/2014	24/8/2015
11	PolyU	Department of Logistics and Maritime Studies	Is the Polluter Paying? Assessing the Application of the "Polluter Pays" Principle to Ship-Source Pollution in Hong Kong	258,750	17/2/2014	15/2/2015

No	Institution	Department	Project Title	Fund awarded (HK\$)	Start Date	End date/ Scheduled End Date
12	PolyU	Department of Land Surveying and Geo-Informatics	A Remote Sensing Study of Solar Energy Supply in Cloud-prone Areas of Hong Kong	359,869	10/2/2014	9/6/2015
13	PolyU	Department of Management and Marketing	Green Information Technology Adoption in Hong Kong: An Empirical Analysis and Policy Implications for Sustainable Development	329,906	10/2/2014	9/8/2015
14	PolyU	School of Hotel and Tourism Management	Towards Sustainability: Exploring the Social and Economic Dimensions of Travel to Hong Kong by Mainland Chinese	428,490	15/2/2014	14/8/2015
15	PolyU	School of Hotel and Tourism Management	Shaping Tourism Development: Anticipating Changes and Impacts, and Managing Consequences and Conflicts	269,100	24/2/2014	23/2/2015
16	PolyU	School of Hotel and Tourism Management	Enhancing Hong Kong's Competitiveness as a Regional Cruise Hub from a Policy Perspective	556,600	1/9/2014	31/8/2015
17	HKUST	Department of Civil and Environmental Engineering	Developing an Integrated Construction Waste Management Policy Framework in Hong Kong	485,415	1/1/2014	31/12/2014

No	Institution	Department	Project Title	Fund awarded (HK\$)	Start Date	End date/ Scheduled End Date
18	HKUST	Division of Social Science	Dynamics of Poverty in Hong Kong: A Supplementary Survey	423,200	1/6/2014	31/5/2015
19	HKU	Department of Real Estate and Construction	Granger Causality Analysis of Land Supply and Housing Market Performance - Implications for Long Term Urban Land Policy in Hong Kong	519,570	10/2/2014	9/2/2015
20	HKU	Department of Social Work and Social Administration	A Study of Aspiration of Fertility amongst Married Women in Hong Kong (Age 15-49)	365,700	17/2/2014	16/1/2015
21	HKU	Department of Social Work and Social Administration	A Study of Movement of Type 1 and 2 Babies in Hong Kong A Study of the Movement of Type A and B Babies in Hong Kong	308,706	25/2/2014	24/10/2014
22	HKU	Social Sciences Research Centre	Language Use, Proficiency and Attitudes in Hong Kong	714,985	1/5/2014	30/4/2015
23	HKU	Journalism and Media Studies Centre	Can Online Opinion Reflect Public Opinion? An Investigation into the Interplays between Online Opinion, Public Opinion, and Mass Media	556,888	1/7/2014	30/6/2016

No	Institution	Department	Project Title	Fund awarded (HK\$)	Start Date	End date/ Scheduled End Date
24	HKU	Department of Social Work and Social Administration	Family Caregiving and Long-term Care Decision of People with Dementia in Hong Kong	332,426	1/7/2014	31/3/2015
25	HKU	Department of Urban Planning and Design	Industrial Land Use Changes in Response to Economic Restructuring in Hong Kong	704,812	1/8/2014	31/7/2015
26	HKU	Department of Anatomy	Redeveloping a Governance Model of the Complaint-handling Process for Sufficient, Accountable and Transparent Regulation of Medical Professionals in Hong Kong	911,536	11/5/2015	10/5/2016
27	HKU	Department of Real Estate and Construction	Repeated Planning Applications by Developers under Statutory Zoning: A Hong Kong Case Study of Delays in Private Residential Development	640,366	8/7/2014	7/1/2016
28	DPRC	NA	Age-friendly Housing Policies	579,383	9/4/2014	8/2/2015
29	OCTSRI	NA	Assessment of the Impact and Opportunities of the HK-Zhuhai-Macao Bridge to HK in the New Economic Situation	588,000	22/4/2014	22/1/2015

No	Institution	Department	Project Title	Fund awarded (HK\$)	Start Date	End date/ Scheduled End Date
30	CityU	Department of Chinese, Translation and Linguistics	The Drafting Policy for Hong Kong's Bilingual Legislation: A Communicative Approach	318,036	15/12/2014	14/12/2015
31	CityU	Division of Building Science and Technology	Investigating the Possibility of Incorporating the Effect of Photovoltaic Panel and Photovoltaic Glazing Systems in the OTTV (Overall Thermal Transfer Value) Calculation in Hong Kong	157,895	10/1/2015	9/10/2015
32	CityU	Department of Architecture and Civil Engineering	Student Visa Holders in Rental Market: A Study of Mainland Students Housing Choice and Their Impact on Hong Kong's Housing Market	294,883	1/1/2015	31/12/2015
33	CityU	Department of Public Policy	Performance Information Use: Experiments on Performance Dimensions, Communication and Data Resources in Education and Solid Waste Recycling	597,264	10/3/2015	9/3/2016
34	CUHK	Department of Sociology	Vocational-oriented Education at Senior Secondary Level: Perceptions, Decision-making, and Life Planning	691,210	1/6/2015	31/5/2016
35	HKIED	Department of Asian and Policy Studies	Poverty of Ethnic Minority Children in Hong Kong	322,414	1/11/2014	31/10/2015
36	HKIED	Department of	How to Increase	767,917	1/1/2015	31/3/2016

No	Institution	Department	Project Title	Fund awarded (HK\$)	Start Date	End date/ Scheduled End Date
		Asian and Policy Studies	the Demand for Annuity in Hong Kong: A Study of Middle-Aged Adults			
37	PolyU	Department of Building Services Engineering	Feasibility Study of Implementing Indoor Air Quality Index in Hong Kong	365,700	1/1/2015	31/12/2016
38	HKUST	Division of Social Science	Hong Kong Immigrants in Shenzhen: Facts and Challenges	229,452	1/8/2014	31/7/2015
39	HKU	Department of Civil Engineering	Developing Sustainable Hong Kong through Low Impact Development: from Science to Innovation Policy	455,975	15/9/2014	14/9/2015
40	HKU	Division of Information and Technology Studies	e-Learning in Formal, Informal and Open Learning Contexts: A Study of Global Trends, Policy Options and Their Implications for Sustainable Development in Hong Kong	885,488	1/2/2015	31/1/2016
41	HKU	Department of Civil Engineering	A Possible Zero Carbon Building Policy for Hong Kong: Opportunities, Risks and Recommendations	408,894	9/3/2015	8/3/2016
42	HKAES	NA	Enhancing Policy on Building Maintenance: Solving the Residential Seepage Problem	737,150	15/9/2014	14/9/2015

Abbreviations:

CityU - City University of Hong Kong

CUHK – The Chinese University of Hong Kong

DPRC – Dashun Policy Research Centre

HKAES – Hong Kong Academy of Engineering Sciences

HKBU – Hong Kong Baptist University

HKIEd – The Hong Kong Institute of Education

HKU – The University of Hong Kong

HKUST – Hong Kong University of Science and Technology

LU – Lingnan University

OCTSRI – One Country Two Systems Research Institute

Poly U – Hong Kong Polytechnic University

To enhance transparency and to augment the dissemination of completed PPR projects, the Secretariat will upload all research reports onto CPU's website for public reference. As at 28 February 2015, no research projects have yet been uploaded.

(4) Since 2013-14, there have not been any applications under the PPR Funding Scheme for carrying out integrated social surveys. The completed reports of studies under the PPR Funding Scheme would be uploaded onto CPU's website for public reference.

--End--

CONTROLLING OFFICER'S REPLY

CSO033

(Question Serial No. 2435)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): ()

Programme: Not Specified

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

The Central Policy Unit (CPU) is responsible for the drafting of the Policy Address. The latest Policy Address has touched on the subject of "Hong Kong's independence". Please list all the materials or books purchased by the CPU for drafting the Policy Address and the expenditure involved.

Asked by: Hon MO Claudia (Member Question No. 45)

Reply:

The major function of the Central Policy Unit (CPU) is to provide advice on policy matters to the Chief Executive, the Chief Secretary for Administration and the Financial Secretary. CPU's responsibilities include co-ordinating the drafting of the Policy Address. CPU did not purchase any materials or books for drafting the 2015 Policy Address.

--End--

CONTROLLING OFFICER'S REPLY

CSO034

(Question Serial No. 1456)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (2) Government Records Service

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

With regard to the Government's electronic records management, does the Government have guidelines for handling its internal electronic records? Is there a mechanism in place to save important electronic records, such as particular emails or electronic documents? Does the Government provide training for the staff responsible for handling electronic records in various departments? What are the manpower and expenditure involved for the above initiatives?

Does the Government know and has it compiled statistics on the number of electronic records that have been destroyed or deleted without appraisal by the Government? Does the Government have plans to improve its internal handling of electronic records? What are the manpower and expenditure involved?

Asked by: Hon MOK Charles Peter (Member Question No. 35)

Reply:

The Administration Wing of the Chief Secretary for Administration's Office issued a General Circular in 2009 setting out mandatory requirements on the management of government records including both electronic records and non-electronic records for compliance by all government bureaux and departments (B/Ds). According to the Circular, if a B/D has not yet implemented an Electronic Recordkeeping System (ERKS) to manage its electronic records, subject officers should arrange to print all electronic records (including e-mail records created and received) for filing in an appropriate paper-based filing system.

To assist B/Ds to meet the challenges in implementing an ERKS, the Government Records Service (GRS) has developed a series of ERKS implementation guidelines to provide guidance for B/Ds to initiate, plan and implement an ERKS in their organisations. GRS has also developed records management standards, best practices and guidelines to support

government-wide implementation of electronic records management (ERM) and ERKS. GRS also conducts briefings and seminars for B/Ds in order to provide guidance and support for them to develop or adopt ERKS and to drive ERM in the Government. The above work is carried out by GRS as part of its ongoing duties and by deploying the overall manpower and resources earmarked for GRS in the draft Estimates.

GRS has not received any report from B/Ds that there are electronic records which have been destroyed or deleted without appraisal by the Government. Nonetheless, GRS is now working with the Office of the Government Chief Information Officer to conduct a study to gauge the ERM situations in B/Ds with a view to ascertaining whether there are irregularities that need to be rectified. The plan is to complete the study in the second quarter of 2015. Depending on the results of the study, GRS will provide proper guidelines and assistance to help B/Ds rectify any irregularities identified. If additional manpower and expenditure are required, they will be met by deploying the overall resources earmarked for GRS in the draft Estimates.

--End--

CONTROLLING OFFICER'S REPLY

CSO035

(Question Serial No. 1458)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): ()

Programme: (1) Efficiency Unit

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

The Efficiency Unit will “support the Commission on Poverty’s Social Innovation and Entrepreneurship Development Fund Task Force”. In this regard, will the Government inform this Committee of the following:

- (1) The details and timetable of the implementation of the Fund, the manpower, expenditure and other resources required, as well as the latest work progress?
- (2) The respective number of applications received, withdrawn and approved. Will the applicants be informed of the reasons why they are not selected as a reference for improvement? If yes, what are the manpower and expenditure involved? If not, what are the reasons?
- (3) The number of applications received and approved in relation to the profession of information technology.
- (4) The specific work procedures in deciding whether an application should be approved and the manpower and expenditure involved, as well as the estimated expenditure?
- (5) Whether there is any performance indicator to measure the performance of the Fund. If yes, what are the results and the manpower and other expenses involved? If there is no plan to do so, what are the reasons?
- (6) The actual and estimated expenditure on the promotion and publicity of the Fund, the detailed breakdown of the expenditure and the total number of people reached. Is there any performance indicator for the publicity spending? If yes, what are the results and the manpower and other expenses involved? If there is no plan to do so, what are the reasons?

Asked by: Hon MOK Charles Peter (Member Question No. 37)

Reply:

Part (1)

The Social Innovation and Entrepreneurship Development Fund (SIE Fund) has been set up as an initiative under the Commission on Poverty (CoP) to increase the diversity of measures to help tackle poverty and social exclusion in Hong Kong. \$500 million from the Lotteries Fund has been earmarked to support the initiative. A Task Force (TF) has been established and has identified three priority areas of work, namely Research - to better identify areas of need and how best to address them; Capacity Building – to strengthen the ecosystem of support for innovation and entrepreneurship directed at addressing social needs through building social, human and financial capital applied to the field; and, Innovative Programmes – support for projects with innovative ideas to address social needs.

During 2014-15, the progress included:

- (i) setting up a trust under the Secretary for Home Affairs Incorporated to hold the Fund and obtaining an initial transfer of \$100 million from the Lotteries Fund;
- (ii) conducting an open invitation exercise for intermediaries to design, administer and promote programmes and funding schemes for Capacity Building and Innovative Programmes;
- (iii) appointing four intermediaries;
- (iv) conducting various stakeholder engagement activities to promote social innovation and to explore collaborative opportunities;
- (v) conducting an engagement exercise to explore the feasibility of commissioning a project to build capacity in food support services; and
- (vi) carrying out campaigns and publicity activities to engage the wider public with a view to enhancing awareness of the Fund and encouraging social innovation in the community. More details on publicity and resources involved are provided in the reply to Part (6) below.

Parts (2) and (3)

The TF has not considered applications for project funding directly. It has been seeking to establish a range of intermediaries that bring skills in capacity building, mentorship and identification of entrepreneurs and may also bring in additional funding sources, to run capacity building programmes and provide funding for social entrepreneurs at various stages of development. Over the next three years the intermediaries appointed so far are expected to run capacity building programmes reaching at least 2 700 people and supporting 100 or more innovative projects. One of the appointed intermediaries is focused on the application of technology and design to social innovation.

Part (4)

Intermediaries have been appointed to administer individual funding schemes including the processing of funding applications under their schemes. A three-tiered project vetting mechanism has been established by the TF for approving funding applications received by the intermediaries. Depending on the amount of funding sought, applications will be endorsed by (i) a pre-determined vetting committee of the intermediaries; or (ii) a Joint Vetting Committee with representatives from both intermediaries and TF; or (iii) the Proposal Assessment Committee (PAC) of the TF. Applications are assessed with

reference to pre-defined assessment criteria, including but not limited to the innovation, viability and expected social impact of the proposal.

Part (5)

The TF will engage a third party to design and conduct a longitudinal evaluation study to review the performance of the SIE Fund in achieving its objectives from both financial and social perspectives. The preparation work is underway and it is planned to commence the evaluation study in the first quarter of 2015-16.

Part (6)

Since the launch of the SIE Fund in September 2013, the TF has organised a number of outreaching events to introduce and promote the Fund to various stakeholders, such as briefing / sharing / networking sessions and a video competition for secondary school students. Through these around 10 000 participants were directly engaged. The TF is also making use of media channels and publicity materials (e.g. newspaper / magazine articles, posters, leaflets, etc.) and diversified communication platforms (e.g. website, Facebook Fan page, Youtube channel, mobile application, newsletter, etc.) to enhance public awareness of social innovation and entrepreneurship and the work of the Fund. At present we observe published indications of public awareness of social innovation as a gauge of the reach and clarity of messaging about the Fund.

Resources

The main expenditure for the SIE Fund is generally charged to a trust separately established for the purpose and independent of the General Revenue Account. For certain types of computer projects relating to the SIE Fund, expenses may be charged to a project vote under the Capital Works Reserve Fund Head 710: Computerisation (block vote). The Efficiency Unit (EU) provides secretariat support to the TF and to administer the SIE Fund. EU has deployed existing staff to help handle the additional work arising from the SIE Fund. Seven time-limited civil service posts have also been created in EU starting from 2014-15 to strengthen the support given to the TF. Apart from civil service posts, five non-civil service contract staff and one agency staff were engaged in 2014-15 to provide support. As well as administering the Fund, the staff assist in social innovation and entrepreneurship development in Hong Kong through engagement with government departments, the business sector, the philanthropic sector and the community. In 2014-15, around \$6.6 million under Head 142 was used in relation to the operation of the Fund, including the salary payment of the 13 staff mentioned above and expenditure in relation to publicity and promotion activities.

--End--

CONTROLLING OFFICER'S REPLY**CSO036****(Question Serial No. 1459)**

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO-Administration Wing

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

Regarding the budget of the Central Policy Unit (CPU) of the Government,

(1) the CPU's provision of \$13,904,000 under remuneration for special appointments is for the payment of remuneration of nongovernmental personnel. Please inform this Committee of the ranks and salaries of the personnel involved in the expenditure.

(2) What was the total number of applications for Public Policy Research Funding in the past 5 years? and the number of approved researches? Would the applicants be notified of the reasons for unsuccessful application for their reference and improvement? If yes, what are the manpower and expenditure involved? If not, what are the reasons for that?

(3) What are the specific procedures of the CPU and the funding scheme in deciding whether an application should be approved? And what are the staffing arrangement, expenditure and budget involved?

Asked by: Hon MOK Charles Peter (Member Question No. 38)

Reply:

(1) The estimated provision of the Central Policy Unit (CPU) in 2015-16 under remuneration for special appointments is \$10,283,211. The provision covers the remuneration for Head and three Full-time Members of CPU as set out in the table below -

Posts	Estimated Provision for Remuneration in 2015-16 (\$)
Head	3,511,956
Full-time Members	6,771,255

(2) and (3) The number of applications and funded projects under the Public Policy Research (PPR) Funding Scheme in the past five years is as follows -

	Financial Year	Number of Applications	Number of Funded Projects
Administration by Research Grants Council (RGC)	2010-11	105	20
Administration by RGC	2011-12	111	17
Administration by RGC	2012-13	128	25
Administration by CPU	2013-14	44	20
Administration by CPU	2014-15	60	22
Total		448	104

The PPR Funding Scheme accepts applications throughout the year. To ensure academic freedom and quality of research, an Assessment Panel comprising experienced academics and experts is responsible for the assessment of applications. All applications will be vetted by the Assessment Panel as well as non-Panel reviewers, who are academics and experts outside the Panel including overseas experts. A declaration of interest system is in place to ensure that the assessments are fair and just. In respect of unsuccessful applications, comments from reviewers, in anonymity, are fed back to the applicants for reference. In 2014-15, four executive/clerical officers and a systems analyst (50% of the officer's time) who are NCSC/agency staff are involved in administering the PPR Funding Scheme and the revised estimated operational expenditure is \$1,000,703.

--End--

CONTROLLING OFFICER'S REPLY

CSO037

(Question Serial No. 0966)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (1) Efficiency Unit

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

In 2015-16, the estimated financial provision for the Efficiency Unit (EU) will increase by 6.1% compared with last year. Given that one of the EU's key areas of work is the application of technology, is there any clear division of labour between this area and the work of the Government Chief Information Officer? What are the relevant details?

Asked by: Hon NG Leung-sing (Member Question No. 2)

Reply:

There is a close working relationship between the Efficiency Unit (EU) and the Office of the Government Chief Information Officer (OGCIO) on the application of technology to public services. The main difference between the agencies is that OGCIO is concerned with all aspects of information technology employed in the provision of public service whereas the EU is concerned chiefly with business support systems in the civil service. The EU's focus is less on the technology itself and more on how it is used by staff to help them give service to the public. For new departmental or bureau IT systems, the EU will advise the concerned bureaux/departments when there is opportunity to improve or innovate in underlying business practices so that this can be taken into account in the funding application and design of the new system. The EU may also make recommendations on business process improvements to bureaux or departments that lead to funding applications by them for system enhancement or replacement. The EU may undertake business case studies to assess the value of new technologies for the public service and participate in the implementation of service-wide systems both through advisory and change management services and by acting as a pilot for testing out new systems before they are rolled-out more widely.

--End--

CONTROLLING OFFICER'S REPLY**CSO038****(Question Serial No. 0578)**

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): ()

Programme: (1) Efficiency Unit

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

Please provide the following figures in respect of 1823 for the past 3 years, and the projected figures for 2015-16:

1. the numbers of civil servants on contract terms and those not on contract terms for all posts;
2. the numbers of part-time staff with service less than 5 years, between 5 years and 10 years and over 10 years amongst the civil servants who are not on contract terms in 1823;
3. the numbers of full-time staff with service less than 5 years, between 5 years and 10 years and over 10 years amongst the civil servants who are not on contract terms in 1823.

Asked by: Hon POON Siu-ping (Member Question No. 23)

Reply:

1. Number of civil servants and non-civil service contract staff employed in 1823 in the past three years and to be employed in 2015-16:

	Number of Staff (as at 28 February)			
	2012-13	2013-14	2014-15	2015-16 (estimated)
Civil servants	6	6	6	6
Non-civil service contract staff				
(Operations) Manager	13	15	16	16
(Operations) Customer Service Supervisor	25	28	31	31

	Number of Staff (as at 28 February)			
	2012-13	2013-14	2014-15	2015-16 (estimated)
(Operations) Customer Service Officer	248	281	336	336
(Training) Manager and Supervisor	7	7	10	10
(Technical Support) Engineer, Technical Support Officer, LAN Administrator and Information Technology Officer	11	18	19	19
(Administration and Support) Manager, Supervisor and Operations Assistant	11	10	16	16
Part-time Customer Service Officer	58	70	101	101

2. Number of part-time non-civil service contract staff by years of experience in 1823 in the past three years and in 2015-16:

Years of Experience	Number of Part-time Non-civil Service Contract Staff (as at 28 February)			
	2012-13	2013-14	2014-15	2015-16 (estimated)
< 5 years	53	56	91	85
≥ 5 and ≤ 10 years	5	14	9	15
> 10 years	0	0	1	1

3. Number of full-time non-civil service contract staff by years of experience in 1823 in the past three years and in 2015-16:

Years of Experience	Number of Full-time Non-civil Service Contract Staff (as at 28 February)			
	2012-13	2013-14	2014-15	2015-16 (estimated)
< 5 years	200	218	297	271
≥ 5 and ≤ 10 years	85	104	92	114
> 10 years	30	37	39	43

--End--

CONTROLLING OFFICER'S REPLY**CSO039****(Question Serial No. 1513)**

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO-Administration Wing

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

In connection with "The Chief Executive's Office is responsible for ensuring that the Chief Executive receives the best advice and support for the formulation and co-ordination of policies as well as the administration of the Government of the Hong Kong Special Administrative Region (HKSAR)", please advise this Committee on the following items in the actual estimates for 2011-12, 2012-13 and 2013-14, the revised estimate for 2014-15 and the estimate for 2015-16 respectively:

(1) the total number and monthly salaries of researchers of the Central Policy Unit under the Chief Executive; and

(2) the number of researches currently conducted by the Central Policy Unit, and the expenditure on each research.

Asked by: Hon TIEN Puk-sun, Michael (Member Question No. 61)

Reply:

(1) The total number and provision for salaries of researchers of the Central Policy Unit (CPU) from 2011-12 to 2015-16 are as follows-

	2011-12	2012-13	2013-14	2014-15	2015-16
No of researchers	15 (as at 31.3.2012)	13 (as at 31.3.2013)	16 (as at 31.3.2014)	17 (as at 31.3.2015)	19 (projected as at 31.3.2016)
Provision for salaries	7,932,260 (Actual)	7,652,010 (Actual)	7,226,556 (Actual)	9,667,237 (Revised)	10,483,576 (Estimated)

The monthly salaries for the posts of Senior Researcher range from \$47,224 to \$63,364; whereas the salaries for the posts of Researcher range from \$31,098 to \$39,737.

(2) In 2011-2012 to 2014-15, CPU commissioned a total of 23 consultancy studies, of which 18 have been completed while five are in progress and will continue in 2015-16. Details are as follows:

Year of Commissioning the Studies	Title of Consultancy Study	Contract Value(HK\$)
2011-12	Study on Hong Kong Elderly People Retiring in the Mainland	260,000
	Study on Epidemiology of Child Abuse and Its Geographic Distribution in Hong Kong - An Important Social Indicator of Different Districts and Communities	346,500 (funded by SWD)
	Study on Promoting Hong Kong's Modern Service Industry in the Economic Cooperation between Fujian and Hong Kong	280,000
	Study on Policy Recommendations for Further Liberalisation and Deepening of CEPA during the 12.5 Period	50,000
	Study on Collecting and Analyzing Online Public Opinion for Public Policy Deliberation	409,412
	Study on Encouraging Guangdong Enterprises to 'Go Global' through Hong Kong	360,000
	A Pilot Study on Cross-Boundary Families in Hong Kong	100,000 (50,000 funded by CSO)
	A Study on the Values and Feasibility of Hong Kong Students Studying in Taiwan University	130,000
2012-13	Study on Hong Kong Families	264,500
	A Study of the Phenomenon of Divorce in Hong Kong	941,177 (funded by HAB)
	Study on Mainland Students' Adjustment in Hong Kong	361,450
	Study on The Mainland's Development	210,000
	Study on Living Across the Border: Migration Pattern, Social Integration and the Wellbeing of Hong Kong Families in Shenzhen	597,200
	Study on Supporting Hong Kong Businesses to Tap into Domestic Consumption Market in the Pearl River Delta region	150,000

Year of Commissioning the Studies	Title of Consultancy Study	Contract Value(HK\$)
	Study on Trend of Discussions on Social and Political Issues in the Mass Media	368,000
2013-14	Study on Future Development of Retirement Protection in Hong Kong [#]	1,428,000
	Study on Trend of Discussions on Social and Political Issues in the Mass Media (2013)	772,800
2014-15	Study on Social Attitudes of the Youth Population in Hong Kong : A Follow-up Study	399,060
	Study on Trend of Discussions on Social and Political Issues in the Mass Media (2014-15)*	772,800
	Study on The Impact of the Hong Kong-Zhuhai-Macao Bridge on Regional Economic Development*	400,000
	Study on Hong Kong Youth's Perceptions of the Mainland*	659,493
	Study on Civic Values and Engagement of 'Post-90s' in Hong Kong*	806,571
	Study on Parenting Practices in Hong Kong*##	1,170,000 (funded by HAB)

[#] formerly known as “A Study on the Issues of Retirement Protection in Hong Kong”

* Consultancy studies in progress

Contractual arrangement underway. This study is expected to commence before end March 2015.

CSO - Chief Secretary for Administration's Office

HAB - Home Affairs Bureau

SWD - Social Welfare Department

--End--

CONTROLLING OFFICER'S REPLY

CSO040

(Question Serial No. 0441)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): ()

Programme: (1) Efficiency Unit

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

In respect of the 1823 Call Centre's service, would the Government advise on the following:

- a. The target of answering 80% of calls within 12 seconds could not be met in two consecutive years (i.e. 2013-2014). The percentages of achieving the target were even lower than 73% in 2012. What were the reasons for that? On what grounds would the Government consider that the 1823 Call Centre can achieve the target this year?
- b. Will the Government increase manpower next year to improve the above services? If yes, what is the estimate required for the additional manpower?

Asked by: Hon WONG Kwok-kin (Member Question No. 3)

Reply:

In 2014, the volume of calls increased by 14% over 2013 and the average call handling time for each call increased by 10% from 410 to 450 seconds. In addition to handling this large increase in demand, during 2014, the staff of 1823 had to spend time training for the new operating system brought in early in the year and to take on major new services for Housing Department later in the year. While overall manpower deployment increased, turnover also increased due to good economic conditions. This added to training requirements. As a consequence of all these factors, the time to answer calls again fell below our target in 2014, although it did improve over 2013.

In the coming year, 1823 will continue to pursue various initiatives to improve the call response time. It will continue to work with departments to improve their communication with the public and upload more frequently asked questions onto its website so as to reduce the number of avoidable enquiries and complaints. Other channels, such as email, web form, mobile application, SMS and so on are also provided to help the public to lodge enquiries

and complaints so helping manage demand on 1823's call agents. 1823 will also regularly review its manpower to cope with work demands, launch more recruitment exercises, strengthen its training capacity and continue to improve its business process and knowledgebase to drive work efficiency.

--End--

CONTROLLING OFFICER'S REPLY

CSO041

(Question Serial No. 0666)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (1) Efficiency Unit

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

Regarding the estimate for the work of the Efficiency Unit, will the Government inform this Committee:

- a. of the reason for the increase of 6.1% in the estimate for 2015-16; of the detailed arrangements if increase of manpower is involved; and whether such new posts to be created are civil service permanent posts or non-civil service contract positions; and
- b. as it is mentioned in the Brief Description that the Efficiency Unit is responsible for outsourcing work, please specify the outsourcing projects undertaken, the departments involved, the manpower reduced and the savings achieved in each project in the past three years. What are the outsourcing projects being considered for implementation in 2015-16 and which departments will be involved? How much manpower will be reduced and what will be the savings achieved in each project?

Asked by: Hon WONG Kwok-kin (Member Question No. 4)

Reply:

- a. The reason for the 6.1% increase is mainly due to increased provision for filling of vacancies and staff changes, as well as anticipated increase in expenditure for hire of services and general departmental expenses, partly offset by reduced cash flow requirement for non-recurrent items. No increase of manpower is involved.
- b. In outsourcing projects, the Efficiency Unit (EU) mainly develops recommendations for consideration by our client bureaux and departments (B/Ds). EU has conducted the following studies related to outsourcing in the past three years (i.e. 2012, 2013 and 2014).

Client B/Ds	Projects
Government Property Agency (GPA)	Review of the Property Management Services Delivery provided by GPA
All B/Ds	2012 Outsourcing Survey
All B/Ds	Follow-up on 2010 Outsourcing and General Management Consultancy Survey

The first study was directed at the procurement arrangements for services already outsourced by GPA, not at achieving manpower or financial savings. The second and third pieces of work were to assess the quality of existing outsourcing arrangements and provide advice on the design and management of outsourcing generally, rather than to develop proposals for new outsourcing arrangements.

In 2015-16, EU has not been asked so far to undertake any specific outsourcing study for any bureau or department and does not plan to carry out any study on its own initiative.

--End--

CONTROLLING OFFICER'S REPLY

CSO042

(Question Serial No. 0667)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (1) Efficiency Unit

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

In respect of the financial provision and the work of the Efficiency Unit, please inform this Committee of:

- a. the specific work on and the financial provision required for “social innovation” mentioned in the Brief Description; and
- b. the specific work on and the financial provision required for “performance measurement” mentioned in the Brief Description. In the past year, which bureaux and departments were supported by the Efficiency Unit and what were the details?

Asked by: Hon WONG Kwok-kin (Member Question No. (4))

Reply:

- (a) The Social Innovation and Entrepreneurship Development Fund (SIE Fund) is an initiative under the Commission on Poverty (CoP) to increase the diversity of measures to help tackle poverty and social exclusion in Hong Kong through nurturing social innovation and entrepreneurship. A trust with the Secretary for Home Affairs Incorporated as the trustee has been set up to hold the SIE Fund. A Task Force has been established under CoP to oversee its development. The Efficiency Unit (EU) provides secretariat support to the Task Force and the administration of the SIE Fund. The Task Force has identified three priority areas of work, namely Research, Capacity Building and Innovative Programmes. Research is to undertake or commission research projects to better identify areas of need and how best to address the needs while Capacity Building is to fund programmes to strengthen the infrastructure support and build social capital, human capital and funding sources. Under Innovative Programmes, projects with innovative ideas to support poverty relief will get funding. The Task Force has engaged intermediaries to design, administer and promote

programmes and funding schemes for Capacity Building and Innovative Programmes in the first quarter of 2015.

In 2015-16, the Task Force will :

- (i) continue to work with the engaged intermediaries to roll out Capacity Building and Innovative Programmes;
- (ii) launch a flagship project for building capacity in food support services with a view to enhancing their overall efficiency and effectiveness;
- (iii) launch initiatives on the concept of Shared Value by engaging the business sector;
- (iv) conduct researches on relevant topics that will facilitate the Task Force to formulate strategies that can foster the development of social innovation and entrepreneurship in Hong Kong;
- (v) continue to provide convenient access to the information of the SIE Fund via dedicated website, Facebook, Youtube, tailor-made mobile application and quarterly newsletter; and
- (vi) carry out campaigns and publicity activities to engage the wider public with a view to enhancing awareness of the Fund and encouraging social innovation in the community.

While the corresponding expenditure for implementation of the various programmes and work under the SIE Fund will be charged to the trust and a project vote under Capital Works Reserve Fund Head 710: Computerisation (block vote), \$8.5 million has been earmarked under Head 142 in 2015-16 to support the operation of the Fund including the salary payment for 13 staff engaged by EU to support the work arising from the SIE Fund. As well as administering the Fund, the relevant staff will assist in social innovation and entrepreneurship development in Hong Kong through engagement with government departments, the business sector, the philanthropic sector and the community.

- (b) Work in performance measurement is mainly connected with assessing the effectiveness of other measures being taken to improve performance. The EU undertook the following projects relating to this aspect last year:
 - International Ranking Reports (Joint assessment with Economic Analysis and Business Facilitation Unit) which involves review of a number of international benchmarking studies that allow Hong Kong's performance, mainly as a place in which to do business, to be compared with other jurisdictions over time. It also gives insight into our relative performance in quite specialised areas.
 - Survey on Public Attitudes to Public Service Delivery which gauges the opinions of the general public on the quality and performance of public services.
 - Practical Guide to Corporate Governance for Subvented Organisations which provides a long term codification of good practice to help development of better performance measurement and corporate governance across the subvented sector.

In 2015-16, the EU will continue to assist government bureaux/departments in improving their performance measurement. The work in this area will be absorbed within the provision of the EU and cannot be separately identified.

--End--

CONTROLLING OFFICER'S REPLY

CSO043

(Question Serial No. 1282)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO-Administration Wing

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

The provision for 2015-16 is \$51 million (10.7%) higher than the revised estimate for 2014-15. The reasons for an increase in the provision include the filling of vacancies, establishment changes, staff changes and salary increment for staff. What are the details of the job contents and salaries of the vacancies concerned?

Asked by: Hon WONG Ting-kwong (Member Question No. 68)

Reply:

For Programme (3), the provision for 2015-16 is \$51.0 million (10.7%) higher than the revised estimate for 2014-15. One of the reasons for the increase is the anticipated filling of 11 vacancies in 2015-16. The 11 vacancies cover various ranks including Economist, Personal Secretary I, Confidential Assistant and Workman II. The estimated expenditure on salaries for these 11 posts is \$3.14 million.

--End--

CONTROLLING OFFICER'S REPLY

CSO044

(Question Serial No. 0057)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO-Administration Wing

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

What are the estimated salary and allowances for the Head, Central Policy Unit in 2015-16?

Asked by: Hon WONG Yuk-man (Member Question No. 30)

Reply:

In 2015-16, the provision for the salary and allowance for Head, Central Policy Unit is \$3,511,956.

--End--

CONTROLLING OFFICER'S REPLY

CSO045

(Question Serial No. 0060)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO-Administration Wing

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

What is the estimate for the Central Policy Unit for 2015-16?

Asked by: Hon WONG Yuk-man (Member Question No. 29)

Reply:

In 2015-16, the estimated operational expenditure of the Central Policy Unit is \$116.992 million.

--End--

CONTROLLING OFFICER'S REPLY

CSO046

(Question Serial No. 0077)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO-Administration Wing

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

What are the estimated salary and allowances for the Chief Secretary for Administration in 2015-16?

Asked by: Hon WONG Yuk-man (Member Question No. 24)

Reply:

The provisions earmarked for the salary and non-accountable entertainment allowance of the Chief Secretary for Administration in 2015-16 are \$3.97 million and \$0.44 million respectively.

--End--

CONTROLLING OFFICER'S REPLY

CSO047

(Question Serial No. 0078)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO-Administration Wing

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

What are the estimated salary and allowances for the Financial Secretary in 2015-16?

Asked by: Hon WONG Yuk-man (Member Question No. 25)

Reply:

The provisions earmarked for the salary and non-accountable entertainment allowance of the Financial Secretary in 2015-16 are \$3.83 million and \$0.33 million respectively.

--End--

CONTROLLING OFFICER'S REPLY**CSO048****(Question Serial No. 4535)**

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: Not Specified

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

It is mentioned under the Programme that the estimated 521 non-directorate posts in the Offices of the Chief Secretary for Administration and the Financial Secretary as at 31 March 2015 will be reduced by 4 posts to 517 posts as at 31 March 2016. Meanwhile, there will be 33 directorate posts in the Offices. Would the Government inform this Committee of the categories, salaries, allowances and job nature of the 33 directorate posts, and the categories, numbers, salaries, allowances and job nature of the 521 non-directorate permanent posts?

Asked by: Hon CHAN Chi-chuen (Member Question No. 72)

Reply:

The estimated number of directorate posts and non-directorate posts in the Offices of the Chief Secretary for Administration and the Financial Secretary is 33 and 521 respectively as at 31 March 2015. Details of these posts under Head 142 are as follows –

(a) Directorate posts

Grade	Number	Pay scale (note)
Administrative Officer	14	D2 to D6 (\$144,700 to \$220,350)
Head, Efficiency Unit	1	D4 (\$191,000 to \$202,650)
Deputy Head, Efficiency Unit	1	D3 (\$168,300 to \$183,700)
Economist	6	D2 to D4 (\$144,700 to \$202,650)

Grade	Number	Pay scale (note)
Town Planner	1	D2 (\$144,700 to \$158,250)
Director of Protocol	1	D2 (\$144,700 to \$158,250)
Management Services Officer	5	D1 to D2 (\$121,900 to \$158,250)
Executive Officer	3	D1 (\$121,900 to \$133,300)
Archivist	1	D1 (\$121,900 to \$133,300)
Total :	33	

(b) Non-directorate posts

Grade	Number	Pay scale (note)
Statistician	1	MPS45 to MPS49 (\$94,905 to \$109,340)
Town Planner	1	MPS45 to MPS49 (\$94,905 to \$109,340)
Treasury Accountant	1	MPS45 to MPS49 (\$94,905 to \$109,340)
Analyst/Programmer	4	MPS28 to MPS49 (\$47,280 to \$109,340)
Accounting Officer	1	MPS28 to MPS33 (\$47,280 to \$59,485)
Librarian	2	MPS28 to MPS33 (\$47,280 to \$59,485)
Administrative Officer	13	MPS27 to MPS49 (\$45,150 to \$109,340)
Economist	30	MPS27 to MPS49 (\$45,150 to \$109,340)
Computer Operator	2	MPS21 to MPS33 (\$34,305 to \$59,485)
Archivist	17	MPS16 to MPS49 (\$26,895 to \$109,340)
Executive Officer	68	MPS15 to MPS49 (\$25,600 to \$109,340)
Management Services Officer	58	MPS14 to MPS49 (\$24,380 to \$109,340)
Curator	3	MPS14 to MPS44 (\$24,380 to \$91,590)

Grade	Number	Pay scale (note)
Other Common and Departmental Grades (e.g. Clerical and Secretarial grades, Supplies Supervisors, and other supporting staff etc.)	320	MOD0 to MPS39 (\$11,055 to \$74,690)
Total :	521	

Note : D stands for Directorate Pay Scale, MPS for Master Pay Scale and MOD for Model Scale 1 Pay Scale.

--End--

CONTROLLING OFFICER'S REPLY

CSO049

(Question Serial No. 4854)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO-Administration Wing

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

What is the estimate for the remuneration and allowances for the Chief Secretary for Administration and the Administrative Assistant to Chief Secretary for Administration in 2015-16?

What is the estimate for the remuneration and allowances for the Financial Secretary, the Administrative Assistant to Financial Secretary and the Political Assistant to Financial Secretary in 2015-16?

Asked by: Hon CHAN Chi-chuen (Member Question No. 106)

Reply:

In 2015-16, the provisions earmarked for the salary and non-accountable entertainment allowance of the Chief Secretary for Administration are \$3.97 million and \$0.44 million respectively, while the provision earmarked for the salary of her Administrative Assistant is \$1.89 million.

In 2015-16, the provisions earmarked for the salary and non-accountable entertainment allowance of the Financial Secretary are \$3.83 million and \$0.33 million respectively, while the provisions earmarked for the salaries of his Administrative Assistant and Political Assistant are \$1.79 million and \$1.25 million respectively.

- End -

CONTROLLING OFFICER'S REPLY

CSO050

(Question Serial No. 4857)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (2) Government Records Service

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

According to the Programme, it is the responsibility of the Government Records Service (GRS) to identify and preserve records of archival value, valuable government publications and printed materials and provide storage and disposal services for inactive records. In this regard, please:

- (1) List the number (and linear metres) of records, publications and printed materials transferred or pending transfer by Government departments that were appraised by the GRS in the past year;
- (2) List the number (and linear metres) of records, publications and printed materials transferred by Government departments that were retained and preserved by the GRS in the past year; and
- (3) List the number (and linear metres) of records, publications and printed materials identified by Government departments that were approved for destruction by the GRS in the past year.

Asked by: Hon CHAN Chi-chuen (Member Question No. 109)

Reply:

- (a) In respect of records, the number and linear metres (lm) appraised, transferred to the Government Records Service (GRS) for permanent preservation and approved for destruction in 2014 are as follows -

Year	Records appraised		Records transferred to GRS for permanent preservation		Records approved for destruction*	
	No. of rec. ('000)	lm	No. of rec. ('000)	lm	No. of rec. ('000)	lm
2014	1 106	9 143	46	596	92 197	89 277

**All requests for destruction of records are processed in accordance with the requirements set out in the corresponding records retention and disposal schedules (disposal schedules). The decision as to whether records were of no archival value or having potential archival value had been made a few years back when the relevant disposal schedules were drawn up. For time-expired records having no archival value, GRS Director's approval would be given prior to their physical destruction. For those having potential archival value, they would be appraised again by the Public Records Office of GRS and only those confirmed to be of no archival value would be approved by GRS Director for destruction.*

The routine records, mainly of programme nature, of nine departments took up 94% of the number of the records (74% of lm) in this column. They include the large number of arrival and departure cards from the Immigration Department, computer printouts of tax-related systems from the Inland Revenue Department, various types of trade-related documents and cargo manifests from the Census and Statistics Department, the Trade and Industry Department and the Customs and Excise Department, public files of companies registered under Companies Ordinance from the Companies Registry, revenue-related administrative records such as copies of counterfoils of receipts issued, tickets and permits from the Marine Department, request forms for laboratory tests and records relating to application for cremation permit from the Department of Health and various general and departmental forms from the Hong Kong Police Force.

- (b) As for publications and printed materials, GRS' Central Preservation Library for Government Publications (CPL) selects and preserves government publications and printed material with permanent value. A copy of new publication/printed material will be forwarded by bureaux and departments (B/Ds) to CPL for selection. CPL is not responsible for granting approval for destruction of B/Ds' library items but will select suitable library items for preservation.

The numbers of publications and printed materials received for selection and that preserved by CPL in 2014 are 6 857 and 818 respectively. We do not keep statistics in "linear metre" for selected items.

--End--

CONTROLLING OFFICER'S REPLY

CSO051

(Question Serial No. 4858)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO-Administration Wing

Controlling Officer: Director of Administration (Ms Kitty Choi)

Director of Bureau: Director of Administration

Question:

- (1) What are the operational expenses of the Central Policy Unit (CPU) in the past year (2014-15)? How much of the expenses is on the annual salaries and half-yearly gratuities of its Head, Deputy Head, Member (1), Member (2), Member (3), Research Director and 10 Senior Researchers?
- (2) What is the actual total expenditure of the Public Policy Research Funding Scheme? What is the estimated expenditure of the CPU for the coming year (2015-16)?
- (3) Please tabulate the research and promotional projects approved by the CPU under the Scheme in the past 3 years. What are the manpower and expenditure involved?
- (4) How many non-tertiary institutions were provided with funding under the Scheme in the past 3 years? What are the details of their research projects? What are the reasons for granting research funding to non-tertiary institutions?

Asked by: Hon CHAN Chi-chuen (Member Question No. 110)

Reply:

(1) In 2014-15, the revised estimate for operational expenditure of the CPU is \$89.056 million. The revised provisions for the annual salaries and gratuities of Head, Deputy Head, three Full-time Members, Research Director and 10 Senior Researchers are set out below.

Post	Revised Provision for Annual Salaries in 2014-15 (\$)	Revised Provision for Gratuities in 2014-15 (\$)
Head	2,919,979	1,714,756

Post	Revised Provision for Annual Salaries in 2014-15 (\$)	Revised Provision for Gratuities in 2014-15 (\$)
Deputy Head	2,431,800	Not applicable [#]
Member (1)	1,969,314	536,424
Member (2)	2,119,200	559,087
Member (3)	2,078,929	544,593
Research Director	1,899,000	Not applicable [#]
Senior Researchers	6,167,217	577,167

Notes:

[#] Gratuities are not applicable to civil service staff.

(2)-(3) The Public Policy Research (PPR) Funding Scheme was administered by the Research Grants Council (RGC) under the University Grants Committee from 2005-06 to 2012-13. The details of projects approved in 2012-13 are as follows:

No.	Institution	Title	Fund awarded (\$)
1	CityU	The sociolinguistic survey of Hong Kong in 2013	594,961
2	CityU	Preventing Financial Crimes against Older People for Building a Safe and Secure Community	354,657
3	CUHK	Analyzing Stakeholders' Views on Environmental Issues through Text Analysis - An Interdisciplinary Approach Using Computational Content Analysis	840,703
4	CUHK	Transitioning to Post-secondary Education or Work?: A Two-Wave Panel Study of Effects of Career Orientation, Parental Alignment, and Social Strain on Hong Kong's Senior High School Students	440,778
5	CUHK	Enhancing Innovation and Competition in Hong Kong's Telecommunications Industry	379,000
6	CUHK	The Workforce and Professionalism of Film/Video Makers in Hong Kong: Youth, Industry, and Community-Building	214,901
7	CUHK	Perspectives on cancer preventive services for ethnic minorities: implications for service needs and utilisation	232,570
8	PolyU	Evaluating the Economic, Social, and Cultural Impacts of Revitalizing Industrial Buildings in Hong Kong	527,100
9	PolyU	Framework for implementing the Transfer Development Rights in the Conservation of privately owned built heritage	420,700
10	PolyU	How to implement corporate codes of ethics in the Hong Kong construction companies in order to nurture a professional workforce	556,881
11	PolyU	Addressing Privacy and Societal Concerns in the Usage of Emerging Biometrics and Data Protection Technologies	173,320
12	PolyU	A Time-dependent Dynamic Tariff System in an Electricity Retail Market with CO2 Emissions Control	561,000
13	PolyU	Beyond eco-labeling: Embedding green supply chain management practices in apparel trade	642,000

No.	Institution	Title	Fund awarded (\$)
14	HKUST	Low Carbon Transport Futures in Hong Kong and Shenzhen	784,776
15	HKU	Conglomerates and Competition Law Enforcement in Hong Kong	405,999
16	HKIEd	Poverty of Children Living in Immigrant Families	135,744
17	HKU	Purchasing Sex, Consuming Love? A Qualitative Study of Hong Kong Men Who Buy Sex	247,954
18	HKU	Capacity Assessment of Civil Society Sectors in Hong Kong	687,000
19	HKU	The New Fine-Tuned Medium of Instruction Policy in Hong Kong: Analysis of Policy Interpretation and Local Implementation Practices	293,367
20	HKU	Hong Kong-Guangdong University Partnership: Toward regional integration of higher education in South China	550,070
21	HKU	Columbarium Development: Public Transport Policy Implications	467,740
22	HKU	A study on suicide news reporting ecology in Hong Kong and Taiwan: accuracy, stereotyping and mutual causation	345,800
23	HKU	Ageing in place: Safe swallowing in the frail elderly living in the community	834,476
24	HKU	Digital Divide in Education: An Experiential Understanding	647,499
25	HKIEd	Engagement of Immigrant and Minority Students with Schools and Civil Society	657,952

The Central Policy Unit (CPU) is responsible for administering the PPR Funding Scheme since 2013-14. As at 28 February 2015, 142 applications were received. 42 applications have been approved, with 38 applications being processed. In 2015-16, \$30 million has been earmarked for the Scheme. Details of the approved projects can be found on the website of CPU (www.cpu.gov.hk) and are reproduced as follows –

No	Institution	Title	Fund awarded (HK\$)
1	HKBU	Land and Housing Policies in Post-Handover Hong Kong : Political Economy and Urban Space	416,760
2	LU	A Study on the Preferences and Feasibility of Optional Retirement in Hong Kong: A Human Resources Management Perspective	544,255
3	LU	Retirement Planning for Pre-retiree in Hong Kong	516,954
4	LU	The Governing System of Pre-1997 Hong Kong: Archival Study of Selected Policies / Events	443,497
5	CUHK	Processes of Children's Literacy Acquisition in Chinese as a Second Language	461,088
6	PolyU	Sustainable Planning Criteria (SPC) for Age-friendly Precincts (AFP) in the New Development Areas (NDAs) of Hong Kong	528,471

No	Institution	Title	Fund awarded (HK\$)
7	PolyU	Improving Safety Communication of Ethnic Minorities in the Construction Industry	488,750
8	PolyU	Study on the Development Potential and Energy Incentives of Rooftop Solar Photovoltaic Applications in Hong Kong	424,120
9	PolyU	Can We Get Rid of Smoggy Days in Hong Kong: Formation Mechanism and Control Strategies?	662,969
10	PolyU	Development of a Policy for Optimizing the Use of Inert Solid Wastes in Road Pavement Construction	373,635
11	PolyU	Is the Polluter Paying? Assessing the Application of the "Polluter Pays" Principle to Ship-Source Pollution in Hong Kong	258,750
12	PolyU	A Remote Sensing Study of Solar Energy Supply in Cloud-prone Areas of Hong Kong	359,869
13	PolyU	Green Information Technology Adoption in Hong Kong: An Empirical Analysis and Policy Implications for Sustainable Development	329,906
14	PolyU	Towards Sustainability: Exploring the Social and Economic Dimensions of Travel to Hong Kong by Mainland Chinese	428,490
15	PolyU	Shaping Tourism Development: Anticipating Changes and Impacts, and Managing Consequences and Conflicts	269,100
16	PolyU	Enhancing Hong Kong's Competitiveness as a Regional Cruise Hub from a Policy Perspective	556,600
17	HKUST	Developing an Integrated Construction Waste Management Policy Framework in Hong Kong	485,415
18	HKUST	Dynamics of Poverty in Hong Kong: A Supplementary Survey	423,200
19	HKU	Granger Causality Analysis of Land Supply and Housing Market Performance - Implications for Long Term Urban Land Policy in Hong Kong	519,570
20	HKU	A Study of Aspiration of Fertility amongst Married Women in Hong Kong (Age 15-49)	365,700
21	HKU	A Study of the Movement of Type A and B Babies in Hong Kong	308,706
22	HKU	Language Use, Proficiency and Attitudes in Hong Kong	714,985
23	HKU	Can Online Opinion Reflect Public Opinion? An Investigation into the Interplays between Online Opinion, Public Opinion, and Mass Media	556,888
24	HKU	Family Caregiving and Long-term Care Decision of People with Dementia in Hong Kong	332,426
25	HKU	Industrial Land Use Changes in Response to Economic Restructuring in Hong Kong	704,812

No	Institution	Title	Fund awarded (HK\$)
26	HKU	Redeveloping a Governance Model of the Complaint-handling Process for Sufficient, Accountable and Transparent Regulation of Medical Professionals in Hong Kong	911,536
27	HKU	Repeated Planning Applications by Developers under Statutory Zoning: A Hong Kong Case Study of Delays in Private Residential Development	640,366
28	DPRC	Age-friendly Housing Policies	579,383
29	OCTSRI	Assessment of the Impact and Opportunities of the HK-Zhuhai-Macao Bridge to HK in the New Economic Situation	588,000
30	CityU	The Drafting Policy for Hong Kong's Bilingual Legislation: A Communicative Approach	318,036
31	CityU	Investigating the Possibility of Incorporating the Effect of Photovoltaic Panel and Photovoltaic Glazing Systems in the OTTV (Overall Thermal Transfer Value) Calculation in Hong Kong	157,895
32	CityU	Student Visa Holders in Rental Market: A Study of Mainland Students Housing Choice and Their Impact on Hong Kong's Housing Market	294,883
33	CityU	Performance Information Use: Experiments on Performance Dimensions, Communication and Data Resources in Education and Solid Waste Recycling	597,264
34	CUHK	Vocational-oriented Education at Senior Secondary Level: Perceptions, Decision-making, and Life Planning	691,210
35	HKIEd	Poverty of Ethnic Minority Children in Hong Kong	322,414
36	HKIEd	How to Increase the Demand for Annuity in Hong Kong: A Study of Middle-Aged Adults	767,917
37	PolyU	Feasibility Study of Implementing Indoor Air Quality Index in Hong Kong	365,700
38	HKUST	Hong Kong Immigrants in Shenzhen: Facts and Challenges	229,452
39	HKU	Developing Sustainable Hong Kong through Low Impact Development: from Science to Innovation Policy	455,975
40	HKU	e-Learning in Formal, Informal and Open Learning Contexts: A Study of Global Trends, Policy Options and Their Implications for Sustainable Development in Hong Kong	885,488
41	HKU	A Possible Zero Carbon Building Policy for Hong Kong: Opportunities, Risks and Recommendations	408,894
42	HKAES	Enhancing Policy on Building Maintenance: Solving the Residential Seepage Problem	737,150

Abbreviations:

CityU - City University of Hong Kong

CUHK – The Chinese University of Hong Kong

DPRC – Dashun Policy Research Centre

HKAES – Hong Kong Academy of Engineering Sciences

HKBU – Hong Kong Baptist University
HKIEd – The Hong Kong Institute of Education
HKU – The University of Hong Kong
HKUST – Hong Kong University of Science and Technology
LU – Lingnan University
OCTSRI – One Country Two Systems Research Institute
Poly U – Hong Kong Polytechnic University

CPU has organised briefing session to brief interested parties on the Scheme and meet with academics and researchers of various tertiary institutions and think tanks to encourage applications under the Scheme. CPU will consider organising seminars and workshops to encourage academics, researchers, experts, practitioners, officials and other stakeholders to exchange views on the findings of the funded research. In 2014-15, four executive/clerical officers and a systems analyst (50% of the officer's time) who are NCSC/agency staff are involved in administering the PPR Funding Scheme and the revised estimated operational expenditure is \$1,000,703.

(4) The PPR Funding Scheme, when administered by RGC, was limited to UGC-funded institutions only. Since 2013-14, the PPR Funding Scheme has been open to academics who are teaching undergraduate programmes or above; visiting scholars/adjunct professors/honorary professors/emeritus professors and research officers who are eligible to teach undergraduate programmes or above at local degree-awarding institutions; as well as public policy researchers at local non-profit-making think tanks. This would encourage and support more academics and researchers to conduct public policy research, and foster a culture of public policy research in a wider context.

--End--

CONTROLLING OFFICER'S REPLY

CSO052

(Question Serial No. 4859)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (1) Efficiency Unit

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

The Efficiency Unit's 1823 system provides 24-hour one-stop service to handle public enquires on behalf of 22 departments and public complaints against the Government. What are the departments that have joined the system?

Would the Government inform this Council the staff establishment, salary expenditure and operating expenses of the 1823 service? Over the past year, the 1823 has been expanded to provide online services. What is the breakdown of handling non-telephone enquiries made through electronic forms, emails, mobile applications, sending text SMS and letters to Tsuen Wan PO Box? What were the manpower and expenditure involved?

Asked by: Hon CHAN Chi-chuen (Member Question No. 111)

Reply:

The 22 participating departments of 1823 are -

- Agriculture, Fisheries and Conservation Department
- Architectural Services Department
- Buildings Department
- Civil Engineering and Development Department
- Companies Registry
- Drainage Services Department
- Electrical and Mechanical Services Department
- Food and Environmental Hygiene Department
- Hong Kong Housing Authority & Housing Department
- Hongkong Post
- Highways Department
- Labour Department

- Lands Department
- The Land Registry
- Leisure and Cultural Services Department
- Marine Department
- Office of the Government Chief Information Officer
- Rating and Valuation Department
- Social Welfare Department
- Student Financial Assistance Agency
- Tobacco Control Office, Department of Health
- Transport Department

As at 28 February 2015, 1823 had 434 full-time and 101 part-time staff. The operating expenditure in 2014-15 was \$119 million, of which about 85% were on salary payment.

1823 has provided email, fax and post channels since its inception. Over the years, it has launched new service channels, including web form, SMS and mobile application. A breakdown of the non-voice contacts from public by channels in 2014 is provided below.

Email	Mobile Apps	Web form	SMS	Fax / Letter
224 000	36 000	18 000	12 000	9 000

All 1823 agents can handle both voice and non-voice contacts. The system automatically assigns voice and non-voice contacts to agents according to their availability and skill sets on different departments. In 2014, non-voice contacts from public constituted around 8% of the total workload of 1823.

--End--

CONTROLLING OFFICER'S REPLY

CSO053

(Question Serial No. 4860)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO-Administration Wing

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

Please provide information in table form on the number of consultancy studies commissioned by the Central Policy Unit (CPU) in the past 3 years, and indicate which of these studies were conducted by non-tertiary or non-local institutions as well as the institutions, expenditure, manpower, topics and study details involved.

There are reports that the CPU repeatedly allocated funds to the One Country Two System Research Institute (Institute) for conducting studies. As the Head of CPU, by his status, has a direction relationship with the Institute, would the Government advise this Committee of the reasons for the CPU's repeated funding to the Institute, including reasons behind the continuous funding to the study entitled "Trend of Discussions on Social and Political Issues in the Mass Media". What are the expenditure, contents and details of the studies conducted by the Institute?

What are the estimated expenditure and manpower involved in the consultancy studies to be commissioned by the CPU in the coming year? What topics will be covered?

Asked by: Hon CHAN Chi-chuen (Member Question No. 112)

Reply:

CPU's work includes conducting policy research, analysing and assessing community concerns and public opinions. Where necessary, CPU commissions such work to appropriate organisations.

In 2012-13 to 2014-15, CPU commissioned a total of 15 consultancy studies, of which 6 (items with "#") were conducted by non-tertiary or non-local institutions. Details are as follows :

Year of Commissioning the Studies	Research Organisation	Title of Consultancy Study	Contract Value (HK\$)
2012-13	CUHK	Study on Hong Kong Families	264,500
	HKU	A Study of the Phenomenon of Divorce in Hong Kong	941,177 (funded by HAB)
	CUHK	Study on Mainland Students' Adjustment in Hong Kong	361,450
	One Country Two Systems Research Institute [#]	Study on The Mainland's Development	210,000
	CUHK	Study on Living Across the Border: Migration Pattern, Social Integration and the Wellbeing of Hong Kong Families in Shenzhen	597,200
	Guangdong University of Foreign Studies [#]	Study on Supporting Hong Kong Businesses to Tap into Domestic Consumption Market in the Pearl River Delta region	150,000
	One Country Two Systems Research Institute [#]	Study on Trend of Discussions on Social and Political Issues in the Mass Media	368,000
2013-14	HKU	Study on Future Development of Retirement Protection in Hong Kong (formerly known as "A Study on the Issues of Retirement Protection in Hong Kong")	1,428,000
	One Country Two Systems Research Institute [#]	Study on Trend of Discussions on Social and Political Issues in the Mass Media (2013)	772,800

Year of Commissioning the Studies	Research Organisation	Title of Consultancy Study	Contract Value (HK\$)
2014-15	CUHK	Study on Social Attitudes of the Youth Population in Hong Kong : A Follow-up Study	399,060
	One Country Two Systems Research Institute [#]	Study on Trend of Discussions on Social and Political Issues in the Mass Media (2014-15)	772,800
	Sun Yat-sen University [#]	Study on The Impact of the Hong Kong-Zhuhai-Macao Bridge on Regional Economic Development	400,000
	CUHK	Study on Hong Kong Youth's Perceptions of the Mainland	659,493
	CUHK	Study on Civic Values and Engagement of 'Post-90s' in Hong Kong	806,571
	PolyU	Study on Parenting Practices in Hong Kong	1,170,000 (funded by HAB)

Remarks:

CUHK - The Chinese University of Hong Kong

HKU - University of Hong Kong

PolyU - The Hong Kong Polytechnic University

HAB - Home Affairs Bureau

The rules and procedures in the Stores and Procurement Regulations are followed in the selection of research organisations to conduct consultancy studies. Bids from the One Country Two Systems Research Institute would be considered only in competitive procurement exercises.

For 2015-16, CPU has earmarked \$9.8 million for commissioned consultancy studies. CPU will continue to conduct studies on various topics, including policy issues which are the Government's priority highlighted in the 2015 Policy Address, e.g. poverty alleviation, care for the elderly, education, and land and housing development. The following consultancy studies which commenced last year would continue in 2015-16 :

- Study on Trend of Discussions on Social and Political Issues in the Mass Media (2014-15)
- Study on The Impact of the Hong Kong-Zhuhai-Macao Bridge on Regional Economic Development
- Study on Hong Kong Youth's Perceptions of the Mainland
- Study on Civic Values and Engagement of 'Post-90s' in Hong Kong
- Study on Parenting Practices in Hong Kong

--End--

CONTROLLING OFFICER'S REPLY**CSO054****(Question Serial No. 4861)**

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (4) Protocol Division

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

It is indicated in this Programme that the Protocol Division is responsible for planning and coordinating visits to the HKSAR by national leaders and overseas senior officials and arrange delivery of their visit programmes. Would the Government inform this Committee of the number of visits that the Protocol Division was responsible for coordinating visits to the HKSAR by national leaders and senior officials of various countries in the past three years? Who were the national dignitaries involved? What were the expenditure and manpower involved in these arrangements?

Asked by: Hon CHAN Chi-chuen (Member Question No. 113)

Reply:

In the past three years from 2012-13 to 2014-15, the Protocol Division received a total of 498 visits to Hong Kong by national leaders and overseas senior officials. National leaders include President of People's Republic of China, Vice-Chairmen of National People's Congress Standing Committee, Vice-Chairmen of Chinese People's Political Consultative Conference National Committee and State Councillors. Overseas senior officials and international dignitaries include officials at the levels of Head/Deputy Head of State, Head/Deputy Head of Government, members of Royal Family and ministerial officials. Breakdown and expenditure incurred by the Protocol Division are appended below:-

<u>Year</u>	<u>Number of Dignitaries</u>	<u>Expenditure (\$million)</u>
2012-13	136	13.11 [@]
2013-14	205	1.24
2014-15	157	1.14

(as at 13 March 2015)

There are three officers in the Protocol Division who are responsible for co-ordinating visits of these guests.

[@ Note : including expenses on visits to celebrate the 15th Anniversary of the Establishment of the HKSAR]

--End--

CONTROLLING OFFICER'S REPLY**CSO055****(Question Serial No. 4862)**

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (1) Efficiency Unit

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

It is stated in the Programme that the Efficiency Unit ("EU") works on Government's business process re-engineering to achieve overall improvements in public sector productivity and service quality, and to support bureaux and departments in reviewing organisational structures and implementing changes to improve the performance of the organisations. In this connection, would the Government inform this Council of the number of departments the EU provided recommendations on business process re-engineering, organisational restructuring, application of technology, performance measurement, social innovation outsourcing and public private partnerships in the past three years? Of these recommendations, how many were accepted by the departments? What were the departments involved and the details of the recommendations? Were the recommendations effective? What were the expenditure and manpower involved for EU to work on the proposals and recommendations?

Asked by: Hon CHAN Chi-chuen (Member Question No. 114)

Reply:

The attached table lists projects conducted by or involving inputs of the Efficiency Unit (EU) for bureaux and departments on the six key work areas concerned during the past three years (i.e. 2012 to 2014) by different areas of work.

Public satisfaction with the quality and efficiency of public services is a useful proxy measure for the overall effectiveness of measures being taken by departments to improve services, whether or not based on recommendations arising from EU studies. Since 2009, the EU has commissioned a survey on the Service Excellence Index for government services. The survey collects and assesses citizens' views on their experience with public service delivery to gauge their satisfaction level towards public service performance. The index provides a benchmark in 2009 and a trend indicator since then. In the five years over which the survey has been conducted, the index has remained steady at around 64 (on a

scale of 0 to 100). This is in line with the overall index for private sector services, compiled on a similar basis. However, this index does not allow measurement of the effect of particular improvements.

The manpower and expenditure incurred by EU in the past three years for its operation including, among others, the tasks listed in the question are shown in the table below –

	Establishment* (as at 1 April)	Expenditure* (\$M)
2012-13	75	77.3 (Actual)
2013-14	75	80.0 (Actual)
2014-15	75 + 7 (T)	89.5 (Revised Estimates)

T = Time-limited posts

* 1823 is not included

--End--

	B/D¹	Projects	BPR²	Outsourcing & PPP³	Organisational restructuring⁴	Application of Technology⁵	Performance Measurement⁶	Remarks (new technology used or recommended)	Social Innovation⁷	Recommendations accepted by B/Ds (Y = Yes / N = No / N.A. = Not applicable / Under consideration / Project on-going)
1.	AFCD	Business Process Reengineering (BPR) Study on the Replacement of Farm Hygiene System	Y							Y
2.	AFCD	BPR Study on the Replacement of Endangered Species Licensing and Enforcement System	Y							Y
3.	AFCD	BPR Study on Enhancement of E-option for Licence Application and Booking Services for AFCD	Y							Y
4.	AFCD	BPR Study on Enhancement of the Animal Licensing and Enforcement System for AFCD	Y							Project on-going

	B/D¹	Projects	BPR²	Outsourcing & PPP³	Organisational restructuring⁴	Application of Technology⁵	Performance Measurement⁶	Remarks (new technology used or recommended)	Social Innovation⁷	Recommendations accepted by B/Ds (Y = Yes / N = No / N.A. = Not applicable / Under consideration / Project on-going)
5.	ArchSD	Enterprise Information Management (EIM) Strategy Study for ArchSD				Y		Electronic information management technology		Y
6.	BD	Knowledge Management Study for Buildings Department				Y		Electronic knowledge management and collaboration technology		Y
7.	BD	EIM Strategy Study for BD				Y		Electronic information management technology		Y

	B/D¹	Projects	BPR²	Outsourcing & PPP³	Organisational restructuring⁴	Application of Technology⁵	Performance Measurement⁶	Remarks (new technology used or recommended)	Social Innovation⁷	Recommendations accepted by B/Ds (Y = Yes / N = No / N.A. = Not applicable / Under consideration / Project on-going)
8.	CE's Office	International Ranking Reports (Joint assessment with Economic Analysis and Business Facilitation Unit)					Y			N.A.
9.	C&ED	BPR Study on the Customs Control System	Y							Y
10.	C&SD	EIM Strategy				Y		Electronic information management technology		Project on-going

	B/D¹	Projects	BPR²	Outsourcing & PPP³	Organisational restructuring⁴	Application of Technology⁵	Performance Measurement⁶	Remarks (new technology used or recommended)	Social Innovation⁷	Recommendations accepted by B/Ds (Y = Yes / N = No / N.A. = Not applicable / Under consideration / Project on-going)
11.	DevB	Implementation of the Tree Management Information System				Y		Business process management and business intelligence and analytic tools, Geographic Information System		Y
12.	DevB	Business Viability Study for Development of Site 4 in the New Central Harbourfront		Y						Y
13.	DevB	BPR Study on TMIS Enhancement	Y							Y
14.	DH	BPR Study on Clinical Genetic Service's Laboratory Information Management System	Y							Y

	B/D¹	Projects	BPR²	Outsourcing & PPP³	Organisational restructuring⁴	Application of Technology⁵	Performance Measurement⁶	Remarks (new technology used or recommended)	Social Innovation⁷	Recommendations accepted by B/Ds (Y = Yes / N = No / N.A. = Not applicable / Under consideration / Project on-going)
15.	DH	Regulatory Impact Assessment Study for the proposed amendments to the Pharmacy and Poisons Ordinance		Y						Y
16.	DH	Review on the registration and renewal of practicing certificates for the medical professionals	Y							Y
17.	DH	Pilot project on Automation of Health Screening Measures at Boundary Control Points	Y			Y		Facial recognition cum body temperature measurement		Y
18.	DH	BPR Study on Enhancement for School Dental Care Service Management in Linked Environment System	Y							Y

	B/D¹	Projects	BPR²	Outsourcing & PPP³	Organisational restructuring⁴	Application of Technology⁵	Performance Measurement⁶	Remarks (new technology used or recommended)	Social Innovation⁷	Recommendations accepted by B/Ds (Y = Yes / N = No / N.A. = Not applicable / Under consideration / Project on-going)
19.	EDB	Review of Regional Education Offices			Y					Y
20.	EMSD	BPR Study on Common Shop Inspection Platform cum Geographic Information System for Electrical Products Safety and Mandatory Energy Efficiency Labelling Scheme of EMSD	Y							Y
21.	EU	Development of General Office and Registry Information Automation System				Y		Electronic document management		Project on-going
22.	EU	Strategic Review of 1823			Y					Y
23.	EU	Survey on Public Attitudes to Public Service Delivery					Y			Project on-going

	B/D¹	Projects	BPR²	Outsourcing & PPP³	Organisational restructuring⁴	Application of Technology⁵	Performance Measurement⁶	Remarks (new technology used or recommended)	Social Innovation⁷	Recommendations accepted by B/Ds (Y = Yes / N = No / N.A. = Not applicable / Under consideration / Project on-going)
24.	EU	Enterprise Information Management Strategy				Y		Electronic information management technology		Project on-going
25.	EU	Follow-ups on 2010 Outsourcing and General Management Consultancy Survey		Y						Y
26.	EU	2012 Outsourcing Survey		Y						Y
27.	EU	Update on Guide to Corporate Governance for Subvented Organisations					Y			Project on-going
28.	EU	Review of Business Licensing Services and Small and Medium Enterprises Support Services	Y							Under consideration
29.	EU	Focus Groups on Government Procurement	Y							Y

	B/D¹	Projects	BPR²	Outsourcing & PPP³	Organisational restructuring⁴	Application of Technology⁵	Performance Measurement⁶	Remarks (new technology used or recommended)	Social Innovation⁷	Recommendations accepted by B/Ds (Y = Yes / N = No / N.A. = Not applicable / Under consideration / Project on-going)
30.	EU	Development of the Best Practice for ERKS Implementation				Y				Project on-going
31.	EU	Business Study on Central Benefits Service	Y							Project on-going
32.	EU	Social Innovation and Entrepreneurship Development Fund (SIE Fund)							Y	Project on-going
33.	EU/ EABFU /SWD	“Be the Smart Regulator Programme”- Case Management cum Application Tracking Facility				Y		Business process management software		Y
34.	EU/ EABFU /DH	“Be the Smart Regulator Programme” – Electronic Radiation Licensing System	Y			Y		Business process management software		Y

	B/D¹	Projects	BPR²	Outsourcing & PPP³	Organisational restructuring⁴	Application of Technology⁵	Performance Measurement⁶	Remarks (new technology used or recommended)	Social Innovation⁷	Recommendations accepted by B/Ds (Y = Yes / N = No / N.A. = Not applicable / Under consideration / Project on-going)
35.	FEHD	Implementation of Food Surveillance System	Y							Y
36.	FHB	Consultancy Study on Review of Prince Philip Dental Hospital			Y					Y
37.	FSD	Management Study on Administration of Regulatory Control over Ventilating Systems by Ventilation Division of FSD	Y							Y
38.	GPA	Review of the Property Management Services Delivery provided by GPA		Y						Y
39.	GRS	EIM Strategy Study for Government Records Service				Y		Electronic information management technology		Y

	B/D¹	Projects	BPR²	Outsourcing & PPP³	Organisational restructuring⁴	Application of Technology⁵	Performance Measurement⁶	Remarks (new technology used or recommended)	Social Innovation⁷	Recommendations accepted by B/Ds (Y = Yes / N = No / N.A. = Not applicable / Under consideration / Project on-going)
40.	GRS	Review on the Organisation and Staffing Structure of the GRS			Y					Project On-going
41.	HAD	BPR Study for the Implementation of Enforcement Management Information System	Y							Y
42.	HD	Post-implementation Review of Divestment Exercise of Housing Authority					Y			Y
43.	HD	Consultancy Study on Manpower Review for Development and Construction Division (DCD) of Housing Department (HD)	Y		Y					Y

	B/D¹	Projects	BPR²	Outsourcing & PPP³	Organisational restructuring⁴	Application of Technology⁵	Performance Measurement⁶	Remarks (new technology used or recommended)	Social Innovation⁷	Recommendations accepted by B/Ds (Y = Yes / N = No / N.A. = Not applicable / Under consideration / Project on-going)
44.	HKO	EIM Strategy Study for HKO				Y		Electronic information management technology		Project on-going
45.	HKO	BPR Study on Dial-a-Weather Service for HKO	Y							Project on-going
46.	HKPF	Consultancy for Information and Communications Technology Systems Strategy Review				Y				Y
47.	HyD	BPR Study for the Implementation of Vegetation Information System	Y							Y
48.	IPD	EIM Strategy Study for Intellectual Property Department				Y		Electronic information management technology		Y

	B/D¹	Projects	BPR²	Outsourcing & PPP³	Organisational restructuring⁴	Application of Technology⁵	Performance Measurement⁶	Remarks (new technology used or recommended)	Social Innovation⁷	Recommendations accepted by B/Ds (Y = Yes / N = No / N.A. = Not applicable / Under consideration / Project on-going)
49.	Invest HK	EIM Strategy Study for InvestHK				Y		Electronic information management technology		Project on-going
50.	LCSD	BPR Study on Upgrading of the Tree Data Bank System	Y							Y
51.	LCSD	BPR Study for the Development of a One-stop Performing Arts Web Portal	Y							Y
52.	MD	EIM Strategy Study for Marine Department				Y		Electronic information management technology		Y
53.	OGCIO	Implementation of e-Procurement Pilot Programme				Y				Y

	B/D ¹	Projects	BPR ²	Outsourcing & PPP ³	Organisational restructuring ⁴	Application of Technology ⁵	Performance Measurement ⁶	Remarks (new technology used or recommended)	Social Innovation ⁷	Recommendations accepted by B/Ds (Y = Yes / N = No / N.A. = Not applicable / Under consideration / Project on-going)
54.	OGCIO	Government Human Resources Management Services Programme	Y			Y				Project on-going
55.	OGCIO	BPR Study on Software Upgrade and Enhancement of GovHK Online Form System	Y							Project on-going
56.	SWD	EIM Strategy Study for Social Welfare Department				Y		Electronic information management technology		Y
57.	SWD	BPR Study on Upgrade of Database Software and Interface Enhancements for Client Information System of SWD	Y							Project on-going
58.	THB	Scoping Study on Marine Department			Y					Y
59.	THB	Organisation Review on Marine Department			Y					Y

	B/D¹	Projects	BPR²	Outsourcing & PPP³	Organisational restructuring⁴	Application of Technology⁵	Performance Measurement⁶	Remarks (new technology used or recommended)	Social Innovation⁷	Recommendations accepted by B/Ds (Y = Yes / N = No / N.A. = Not applicable / Under consideration / Project on-going)
60.	Multiple B/Ds	User Experience Design Study for Government Human Resources Management Services	Y							Y
61.	Multiple B/Ds	Change Management Consultancy Service for the Government Human Resources Management Services Programme	Y							Y

Note:

1. Abbreviations of bureaux/departments (B/Ds)

AFCD Agriculture, Fisheries and Conservation Department
ArchSD Architectural Services Department
BD Buildings Department
CE's Office Chief Executive's Office
C&ED Customs and Excise Department
C&SD Census and Statistics Department
DevB Development Bureau
DH Department of Health
EABFU Economic Analysis and Business Facilitation Unit
EDB Education Bureau
EMSD Electrical and Mechanical Services Department

FSD Fire Services Department
GPA Government Property Agency
GRS Government Records Service
HAD Home Affairs Department
HD Housing Department
HKO Hong Kong Observatory
HKPF Hong Kong Police Force
HyD Highways Department
IPD Intellectual Property Department
LCSD Leisure and Cultural Services Department
MD Marine Department

EU Efficiency Unit
FEHD Food and Environmental Hygiene Department
FHB Food and Health Bureau

OGCIO Office of the Government Chief Information Officer
SWD Social Welfare Department
THB Transport and Housing Bureau

2. Business process re-engineering—to achieve overall improvements in public sector productivity and service quality
3. Outsourcing and public private partnerships—to harness the flexibility, innovation and resources of the private sector to enhance quality of public services and achieve greater value for money
4. Organisational restructuring—to support bureaux and departments in reviewing organisational structures and implementing changes to improve the performance of the organisations
5. Application of technology—to identify business applications for new technology to achieve productivity and service improvements
6. Performance measurement—to support bureaux and departments to develop clear objectives and targets, reflecting public benefits rather than internal processes, and to measure performance
7. Social innovation – to support the Commission on Poverty’s Social Innovation and Entrepreneurship Development Fund Task Force to promote social innovation in the community and in the public sector to help address social needs

CONTROLLING OFFICER'S REPLY**CSO056****(Question Serial No. 4863)**

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO-Administration Wing

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

As indicated under the Programme, the expenses on remuneration for special appointments of the Offices of the Chief Secretary for Administration and the Financial Secretary (the Offices) are \$23.51 million for the past year. Please provide in table form the posts, annual salaries, benefits and job nature in respect of the special appointments.

As indicated under the Programme, the expenses on honoraria for members of committees of the Offices are \$2.037 million for the past year. Please provide in table form the posts, annual salaries, benefits and job nature in respect of the members of committees.

As indicated under the Programme, the expenses on the hire of services and professional fees of the Offices are \$155.939 million for the past year. Please provide in table form the organisations, contract costs and job nature of the contracts concerned in respect of the hire of services and professional fees.

Asked by: Hon CHAN Chi-chuen (Member Question No. 115)

Reply:

- (a) Provisions of the salaries for the posts under the remuneration for special appointments in 2014-15 are as follows –

Posts	2014-15 Revised Estimates (\$ million)
Chief Secretary for Administration	3.79
Financial Secretary	3.67
Political Assistant for Financial Secretary	1.20
Head, Central Policy Unit (CPU)	2.92
Member (1), CPU	1.97

Posts	2014-15 Revised Estimates (\$ million)
Member (2), CPU	2.12
Member (3), CPU	2.08

(b) Breakdown of major expenditure items under honoraria for members of committees and the provisions earmarked in 2014-15 revised estimates are as follows –

Name of committee/board/panel	Remuneration rate	2014-15 Revised Estimates (\$ million)
Administrative Appeals Board	<u>Chairman</u> Annual retainer : \$112,440 Honorarium per full day sitting : \$5,780 Honorarium per written decision : \$11,540 <u>Deputy Chairman</u> Annual retainer : \$74,970 Honorarium per full day sitting : \$5,780 Honorarium per written decision : \$11,540	1.20
Municipal Services Appeals Board	<u>Member</u> \$920 per attendance	0.06
Associate Members Scheme	<u>CPU Associate Member</u> \$2,000 per month	0.77
Public Policy Research Funding Scheme Assessment Panel	<u>Member</u> \$920 per attendance	

(c) Breakdown of major expenditure items under the hire of services and professional fees and the 2014-15 revised estimates are as follows –

	2014-15 Revised Estimates (\$ million)
Consultants/Public Policy Research Fund	15.55
Building management related services	58.34
Other hired services and professional fees	82.05

--End--

CONTROLLING OFFICER'S REPLY**CSO057****(Question Serial No. 5207)**

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO-Administration Wing

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

(a) With regard to the past applications under the Public Policy Research (PPR) Funding Scheme, please provide the number of applications of each year, details of the approved projects, titles of research, institutions and faculties involved, amount of funds awarded, start dates and scheduled end dates.

(b) In 2015-16, what is the estimated provision for the PPR Funding Scheme? What are the application and assessment procedures?

Asked by: Hon CHAN Ka-lok, Kenneth (Member Question No. 611)

Reply:

(a) The Public Policy Research (PPR) Funding Scheme was administered by the Research Grants Council (RGC) under the University Grants Committee from 2005-06 to 2012-13. RGC received a total of 748 applications from 2005-06 to 2012-13. A breakdown of the applications is as follows–

Financial Year	Number of PPR Funding Scheme Applications
2005-06	73
2006-07	116
2007-08	100
2008-09	44
2009-10	71
2010-11	105
2011-12	111
2012-13	128
Total	748

Among the applications, 150 projects were funded, involving \$75.25 million. Details are as follows-

Projects supported under the Public Policy Research Funding Scheme from 2005-06 to 2012-13

No	Institution	Department	Project Title	Fund Awarded (HK\$)	Start Date	End date/ Scheduled End Date
1	CityU	Department of Civil and Architectural Engineering	Assessment on Suitability of Existing Air Quality Objectives and Air Pollution Index Used in Hong Kong	386,000	01/04/2006	31/03/2008
2	CUHK	Department of Anaesthesia and Intensive Care	Cost-Effectiveness Analysis of an Acute Pain Service	804,000	11/04/2006	10/04/2009
3	CUHK	Department of Geography and Resource Management	Siting Locally Unwanted Land Uses: In Your Backyard or in Mine?	472,000	11/04/2006	10/07/2008
4	CUHK	Department of Social Work	Impacts of the Community Work Experience and Training Programme on Welfare Recipients	525,000	01/04/2006	30/06/2008
5	CUHK	Department of Sociology	Who Gets Ahead (or Stays Behind): Life Chances and Social Mobility in Hong Kong	916,000	11/04/2006	10/02/2009
6	HKUST	Division of Social Science	Social inequality and mobility in Hong Kong: A benchmark study	981,000	10/04/2006	09/10/2008
7	HKUST	Department of Chemical and Biomolecular Engineering	Hybrid vehicles and hydrogen economy as the interim and long-term solutions to Hong Kong's energy usage	771,000	11/04/2006	10/10/2007
8	HKU	Department of Social Work and Social Administration	Integration of new immigrants in Hong Kong: a longitudinal investigation	696,825	01/04/2006	31/03/2009
9	HKU	School of Nursing	Cost and clinical effectiveness of the Hong Kong scoliosis	710,000	01/04/2006	30/06/2008
10	HKU	Department of Community Medicine	Horizontal equity in health care utilization in Hong Kong	387,000	11/01/2006	10/07/2007
11	HKU	Department of Real Estate and Construction	Innovative planning tools for urban renewal in Hong Kong	206,000	03/04/2006	02/07/2007
12	HKU	Department of Law	Forfeiture of crime tainted property in Hong Kong	417,000	01/03/2006	29/02/2008

No	Institution	Department	Project Title	Fund Awarded (HK\$)	Start Date	End date/ Scheduled End Date
13	CityU	Department of Civil and Architectural Engineering	Development and Validation of Design Tools for Estimating the Indoor Daylight Illuminance under the 15 CIE Standard Skies	360,160	01/10/2006	31/08/2008
14	CityU	Department of Applied Social Studies	The Possibilities of Gender Mainstreaming Social Policy on Family Violence in Hong Kong	327,624	01/10/2006	30/09/2008
15	HKBU	Department of Music	Development of Music Education in the 21st century: Cultural and Policy Issues	348,700	30/09/2006	30/03/2008
16	HKBU	Department of Music	The Relationship Between Musical Aptitude, Musical Achievement, and Academic Aptitudes: Implications for Student Diversity and Education	632,400	31/10/2006	30/04/2008
17	LU	Department of Economics	Fair Competition under Laissez-Faireism: Policy Options for Hong Kong	348,700	30/09/2006	30/12/2007
18	CUHK	Department of Economics	An Economic Analysis of Gender Earnings Gaps in Hong Kong, 1981-2006	356,000	30/09/2006	29/09/2008
19	CUHK	Department of Educational Administration and Policy	The Effect of Medium-of-Instruction Policy on Educational Advancement in HKSAR Society	643,200	01/09/2006	31/05/2008
20	CUHK	Department of Educational Psychology	Resources, Distribution, School Autonomy and Student Achievement: Modeling Direct Subsidy Scheme Effects	190,000	30/09/2006	29/09/2008
21	CUHK	School of Journalism & Communication	For a Sustainable Development of the Hong Kong Movie Industry: An Evaluation of the Film Council and the China Market as Policy Options	351,439	30/09/2006	29/12/2007
22	CUHK	School of Public Health and Primary Care	Traditional Chinese Medicine in Hong Kong: Utilization Pattern and Its Role in the Future Health Care System	441,100	30/09/2006	29/09/2008
23	HKUST	Division of Social Science	Mortality transition in Hong Kong and its major theoretical and policy implications	657,600	30/09/2006	30/03/2010
24	HKU	Department of	Hong Kong as logistics hub in global value chains:	426,300	01/09/2006	31/08/2008

No	Institution	Department	Project Title	Fund Awarded (HK\$)	Start Date	End date/ Scheduled End Date
		Geography	analysis and policies			
25	HKU	Department of Civil Engineering	Assuring Hong Kong's water supply: learning the lessons of the 1963 drought	480,000	30/09/2006	31/12/2008
26	HKU	Department of Real Estate and Construction	Urban planning and innovations for sustainable city development: an analytical and empirical analysis of master layout plans for comprehensive development areas	347,000	01/09/2006	31/08/2008
27	HKIEd	Department of Early Childhood Education	Educational Provision for Ethnic Minority Students in Hong Kong: Meeting the Challenges of the Proposed Racial Discrimination Bill	559,000	30/09/2006	30/09/2009
28	HKIEd	Department of Early Childhood Education	Improving Life Chances and Social Mobility Through Language Proficiency Provision in Early Childhood Education in Hong Kong: Meeting the Challenges of the Language Education Policy	587,000	30/09/2006	30/06/2009
29	HKUST	Department of Information Systems, Business Statistics and Operations Management	Do-Not-Call Registry and Marketing Solicitations in Hong Kong	444,520	01/03/2007	28/02/2009
30	HKBU	Department of Biology	Protection and Redevelopment of Agricultural Soil in Hong Kong	936,000	01/04/2007	31/03/2010
31	CUHK	Department of Anaesthesia and Intensive Care	Vascular events in noncardiac surgery patients cohort evaluation study (The VISION study)	707,084	01/04/2007	31/03/2010
32	CUHK	Department of Anaesthesia and Intensive Care	Cost-effectiveness of an Outpatient Preanaesthetic Clinic	605,920	01/04/2007	31/03/2010
33	PolyU	Department of Rehabilitation Sciences	Rehabilitation Needs of People with Schizophrenia and their Caregivers in Hong Kong: Implications for Public Policy	417,000	01/04/2007	30/06/2009
34	HKUST	Division of Social Science	Making cultural clusters: New strategies for culture-led urban redevelopment	612,600	01/02/2007	31/01/2009

No	Institution	Department	Project Title	Fund Awarded (HK\$)	Start Date	End date/ Scheduled End Date
35	HKU	Department of Medicine	Is there a need to promote family medicine concept in Hong Kong? - Meeting the need for recognition and treatment of depression as a model	383,416	01/04/2007	30/09/2008
36	HKU	School of Public Health	Long-term care cost drivers and expenditure projection to 2033	272,000	01/04/2007	30/09/2008
37	HKU	Department of Social Work and Social Administration	A study of the domestic violence costs and service utilization in Hong Kong	444,289	01/04/2007	31/03/2009
38	HKIED	Department of Social Sciences	Alternative Policy Instruments for Enhancing Citizenship Education	379,000	01/04/2007	31/03/2010
39	CityU	Department of Applied Social Studies	In Search of Family-friendly Policies in Low-income Neighborhoods: A Life Course Perspective	327,860	01/10/2007	31/03/2009
40	CUHK	School of Public Health and Primary Care	Developing a Policy Framework for Integration of Traditional Chinese and Allopathic Medicine in Hong Kong Using Delphi Technique	460,000	01/10/2007	30/09/2009
41	CUHK	Department of Geography and Resource Management	Inter-city Competition and Cooperation between Hong Kong and Shenzhen in the 11th Five-year Plan Period	584,000	01/09/2007	30/11/2009
42	CUHK	School of Journalism & Communication	Social, Psychological, and Safety Impact of Interactive Media on Children	698,000	01/04/2008	31/03/2010
43	HKIED	Department of Early Childhood Education	Chinese Language Education for Limited/Non-Chinese Speaking Ethnic Minority Children in the Public School Sector: Challenges and Opportunities	737,026	01/10/2007	30/09/2010
44	HKUST	Department of Finance	MPF Fund Styles, Flows and Related Allocation Decisions	446,000	01/09/2007	30/11/2009
45	HKUST	Division of Social Science	Hong Kong People on the Mainland: A Force for Integration?	799,017	01/09/2007	30/11/2009
46	HKU	Department of Real Estate and Construction	Sustainable development in urban renewal - a social, physical and engineering	1,400,000	01/10/2007	31/12/2010

No	Institution	Department	Project Title	Fund Awarded (HK\$)	Start Date	End date/ Scheduled End Date
			assessment			
47	HKU	Department of Civil Engineering	A comprehensive policy framework for public private partnerships schemes in Hong Kong	202,000	01/10/2007	31/12/2009
48	HKU	Centre of Asian Studies	Locating Hong Kong in global networks of professional migrants	771,844	01/10/2007	30/06/2009
49	PolyU	Department of Applied Social Sciences	HOPE for the Challenge to Learn: Development and Evaluation of the "Hands On Parent Empowerment (HOPE) Project to Empower Socially Disadvantaged Parents as Active Agents in their Children's Learning	865,801	01/10/2007	30/09/2010
50	HKIED	Department of Education Policy and Leadership	A Formative Review of Applied Learning Policy and Its Implementation in the Hong Kong Trials	336,000	01/10/2007	31/05/2009
51	HKBU	Department of Biology	The Problems and the Solutions to E-waste Generation and Disposal in Hong Kong	540,552	01/04/2008	31/03/2010
52	HKBU	Language Centre	Specifying Hong Kong University Students' Core English Competency: Language Education and Planning	707,220	15/02/2008	14/02/2010
53	LU	Department of Economics	Hong Kong as an International Financial Centre for China and for the World	1,399,000	01/04/2008	31/03/2010
54	PolyU	Department of Logistics and Maritime Studies	Bilateral Liberalization of International Air Transport - An Economic and Public Policy Study for HKSAR	342,000	01/04/2008	30/06/2010
55	HKU	Department of Social Work and Social Administration	A study on effectiveness of integrated home care service in community care for elderly people in Hong Kong	620,560	01/03/2008	28/02/2009
56	HKU	Department of Social Work and Social Administration	Consultation mechanism and processes in major public works and in urban planning and redevelopment	312,000	01/02/2008	31/01/2009
57	HKU	Department of Law	The legal and policy implications of establishing the Communications Authority in Hong Kong	370,000	01/04/2008	30/09/2009

No	Institution	Department	Project Title	Fund Awarded (HK\$)	Start Date	End date/ Scheduled End Date
58	HKU	Department of Law	Review of animal welfare legislation in Hong Kong	497,000	01/04/2008	11/03/2010
59	HKIED	Faculty of Education and Human Development	Hong Kong Students' Attitudes to Citizenship: Monitoring Progress Ten Years after Hong Kong's Return to China	570,000	01/04/2008	30/06/2011
60	HKIED	Department of Education Policy and Leadership	Improving Vocational Outcomes for Hong Kong's Social and Economic Development: A Role for Vocational Teacher Education	634,898	01/04/2008	31/03/2011
61	HKIED	Department of Early Childhood Education	Enhancing the Quality of Learning and Teaching in Hong Kong Early Childhood Education: Meeting the Challenges of the New Policy	490,000	01/04/2008	31/03/2010
62	CUHK	Department of Educational Psychology	Ability Grouping and Reading Achievement: Mechanisms and effects on students in Hong Kong and 34 countries	355,992	01/10/2008	30/09/2010
63	CUHK	Department of Geography and Resource Management	Managing Environmental Conflicts Arising from Developments in Ecologically Sensitive Areas in Hong Kong	287,000	01/10/2008	30/09/2010
64	CUHK	School of Public Health and Primary Care	Legal recognition of same sex partnerships in a Chinese context: a public health perspective	700,000	01/10/2008	31/12/2010
65	PolyU	School of Hotel and Tourism Management	Evaluating Hong Kong's Competitiveness as an International Tourism Destination from the Economic Policy Perspective	504,000	01/10/2008	31/12/2010
66	PolyU	Department of Computing	Public Healthcare Welfare by Computerized TCM (Traditional Chinese Medicine) Diagnosis System	600,000	01/10/2008	30/09/2011
67	HKU	Dept of Community Medicine	Prediction of mortality and hospital use in older people in Hong Kong	700,000	01/10/2008	31/05/2010
68	HKIED	Department of Asian and Policy Studies	A comparative study of transnational higher education policy and governance in Hong Kong, Shenzhen China and Singapore	726,000	01/10/2008	31/12/2010

No	Institution	Department	Project Title	Fund Awarded (HK\$)	Start Date	End date/ Scheduled End Date
69	CityU	Department of Public and Social Administration	Exploring Peripheralisation and Residualisation in Hong Kong's Public Rental Housing: New Policy Challenges	421,590	01/10/2009	30/09/2011
70	LU	Department of Cultural Studies	Audience Development as Cultural Policy in Hong Kong since 1997	448,500	01/10/2009	30/09/2011
71	CUHK	Department of Sociology	The Impact of Socioeconomic Backgrounds on the Academic Achievement of Senior Secondary School Students: The Case of NSS Liberal Studies	556,140	01/10/2009	31/12/2012
72	CUHK	Department of Educational Administration and Policy	Economic returns to postsecondary sub-degree education	464,646	01/10/2009	30/06/2011
73	CUHK	Faculty of Law	Anatomy of a Financial Centre: A systemic analysis of Hong Kong's legal and regulatory framework for its securities market	448,500	01/09/2009	31/08/2012
74	CUHK	School of Public Health and Primary Care	Evaluation of the Impact of Elderly Health Care Voucher Scheme in Hong Kong and its Potential Extension	557,410	01/10/2009	31/12/2011
75	CUHK	Department of Cultural and Religious Studies	Policy for culture-led urban regeneration and development	291,525	01/10/2009	30/09/2011
76	CUHK	Department of Orthopaedics & Traumatology	Medico-social Impact of a Comprehensive Multi-disciplinary Program for the Care of Fragility Fracture of the Elderly Implications for Healthcare Policy in Hong Kong	363,608	01/10/2009	31/12/2012
77	CUHK	Department of Government & Public Administration	Political recruitment in an administrative state: grooming political talents for Hong Kong	333,146	01/09/2009	30/04/2011
78	CUHK	Department of Sociology	Noncognitive Human Capital as a Generator of Social Inequality: New Evidence and Policy Implications for Education in Hong Kong	313,950	01/10/2009	30/09/2011

No	Institution	Department	Project Title	Fund Awarded (HK\$)	Start Date	End date/ Scheduled End Date
79	CUHK	Department of Social Work	The Impact of the introduction of a statutory minimum wage on labour market conditions and the quality of life of vulnerable groups in Hong Kong	448,500	01/07/2009	31/01/2012
80	HKBU	Department of Geography	Restructuring of Hong Kong Manufacturing in the Pearl River Delta: Challenges and Policy Responses	373,152	01/10/2009	31/12/2011
81	PolyU	Department of Logistics and Maritime Studies	Green practices in Hong Kong's shipping industry - empirical evidence and policy implications	538,200	01/10/2009	31/12/2012
82	PolyU	Department of Land Surveying and Geo-Informatics	Impacts of climatic warming on high density living in Hong Kong using remote sensing and GIS modelling	412,620	01/10/2009	30/09/2011
83	PolyU	School of Design	Policy of Accessible Public Toilets for Visually Impaired People	269,100	01/10/2009	31/12/2011
84	HKUST	Division of Social Science	Occupational Segregation, Anti-Discrimination Policies & Gender Inequality in Hong Kong	313,950	30/09/2009	29/09/2011
85	HKU	Department of Law	Competition and Environmental Sustainability in Hong Kong's Energy Market	322,920	30/09/2009	29/12/2012
86	HKU	School of Nursing	A long term evaluation of the clinical and cost effectiveness of the Hong Kong Scoliosis Screening Programme	403,650	30/09/2009	29/12/2011
87	HKU	Department of Law	Legal Assistance for Asylum Seekers and Torture Claimants in Hong Kong	358,800	30/09/2009	29/12/2012
88	CityU	Department of Public and Social Administration	Partnerships for Sustainable Development: Implications for Public Policy in Hong Kong	627,900	30/09/2009	29/03/2012
89	CityU	Department of Civil and Architectural Engineering	An investigation of daylight linked lighting controls and the implications to building energy and environment policies	351,540	01/09/2010	31/08/2012

No	Institution	Department	Project Title	Fund Awarded (HK\$)	Start Date	End date/ Scheduled End Date
90	CityU	Department of Information Systems	Enhancing Hong Kong SMEs' Competitiveness via Open Information Services	848,160	01/10/2010	31/12/2012
91	HKBU	Department of English Language & Literature	Community Interpreting in Hong Kong	395,250	15/11/2010	14/11/2012
92	LU	Department of Cultural Studies	Cross-Sectoral Synergy in Cultural-creative SMEs: Creativity, talents and entrepreneurship	384,090	01/10/2010	30/06/2012
93	CUHK	School of Public Health and Primary Care	The Public Health Impacts of the Policy Decision to Reduce Alcohol Tax in Hong Kong	751,440	01/10/2010	31/12/2013
94	CUHK	Department of Management	Hong Kong or Singapore? Strategic Location Choice of Chinese Multinational Firms' Asia Regional Headquarters	279,000	30/09/2010	29/06/2012
95	PolyU	Department of Building and Real Estate	Evaluating the social, economical, cultural and heritage impacts of the "Revitalising Historic Buildings through Partnership Scheme" in Hong Kong	340,380	01/10/2010	31/12/2011
96	PolyU	Institute of Textiles and Clothing	Green apparel merchandising and its policy implications for Hong Kong's trade development	474,300	01/10/2010	30/09/2013
97	HKUST	Division of Social Science	Tracking Knowledge-Transfer from Universities to Society in Hong Kong's Innovation System	372,000	30/09/2010	29/12/2012
98	HKUST	Department of Economics	Private-Public Joint Ventures in Infrastructure Projects	373,860	01/09/2010	30/11/2012
99	HKUST	Department of Civil & Environmental Engineering	Developing comprehensive performance-based road pavement management strategies in Hong Kong	465,000	30/09/2010	29/12/2012
100	HKU	Department of Law	Promoting Economic Integrity through Institutional Alternative Dispute Resolution: A Law and Policy Perspective	427,800	17/09/2010	16/12/2012

No	Institution	Department	Project Title	Fund Awarded (HK\$)	Start Date	End date/ Scheduled End Date
101	HKU	Department of Social Work and Social Administration	A longitudinal study on intimate partner violence against Chinese pregnant women and child abuse in Hong Kong	322,710	30/09/2010	29/03/2012
102	HKU	Department of Electrical and Electronic Engineering	Managing the Transition towards a Low-carbon Economy: Stakeholder Engagement for Technological Environmental Innovation Decision-making in Hong Kong	571,950	30/09/2010	29/09/2012
103	HKU	School of Economics and Finance	Longevity increase, retirement saving and retirement age: Economic analyses and policy implications	345,960	01/07/2010	31/03/2013
104	HKU	Department of Urban Planning & Design	Segregation or Sorting? The Causes and Consequences of Hong Kong's Socio-Spatial Structure	620,310	01/10/2010	30/09/2012
105	HKU	Department of Social Work and Social Administration	A Study on Population Health and Health Economics for Hong Kong SAR	465,000	01/10/2010	30/09/2012
106	HKU	Faculty of Education	Educational Inequality and ICT Use in Schools: Bridging the Digital Divide	373,860	01/10/2010	30/09/2012
107	HKIED	Department of Psychological Studies	An innovative methodology for data with a hierarchical structure and its applications and implications for policy-formulation	443,610	01/10/2010	30/09/2012
108	HKIED	Department of Education Policy and Leadership	A Territory-wide Study on the Impact of the Voucher Scheme on Parents' Choice of Early Childhood Education Services	365,490	01/10/2010	31/03/2012
109	CUHK	School of Public Health and Primary Care	Hong Kong's Current Healthcare Reform: What Role Can Employers Play?	722,951	29/09/2011	28/09/2013
110	CUHK	School of Public Health and Primary Care	Differential impacts of anti-smoking legislation on death rates of cardiovascular and respiratory diseases in the subpopulations of Hong Kong	528,989	29/09/2011	28/09/2013

No	Institution	Department	Project Title	Fund Awarded (HK\$)	Start Date	End date/ Scheduled End Date
111	CUHK	Department of Psychiatry	Healthy sleep, healthy school life: a cluster randomised school-based interventional study for school start time and sleep health education for children and adolescents - implications for education and health policy	526,638	29/09/2011	28/09/2013
112	PolyU	Department of Applied Social Sciences	Enabling Context and Policy for Social Entrepreneurship in Hong Kong	491,372	01/12/2011	28/02/2014
113	PolyU	Department of Applied Social Sciences	Promoting Policy Favoring Multiculturalism and the Social Integration of Ethnic Minorities in Hong Kong	515,352	01/10/2011	30/09/2014
114	PolyU	Department of Applied Social Sciences	Parenting And Child Enhancement – Early Intervention Program for Preschool Children from Disadvantaged Families	891,052	01/01/2012	31/12/2014
115	PolyU	Department of Computing	Public Security and Personal Privacy: The Use of Biometrics Technology in Hong Kong	297,410	01/10/2011	30/09/2014
116	HKUST	Department of Civil & Environmental Engineering	Financially Sustainable Railway Development Strategies	793,483	01/09/2011	30/11/2013
117	HKU	School of Business	Resolving the Personalization-Privacy Dilemma	491,372	01/08/2011	31/10/2013
118	HKBU	Department of Geography	Effective governance for energy security in Hong Kong: improving public engagement and public trust in nuclear power decision-making	615,978	01/07/2011	30/09/2013
119	HKU	Department of Social Work and Social Administration	Mental Health Promotion: Using the Arts to Increase “understanding and support” for People Living with Mental Illness	406,733	01/10/2011	31/03/2013
120	HKU	Department of Real Estate and Construction	“Land Administration Practices and the Redevelopment of Franchised Bus Depots: an Implicit Consideration Analysis of the Terms of Bus Franchises and Land Leases”	308,407	01/10/2011	31/12/2013

No	Institution	Department	Project Title	Fund Awarded (HK\$)	Start Date	End date/ Scheduled End Date
121	HKU	Department of Sociology	'Home and Away': Female Transnational Professionals in Hong Kong	287,417	01/10/2011	30/09/2013
122	HKU	Department of Real Estate and Construction	Polluters or stakeholders, who should pay? Development of a more effective construction waste charging scheme in Hong Kong using system dynamics	372,025	01/10/2011	31/12/2013
123	HKU	School of Business	Hong Kong as Mainland China's export intermediary: determinants and policy recommendations	451,404	01/09/2011	30/11/2013
124	HKIEd	Department of Social Sciences	Educational Experiences, Family Relationships and Sense of belonging: Cross-border primary school children commuters	540,744	01/01/2012	31/12/2013
125	CUHK	Faculty Office of Social Science	Making the Distinction between Nation, State and Country: Examining the Differences between Official Goals, Stakeholder Opinions and Popular Perception in Hong Kong's National Education Policy	258,617	01/10/2011	30/09/2013
126	CityU	Department of English	The sociolinguistic survey of Hong Kong in 2013	594,961	01/09/2012	31/08/2014
127	CityU	Department of Applied Social Studies	Preventing Financial Crimes against Older People for Building a Safe and Secure Community	354,657	01/10/2012	30/09/2014
128	CUHK	Department of Linguistics and Modern Languages	Analyzing Stakeholders' Views on Environmental Issues through Text Analysis -- An Interdisciplinary Approach Using Computational Content Analysis	840,703	01/10/2012	30/09/2015
129	CUHK	Department of Sociology	Transitioning to Post-secondary Education or Work?: A Two-Wave Panel Study of Effects of Career Orientation, Parental Alignment, and Social Strain on Hong Kong's Senior High School Students	440,778	01/10/2012	30/09/2015

No	Institution	Department	Project Title	Fund Awarded (HK\$)	Start Date	End date/ Scheduled End Date
130	CUHK	Faculty of Law	Enhancing Innovation and Competition in Hong Kong's Telecommunications Industry	379,000	01/10/2012	30/09/2015
131	CUHK	Department of Cultural and Religious Studies	The Workforce and Professionalism of Film/Video Makers in Hong Kong: Youth, Industry, and Community-Building	214,901	01/10/2012	30/09/2014
132	CUHK	The Nethersole School of Nursing	Perspectives on cancer preventive services for ethnic minorities: implications for service needs and utilisation	232,570	01/12/2012	31/05/2014
133	PolyU	Department of Building and Real Estate	Evaluating the Economic, Social, and Cultural Impacts of Revitalizing Industrial Buildings in Hong Kong	527,100	01/10/2012	30/09/2014
134	PolyU	Department of Building and Real Estate	Framework for implementing the Transfer Development Rights in the Conservation of privately owned built heritage	420,700	01/10/2012	30/09/2014
135	PolyU	Department of Building and Real Estate	How to implement corporate codes of ethics in the Hong Kong construction companies in order to nurture a professional workforce	556,881	01/10/2012	31/03/2015
136	PolyU	Department of Computing	Addressing Privacy and Societal Concerns in the Usage of Emerging Biometrics and Data Protection Technologies	173,320	01/10/2012	30/09/2014
137	PolyU	Department of Logistics and Maritime Studies	A Time-dependent Dynamic Tariff System in an Electricity Retail Market with CO2 Emissions Control	561,000	01/10/2012	30/09/2015
138	PolyU	Institute of Textiles and Clothing	Beyond eco-labeling: Embedding green supply chain management practices in apparel trade	642,000	01/10/2012	30/09/2015
139	HKUST	Division of Social Science	Low Carbon Transport Futures in Hong Kong and Shenzhen	784,776	01/01/2013	31/12/2014
140	HKU	Department of Law	Conglomerates and Competition Law Enforcement in Hong	405,999	01/10/2012	30/09/2015

No	Institution	Department	Project Title	Fund Awarded (HK\$)	Start Date	End date/ Scheduled End Date
			Kong			
141	HKIEd	Department of Asian and Policy Studies	Poverty of Children Living in Immigrant Families	135,744	01/10/2012	30/09/2013
142	HKU	Department of Sociology	Purchasing Sex, Consuming Love? A Qualitative Study of Hong Kong Men Who Buy Sex	247,954	01/10/2012	30/09/2014
143	HKU	Department of Politics and Public Administration	Capacity Assessment of Civil Society Sectors in Hong Kong	687,000	01/10/2012	30/09/2015
144	HKU	Faculty of Education	The New Fine-Tuned Medium of Instruction Policy in Hong Kong: Analysis of Policy Interpretation and Local Implementation Practices	293,367	01/10/2012	30/09/2014
145	HKU	Faculty of Education	Hong Kong-Guangdong University Partnership: Toward regional integration of higher education in South China	550,070	01/10/2012	30/09/2015
146	HKU	Department of Civil Engineering	Columbarium Development: Public Transport Policy Implications	467,740	01/10/2012	30/09/2015
147	HKU	Department of Social Work and Social Administration	A study on suicide news reporting ecology in Hong Kong and Taiwan: accuracy, stereotyping and mutual causation	345,800	01/10/2012	30/09/2014
148	HKU	Faculty of Education	Ageing in place: Safe swallowing in the frail elderly living in the community	834,476	01/10/2012	30/09/2015
149	HKU	Faculty of Education	Digital Divide in Education: An Experiential Understanding	647,499	01/10/2012	30/09/2014
150	HKIEd	Department of Education Policy and Leadership	Engagement of Immigrant and Minority Students with Schools and Civil Society	657,952	01/10/2012	30/09/2014

The Central Policy Unit (CPU) is responsible for the administration of the Scheme since 2013-14. As at 28 February 2015, 142 applications were received. 42 applications have been approved so far, with 38 applications being processed. Details of the approved projects are as follows—

No	Institution	Department	Project Title	Fund awarded (HK\$)	Start Date	End date/ Scheduled End Date
1	HKBU	Department of Geography	Land and Housing Policies in Post-Handover Hong Kong : Political Economy and Urban Space	416,760	1/1/2014	31/3/2015
2	LU	Department of Sociology and Social Policy	A Study on the Preferences and Feasibility of Optional Retirement in Hong Kong: A Human Resources Management Perspective	544,255	1/6/2014	28/2/2015
3	LU	Department of Sociology and Social Policy	Retirement Planning for Pre-retiree in Hong Kong	516,954	1/6/2014	28/5/2015
4	LU	Department of Political Science	The Governing System of Pre-1997 Hong Kong: Archival Study of Selected Policies / Events	443,497	1/1/2014	28/2/2015
5	CUHK	Department of Psychology	Processes of Children's Literacy Acquisition in Chinese as a Second Language	461,088	31/12/2013	30/12/2015
6	PolyU	Department of Building and Real Estate	Sustainable Planning Criteria (SPC) for Age-friendly Precincts (AFP) in the New Development Areas (NDAs) of Hong Kong	528,471	10/1/2014	9/4/2015
7	PolyU	Department of Building and Real Estate	Improving Safety Communication of Ethnic Minorities in the Construction Industry	488,750	25/2/2014	24/8/2015
8	PolyU	Department of Building Services Engineering	Study on the Development Potential and Energy Incentives of Rooftop Solar Photovoltaic Applications in Hong Kong	424,120	1/2/2014	31/5/2015
9	PolyU	Department of Civil and Environmental Engineering	Can We Get Rid of Smoggy Days in Hong Kong: Formation Mechanism and Control Strategies?	662,969	3/3/2014	2/6/2015
10	PolyU	Department of Civil and Environmental Engineering	Development of a Policy for Optimizing the Use of Inert Solid Wastes in Road Pavement Construction	373,635	25/2/2014	24/8/2015

No	Institution	Department	Project Title	Fund awarded (HK\$)	Start Date	End date/ Scheduled End Date
11	PolyU	Department of Logistics and Maritime Studies	Is the Polluter Paying? Assessing the Application of the "Polluter Pays" Principle to Ship-Source Pollution in Hong Kong	258,750	17/2/2014	15/2/2015
12	PolyU	Department of Land Surveying and Geo-Informatics	A Remote Sensing Study of Solar Energy Supply in Cloud-prone Areas of Hong Kong	359,869	10/2/2014	9/6/2015
13	PolyU	Department of Management and Marketing	Green Information Technology Adoption in Hong Kong: An Empirical Analysis and Policy Implications for Sustainable Development	329,906	10/2/2014	9/8/2015
14	PolyU	School of Hotel and Tourism Management	Towards Sustainability: Exploring the Social and Economic Dimensions of Travel to Hong Kong by Mainland Chinese	428,490	15/2/2014	14/8/2015
15	PolyU	School of Hotel and Tourism Management	Shaping Tourism Development: Anticipating Changes and Impacts, and Managing Consequences and Conflicts	269,100	24/2/2014	23/2/2015
16	PolyU	School of Hotel and Tourism Management	Enhancing Hong Kong's Competitiveness as a Regional Cruise Hub from a Policy Perspective	556,600	1/9/2014	31/8/2015
17	HKUST	Department of Civil and Environmental Engineering	Developing an Integrated Construction Waste Management Policy Framework in Hong Kong	485,415	1/1/2014	31/12/2014
18	HKUST	Division of Social Science	Dynamics of Poverty in Hong Kong: A Supplementary Survey	423,200	1/6/2014	31/5/2015
19	HKU	Department of Real Estate and Construction	Granger Causality Analysis of Land Supply and Housing Market Performance - Implications for Long Term Urban Land Policy in Hong Kong	519,570	10/2/2014	9/2/2015
20	HKU	Department of Social Work and Social Administration	A Study of Aspiration of Fertility amongst Married Women in Hong Kong (Age 15-49)	365,700	17/2/2014	16/1/2015
21	HKU	Department of Social Work and Social Administration	A Study of Movement of Type 1 and 2 Babies in Hong Kong A Study of the Movement of Type A and B Babies in	308,706	25/2/2014	24/10/2014

No	Institution	Department	Project Title	Fund awarded (HK\$)	Start Date	End date/ Scheduled End Date
			Hong Kong			
22	HKU	Social Sciences Research Centre	Language Use, Proficiency and Attitudes in Hong Kong	714,985	1/5/2014	30/4/2015
23	HKU	Journalism and Media Studies Centre	Can Online Opinion Reflect Public Opinion? An Investigation into the Interplays between Online Opinion, Public Opinion, and Mass Media	556,888	1/7/2014	30/6/2016
24	HKU	Department of Social Work and Social Administration	Family Caregiving and Long-term Care Decision of People with Dementia in Hong Kong	332,426	1/7/2014	31/3/2015
25	HKU	Department of Urban Planning and Design	Industrial Land Use Changes in Response to Economic Restructuring in Hong Kong	704,812	1/8/2014	31/7/2015
26	HKU	Department of Anatomy	Redeveloping a Governance Model of the Complaint-handling Process for Sufficient, Accountable and Transparent Regulation of Medical Professionals in Hong Kong	911,536	11/5/2015	10/5/2016
27	HKU	Department of Real Estate and Construction	Repeated Planning Applications by Developers under Statutory Zoning: A Hong Kong Case Study of Delays in Private Residential Development	640,366	8/7/2014	7/1/2016
28	DPRC	NA	Age-friendly Housing Policies	579,383	9/4/2014	8/2/2015
29	OCTSRI	NA	Assessment of the Impact and Opportunities of the HK-Zhuhai-Macao Bridge to HK in the New Economic Situation	588,000	22/4/2014	22/1/2015
30	CityU	Department of Chinese, Translation and Linguistics	The Drafting Policy for Hong Kong's Bilingual Legislation: A Communicative Approach	318,036	15/12/2014	14/12/2015
31	CityU	Division of Building Science and Technology	Investigating the Possibility of Incorporating the Effect of Photovoltaic Panel and	157,895	10/1/2015	9/10/2015

No	Institution	Department	Project Title	Fund awarded (HK\$)	Start Date	End date/ Scheduled End Date
			Photovoltaic Glazing Systems in the OTTV (Overall Thermal Transfer Value) Calculation in Hong Kong			
32	CityU	Department of Architecture and Civil Engineering	Student Visa Holders in Rental Market: A Study of Mainland Students Housing Choice and Their Impact on Hong Kong's Housing Market	294,883	1/1/2015	31/12/2015
33	CityU	Department of Public Policy	Performance Information Use: Experiments on Performance Dimensions, Communication and Data Resources in Education and Solid Waste Recycling	597,264	10/3/2015	9/3/2016
34	CUHK	Department of Sociology	Vocational-oriented Education at Senior Secondary Level: Perceptions, Decision-making, and Life Planning	691,210	1/6/2015	31/5/2016
35	HKIED	Department of Asian and Policy Studies	Poverty of Ethnic Minority Children in Hong Kong	322,414	1/11/2014	31/10/2015
36	HKIED	Department of Asian and Policy Studies	How to Increase the Demand for Annuity in Hong Kong: A Study of Middle-Aged Adults	767,917	1/1/2015	31/3/2016
37	PolyU	Department of Building Services Engineering	Feasibility Study of Implementing Indoor Air Quality Index in Hong Kong	365,700	1/1/2015	31/12/2016
38	HKUST	Division of Social Science	Hong Kong Immigrants in Shenzhen: Facts and Challenges	229,452	1/8/2014	31/7/2015
39	HKU	Department of Civil Engineering	Developing Sustainable Hong Kong through Low Impact Development: from Science to Innovation Policy	455,975	15/9/2014	14/9/2015
40	HKU	Division of Information and Technology Studies	e-Learning in Formal, Informal and Open Learning Contexts: A Study of Global Trends, Policy Options and Their Implications for Sustainable Development in Hong Kong	885,488	1/2/2015	31/1/2016
41	HKU	Department of	A Possible Zero Carbon Building Policy for Hong	408,894	9/3/2015	8/3/2016

No	Institution	Department	Project Title	Fund awarded (HK\$)	Start Date	End date/ Scheduled End Date
		Civil Engineering	Kong: Opportunities, Risks and Recommendations			
42	HKAES	NA	Enhancing Policy on Building Maintenance: Solving the Residential Seepage Problem	737,150	15/9/2014	14/9/2015

Abbreviations:

CityU - City University of Hong Kong

CUHK – The Chinese University of Hong Kong

DPRC – Dashun Policy Research Centre

HKAES – Hong Kong Academy of Engineering Sciences

HKBU – Hong Kong Baptist University

HKIEd – The Hong Kong Institute of Education

HKU – The University of Hong Kong

HKUST – Hong Kong University of Science and Technology

LU – Lingnan University

OCTSRI – One Country Two Systems Research Institute

Poly U – Hong Kong Polytechnic University

(b) CPU has earmarked \$30 million for the PPR Funding Scheme in 2015-16. The Scheme accepts applications throughout the year. To ensure academic freedom and quality of research, an Assessment Panel comprising experienced academics and experts is responsible for the assessment of applications. All applications will be vetted by the Assessment Panel as well as non-Panel reviewers, who are academics and experts outside the Panel including overseas experts. A declaration of interests system is in place to ensure that assessments are fair and just.

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CONTROLLING OFFICER'S REPLY**CSO058****(Question Serial No. 5208)**

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO-Administration Wing

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

(a) With regard to the past applications under the Strategic Public Policy Research (SPPR) Funding Scheme, please provide the number of applications of each year, details of the approved projects, titles of research, institutions and faculties involved, amount of funds awarded, start dates and scheduled end dates.

(b) In 2015-16, what is the estimated provision for the SPPR Funding Scheme? What are the application and assessment procedures?

Asked by: Hon CHAN Ka-lok, Kenneth (Member Question No. 612)

Reply:

(a) The Strategic Public Policy Research Funding Scheme (SPPR) was administered by the Research Grants Council from 2008-09 to 2012-13 during which a total of 66 applications were received. A breakdown of the applications is as follows—

Financial Year	Number of Applications
2008-09	11
2009-10	12
2010-11	18
2011-12	13
2012-13	12
Total	66

Among the applications, 13 projects were funded, involving \$37.15 million. Details are as follows—

**Projects supported under the Strategic Public Policy Research Funding Scheme
from 2008-09 to 2012-13**

No	Institution	Department	Project Title	Fund Awarded (HK\$)	Start Date	End Date / Scheduled End Date
1	HKIEd	Department of Psychological Studies	A Benefit-finding Intervention for Family Caregivers of Persons with Alzheimer Disease	4,992,639	30/06/2009	29/06/2015
2	HKUST	Division of Social Sciences	Hong Kong Panel Study of Social Dynamics	3,960,000	30/06/2009	29/12/2014
3	CityU	Department of Applied Social Studies	The making of a creative Hong Kong: Creativity for all ages, and age integration in creative industries	1,000,000	30/06/2010	29/06/2012
4	CUHK	School of Journalism and Communication	Mapping the Hong Kong Game Industries: Cultural Policy, Creative Cluster, and Asian Markets	3,500,000	30/06/2010	29/06/2014
5	PolyU	Department of Applied Social Sciences	Forging New Trans-border Links: Social/Community Economies in Hong Kong and the Pearl River Delta	3,800,000	01/05/2010	30/04/2013
6	HKU	Department of Urban Planning & Design	The Linkages of Producer Services between Hong Kong and the Pearl River Delta	1,000,000	01/05/2010	31/10/2012
7	HKIEd	Department of Asian and Policy Studies	The Role of Hong Kong's Financial Centre in China's Development	1,152,415	01/06/2011	31/08/2014
8	CUHK	School of Public Health and Primary Care	Using a systematic approach to evaluate primary care development in Hong Kong, Shenzhen, Kunming and Shanghai	2,500,000	15/06/2011	14/12/2014
9	CUHK	Department of Social Work	Trends and Implications of Poverty and Social Disadvantages in Hong Kong: A Multi-disciplinary and Longitudinal Study	3,250,000	01/04/2012	31/03/2017
10	HKIEd	Department of	Creating an Adequate	3,250,000	30/06/2012	29/06/2017

No	Institution	Department	Project Title	Fund Awarded (HK\$)	Start Date	End Date / Scheduled End Date
		Asian and Policy Studies	and Equalizing but Affordable Retirement Protection System in Hong Kong			
11	HKU	Department of Mechanical Engineering	Effective Nuclear Safety Governance for Hong Kong and Guangdong China: A Stakeholder Trust-based Model	3,250,000	01/01/2012	31/12/2015
12	HKU	Department of Social Work and Social Administration	Social integration of children born in Hong Kong to Mainland women: A study of long-term implications on education, health and social services	1,840,000	01/06/2013	31/05/2016
13	HKU	Department of Social Work and Social Administration	An Integrated Study of the Population Policy for Hong Kong	3,657,000	01/03/2013	28/2/2018

Note:

CityU - City University of Hong Kong

CUHK - The Chinese University of Hong Kong

HKIEd - The Hong Kong Institute of Education

PolyU - Hong Kong Polytechnic University

HKUST - Hong Kong University of Science and Technology

HKU - The University of Hong Kong

(b) The SPPR Funding Scheme merged with the PPR Funding Scheme in 2013-14 when the Central Policy Unit took up the administration of the latter scheme which now also supports longer-term research projects with a higher level of funding. A total of \$30 million has been earmarked for the PPR Funding Scheme in 2015-16. Applications are accepted throughout the year. To ensure academic freedom and quality of research, an Assessment Panel comprising experienced academics and experts is responsible for the assessment of applications. All applications will be vetted by the Assessment Panel as well as non-Panel reviewers, who are academics and experts outside the Panel including overseas experts. A declaration of interests system is in place to ensure that assessments are fair and just.

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CONTROLLING OFFICER'S REPLY

CSO059

(Question Serial No. 5209)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (2) Government Records Service

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

With regard to the handling of records of policy bureaux and departments by the Government Records Service (GRS) in 2014-15, will the Government advise this Committee of the following:

- a) Please provide a breakdown by policy bureaux and departments on the number of government records handled, preserved and destroyed by the GRS in 2014-15.
- b) Please provide GRS's backlog of records in each of the past three years. In 2015-16, will the GRS introduce new initiatives to speed up the progress of clearing the backlog of records? If so, what are the specific plan and timetable of and estimated expenditure on such initiatives?
- c) Based on its existing resources and manpower, how long will it take for the GRS to clear the backlog of records?

Asked by: Hon CHAN Ka-lok, Kenneth (Member Question No. 613)

Reply:

- (a) The breakdown by policy bureaux and departments (B/Ds) on the number of government records handled, preserved and approved for destruction by GRS in 2014 are tabulated below –

B/D	Number of records		
	Appraised	Transferred to GRS for permanent preservation	Approved for destruction#
Agriculture, Fisheries & Conservation Department	103	75	4 340
Architectural Services Department	2 128	8 213	9 879
Audit Commission	1 225	342	883
Auxiliary Medical Service	21	21	1 280
Buildings Department	4	0	779 897
Census and Statistics Department	0	0	5 545 074
Central Policy Unit	35	34	251
Chief Executive's Office (including Executive Council Secretariat)	390	83	532
Chief Secretary for Administration's Office (including Efficiency Unit)	48	24	16 525
Civil Aid Service	0	0	5
Civil Aviation Department	94	20	74
Civil Engineering and Development Department	15 508	234	18 243
Civil Service Bureau	548	350	70 773

B/D	Number of records		
	Appraised	Transferred to GRS for permanent preservation	Approved for destruction#
Commerce and Economic Development Bureau (including ITC and OGCIO)	2 841	2 080	2 566
Companies Registry	0	25	5 420 473
Constitutional and Mainland Affairs Bureau	64	61	2 133
Correctional Services Department	519	2	51 325
Customs and Excise Department	186	59	2 640 727
Department of Health	881	8	1 529 282
Department of Justice	26 555	0	56 006
Development Bureau	77	12	863
Drainage Services Department	916	19	9 323
Education Bureau	3 283	69	70 079
Electrical and Mechanical Services Department	404	0	255 469
Environment Bureau / Environmental Protection Department	0	0	16 764

B/D	Number of records		
	Appraised	Transferred to GRS for permanent preservation	Approved for destruction#
Financial Secretary's Office (including Economic Analysis and Business Facilitation Unit)	81	23	194
Financial Services and the Treasury Bureau	4 180	738	4 419
Fire Services Department	3 599	0	77 747
Food and Environmental Hygiene Department	16 395	669	237 300
Food and Health Bureau	8	0	898
Government Flying Service	0	0	354
Government Laboratory	0	0	20 233
Government Logistics Department	2 168	0	40 809
Government Property Agency	46	10	172
Highways Department	11 556	9	53 417
Home Affairs Bureau	357	29	1 827
Home Affairs Department	11 948	296	22 082
Hong Kong Monetary Authority	89	89	0

B/D	Number of records		
	Appraised	Transferred to GRS for permanent preservation	Approved for destruction#
Hong Kong Observatory	2	1	1
Hong Kong Police Force	22 079	1 347	1 399 253
Immigration Department	474 715	25	39 189 873
Independent Commission Against Corruption	613	52	561
Information Services Department	2 211	2 309	750
Inland Revenue Department	317 005	8	24 370 906
Intellectual Property Department	7 039	0	11 418
Invest Hong Kong	744	16	728
Joint Secretariat for the Advisory Bodies on Civil Service and Judicial Salaries and Conditions of Service	44	40	4
Judiciary	23	19 960	11 166
Labour and Welfare Bureau	511	8	503
Labour Department	658	205	880 559
Land Registry	998	0	1 420

B/D	Number of records		
	Appraised	Transferred to GRS for permanent preservation	Approved for destruction#
Lands Department	1 807	2	489 004
Legal Aid Department	106 023	0	136 265
Leisure and Cultural Services Department	1 974	52	334 662
Marine Department	519	52	2 143 624
Office of the Communications Authority	66	1 652	2 947
Official Receiver's Office	5 666	0	11 950
Planning Department	1 000	302	12 201
Post Office	31	350	1 613
Public Service Commission	28	2	586
Radio Television Hong Kong	0	526	752
Rating and Valuation Department	34	1	21 849
Registration and Electoral Office	510	0	323 621
Security Bureau	251	1	23 580
Social Welfare Department	8 067	4 416	421 592

B/D	Number of records		
	Appraised	Transferred to GRS for permanent preservation	Approved for destruction#
Student Financial Assistance Agency	226	1	368 375
Trade and Industry Department	449	26	4 051 765
Transport and Housing Bureau (Housing Branch)/ Housing Department	45 307	730	383 222
Transport and Housing Bureau (Transport Branch)	204	1	636
Transport Department	70	3	630 047
Treasury	381	33	2 976
Water Supplies Department	56	0	6 823
Grand Total	1 105 568	45 715	92 197 450

All requests for destruction of records are processed in accordance with the requirements set out in the corresponding records retention and disposal schedules (disposal schedules). The decision as to whether records were of no archival value or having potential archival value had been made a few years back when the relevant disposal schedules were drawn up. For time-expired records having no archival value, GRS Director's approval would be given prior to their physical destruction. For those having potential archival value, they would be appraised again by the Public Records Office of GRS and only those confirmed to be of no archival value would be approved by GRS Director for destruction.

The routine records, mainly of programme nature, of nine departments took up 94% of the number of the records (74% of lm) in this column. They include the large number of arrival and departure cards from the Immigration Department, computer printouts of tax-related systems from the Inland Revenue Department, various types of trade-related documents and cargo manifests from the Census and Statistics Department, the Trade and Industry Department and the Customs and Excise Department, public files of companies registered under Companies Ordinance from

the Companies Registry, revenue-related administrative records such as copies of counterfoils of receipts issued, tickets and permits from the Marine Department, request forms for laboratory tests and records relating to application for cremation permit from the Department of Health and various general and departmental forms from the Hong Kong Police Force.

- (b) The backlog for records appraisal for the past three years (i.e. 2012, 2013 and 2014) is tabulated below -

Year	No. of records
2012	143 595
2013	120 857
2014	37 751

Additional resources have been earmarked since 2012-13 for GRS to clear the backlog of records appraisal. In 2015-16, GRS will continue with its ongoing efforts in appraising and preserving historical records by deploying the existing resources earmarked for GRS in the Draft Estimates.

- (c) We plan to clear the backlog for records appraisal by 2015.

--End--

CONTROLLING OFFICER'S REPLY**CSO060****(Question Serial No. 5743)**

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (1) Efficiency Unit

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

Regarding the work of frontline customer service staff of the 1823 Call Centre, will the Government inform this Committee of the following:

- (a) The annual wastage rates of frontline customer service staff in the past 5 years, and whether the Government is satisfied with the wastage rates; if yes, the reasons; if no, the measures that the Government will implement in 2015-16 to improve the wastage situation of frontline customer service staff; and
- (b) As many members of the frontline customer service staff of the 1823 Call Centre have publicly indicated that they are under immense work stress, and their work environment has deteriorated as a result of the need to fulfil the performance pledge of the Call Centre, whether the Government will increase the manpower of frontline customer service staff and enhance the hardware and software of the 1823 Call Centre in 2015-16 so as to improve the frontline staff's work environment; if yes, the details and estimated expenditure in this regard; if no, the reasons for that.

Asked by: Hon CHAN Ka-lok, Kenneth (Member Question No. 230)

Reply:

- a) Given the nature of work, staff turnover rate in the contact centre industry is relatively high compared with other sectors. The staff turnover rates of 1823 in the past five years are provided below. With improved labour market conditions, the staff turnover rate increased in recent years.

Year	2010	2011	2012	2013	2014
Staff turnover rates	26%	24%	24%	30%	34%

In 2014, recruitment programmes were able to more than offset the turnover and services were not affected. In 2015-16, 1823 will continue to take various measures to address the issue of staff turnover. They are elaborated in (b) below.

- b) 1823 is always concerned about the well-being of its staff. Measures to help agents to cope with work pressure include:-
- (i) Conducting regular review of centre policies and guidelines to help agents to handle complicated cases and vexatious complainants;
 - (ii) Arranging workshops on stress and emotional management to help agents handle work stress;
 - (iii) Putting in place different motivation schemes, e.g. an award for handling the 'Most Difficult Call of the Month'; and
 - (iv) Organising regular meetings with agents to collect their feedback and identify improvement opportunities.

1823 has also taken measures to help staff manage their work more easily. In 2014, 1823 replaced its systems and further automated the work process. It promptly updated the knowledge base to enable agents to answer enquiries accurately whenever departmental information changes or a question arises on which an answer is not yet provided in the knowledge base. It worked with departments to improve the clarity of information disseminated to the public so as to reduce avoidable enquiries and complaints. It conducted back-to-back staff recruitment exercises and increased the training capacity for timely replenishment of manpower resources.

In 2015-16, 1823 will continue to enhance the working environment, review staff workload and seek extra manpower resources when necessary.

--End--

CONTROLLING OFFICER'S REPLY

CSO061

(Question Serial No. 5744)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (2) Government Records Service

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

Does the Government Records Service (GRS) expect that it will be able to clear the backlog of records of the previous few years in 2015-16? If not, will the Government consider further increasing the number of professional staff in the GRS in 2015-16 or the following financial year? If so, what are the details? If not, what are the reasons?

Asked by: Hon CHAN Ka-lok, Kenneth (Member Question No. 231)

Reply:

We plan to clear the backlog for records appraisal by 2015. Additional resources have been earmarked since 2012-13 for the Government Records Service (GRS) to clear the backlog. In 2015-16, GRS will continue with its ongoing efforts in appraising and preserving historical records by deploying the existing resources earmarked for GRS in the Draft Estimates.

--End--

CONTROLLING OFFICER'S REPLY**CSO062****(Question Serial No. 6470)**

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO-Administration Wing

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

a) Did the Government conduct any researches on the mutual hostility between Hong Kong people and Mainland people, as well as the relationship between them and their living styles in 2014-15? If yes, what are the details and expenditure involved?

b) Will the Government allocate more resources to research projects such as on the relationship between Hong Kong people and Mainland people and their living styles in 2015-16? If yes, what are the details of the researches and the estimated expenditure? If not, what are the reasons for that?

Asked by: Hon CHAN Ka-lok, Kenneth (Member Question No. 450)

Reply:

a) While the Government have not conducted any research on the topic described in the question, in 2014-15, the Central Policy Unit (CPU) commissioned the following Hong Kong / Mainland consultancy study :

Research Organisation	Title of Consultancy Study	Contract Value (HK\$)
The Chinese University of Hong Kong	Study on Hong Kong Youth's Perceptions of the Mainland	659,493

b) The consultancy study entitled "Study on Hong Kong Youth's Perceptions of the Mainland" is in progress and will continue in 2015-16. The contract value of this study is HK\$659,493.

--End--

Examination of Estimates of Expenditure 2015-16

Reply Serial No.

CSO063

CONTROLLING OFFICER'S REPLY

(Question Serial No. 4722)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational Expenses

Programme: (3) CSO-Administration Wing

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

Will the Government inform this Committee of the following:

- (1) The operational expenses, staffing and expenditure on annual emoluments for the management of the Central Government Offices (CGO) at Tamar, and the expenditure in respect of the service contractor responsible for managing the CGO in 2014-15.
- (2) The operational expenses, staffing and estimated expenditure on annual emoluments for the management of the CGO at Tamar, and the estimated expenditure in respect of the service contractor responsible for managing the CGO in 2015-16.
- (3) The estimated expenditure in respect of the service contractor responsible for providing security services for the CGO in 2015-16.
- (4) The estimated expenditure in respect of the service contractor responsible for providing security services for the "civic square" at the CGO in 2015-16.

Asked by: Hon CHAN Wai-yip, Albert (Member Question No. 123)

Reply:

- (1) In 2014-15, the number of civil service staff responsible for the management of the Central Government Offices (CGO) and the Chief Executive's Office (CEO) is 33. The estimated operational expenses, including the expenditure in respect of the service contractor responsible for managing the CGO, and the salaries of staff in 2014-15 are \$157.58 million and \$11.45 million respectively.
- (2) In 2015-16, the number of civil service staff responsible for the management of the CGO and the CEO is 33. The provisions earmarked for operational expenses,

including the expenditure in respect of the service contractor responsible for managing the CGO, and the salaries of staff are \$155.19 million and \$11.82 million respectively.

- (3) The estimated expenditure in respect of the service contractor responsible for providing security services for the CGO is \$36.55 million in 2015-16.
- (4) The provision of security guard service at CGO, including the East Wing Forecourt (referred to as “civic square” in this question), is outsourced to a private contractor. The estimated expenditure in respect of such security service for the CGO is \$36.55 million in 2015-16.

--End--

CONTROLLING OFFICER'S REPLY

CSO064

(Question Serial No. 4737)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (4) Protocol Division

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

It is indicated in the Matters Requiring Special Attention of this Programme that the Protocol Division will continue to liaise with the Office of the Commissioner of the Ministry of Foreign Affairs of the People's Republic of China in the HKSAR to coordinate visits to the HKSAR by national leaders and overseas senior officials.

Would the Government inform this Committee of-

- (1) the total number of Mainland or overseas senior officials who paid visits to the HKSAR in 2014-15;
- (2) the estimated number of Mainland or overseas senior officials who will pay visits to the HKSAR in 2015-16;
- (3) the operational expenses, staffing establishment, estimated salary expenditure for the year in the coordination of visits to the HKSAR by national leaders and overseas senior officials in 2015-16.

Asked by: Hon CHAN Wai-yip, Albert (Member Question No. 137)

Reply:

- (1) In 2014-15, the Protocol Division planned and coordinated 157 visits (up till 13 March 2015) to Hong Kong by national leaders and overseas senior officials.
- (2) It is expected that the number of visits in 2015-16 is about the same as that in 2014-15, which is estimated to be around 170.
- (3) An amount of \$5.4 million of the financial provision has been allocated in 2015-16 for handling visits to meet expenses for hotel accommodation, transportation and programme arrangements, etc. There are three officers in the Protocol Division who are responsible for planning and coordination of visits. Estimated amount of salary for the three officers in 2015-16 is about \$2.86 million.

--End--

CONTROLLING OFFICER'S REPLY**CSO065****(Question Serial No. 5776)**

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): ()

Programme: (1) Efficiency Unit

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

Regarding the key area of work of the Efficiency Unit on outsourcing and public private partnership ("PPP"), please provide details on:

1. the titles, related departments, private sector organisations engaged, expenditure and staffing in the public sector bodies originally required for all outsourced projects; and
2. the titles, related departments, private sector organisations in partnership, expenditure and staffing in the public sector bodies originally required for all PPP projects.

Asked by: Hon CHEUNG Chiu-hung, Fernando (Member Question No. 147)

Reply:

The Efficiency Unit (EU) does not collect or hold data that allows the question to be answered specifically.

To understand the overall outsourcing situation within government, EU conducts a regular service-wide survey. The last such survey, conducted in 2012, indicated a total of 6 456 outsourcing contracts valued at \$255 billion, with an annualised expenditure of \$63 billion in that year. The tables below show the main service categories for which outsourcing is used and the main departments using outsourcing in terms of the total annual expenditure –

Main service categories	Annualised expenditure in 2012 (\$billion)	Percentage of total
Capital works and construction	39.3	63%
Building and property management services	8.4	13%

Plant and equipment maintenance	3.0	5%
Main service categories	Annualised expenditure in 2012 (\$billion)	Percentage of total
Information technology	2.8	4%
Infrastructure maintenance	2.3	4%
Environmental hygiene services	2.0	3%

Main departments using outsourcing	Annualised expenditure in 2012 (\$billion)	Percentage of total
Housing Department	14.6	23%
Highways Department	12.5	20%
Architectural Services Department	10.7	17%
Drainage Services Department	4.1	7%
Civil Engineering and Development Department	3.0	5%
Water Supplies Department	2.6	4%
Environmental Protection Department	2.6	4%
Food and Environmental Hygiene Department	1.6	3%
Leisure and Cultural Services Department	1.5	2%
Electrical and Mechanical Services Department	1.4	2%

It is an established policy that no civil servant would be made redundant due to outsourcing. It should be noted that departments may enter into outsourcing contracts for new services, not simply as a means of continuing services in which civil servants may previously have been deployed.

EU has not conducted any survey on public private partnership projects as very few such projects have been considered or established over the last decade.

--End--

CONTROLLING OFFICER'S REPLY

CSO066

(Question Serial No. 5855)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): ()

Programme: (1) Efficiency Unit

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

It is stated in the 2014 Policy Address that “To improve the current situation that requires the public to approach different departments to apply for benefits under different welfare schemes, the Government will commission a consultancy study to examine the feasibility of providing a more user-friendly one-stop service.” Will the Government provide details on the progress of the provision of such service and the expenditure incurred?

Asked by: Hon CHEUNG Chiu-hung, Fernando (Member Question No. 237)

Reply:

The Efficiency Unit has been exploring ideas for improving the administration of benefits schemes and has commissioned an in-depth consultancy study to examine the feasibility of shared services and assess whether and how overseas experience may be applied locally. The Government wishes to see improvement in the user-friendliness and efficiency of running existing and new schemes and will give full consideration to the ideas that arise from this study. The fee of the consultancy study is \$4,980,000.

--End--

CONTROLLING OFFICER'S REPLY**CSO067****(Question Serial No. 3377)**

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO-Administration Wing

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

On energy and water resources consumption of the Central Government Offices (CGO), would the Government inform this Committee of the expenditure on electricity and gas charges and the fresh water consumption of CGO, Tamar in 2011-12, 2012-13, 2013-14 and 2014-15 as well as the estimation for 2015-16. Will the Government consider installing renewable energy facilities such as solar power systems and storm water collection systems on the roof of CGO, Tamar? If no, what are the reasons?

Asked by: Hon FUNG Kin-kee, Frederick (Member Question No. 54)

Reply:

As government buildings including the Central Government Offices (CGO) at Tamar are exempted from paying water charges to the Water Supplies Department, there is no expenditure of CGO on water consumption. The consumption and expenditure of CGO on electricity and gas in past four financial years and 2015-16 (Draft Estimate) are shown below:

Year	Electricity expenditure	Gas expenditure
2011-12 (May 2011 to March 2012)	\$23,866,221(Note)	\$0
2012-13	\$42,544,073	\$30,762
2013-14	\$39,121,460	\$37,826
2014-15 (Revised Estimate)	\$40,725,000	\$14,729
2015-16 (Draft Estimate)	\$40,797,000	\$28,000

In support of green and sustainable development, CGO has incorporated a number of renewable energy features such as photovoltaic panels, light pipe installation, thin film photovoltaic at sky light as well as rainwater recycling system to collect rainwater from rooftop and other areas of CGO for irrigation at Tamar Park.

[Note: As policy bureaux and main offices only moved into the CGO at Tamar in phases between August and end of December 2011, the new CGO has been in full operation with various conferences and major events held only since January 2012. Therefore, the total expenditure on electricity in 2011-12 did not reflect the full-year requirement.]

--End--

CONTROLLING OFFICER'S REPLY**CSO068****(Question Serial No. 4619)**

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (1) Efficiency Unit, (2) Government Records Service, (3) CSO-Administration Wing, (4) Protocol Division

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

1. Regarding the expenses on entertainment and gifts of your bureau and the departments under its purview over the 2 years of 2013-14 and 2014-15, please provide details using the table below:

Bureau/ branch/ department and year	Estimated expenses on entertainment and gifts in the year	Actual expenses on entertainment and gifts in the year	Cap on entertainment expenses (including beverages) per head for the year	Cap on gift expenses per guest for the year	Number of receptions held and total number of guests entertained in the year

2. Regarding the expenses on entertainment and gifts of your bureau and the departments under its purview in 2014-15, please provide details using the table below:

Bureau/ branch/ department	Date of reception (day/ month/ year)	Departments/ organisations and titles of the guests entertained (grouped by department/ organisation and indicating the number of guests)	Food expenses incurred in the reception	Beverage expenses incurred in the reception	Gift expenses incurred in the reception	Venue of the reception (department office/ restaurant in government facilities/ private restaurant/ others (please specify))

3. Please provide the estimated expenses on entertainment and gifts for 2015-16 using the table below:

Bureau/branch/ Department	Estimated provision for expenses on entertainment and gifts	Cap on entertainment expenses per guest	Cap on gift expenses per guest

Asked by: Hon HO Sau-lan, Cyd (Member Question No. 109)

Reply:

As a general rule, all politically appointed officials and civil servants should observe the same principles in the provision of official meals. They are required to exercise prudent judgement and economy in order to avoid any public perception of extravagance and act in accordance with the relevant regulations and administrative guidelines. According to the existing guidelines, the expenditure limits on entertainment in the form of official meals should not exceed \$450 per person for lunch or \$600 per person for dinner, inclusive of all expenses incurred on food and beverages consumed on the occasion, service charges and tips. Official entertainment provided by the Offices of the Chief Secretary for Administration and the Financial Secretary is also subject to the same principles and guidelines. In 2013-14 and 2014-15 (as at 28.2.2015), the actual expenses on official entertainment incurred by Offices of the Chief Secretary for Administration and the Financial Secretary are \$720,000 and \$700,000 respectively. The estimated expenditure for 2015-16 is \$1.23 million.

In addition, the Chief Secretary for Administration (CS) and the Financial Secretary (FS) are eligible for an annual non-accountable entertainment allowance for meeting expenses on official entertainment at their official residences. In 2013-14 and 2014-15, the allowances for CS were \$400,000 and \$417,200 respectively. For 2015-16, the estimated expenditure on the allowance is \$435,600. In 2013-14 and 2014-15, the allowances for FS were \$306,600 and \$319,800 respectively. For 2015-16, the estimated expenditure on the allowance is \$333,900.

In line with the Government's green policy, public officers should as far as possible refrain from bestowing gifts/souvenirs to others during the conduct of official activities. According to the existing guidelines, where bestowal of gifts/souvenirs is necessary or unavoidable due to operational, protocol or other reasons, the gift/souvenir items should not be lavish or extravagant and the number should be kept to a minimum. Also, the exchange of gifts/souvenirs should only be made from organisation to organisation. As we do not specifically maintain separate accounts for the expenses on the procurement of gifts and souvenirs, relevant statistics are not available.

--End--

CONTROLLING OFFICER'S REPLY**CSO069****(Question Serial No. 4628)**

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (1) Efficiency Unit, (2) Government Records Service, (3) CSO-Administration Wing, (4) Protocol Division

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

Regarding the records management work of your bureau and the departments under its purview over the past year:

1. Please provide information on the number and rank of officers designated to perform such work. If there is no officer designated for such work, please provide information on the number of officers and the hours of work involved in records management duties, and the other duties they have to undertake in addition to records management;

2. Please list in the table below information on programme and administrative records which have been closed pending transfer to the Government Records Service (GRS) for appraisal:

Category of records	Years covered by the records	Number and Linear metres of records	Retention period approved by GRS	Are they confidential documents	Reasons for not having been transferred

3. Please list in the table below information on programme and administrative records which have been transferred to GRS for retention:

Category of records	Years covered by the records	Number and Linear metres of records	Years that the records were transferred to GRS	Retention period approved by GRS	Are they confidential documents

4. Please list in the table below information on records which have been approved for destruction by GRS:

Category of records	Names of records	Years covered by the records	Number and Linear metres of records	Years that the records were transferred to GRS	Retention period approved by GRS	Are they confidential documents

Asked by: Hon HO Sau-lan, Cyd (Member Question No. 118)

Reply:

1. In line with the service-wide records management requirements, four Departmental Records Manager (DRMs) from Senior Executive Officer to Principal Executive Officer ranks, underpinned by 17 Assistant Departmental Records Managers (ADRM)s, have been designated to establish and implement a comprehensive departmental records management programme of the offices. A directorate officer has also been designated to oversee the subject for each of the offices. Other records management duties are performed by a total of 119 staff of various ranks of the executive/clerical/secretarial grades. These duties include opening and closing of files, monitoring proper file storage, managing and maintaining an accurate file inventory, reviewing records and arranging for disposal of records in accordance with established rules and procedures etc. Amongst them, seven Confidential Assistant grade staff have been fully deployed on such duties, whilst the others spent varied portion of time on the duties.

2. Programme and administrative records which have been closed pending transfer to the Government Records Service (GRS) for appraisal over the past year are as follows –

Category of records	Years covered by the records	Number and Linear metres of records	Retention period approved by GRS	Are they confidential documents	Reasons for not having been transferred
Programme	1966 – 2014	462 / 16.8 lm	2 to 30 years	135 of them are confidential	Not-yet time-expired in accordance with the relevant disposal schedules or pending file review.
Administrative	1989 – 2014	307 / 12.64 lm	0* to 5 years#	4 of them are confidential	

* Retain until superseded or become obsolete.

Retention period of some of these records are pending GRS' approval.

3. Programme and administrative records which have been transferred to GRS for retention over the past year are as follows –

Category of records	Years covered by the records	Number and Linear metres of records	Years that the records were transferred to GRS	Retention period approved by GRS	Are they confidential documents
Programme	1972 – 1996	57 / 3.58 lm	2014	25 to 30 years	All of them are confidential
Administrative	1946 – 1993	24 / 0.66 lm	2014	2 to 5 years	None of them are confidential

4. Records which have been approved for destruction by GRS over the past year –

Category of records	Names of records	Years covered by the records	Number and Linear metres of records	Years that the records were transferred to GRS	Retention period approved by GRS	Are they confidential documents
Programme	<ul style="list-style-type: none"> Records Classification Systems - Advisory Services - Office of the Government Chief Information Officer Records Classification Systems - Advisory Services - Transport Department Files relating to proposals 	1979 - 2004	4 / 0.22 lm	2014	7 to 25 years	2 of them are confidential
Administrative	<ul style="list-style-type: none"> ADMINISTRATION on various topics including Appreciation and Condolences, Conferences and Seminars, Office Services, Reports and Statistics etc. ACCOMMODATION AND FACILITIES on various topics including Accommodation, Communication Systems etc. EQUIPMENT AND SUPPLIES on various topics 	1972 – 2012	937 files and 16 011 records^ / 60.037 lm	2014	0* to 7 years	77 of them are confidential

Category of records	Names of records	Years covered by the records	Number and Linear metres of records	Years that the records were transferred to GRS	Retention period approved by GRS	Are they confidential documents
	<p>including Audiovisual and Photographic Equipment and Supplies, Office Machines and Equipment, Stationery etc.</p> <ul style="list-style-type: none"> • FINANCE on various topics including Allowances, Fees and Charges, Salaries etc. • PERSONNEL on various topics including Appointments and Posting, Employment and Recruitment, Establishment, Termination of Service etc. • INFORMATION SYSTEMS AND SERVICES on various topics including Information Services, Information Services – Books and Publications, Library Services etc. 					

^ Records refer to payment vouchers and quotations.

* Retain until superseded or become obsolete.

--End--

CONTROLLING OFFICER'S REPLY

CSO070

(Question Serial No. 4631)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (1) Efficiency Unit, (2) Government Records Service, (3) CSO-Administration Wing, (4) Protocol Division

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

Regarding the studies, if any, conducted by your bureau and the departments under your purview for the purpose of formulating and assessing policies, please provide information about the studies in the following format.

- (a) Please provide information on the funded public policy studies and strategic public policy studies over the past 2 financial years (2013-14 and 2014-15) in the following table:

Name of consultant	Mode of award (open auction/tender/ others (please specify))	Title, content and objective of the project	Consultancy fee (\$)	Start date	Progress of the study (under planning/in progress/completed)	Follow-up actions taken by the Government on the study report and their progress (if any)	For completed studies, have they been made public? If yes, through what channels? If no, why?

- (b) Are there any projects for which funds have been reserved to conduct internal studies this year (2015-16)? If yes, please provide the following information:

Title, content and objective of the project	Start date	Progress of the study (under planning/in progress/completed)	Follow-up actions taken by the Government on the study report and their progress (if any)	For projects that are expected to be completed this year, is there any plan to make them public? If yes, through what channels? If no, why?

- (c) Are there any projects for which funds have been reserved to conduct consultancy studies this year (2015-16)? If yes, please provide the following information:

Name of consultant	Mode of award (open auction/tender/others (please specify))	Title, content and objective of the project	Consultancy fee (\$)	Start date	Progress of the study (under planning/in progress/completed)	Follow-up actions taken by the Government on the study report and their progress (if any)	For projects that are expected to be completed this year, is there any plan to make them public? If yes, through what channels? If no, why?

- (d) What are the criteria for considering the award of consultancy projects to the research institutions concerned?

Asked by: Hon HO Sau-lan, Cyd (Member Question No. 122)

Reply:

(a)-(d) The Public Policy Research (PPR) Funding Scheme and the Strategic Public Policy Research (SPPR) Funding Scheme were administered by the Research Grants Council from 2005-06 to 2012-13. With effect from 2013-14, the PPR Funding Scheme, which has now merged with the SPPR Funding Scheme, is administered by the Central Policy Unit (CPU).

The PPR Funding Scheme is open for application by the eight degree-awarding institutions funded by the University Grants Committee, other degree awarding institutions and local non-profit making public policy research think tanks.

Research quality and the relevance of the proposal to the needs of Hong Kong are the principal criteria in assessing research proposals under the PPR Funding Scheme. In considering a research proposal, consideration will also be given to factors such as whether the proposal is practical and feasible, the applicant's capability, whether the implementation schedule is well-planned, and whether the proposed budget is reasonable.

Since 2013-14, 42 projects have been approved with a total funding of \$20,426,484.45. Details have been uploaded onto the website of CPU (www.cpu.gov.hk) and are reproduced below. Completed reports will be uploaded onto the CPU website for public access. In 2015-16, CPU has earmarked \$30 million for the PPR Funding Scheme.

Details of projects approved in 2013-14 and 2014-15 are as follows:

No	Institution	Department	Project Title	Fund awarded (HK\$)	Start Date	End date/ Scheduled End Date
1	HKBU	Department of Geography	Land and Housing Policies in Post-Handover Hong Kong : Political Economy and Urban Space	416,760	1/1/2014	31/3/2015
2	LU	Department of Sociology and Social Policy	A Study on the Preferences and Feasibility of Optional Retirement in Hong Kong: A Human Resources Management Perspective	544,255	1/6/2014	28/2/2015
3	LU	Department of Sociology and Social Policy	Retirement Planning for Pre-retiree in Hong Kong	516,954	1/6/2014	28/5/2015
4	LU	Department of Political Science	The Governing System of Pre-1997 Hong Kong: Archival Study of Selected Policies / Events	443,497	1/1/2014	28/2/2015
5	CUHK	Department of Psychology	Processes of Children's Literacy Acquisition in Chinese as a Second Language	461,088	31/12/2013	30/12/2015
6	PolyU	Department of Building and Real Estate	Sustainable Planning Criteria (SPC) for Age-friendly Precincts (AFP) in the New Development Areas (NDAs) of Hong Kong	528,471	10/1/2014	9/4/2015
7	PolyU	Department of Building and Real Estate	Improving Safety Communication of Ethnic Minorities in the Construction Industry	488,750	25/2/2014	24/8/2015

No	Institution	Department	Project Title	Fund awarded (HK\$)	Start Date	End date/ Scheduled End Date
8	PolyU	Department of Building Services Engineering	Study on the Development Potential and Energy Incentives of Rooftop Solar Photovoltaic Applications in Hong Kong	424,120	1/2/2014	31/5/2015
9	PolyU	Department of Civil and Environmental Engineering	Can We Get Rid of Smoggy Days in Hong Kong: Formation Mechanism and Control Strategies?	662,969	3/3/2014	2/6/2015
10	PolyU	Department of Civil and Environmental Engineering	Development of a Policy for Optimizing the Use of Inert Solid Wastes in Road Pavement Construction	373,635	25/2/2014	24/8/2015
11	PolyU	Department of Logistics and Maritime Studies	Is the Polluter Paying? Assessing the Application of the "Polluter Pays" Principle to Ship-Source Pollution in Hong Kong	258,750	17/2/2014	15/2/2015
12	PolyU	Department of Land Surveying and Geo-Informatics	A Remote Sensing Study of Solar Energy Supply in Cloud-prone Areas of Hong Kong	359,869	10/2/2014	9/6/2015
13	PolyU	Department of Management and Marketing	Green Information Technology Adoption in Hong Kong: An Empirical Analysis and Policy Implications for Sustainable Development	329,906	10/2/2014	9/8/2015

No	Institution	Department	Project Title	Fund awarded (HK\$)	Start Date	End date/ Scheduled End Date
14	PolyU	School of Hotel and Tourism Management	Towards Sustainability: Exploring the Social and Economic Dimensions of Travel to Hong Kong by Mainland Chinese	428,490	15/2/2014	14/8/2015
15	PolyU	School of Hotel and Tourism Management	Shaping Tourism Development: Anticipating Changes and Impacts, and Managing Consequences and Conflicts	269,100	24/2/2014	23/2/2015
16	PolyU	School of Hotel and Tourism Management	Enhancing Hong Kong's Competitiveness as a Regional Cruise Hub from a Policy Perspective	556,600	1/9/2014	31/8/2015
17	HKUST	Department of Civil and Environmental Engineering	Developing an Integrated Construction Waste Management Policy Framework in Hong Kong	485,415	1/1/2014	31/12/2014
18	HKUST	Division of Social Science	Dynamics of Poverty in Hong Kong: A Supplementary Survey	423,200	1/6/2014	31/5/2015
19	HKU	Department of Real Estate and Construction	Granger Causality Analysis of Land Supply and Housing Market Performance - Implications for Long Term Urban Land Policy in Hong Kong	519,570	10/2/2014	9/2/2015

No	Institution	Department	Project Title	Fund awarded (HK\$)	Start Date	End date/ Scheduled End Date
20	HKU	Department of Social Work and Social Administration	A Study of Aspiration of Fertility amongst Married Women in Hong Kong (Age 15-49)	365,700	17/2/2014	16/1/2015
21	HKU	Department of Social Work and Social Administration	A Study of Movement of Type 1 and 2 Babies in Hong Kong A Study of the Movement of Type A and B Babies in Hong Kong	308,706	25/2/2014	24/10/2014
22	HKU	Social Sciences Research Centre	Language Use, Proficiency and Attitudes in Hong Kong	714,985	1/5/2014	30/4/2015
23	HKU	Journalism and Media Studies Centre	Can Online Opinion Reflect Public Opinion? An Investigation into the Interplays between Online Opinion, Public Opinion, and Mass Media	556,888	1/7/2014	30/6/2016
24	HKU	Department of Social Work and Social Administration	Family Caregiving and Long-term Care Decision of People with Dementia in Hong Kong	332,426	1/7/2014	31/3/2015
25	HKU	Department of Urban Planning and Design	Industrial Land Use Changes in Response to Economic Restructuring in Hong Kong	704,812	1/8/2014	31/7/2015
26	HKU	Department of Anatomy	Redeveloping a Governance Model of the Complaint-handling Process for Sufficient,	911,536	11/5/2015	10/5/2016

No	Institution	Department	Project Title	Fund awarded (HK\$)	Start Date	End date/ Scheduled End Date
			Accountable and Transparent Regulation of Medical Professionals in Hong Kong			
27	HKU	Department of Real Estate and Construction	Repeated Planning Applications by Developers under Statutory Zoning: A Hong Kong Case Study of Delays in Private Residential Development	640,366	8/7/2014	7/1/2016
28	DPRC	NA	Age-friendly Housing Policies	579,383	9/4/2014	8/2/2015
29	OCTSRI	NA	Assessment of the Impact and Opportunities of the HK-Zhuhai-Macao Bridge to HK in the New Economic Situation	588,000	22/4/2014	22/1/2015
30	CityU	Department of Chinese, Translation and Linguistics	The Drafting Policy for Hong Kong's Bilingual Legislation: A Communicative Approach	318,036	15/12/2014	14/12/2015
31	CityU	Division of Building Science and Technology	Investigating the Possibility of Incorporating the Effect of Photovoltaic Panel and Photovoltaic Glazing Systems in the OTTV (Overall Thermal Transfer Value) Calculation in Hong Kong	157,895	10/1/2015	9/10/2015
32	CityU	Department of Architecture and Civil Engineering	Student Visa Holders in Rental Market: A Study of Mainland Students	294,883	1/1/2015	31/12/2015

No	Institution	Department	Project Title	Fund awarded (HK\$)	Start Date	End date/ Scheduled End Date
			Housing Choice and Their Impact on Hong Kong's Housing Market			
33	CityU	Department of Public Policy	Performance Information Use: Experiments on Performance Dimensions, Communication and Data Resources in Education and Solid Waste Recycling	597,264	10/3/2015	9/3/2016
34	CUHK	Department of Sociology	Vocational-oriented Education at Senior Secondary Level: Perceptions, Decision-making, and Life Planning	691,210	1/6/2015	31/5/2016
35	HKIED	Department of Asian and Policy Studies	Poverty of Ethnic Minority Children in Hong Kong	322,414	1/11/2014	31/10/2015
36	HKIED	Department of Asian and Policy Studies	How to Increase the Demand for Annuity in Hong Kong: A Study of Middle-Aged Adults	767,917	1/1/2015	31/3/2016
37	PolyU	Department of Building Services Engineering	Feasibility Study of Implementing Indoor Air Quality Index in Hong Kong	365,700	1/1/2015	31/12/2016
38	HKUST	Division of Social Science	Hong Kong Immigrants in Shenzhen: Facts and Challenges	229,452	1/8/2014	31/7/2015
39	HKU	Department of Civil Engineering	Developing Sustainable Hong Kong through Low Impact Development: from Science to Innovation Policy	455,975	15/9/2014	14/9/2015

No	Institution	Department	Project Title	Fund awarded (HK\$)	Start Date	End date/ Scheduled End Date
40	HKU	Division of Information and Technology Studies	e-Learning in Formal, Informal and Open Learning Contexts: A Study of Global Trends, Policy Options and Their Implications for Sustainable Development in Hong Kong	885,488	1/2/2015	31/1/2016
41	HKU	Department of Civil Engineering	A Possible Zero Carbon Building Policy for Hong Kong: Opportunities, Risks and Recommendations	408,894	9/3/2015	8/3/2016
42	HKAES	NA	Enhancing Policy on Building Maintenance: Solving the Residential Seepage Problem	737,150	15/9/2014	14/9/2015

Abbreviations:

CityU - City University of Hong Kong

CUHK – The Chinese University of Hong Kong

DPRC – Dashun Policy Research Centre

HKAES – Hong Kong Academy of Engineering Sciences

HKBU – Hong Kong Baptist University

HKIEd – The Hong Kong Institute of Education

HKU – The University of Hong Kong

HKUST – Hong Kong University of Science and Technology

LU – Lingnan University

OCTSRI – One Country Two Systems Research Institute

Poly U – Hong Kong Polytechnic University

Indicative research areas have been drawn up having regard to Hong Kong's current and long term development and need for research on various social issues. Applicants are also free to submit their own research areas for consideration by the Assessment Panel.

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CONTROLLING OFFICER'S REPLY

(Question Serial No. 4632)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (1) Efficiency Unit, (2) Government Records Service, (3) CSO-Administration Wing, (4) Protocol Division

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

In regard to the growing co-operation between Hong Kong and the Mainland in recent years, please provide relevant information on Hong Kong/Mainland cross-boundary projects or programmes in which your bureau and the departments under your purview have been involved.

(a) For Hong Kong/Mainland cross-boundary projects or programmes, please provide information for 2013-14 and 2014-15 as per following table:

Project / Programme	Details, objective and whether it is related to the Framework Agreement on Hong Kong / Guangdong Co-operation (the Framework Agreement) or the National 13 th Five-year Plan	Expenditure involved	Mainland officials and department/ organisation involved	Has any agreement been signed and whether it has been made public? If not, what are the reasons?	Progress (% completed, commencement date, target completion date)	Have the details, objectives, amount involved or impact on the public, society, culture and ecology been released to the public? If so, through which channels and what were the manpower and expenditure involved? If not, what are the reasons?	Has public consultation on the cross-boundary project been conducted in Hong Kong?	Details of the legislative amendments or policy changes involved in the project/ programme

- (b) Has provision been earmarked for Hong Kong/Mainland cross-boundary projects or programmes in this year (2015-16)? If yes, please provide information in respect of Hong Kong/Mainland cross-boundary projects or programmes for 2015-16 as per following table:

Project / Programme	Details, objective and whether it is related to the Framework Agreement on Hong Kong / Guangdong Co-operation (the Framework Agreement) or the National 13 th Five-year Plan	Expenditure involved	Mainland officials and department/ organisation involved	Has any agreement been signed and whether it has been made public? If not, what are the reasons?	Progress (% completed, commencement date, target completion date)	Have the details, objectives, amount involved or impact on the public, society, culture and ecology been released to the public? If so, through which channels and what were the manpower and expenditure involved? If not, what are the reasons?	Will public consultation on the cross-boundary project be conducted in Hong Kong?	Details of the legislative amendments or policy changes involved in the project/ programme

- (c) Apart from the projects or programmes listed above, are there any other modes of Hong Kong/Mainland cross-boundary cooperation? If so, in what modes are they taken forward? What were the manpower and expenditure involved over the past 3 years? How much financial and manpower resources have been earmarked in the 2015-16 Estimates?

Asked by: Hon HO Sau-lan, Cyd (Member Question No. 123)

Reply:

- (a) Hong Kong/Mainland cross-boundary projects or programmes in 2013-14 and 2014-15 are as follows :

Project / Programme	Details, objective and whether it is related to the Framework Agreement on Hong Kong / Guangdong Co-operation (the Framework Agreement) or the National 13 th Five-year Plan	Expenditure involved (\$)	Mainland officials and department/ organisation involved	Has any agreement been signed and whether it has been made public? If not, what are the reasons?	Progress (% completed, commence date, target completion date)	Have the details, objectives, amount involved or impact on the public, society, culture and ecology been released to the public? If so, through which channels and what were the manpower and expenditure involved? If not, what are the reasons?	Has public consultation on the cross-boundary project been conducted in Hong Kong?	Details of the legislative amendments or policy changes involved in the project/ programme
Forum on Traffic Development in Guangdong and its Impact on Hong Kong	The Seminar was held at the Central Government Offices at Tamar, Hong Kong. Mr. Li Chun-Hong, Director and General Secretary of the Party Leadership Group, Development and Reform Commission of Guangdong Province was the speaker.	15,000	Development and Reform Commission of Guangdong Province	No.	100% completed (on 8 January 2014)	Yes, via Central Policy Unit (CPU) Web Page with minimal manpower involved.	N.A.	N.A.
2014 Hong Kong/Guangdong Higher Education Co-operation Seminar	The Seminar was held at the Central Government Offices at Tamar, Hong Kong. The seminar, under the topic "Hong Kong/Guangdong Higher Education Co-operation – Experience and the Way Forward", offered an opportunity for participants to explore further co-operation opportunities and provide policy suggestions.	17,630	The Hong Kong/Guangdong Strategic Development Research Group Mr Liao Jing-shan, Director General of Hong Kong and Macao Affairs Office of Guangdong Province co-chaired the seminar.	No.	100% completed (on 26 June 2014)	Yes, via CPU Web Page with minimal manpower involved.	N.A.	N.A.

(b) Hong Kong/Mainland cross-boundary projects or programmes scheduled for completion in 2015-16 are as follows –

Project / Programme	Details, objective and whether it is related to the Framework Agreement on Hong Kong / Guangdong Co-operation (the Framework Agreement) or the National 13th Five-year Plan	Expenditure involved (\$)	Mainland officials and department/ organisation involved	Has any agreement been signed and whether it has been made public? If not, what are the reasons?	Progress (% completed, commencement date, target completion date)	Have the details, objectives, amount involved or impact on the public, society, culture and ecology been released to the public? If so, through which channels and what were the manpower and expenditure involved? If not, what are the reasons?	Will public consultation on the cross-boundary project be conducted in Hong Kong?	Details of the legislative amendments or policy changes involved in the project/ programme
International Forum on China's Economy and Policy	<p>The Forum will be held at the Central Government Offices at Tamar, Hong Kong. Speakers will include scholars from Hong Kong, the Mainland, and other places.</p> <p>The Forum will include two sessions: trends and impacts of the 13th Five-Year Plan and Hong Kong's role and position in the 13th Five-Year Plan.</p>	136,400	Jointly organised with National Academy of Economic Strategy, Chinese Academy of Social Sciences	No.	The Forum is scheduled for May 2015.	To be considered in due course.	N.A.	N.A.

(c) There is no other form of cross-boundary cooperation.

- End -

CONTROLLING OFFICER'S REPLY

CSO072

(Question Serial No. 4645)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO-Administration Wing

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

Please provide the details of duty visits made by the Secretary and the Under Secretary in each of the past 5 years. In respect of each visit, please list by date the (a) purpose and destination, (b) post titles of the local officials met, (c) number and post titles of the Hong Kong officials in the entourage, (d) duration, (e) total expenditures involved and the respective expenses on (i) transportation (list out both the expenses on air tickets and local transportation), (ii) accommodation, (iii) meals, (iv) receptions or entertainment and (v) gifts.

Date	(a)	(b)	(c)	(d)	(e)	(i)	(ii)	(iii)	(iv)	(v)

Asked by: Hon HO Sau-lan, Cyd (Member Question No. 141)

Reply:

(a) Relevant information on the duty visits of the Chief Secretary for Administration in the past five years is as follows –

Date of visit* (Number of visits)	Place of visit	Size of entourage ^	Purpose of visit	Hotel accommodation expenses	Air ticket expenses	Other expenses	Total expenditure#

Date of visit* (Number of visits)	Place of visit	Size of entourage ^	Purpose of visit	Hotel accommodation expenses	Air ticket expenses	Other expenses	Total expenditure#
2010-11 (19)	Singapore, Beijing, Chengdu, Fuzhou, Guangzhou, Macau, Shanghai, Shenzhen, Zhuhai	1 - 2	To exchange, lead delegation to visit, attend meetings and events (e.g. the Framework Agreement on Hong Kong/Guangzhou Co-operation Signing Ceremony)	About HK\$75,000	About HK\$206,000	About HK\$54,000	About HK\$335,000 [@]
2011-12 (5)	Germany (Berlin), Poland (Warsaw), Chengdu, Chongqing, Shenzhen	2 - 3	To exchange, attend meetings and events (e.g. The 2011 Summer Universiade Closing Ceremony)	About HK\$61,000	About HK\$307,000	About HK\$43,000	About HK\$411,000 [@]
2012-13 (14)	UK (London), Spain (Barcelona, Madrid), Beijing, Chengdu, Guangzhou, Hainan, Macau, Shenzhen	1 - 3	To strengthen mutual relationship, attend meetings and events (e.g. Boao Forum for Asia in Hainan)	About HK\$105,000	About HK\$407,000	About HK\$116,000	About HK\$628,000 [@]
2013-14 (4)	Singapore, Thailand (Bangkok), Shenzhen, Zhuhai	1 - 2	To strengthen mutual relationship and attend events (e.g. plaque unveiling ceremony of the Shenzhen-Hong Kong Youth Innovation Entrepreneurship Base)	About HK\$4,000	About HK\$66,000	About HK\$16,000	About HK\$86,000
2014-15 (9)	Austria (Vienna), Germany (Berlin, Frankfurt), Malaysia (Kuala Lumpur, Malacca, Penang), Beijing, Fujian, Guangzhou, Shenzhen,	1 - 2	To strengthen mutual relationship, attend meetings and events (e.g. Pan-Pearl River Delta Regional Co-operation and Development Forum and Trade Fair in Guangzhou)	About HK\$83,000	About HK\$354,000	About HK\$79,000	About HK\$517,000

Remarks:

* Duration of duty visits ranges from one day to five days.

^ The entourage usually comprised the Administrative Assistant and/or the Press Secretary to the Chief Secretary for Administration.

Total expenditure includes charges for accommodation and passage, subsistence allowance for duty outside Hong Kong and sundry expenses (if applicable).

@ Part of the expenditures were borne by the Information Services Department.

The expenses for overseas official entertainment were about HK\$18,000 and HK\$500 for 2012-13 and 2014-15 respectively. No such expenses were incurred for 2010-11, 2011-12 and 2013-14.

In line with the Government's green policy, public officers should as far as possible refrain from bestowing gifts/souvenirs to others during the conduct of official activities. According to the existing guidelines, where bestowal of gifts/souvenirs is necessary or unavoidable due to operational, protocol or other reasons, the gift/souvenir items should not be lavish or extravagant and the number should be kept to a minimum. Also, the exchange of gifts/souvenirs should only be made from organisation to organisation. We do not specifically maintain separate accounts for gift and souvenir expenses.

(b) Relevant information on the duty visits of the Financial Secretary in the past five years is as follows –

Date of visit * (Number of visits)	Place of visit	Size of entourage ^	Purpose of visit	Hotel accommodation expenses	Air ticket expenses	Other expenses	Total expenditure#
2010-11 (13)	Russia (Vladivostok), Canada (Toronto), UK (London), USA (Washington DC), France (Paris), Japan (Kyoto), Korea (Seoul), New Zealand (Auckland), Chile (Santiago), Brazil (Brasilia & Sao Paulo), Beijing, Jilin, Shanghai, Heilongjiang, Guangzhou, Foshan, Macao, Taipei	2-5	To attend meetings of international or regional organisations (e.g. G-20, Asia-Pacific Economic Cooperation, International Monetary Fund and World Bank Group), meet with relevant financial and monetary officials and business leaders, and strengthen the relations between Hong Kong and its overseas trading partners as well as Mainland cities.	About HK\$350,000	About HK\$1,423,000	About HK\$364,000	About HK\$2,137,000 [@]

Date of visit * (Number of visits)	Place of visit	Size of entourage ^	Purpose of visit	Hotel accommodation expenses	Air ticket expenses	Other expenses	Total expenditure#
2011-12 (10)	Canada (Toronto, Ottawa & Montreal), USA (New York, Washington DC, Chicago, Los Angeles & Honolulu), France (Cannes), South Africa (Johannesburg and Cape Town), Beijing, Shanghai, Chengdu, Chongqing, Guangzhou, Xiamen, Foshan	2-3	To attend meetings of international or regional organisations (e.g. G-20, Asia-Pacific Economic Cooperation, International Monetary Fund and World Bank Group), meet with relevant financial and monetary officials and business leaders, and strengthen the relations between Hong Kong and its overseas trading partners as well as Mainland cities.	About HK\$354,000	About HK\$1,247,000	About HK\$408,000	About HK\$2,009,000 [@]
2012-13 (11)	Vietnam (Hanoi), Malaysia (Kuala Lumpur), Thailand (Bangkok), Mexico (Los Cabos), USA (San Francisco), Russia (Moscow, Vladivostok), Japan (Tokyo), Beijing, Tianjin, Zhongshan, Macao, Taipei	2-3	To attend meetings of international or regional organisations (e.g. G-20, Asia-Pacific Economic Cooperation, International Monetary Fund and World Bank Group), meet with relevant financial and monetary officials and business leaders, and strengthen the relations between Hong Kong and its overseas trading partners as well as Mainland cities.	About HK\$189,000 ³	About HK\$757,000 ²	About HK\$134,000	About HK\$1,080,000 [@]
2013-14 (10)	Cambodia (Phnom Penh), Myanmar (Nay Pyi Taw & Yangon)	2-3	To attend meetings of international or regional organisations (e.g. G-20, Asia-Pacific Economic	About HK\$240,000	About HK\$840,000	About HK\$250,000	About HK\$1,330,000 [@]

³ & ² The figures were revised from the estimates in the reply for Estimates of Expenditure 2013-14, with a view to reflecting the actual costs incurred.

Date of visit * (Number of visits)	Place of visit	Size of entourage ^	Purpose of visit	Hotel accommodation expenses	Air ticket expenses	Other expenses	Total expenditure#
	Russia (Moscow & St. Petersburg), Indonesia (Bali), USA (New York & Washington DC), UK (London), France (Paris), Beijing, Nansha, Dongguan, Wuhan, Changsha, Guangzhou, Taipei		Cooperation, International Monetary Fund and World Bank Group), meet with relevant financial and monetary officials and business leaders, and strengthen the relations between Hong Kong and its overseas trading partners as well as Mainland cities.				
2014-15 (10)	Singapore, USA (New York, Boston & Washington DC), France (Paris), Italy (Milan), UK (London), Australia (Brisbane & Sydney), Saudi Arabia (Riyah), The United Arab Emirates (Dubai & Abu Dhabi), Beijing, Macao, Zhuhai	2-3	To attend meetings of international or regional organisations (e.g. G-20, Asia-Pacific Economic Cooperation, International Monetary Fund and World Bank Group), meet with relevant financial and monetary officials and business leaders, and strengthen the relations between Hong Kong and its overseas trading partners as well as Mainland cities.	About HK\$319,000	About HK\$1,231,000	About HK\$293,000	About HK\$1,843,000

Remarks:

- * Except for visits to multiple cities or outside Asia, the duty visits were day trips or short trips of four days or less.
- ^ The entourage usually comprised the Administrative Assistant and the Press Secretary to the Financial Secretary, and where necessary the Political Assistant and/or the Assistant Secretary to the Financial Secretary.
- # Total expenditure includes charges for accommodation and passage, subsistence allowance for duty outside Hong Kong and sundry expenses (if applicable).
- @ Part of the expenditures were borne by the Information Services Department.

- (II) The expenses of overseas official entertainment were about HK\$50,000, HK\$40,000, HK\$2,000, HK\$4,000 and HK\$4,000 respectively for the financial years of 2010-11, 2011-12, 2012-13, 2013-14 and 2014-15.

In line with the Government's green policy, public officers should as far as possible refrain from bestowing gifts/souvenirs to others during the conduct of official activities. According to the existing guidelines, where bestowal of gifts/souvenirs is necessary or unavoidable due to operational, protocol or other reasons, the gift/souvenir items should not be lavish or extravagant and the number should be kept to a minimum. Also, the exchange of gifts/souvenirs should only be made from organisation to organisation. We do not specifically maintain separate accounts for the expenses on the procurement of gifts and souvenirs.

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CONTROLLING OFFICER'S REPLY

CSO073

(Question Serial No. 4647)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (1) Efficiency Unit, (2) Government Records Service, (3) CSO-Administration Wing, (4) Protocol Division

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

Please provide the details of the meetings, visits or exchanges held between the Department and the relevant Mainland authorities in the past 5 years, and list, by date, the following for each trip:

- (a) objective, venue;
- (b) titles of the Mainland officials met;
- (c) number and titles of the participating officers from Hong Kong;
- (d) duration of trip (days);
- (e) total expenditure incurred;
- (f) whether the trip was promulgated before departure; if not, what are the reasons for the confidentiality;
- (g) whether minutes of the meeting were filed; if not, what are the reasons;
- (h) whether agreement was reached; if so, what are the contents and implementation progress;
- (i) transport (please list flight tickets and local transport at destinations separately);
- (ii) accommodation;
- (iii) meals;
- (iv) banquets or entertainment; and
- (v) expenses on gifts.

Date	(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(ii)	(iii)	(iv)	(v)

Asked by: Hon HO Sau-lan, Cyd (Member Question No. 143)

Reply:

Relevant information on the duty visits of the Offices of the Chief Secretary for Administration and the Financial Secretary to the Mainland in the past five years is as follows -

Date of visit* (Number of visits)	Place of visit	Number of officers^	Purpose of visit	Hotel accommodation expenses	Air ticket expenses	Other expenses	Total expenditure#
2010-11 (57)	Beijing, Chengdu, Foshan, Fujian, Fuzhou, Guangzhou, Hangzhou, Heilongjiang, Jilin, Macau, Shanghai, Shenzhen, Wuxi, Xi'An, Zhuhai	1 to 12 per trip	To attend meetings and events such as talks, conferences, forums and seminars (e.g. the Framework Agreement on Hong Kong/Guangzhou Co-operation Signing Ceremony, the Hong Kong Guangdong Cooperation Joint Conference and the Pan-Pearl River Delta Region Co-operation and Development Forum, etc.), to exchange views and to enhance cooperation and liaison on different matters.	About HK\$283,000	About HK\$545,000 [∞]	About HK\$306,000 [∞]	About HK\$1,134,000 @
2011-12 (32)	Beijing, Chengdu, Chongqing, Foshan, Fujian, Fuzhou, Guangzhou, Hangzhou, Ningbo, Shangdong, Shanghai, Shaoguan, Shenzhen, Tianjin, Xiamen, Xuzhou, Zhongshan	1 to 13 per trip	To attend meetings and events such as talks, conferences, forums and seminars (e.g. The 2011 Summer Universiade Closing Ceremony, the Hong Kong Guangdong Cooperation Joint Conference, etc.), to exchange views and share experiences and to enhance cooperation and liaison on different matters.	About HK\$120,000	About HK\$306,000	About HK\$242,000	About HK\$668,000 @

Date of visit* (Number of visits)	Place of visit	Number of officers^	Purpose of visit	Hotel accommodation expenses	Air ticket expenses	Other expenses	Total expenditure#
2012-13 (36)	Beijing, Chengdu, Hainan, Hangzhou, Hengqin, Guangzhou, Guiyang, Macau, Nansha, Shanghai, Shenzhen, Tianjin, Zhongshan	1 to 10 per trip	To attend meetings and events such as talks, workshops, forums and visits (e.g. Boao Forum for Asia in Hainan, the Hong Kong Guangdong Cooperation Joint Conference, etc.), to exchange views and share experiences, and to enhance liaison and strengthen mutual relationship.	About HK\$122,000	About HK\$328,000	About HK\$151,000	About HK\$601,000 @
2013-14 (24)	Beijing, Changsha, Chaozhou, Chengdu, Dongguan, Guizhou, Hangzhou, Hefei, Heyuan, Linyi, Meizhou, Nansha, Ningbo, Shantau, Shenzhen, Shanghai, Tianjin, Wuhan, Zhuhai	1 to 10 per trip	To attend meetings, visits and events such as talks, forums and seminars (e.g. plaque unveiling ceremony of the Shenzhen-Hong Kong Youth Innovation Entrepreneurship Base, the Asia-Pacific Economic Cooperation Forum, etc.), to exchange views and share experiences, and to enhance liaison and strengthen mutual relationship.	About HK\$141,000	About HK\$283,000	About HK\$158,000	About HK\$582,000 @
2014-15 (up to 28 Feb 2015) (21)	Beijing, Fujian, Guangzhou, Jiangmen, Qingdao, Shenzhen, Zhuhai	1 to 12 per trip	To attend meetings, visits and events such as talks, forums and seminars (e.g. Pan-Pearl River Delta Regional Co-operation and Development Forum and Trade Fair in Guangzhou, the Hong Kong Guangdong Cooperation Joint Conference, etc.), to exchange views and share experiences, and to enhance	About HK\$141,000	About HK\$209,000	About HK\$111,000	About HK\$461,000

Date of visit* (Number of visits)	Place of visit	Number of officers^	Purpose of visit	Hotel accommodation expenses	Air ticket expenses	Other expenses	Total expenditure#
			liaison and strengthen mutual relationship.				

Remarks:

- * Except for visits to multiple cities, the duty visits lasted for half of a day to seven days per trip.
- ^ Joined by officers of different ranks and led by a senior officer or directorate officer.
- # Total expenditure includes charges for accommodation and passage, subsistence allowance for duty outside Hong Kong and sundry expenses (if applicable).
- @ Part of the expenditures were borne by the Information Services Department.
- ∞ One of the trips to Mainland in 2010-11 involved a visit to Vladivostok of Russia. These expenses included those incurred during the visit to Vladivostok.

The expenses for official entertainment incurred in Mainland were about HK\$36,000, HK\$10,000, HK\$25,000, HK\$45,000 and HK\$47,000 respectively for the financial years of 2010-11, 2011-12, 2012-13, 2013-14 and 2014-15.

We are in touch with the relevant Mainland authorities on issues of mutual concern from time to time as and when necessary. Generally speaking, the meetings are recorded as appropriate, having regard to the different circumstances and factors such as nature of the meeting and subject matter, consensus (if any) reached by both sides, development of the subject matter, etc. We will decide whether and how the trips and the achievements should be made public in the light of the circumstances and needs.

In line with the Government's green policy, public officers should as far as possible refrain from bestowing gifts/souvenirs to others during the conduct of official activities. According to the existing guidelines, where bestowal of gifts/souvenirs is necessary or unavoidable due to operational, protocol or other reasons, the gift/souvenir items should not be lavish or extravagant and the number should be kept to a minimum. Also, the exchange of gifts/souvenirs should only be made from organisation to organisation. We do not specifically maintain separate accounts for the expenses on the procurement of gifts and souvenirs.

--End--

CONTROLLING OFFICER'S REPLY

CSO074

(Question Serial No. 4456)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: Not Specified

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

1. Regarding the Public Policy Research (PPR) Funding Scheme administered by the Government's Central Policy Unit (CPU), please provide information on the respective numbers of applications, numbers of projects that have been granted funding, amounts of funding granted to the projects, titles of the projects and total amounts of funding granted for the past 5 years (2010/11 to 2014/15 school years).
2. Among the projects funded by the PPR Funding Scheme, how many of them have their funding support terminated prematurely for the past 5 years (2010/11 to 2014/15 school years)? What were the reasons? How much public money was involved? Please provide the details.
3. Please provide information on the salaries and posts of the 10 highest-paid staff in the CPU for the past 5 years (2010/11 to 2014/15 school years).

Asked by: Hon IP Kin-yuen (Member Question No. 82)

Reply:

(1) The Public Policy Research (PPR) Funding Scheme was administered by the Research Grants Council (RGC) under the University Grants Committee from 2005-06 to 2012-13. RGC received a total of 344 applications from 2010-11 to 2012-13. Among the applications, 62 projects were funded, involving \$29.5 million. Details are as follows-

Projects supported under the Public Policy Research Funding Scheme from 2010-11 to 2012-13

No	Institution/ Think Tank	Project Title	Fund awarded (HK\$)
1	CityU	An investigation of daylight linked lighting controls and the implications to building energy and environment policies	351,540
2	CityU	Enhancing Hong Kong SMEs' Competitiveness via Open Information Services	848,160
3	HKBU	Community Interpreting in Hong Kong	395,250
4	LU	Cross-Sectoral Synergy in Cultural-creative SMEs: Creativity, talents and entrepreneurship	384,090
5	CUHK	The Public Health Impacts of the Policy Decision to Reduce Alcohol Tax in Hong Kong	751,440
6	CUHK	Hong Kong or Singapore? Strategic Location Choice of Chinese Multinational Firms' Asia Regional Headquarters	279,000
7	PolyU	Evaluating the social, economical, cultural and heritage impacts of the "Revitalising Historic Buildings through Partnership Scheme" in Hong Kong	340,380
8	PolyU	Green apparel merchandising and its policy implications for Hong Kong's trade development	474,300
9	HKUST	Tracking Knowledge-Transfer from Universities to Society in Hong Kong's Innovation System	372,000
10	HKUST	Private-Public Joint Ventures in Infrastructure Projects	373,860
11	HKUST	Developing comprehensive performance-based road pavement management strategies in Hong Kong	465,000
12	HKU	Promoting Economic Integrity through Institutional Alternative Dispute Resolution: A Law and Policy Perspective	427,800
13	HKU	A longitudinal study on intimate partner violence against Chinese pregnant women and child abuse in Hong Kong	322,710
14	HKU	Managing the Transition towards a Low-carbon Economy: Stakeholder Engagement for Technological Environmental Innovation Decision-making in Hong Kong	571,950
15	HKU	Longevity increase, retirement saving and retirement age: Economic analyses and policy implications	345,960
16	HKU	Segregation or Sorting? The Causes and Consequences of Hong Kong's Socio-Spatial Structure	620,310
17	HKU	A Study on Population Health and Health Economics for Hong Kong SAR	465,000
18	HKU	Educational Inequality and ICT Use in Schools: Bridging the Digital Divide	373,860
19	HKIED	An innovative methodology for data with a hierarchical	443,610

No	Institution/ Think Tank	Project Title	Fund awarded (HK\$)
		structure and its applications and implications for policy- formulation	
20	HKIEd	A Territory-wide Study on the Impact of the Voucher Scheme on Parents' Choice of Early Childhood Education Services	365,490
21	CUHK	Hong Kong's Current Healthcare Reform: What Role Can Employers Play?	722,951
22	CUHK	Differential impacts of anti-smoking legislation on death rates of cardiovascular and respiratory diseases in the subpopulations of Hong Kong	528,989
23	CUHK	Healthy sleep, healthy school life: a cluster randomised school-based interventional study for school start time and sleep health education for children and adolescents - implications for education and health policy	526,638
24	PolyU	Enabling Context and Policy for Social Entrepreneurship in Hong Kong	491,372
25	PolyU	Promoting Policy Favoring Multiculturalism and the Social Integration of Ethnic Minorities in Hong Kong	515,352
26	PolyU	Parenting And Child Enhancement – Early Intervention Program for Preschool Children from Disadvantaged Families	891,052
27	PolyU	Public Security and Personal Privacy: The Use of Biometrics Technology in Hong Kong	297,410
28	HKUST	Financially Sustainable Railway Development Strategies	793,483
29	HKU	Resolving the Personalization-Privacy Dilemma	491,372
30	HKBU	Effective governance for energy security in Hong Kong: improving public engagement and public trust in nuclear power decision-making	615,978
31	HKU	Mental Health Promotion: Using the Arts to Increase “understanding and support” for People Living with Mental Illness	406,733
32	HKU	“Land Administration Practices and the Redevelopment of Franchised Bus Depots: an Implicit Consideration Analysis of the Terms of Bus Franchises and Land Leases”	308,407
33	HKU	'Home and Away': Female Transnational Professionals in Hong Kong	287,417
34	HKU	Polluters or stakeholders, who should pay? Development of a more effective construction waste charging scheme in Hong Kong using system dynamics	372,025
35	HKU	Hong Kong as Mainland China's export intermediary: determinants and policy recommendations	451,404
36	HKIEd	Educational Experiences, Family Relationships and Sense of belonging: Cross-border primary school	540,744

No	Institution/ Think Tank	Project Title	Fund awarded (HK\$)
		children commuters	
37	CUHK	Making the Distinction between Nation, State and Country: Examining the Differences between Official Goals, Stakeholder Opinions and Popular Perception in Hong Kong's National Education Policy	258,617
38	CityU	The sociolinguistic survey of Hong Kong in 2013	594,961
39	CityU	Preventing Financial Crimes against Older People for Building a Safe and Secure Community	354,657
40	CUHK	Analyzing Stakeholders' Views on Environmental Issues through Text Analysis -- An Interdisciplinary Approach Using Computational Content Analysis	840,703
41	CUHK	Transitioning to Post-secondary Education or Work?: A Two-Wave Panel Study of Effects of Career Orientation, Parental Alignment, and Social Strain on Hong Kong's Senior High School Students	440,778
42	CUHK	Enhancing Innovation and Competition in Hong Kong's Telecommunications Industry	379,000
43	CUHK	The Workforce and Professionalism of Film/Video Makers in Hong Kong: Youth, Industry, and Community-Building	214,901
44	CUHK	Perspectives on cancer preventive services for ethnic minorities: implications for service needs and utilisation	232,570
45	PolyU	Evaluating the Economic, Social, and Cultural Impacts of Revitalizing Industrial Buildings in Hong Kong	527,100
46	PolyU	Framework for implementing the Transfer Development Rights in the Conservation of privately owned built heritage	420,700
47	PolyU	How to implement corporate codes of ethics in the Hong Kong construction companies in order to nurture a professional workforce	556,881
48	PolyU	Addressing Privacy and Societal Concerns in the Usage of Emerging Biometrics and Data Protection Technologies	173,320
49	PolyU	A Time-dependent Dynamic Tariff System in an Electricity Retail Market with CO2 Emissions Control	561,000
50	PolyU	Beyond eco-labeling: Embedding green supply chain management practices in apparel trade	642,000
51	HKUST	Low Carbon Transport Futures in Hong Kong and Shenzhen	784,776
52	HKU	Conglomerates and Competition Law Enforcement in Hong Kong	405,999
53	HKIED	Poverty of Children Living in Immigrant Families	135,744
54	HKU	Purchasing Sex, Consuming Love? A Qualitative Study of Hong Kong Men Who Buy Sex	247,954
55	HKU	Capacity Assessment of Civil Society Sectors in Hong	687,000

No	Institution/ Think Tank	Project Title	Fund awarded (HK\$)
		Kong	
56	HKU	The New Fine-Tuned Medium of Instruction Policy in Hong Kong: Analysis of Policy Interpretation and Local Implementation Practices	293,367
57	HKU	Hong Kong-Guangdong University Partnership: Toward regional integration of higher education in South China	550,070
58	HKU	Columbarium Development: Public Transport Policy Implications	467,740
59	HKU	A study on suicide news reporting ecology in Hong Kong and Taiwan: accuracy, stereotyping and mutual causation	345,800
60	HKU	Ageing in place: Safe swallowing in the frail elderly living in the community	834,476
61	HKU	Digital Divide in Education: An Experiential Understanding	647,499
62	HKIED	Engagement of Immigrant and Minority Students with Schools and Civil Society	657,952

With effect from 2013-14, the PPR Funding Scheme is administered by the Central Policy Unit (CPU). As at 28 February 2015, a total of 142 applications had been received and 42 projects approved with a total funding of \$20.43 million. Details can be found on CPU's website (www.cpu.gov.hk) and are reproduced as follows-

No	Institution/ Think Tank	Project Title	Fund awarded (HK\$)
1	HKBU	Land and Housing Policies in Post-Handover Hong Kong : Political Economy and Urban Space	416,760
2	LU	A Study on the Preferences and Feasibility of Optional Retirement in Hong Kong: A Human Resources Management Perspective	544,255
3	LU	Retirement Planning for Pre-retiree in Hong Kong	516,954
4	LU	The Governing System of Pre-1997 Hong Kong: Archival Study of Selected Policies / Events	443,497
5	CUHK	Processes of Children's Literacy Acquisition in Chinese as a Second Language	461,088
6	PolyU	Sustainable Planning Criteria (SPC) for Age-friendly Precincts (AFP) in the New Development Areas (NDAs) of Hong Kong	528,471
7	PolyU	Improving Safety Communication of Ethnic Minorities in the Construction Industry	488,750

No	Institution/ Think Tank	Project Title	Fund awarded (HK\$)
8	PolyU	Study on the Development Potential and Energy Incentives of Rooftop Solar Photovoltaic Applications in Hong Kong	424,120
9	PolyU	Can We Get Rid of Smoggy Days in Hong Kong: Formation Mechanism and Control Strategies?	662,969
10	PolyU	Development of a Policy for Optimizing the Use of Inert Solid Wastes in Road Pavement Construction	373,635
11	PolyU	Is the Polluter Paying? Assessing the Application of the "Polluter Pays" Principle to Ship-Source Pollution in Hong Kong	258,750
12	PolyU	A Remote Sensing Study of Solar Energy Supply in Cloud-prone Areas of Hong Kong	359,869
13	PolyU	Green Information Technology Adoption in Hong Kong: An Empirical Analysis and Policy Implications for Sustainable Development	329,906
14	PolyU	Towards Sustainability: Exploring the Social and Economic Dimensions of Travel to Hong Kong by Mainland Chinese	428,490
15	PolyU	Shaping Tourism Development: Anticipating Changes and Impacts, and Managing Consequences and Conflicts	269,100
16	PolyU	Enhancing Hong Kong's Competitiveness as a Regional Cruise Hub from a Policy Perspective	556,600
17	HKUST	Developing an Integrated Construction Waste Management Policy Framework in Hong Kong	485,415
18	HKUST	Dynamics of Poverty in Hong Kong: A Supplementary Survey	423,200
19	HKU	Granger Causality Analysis of Land Supply and Housing Market Performance - Implications for Long Term Urban Land Policy in Hong Kong	519,570
20	HKU	A Study of Aspiration of Fertility amongst Married Women in Hong Kong (Age 15-49)	365,700
21	HKU	A Study of the Movement of Type A and B Babies in Hong Kong	308,706
22	HKU	Language Use, Proficiency and Attitudes in Hong Kong	714,985
23	HKU	Can Online Opinion Reflect Public Opinion? An Investigation into the Interplays between Online Opinion, Public Opinion, and Mass Media	556,888
24	HKU	Family Caregiving and Long-term Care Decision of People with Dementia in Hong Kong	332,426
25	HKU	Industrial Land Use Changes in Response to Economic Restructuring in Hong Kong	704,812

No	Institution/ Think Tank	Project Title	Fund awarded (HK\$)
26	HKU	Redeveloping a Governance Model of the Complaint-handling Process for Sufficient, Accountable and Transparent Regulation of Medical Professionals in Hong Kong	911,536
27	HKU	Repeated Planning Applications by Developers under Statutory Zoning: A Hong Kong Case Study of Delays in Private Residential Development	640,366
28	DPRC	Age-friendly Housing Policies	579,383
29	OCTSRI	Assessment of the Impact and Opportunities of the HK-Zhuhai-Macao Bridge to HK in the New Economic Situation	588,000
30	CityU	The Drafting Policy for Hong Kong's Bilingual Legislation: A Communicative Approach	318,036
31	CityU	Investigating the Possibility of Incorporating the Effect of Photovoltaic Panel and Photovoltaic Glazing Systems in the OTTV (Overall Thermal Transfer Value) Calculation in Hong Kong	157,895
32	CityU	Student Visa Holders in Rental Market: A Study of Mainland Students Housing Choice and Their Impact on Hong Kong's Housing Market	294,883
33	CityU	Performance Information Use: Experiments on Performance Dimensions, Communication and Data Resources in Education and Solid Waste Recycling	597,264
34	CUHK	Vocational-oriented Education at Senior Secondary Level: Perceptions, Decision-making, and Life Planning	691,210
35	HKIEd	Poverty of Ethnic Minority Children in Hong Kong	322,414
36	HKIEd	How to Increase the Demand for Annuity in Hong Kong: A Study of Middle-Aged Adults	767,917
37	PolyU	Feasibility Study of Implementing Indoor Air Quality Index in Hong Kong	365,700
38	HKUST	Hong Kong Immigrants in Shenzhen: Facts and Challenges	229,452
39	HKU	Developing Sustainable Hong Kong through Low Impact Development: from Science to Innovation Policy	455,975
40	HKU	e-Learning in Formal, Informal and Open Learning Contexts: A Study of Global Trends, Policy Options and Their Implications for Sustainable Development in Hong Kong	885,488
41	HKU	A Possible Zero Carbon Building Policy for Hong Kong: Opportunities, Risks and Recommendations	408,894
42	HKAES	Enhancing Policy on Building Maintenance: Solving the Residential Seepage Problem	737,150

Abbreviations:

CityU - City University of Hong Kong
 CUHK – The Chinese University of Hong Kong
 DPRC – Dashun Policy Research Centre
 HKAES – Hong Kong Academy of Engineering Sciences
 HKBU – Hong Kong Baptist University
 HKIEd – The Hong Kong Institute of Education
 HKU – The University of Hong Kong
 HKUST – Hong Kong University of Science and Technology
 LU – Lingnan University
 OCTSRI – One Country Two Systems Research Institute
 Poly U – Hong Kong Polytechnic University

(2) From 2010/11 to 2014/15, two projects (both monitored by the RGC) were terminated before completion as the Principal Investigators became ineligible to hold the grants due to retirement or departure from University Grants Committee-funded institutions. Details are as follows-

Institution	Title of terminated projects	Amount awarded (\$)	Amount spent (\$)	Termination date
CUHK	Managing Environmental Conflicts Arising from Developments in Ecologically Sensitive Areas in Hong Kong	287,000	243,875	03/08/2010
CityU	The sociolinguistic survey of Hong Kong in 2013	594,961	0	09/12/2013

(3) The 10 CPU posts with the highest salaries in the past five years are as follows-

Post	Number	Pay Scale*	Salary Range (\$)				
			2010-11	2011-12	2012-13	2013-14	2014-15
Head	1	D8	194,200 - 200,000	208,250 - 214,500	219,200 - 225,800	224,800 - 231,550	238,200 - 245,350
Deputy Head	1	D4	155,700 - 165,250	166,950 - 177,200	175,750 - 186,500	180,250 - 191,250	191,000 - 202,650
Full-time Member	3	D3	137,200 - 149,750	147,150 - 160,600	154,900 - 169,050	158,850 - 173,350	168,300 - 183,700
Secretary to the CSD [#]	1						
Research Director	1	D2	117,950 - 129,000	126,500 - 138,350	133,150 - 145,650	136,550 - 149,350	144,700 - 158,250
Assistant Secretary to the CSD [#]	1						

Government Town Planner (CSD) [#]	1						
Senior Administrative Officer	4	MPS 45 - 49	77,375 - 89,140	82,975 - 95,595	87,340 - 100,625	89,565 - 103,190	94,905 - 109,340
Senior Statistician	1						
Chief Executive Officer	1						

Notes:

* D stands for Directorate Pay Scale and MPS stands for Master Pay Scale.

[#] CSD stands for the Commission on Strategic Development.

--End--

CONTROLLING OFFICER'S REPLY**CSO075****(Question Serial No. 5280)**

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO-Administration Wing

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

Please give a breakdown of the expenditure on salaries, regularly-paid allowances and job-related allowances payable to the Chief Secretary for Administration in 2014-15, as well as the estimate for salaries, regularly-paid allowances and job-related allowances payable to the Chief Secretary for Administration in 2015-16.

Asked by: Hon KWOK Ka-ki (Member Question No. 103)

Reply:

The provisions earmarked for the salary and non-accountable entertainment allowance of the Chief Secretary for Administration in 2014-15 and 2015-16 are as follows –

	Salary (\$ million)	Non-accountable entertainment allowance (\$ million)
2014-15 (Revised Estimates)	3.79	0.42
2015-16 (Draft Estimates)	3.97	0.44

--End--

CONTROLLING OFFICER'S REPLY

CSO076

(Question Serial No. 3628)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO-Administration Wing

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

Please advise this Committee of:

- (a) the expenditure involved in the management of Facebook and YouTube in the past 3 years and the estimated expenditure in this respect this year?
- (b) the expenditure involved in the management of Financial Secretary's official accounts in Facebook and YouTube in the past 3 years and the estimated expenditure in this respect this year?

Asked by: Hon LEUNG Kwok-hung (Member Question No. 554)

Reply:

- (a) The day-to-day operating expenses involved in the management of Facebook and YouTube accounts of the Offices of the Chief Secretary for Administration and the Financial Secretary are minimal. Workload arising from the management of accounts was absorbed by existing resources.
- (b) The Financial Secretary's Office set up the Johnny Blogger YouTube account and the Financial Secretary's Facebook account in December 2013 and February 2015 respectively. Workload arising from the management of above accounts was absorbed by existing resources of the Financial Secretary's Office.

--End--

CONTROLLING OFFICER'S REPLY**CSO077****(Question Serial No. 3811)**

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (2) Government Records Service

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

1. What are the expenditure and contents of the publicity programmes to promote the services of the Government Records Service (GRS) among the public in 2015-16?

2. Does the GRS have any plans to procure archival records relating to Hong Kong from different places in 2015-16? Please provide information on the expenditure involved and the relevant details. Will the GRS also implement any programmes to assist local researchers to obtain information available for access from the records offices of different places with a view to facilitating researches on Hong Kong's documentary heritage?

3. According to the replies given in 2014-15 (Reply Serial Nos: CSO025 and S CSO03), the GRS will procure 227 archival records from the National Archives of the United Kingdom. What is the progress of the procurement? When are the records expected to be made available for public access?

Asked by: Hon MA Fung-kwok (Member Question No. 48)

Reply:

1. The expenditure and details of the publicity and educational programmes to be implemented by GRS in 2015-16 are set out below -

Year	Publicity and educational programmes	Expenditure (\$ million)
2015-16	Government Records Service (GRS) plans to - - organise at least 25 group visits to GRS; - conduct a series of educational workshops to help teachers and students to use the archival holdings kept in GRS; - organise a series of thematic film shows; - launch a thematic exhibition together with an on-line Reference Resources Pages; - organise roving exhibitions in Tamar Central Government Offices	1.58 (estimated)

	<p>and Hong Kong Central Library;</p> <ul style="list-style-type: none"> - participate in a cultural and historical project with another institution; - enrich the contents of the Educational Resource Portal, revamp several GRS web pages to attract more people to view the digitised holdings and information; - digitise popular and frequently-accessed items; and - continue to broadcast an Announcement for Public Interest to promote the services provided by GRS and public appreciation of Hong Kong's documentary heritage. 	
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2. In 2015-16, GRS will continue to identify newly released archival records relating to Hong Kong from other archives and acquire copies of such records in order to enrich Public Records Office (PRO)'s holdings as appropriate and to facilitate the work of local researchers. An amount of \$150,000 has been earmarked in the estimates for the purpose.

3. In 2014-15, 179 digitised records relating to Hong Kong were acquired from the National Archives of the UK (TNA). They are mainly from eight record series. Details are as follows -

	Series title	Covering years
(a)	Prime Minister's Office: Correspondence and Papers, 1974-1979	1977-1979
(b)	PREM 19: Records of the Prime Minister's Office: Correspondence and Papers, 1979-1997	1979-1983
(c)	Colonial Office and predecessors: Confidential General and Confidential Original Correspondence	1946-1951
(d)	Colonial Office and Commonwealth Office: Defence Department and successors: Original Correspondence	1952-1959
(e)	Colonial Office and Commonwealth Office: Far Eastern Department and successors: Registered Files (FED Series)	1954-1965
(f)	Foreign Office and Foreign and Commonwealth Office: Far Eastern Department: Registered Files (F and FE Series)	1971-1980
(g)	Commonwealth Office and Foreign and Commonwealth Office: Hong Kong Departments: Registered Files, Hong Kong, British Honduras, British Indian Ocean Territories and the Seychelles (HW and HK Series)	1967-1980
(h)	Foreign and Commonwealth Office and predecessors: Nationality and Treaty Departments: Registered Files (NN, NT, TY and GN Series)	1976-1977

The above-mentioned records were received by PRO in February 2015. After completing quality checking and records description and arrangement, they will be made available for public inspection in April 2015.

PRO continues to follow up with TNA on the reproduction of the remaining 48 items relating to the UK Cabinet Office.

--End--

CONTROLLING OFFICER'S REPLY

CSO078

(Question Serial No. 4341)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (1) Efficiency Unit

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

1. Please advise on the expenditure and staff establishment of 1823 Citizen's Easy Link in 2015-16;
2. Please list by department the number of complaints or enquiries received by 1823 from the public and the outcome of these complaints in the past year.

Asked by: Hon MA Fung-kwok (Member Question No. 45)

Reply:

1. The estimated operating expenditure for 1823 for 2015-16 is \$125 million. As at 28 February 2015, 1823 had 434 full-time and 101 part-time staff.
2. In 2014, 1823 received around 1.91 million enquiries and 352 000 complaints from the public. Further details are at Annex.

For complaint cases, the role of 1823 is to ensure that a case is referred to the department(s) concerned for necessary action, to monitor the case progress and to escalate unresolved cases to the senior management of department(s) for timely resolution.

--End--

Number of enquiries and complaints received by 1823 in 2014

(a) Number of Enquiries Received

Bureau / Department	No. of Cases
Labour Department	378 134
Housing Department	229 526
Working Family and Student Financial Assistance Agency	219 531
Transport Department	211 632
Rating and Valuation Department	160 169
Post Office	108 021
Companies Registry	76 476
Buildings Department	57 376
Social Welfare Department	42 058
Leisure and Cultural Services Department	37 269
Food and Environmental Hygiene Department	32 858
Agriculture, Fisheries and Conservation Department	23 701
Lands Department	18 644
Highways Department	15 305
Electrical and Mechanical Services Department	10 910
Office of the Government Chief Information Officer	10 401
Land Registry	4 393
Department of Health	2 507
Drainage Services Department	1 768
Architectural Services Department	560
Marine Department	367
Civil Engineering and Development Department	222
Non-participating bureaux / departments	267 234
Total	1 909 062

(b) Number of Complaints Received

Bureau / Department	No. of Cases
Food and Environmental Hygiene Department	119 250
Highways Department	40 790
Housing Department	24 130
Transport Department	23 457
Agriculture, Fisheries and Conservation Department	21 489
Buildings Department	19 579
Lands Department	18 452
Leisure and Cultural Services Department	14 357
Drainage Services Department	14 198
Hong Kong Police Force	11 238
Department of Health	10 130
Water Supplies Department	4 905
1823	4 411
Environmental Protection Department	4 385
Home Affairs Department	3 511
Electrical and Mechanical Services Department	2 614
Post Office	1 997
Fire Services Department	1 804
Office of the Communications Authority	1 113
Others*	9 872
Total	351 682

* Including bureaux / departments with less than 1 000 complaints each in the financial year and non-government bodies.

CONTROLLING OFFICER'S REPLY**CSO079****(Question Serial No. 3715)**

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO-Administration Wing

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

Please provide details of the expenditure of the Central Policy Unit, changes in expenditure relating to its staff establishment and value-for-money indicators it adopted in the past five years.

Asked by: Hon MO Claudia (Member Question No. 65)

Reply:

The operational expenditure and expenditure on salaries of staff members of the Central Policy Unit (CPU) in the past five years are as follows -

Financial Year	Total Operational Expenditure (\$ million)	Expenditure on Salaries* (\$ million)	Total No. of Staff
2010-11	79.805	40.095	58
2011-12	86.852	46.452	59
2012-13	83.150	49.671	57
2013-14	70.076	48.398	63
2014-15	89.056 (estimated expenditure)	58.926 (estimated expenditure)	68

Note

* Salaries include mandatory provident fund or civil service provident fund contribution, allowances, as well as gratuities for non-civil service contract posts.

The major function of CPU is to provide advice on policy matters to the Chief Executive, the Chief Secretary for Administration and the Financial Secretary. Similar to other think tanks, the nature of our work is not conducive to producing quantifiable value-for-money indicators. In the course of our duties, we do our best to deliver our work in an economical, effective and efficient way. CPU also maintains a simple and flexible organisation to act quickly on requests for analysis and recommendations.

--End--

CONTROLLING OFFICER'S REPLY**CSO080****(Question Serial No. 3716)**

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: Not Specified

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

It is stated on the webpage of the Central Policy Unit (CPU) that the CPU "encourages, through various means, community discussion and participation in public policy formulation. It organises public forums to focus attention on issues of public concern". Please provide information on all public forums organised by the CPU so far in the current term of the Government and the expenditure involved.

Asked by: Hon Claudia MO (Member Question No. 66)

Reply:

The public forums organised/co-organised by the Central Policy Unit since the commencement of the Fourth-term Government and the expenditure involved are as follows-

Public Forum	Date	Expenditure Involved (\$)
International Forum on "China's Economy and Policy"	12 September 2012	47,000
Seminar on Traffic Development in Guangdong and its Impact on Hong Kong	8 January 2014	15,000
2014 Hong Kong/Guangdong Higher Education Cooperation Seminar	26 June 2014	17,630
CUHK Centre for Bioethics Launch Conference	9-10 January 2015	78,142

--End--

CONTROLLING OFFICER'S REPLY

CSO081

(Question Serial No. 3717)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO-Administration Wing

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

Please provide information about the public opinion assessments conducted by the Central Policy Unit on the Occupy Movement in the past 6 months and the expenditure involved.

Asked by: Hon Claudia MO (Member Question No. 67)

Reply:

The major function of the Central Policy Unit (CPU) is to provide advice on policy matters to the Chief Executive, the Chief Secretary for Administration and the Financial Secretary. CPU's work includes analysing and assessing community concerns and public opinions through various means, such as consultation with some 30 Associate Members, social networking, focus group discussion, dialogue and public opinion polls. The scope of CPU's work covers a wide range of political, economic and social issues of public concern, including the Occupy Movement. We do not maintain a breakdown of the expenditure involved in respect of individual issues.

--End--

CONTROLLING OFFICER'S REPLY

CSO082

(Question Serial No. 4526)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: Not Specified

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

In paragraph 46 of the Budget Speech, it is mentioned that from this year onwards, free online Government information will be released in digital formats.

(1) Please provide in the table below details about the free online Government information released in digital formats by your bureau/department for download by the public:

Bureau/ Department	Free information/ data released to the public	Description of the information	Period of the information	Is it currently listed in Data.One	Date of release and the updating frequency	Format of information available for download (please choose)			
						JSON, XML, or CSV	XLS, DOC	TIF, JPG, PDF, PNG	RSS

(2) In 2015-16, what are the manpower and expenditure involved in releasing online Government information by your bureau/department?

(3) Did your bureau/department review all non-classified information that your bureau/department own or possess, draw up priorities for their release, and compile them into digital data formats to facilitate retrieval/inspection, research or application development, and the creation of more industries through innovative reuse of data? If so, what are the details? If not, what are the reasons?

Asked by: Hon MOK Charles Peter (Member Question No. 94)

Reply:

- (1) The Administration Wing of the Offices of the Chief Secretary for Administration and the Financial Secretary has been providing government information in digital formats for public inspection through our website. The information provided includes, inter alia, Civil and Miscellaneous Lists, Consular Posts and Officially Recognised Representatives, Precedence List as well as Reunification Gifts and Anniversary Gifts. The information is prepared in the format of PDF, HTML, etc. Given the wide range and large quantity of information released for public inspection, we cannot list out the information in detail and exhaustively.
- (2) Handling information for public consumption is an integral part of the daily work of the officers of Administration Wing. In 2015-16, this task will continue to be undertaken by our existing manpower and no additional expenditure will be involved.
- (3) We will continue reviewing from time to time those non-classified information that members of public may have interest and upload the information for public inspection at our website.

--End--

CONTROLLING OFFICER'S REPLY

CSO083

(Question Serial No. 4527)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: Not Specified

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Chief Secretary for Administration, Financial Secretary

Question:

In connection with the provision of public information and gathering of public opinions by means of the Internet, please advise of the particulars, in tabulated forms (see Annex 1), regarding the social media platforms set up and operated by your bureau/department/public bodies or their agents (such as out-sourced contractors or consultants) for the past year.

Commencement of operation (Month/ Year)	Status (keeps on updating / ceased updating) (as at 28 February 2015)	Government agencies (including policy bureaux/ departments/ public bodies/ government consultants)	Name	Social media (Facebook/ Flickr/ Google+/ LinkedIn/ Sina Weibo/ Twitter/ YouTube)	Purpose of establishment and no. of updates (as at 28 February 2015)	No. of "Likes"/ subscribers/ average monthly visits (as at 28 February 2015)	Compilation of summary of comments and follow-up on a regular basis (Yes/ No)	Rank and No. of officers responsible for the operation (as at 28 February 2015)	Financial resources involved in the establishment and daily operation (as at 28 February 2015)
			(1)...	(1)...					
			(2)...	(2)...					
			(3)...	(3)...					

Asked by: Hon MOK Charles Peter (Member Question No. 95)

Reply:

The information regarding the social media platforms established and operated by the Offices of the Chief Secretary for Administration and the Financial Secretary in 2014-15 (as at 28 February 2015) is set out at Annex.

Commence ment of operation (Month/ Year)	Status (keeps on updating / ceased updating) (as at 28 February 2015)	Government agencies (including policy bureaux/ departments/ public bodies/ government consultants)	Name	Social media (Facebook/ Flickr/ Google+/ LinkedIn/ Sina Weibo/ Twitter/ YouTube)	Purpose of establishment and no. of updates (as at 28 February 2015)	No. of “Likes”/ subscribers/ average monthly visits (as at 28 February 2015)	Compilation of summary of comments and follow-up on a regular basis (Yes/ No)	Rank and No. of officers responsible for the operation (as at 28 February 2015)	Financial resources involved in the establishment and daily operation (as at 28 February 2015)
2/2015	Keep updating	Financial Secretary's Office	Not applicable	Facebook	To enhance engagement with the public and publicise the Budget	About 4 000 “Likes”	No	Several officers of different ranks in the Financial Secretary's Office were involved as and when necessary.	The workload has been absorbed by existing staff. No additional resources involved.

--End--

CONTROLLING OFFICER'S REPLY

CSO084

(Question Serial No. 4838)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: Not Specified

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Chief Secretary for Administration, Financial Secretary

Question:

Regarding the Offices' expenditure on the procurement of computer software and hardware, will the Government advise this Committee of the following issues:

- (a) Does the Government have any standard internal procurement guidelines which set out the criteria for the purchase or upgrade of computer software and hardware by departments? If so, what are the details? Do the guidelines require that departments should upgrade its computer software and hardware in a timely manner?
- (b) Microsoft, the computer software and hardware supplier, will terminate its support service for its operating platform Windows XP. Please provide, in light of this, the respective numbers of mainframe computers in the units under the Office's purview which are using (1) the operating platform of Microsoft Windows XP; (2) the operating platforms released by Microsoft before 2001; and (3) other operating platforms (please specify the version), as well as the respective percentages of the units' total numbers of mainframe computers these 3 types of operating systems account for. Do the units have any plan to upgrade these operating platform versions which are now obsolete?
- (c) What are the expenditure on and criteria for the procurement of tablet computers by the Offices? What are the model numbers and uses of the tablet computers? Is there any confidential information saved on the tablet computers? If so, what are the details? Is there any information security software installed in the tablet computers used by the units? What is the expenditure involved?
- (d) How many mainframe computers of units under the Offices' purview are operating offline and what are the versions of their operating platforms? Are there any uniform standards for the use of information security or anti-virus software by units under the Offices' purview? If so, what is the type of software used? If not, what are the respective types of software used?

Asked by: Hon MOK Charles Peter (Member Question No. 139)

Reply:

- (a) According to the prevailing government guidelines, bureaux and departments (B/Ds) are required each year to formulate information technology (IT) project portfolio for the next three years and plan for the related IT projects so as to ensure these IT projects can practically and effectively meet the business needs and operational arrangements of the related B/Ds. With regard to the planning for IT replacement projects, B/Ds are required to examine and assess various potential risks and devise associated mitigation measures. From the technology perspective, the potential risks that should be taken into consideration include product compatibility, maintenance and support, replacement products for ensuring continuity and availability of market supply. In procuring or replacing computer hardware and software, B/Ds must follow the government procurement guidelines to make the most cost-effective purchase through open and fair competition, and take into account the importance and priority of the IT projects.
- (b) The information on operating platform of computer workstations in the Offices of the Chief Secretary for Administration and the Financial Secretary (CSO) is as follows-

Operating platform	Number of computer workstations	Respective percentage
(1) Microsoft Windows XP	9	0.58%
(2) Released by Microsoft before 2001	7	0.45%
(3) Others (Microsoft Windows 7, MAC OS X 10.7 and 10.8)	1 533	98.97%

Three Windows XP computers are retained for backward compatibility test on software programmes. It is planned that the remaining six computers with Microsoft Windows XP will be upgraded to other operating platform versions by 2015-16, while other computers with operating platforms released by Microsoft before 2001 will be upgraded by January 2017.

- (c) In the financial year 2014-15, the total value of procurement for 12 tablet computers is about \$80,000 and their models are Microsoft Surface Pro 3, Apple iPad Air, Apple iPad mini and Nexus 7.

They are used to support and enhance our internal operation including sending/receiving emails, providing calendar and internet browsing functions, etc. According to the Government procurement guidelines, we arranged the procurement of tablet computers from a fair and open competition market in the most cost-effective way. No confidential information is stored in the tablet computer. We have adopted the related security measures including tablet password protection, screen lock after session timeout, and wipe after consecutive unsuccessful login functions. They are built-in security measures in the operating system without any additional cost.

- (d) There are six standalone computers running in our department, one is running on Microsoft Windows XP and the remaining are running on Microsoft Windows 7.

The current antivirus software includes McAfee Endpoint Protection, Symantec Endpoint Protection and Trend Micro Endpoint Protection.

--End--

CONTROLLING OFFICER'S REPLY

CSO085

(Question Serial No. 4135)

Head: (706) Capital Works Reserve Fund - Highways

Subhead (No. & title): ()

Programme: Not Specified

Controlling Officer: Director of Highways (K K LAU)

Director of Bureau: Director of Administration

Question:

The construction at the site of the project 6173TB was once forced to suspend due to its vicinity being occupied. Please advise on:

- (1) Whether the progress of works was affected? Can the project be completed according to the schedule?
- (2) Has the project cost increased as a result of the suspension?

Asked by: Hon QUAT Elizabeth (Member Question No. 98)

Reply:

According to Rule 49 of the Finance Committee Procedures, special meetings of the Finance Committee are convened to examine the annual Estimates of Expenditure prepared by the Government in support of the Appropriation Bill.

Expenditure charged to the Capital Works Reserve Fund do **not** form part of the Appropriation Bill. As such, questions relating to expenditure under the Fund are **not** relevant to the examination of the Estimates of Expenditure or the Appropriation Bill.

That said, our replies to the questions are as follows –

- (1) The project was grounded to a halt due to public demonstration activities along Harcourt Road and Tim Mei Avenue between late September and mid-December 2014. Subject to weather conditions during the remaining construction period, the anticipated project completion date has been revised to end November 2015, vis-à-vis the original anticipated project completion date of June 2015 so stated in the submission to the Public Works Subcommittee of the Legislative Council. We have reported the latest situation to the Legislative Council Commission.

- (2) While we are still assessing the cost claims submitted by the Contractors, based on our preliminary estimate, we anticipate that the total expenditure of the project should be within the approved project estimate of \$74.3 million in money-of-the-date prices.

- End -

CONTROLLING OFFICER'S REPLY

CSO086

(Question Serial No. 3747)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO-Administration Wing

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

As a result of the Occupy Movement, the Government has obviously tightened its internal and external security. Special arrangements have also been put in place at its entrances. Moreover, after the Occupy Movement has ended, the Government specifically deployed staff to remove the obstacles as well as the posters and bills outside the Central Government Offices (CGO). In this connection, would the Government inform this Committee on :

- a) the total amount of the additional expenditure required due to the Occupy Movement;
- b) the breakdown of the expenditure (such as the enhanced security measures and the deployment of cleansing staff); and
- c) the East Wing Forecourt of the CGO has been closed since 26 September. Would the Government advise on its future arrangement of the Forecourt as the Occupy Movement has ended for almost 3 months?

Asked by: Hon TIEN Puk-sun, Michael (Member Question No. 49)

Reply:

- a) During the prolonged Occupy Movement from end-September to December last year, the additional expenditure involved in the management of the Central Government Offices (CGO) was around \$6.28 million.
- b) The breakdown of the above expenditure is \$6.03 million for security service, \$0.25 million for additional electricity cost incurred and \$1,440 for cleaners to work overtime during the period.

- c) In late September 2014, some protestors made deliberate attempts to break into the Forecourt by forcible means despite our enhanced security measures. After that, there were continued large scale demonstrations, including the prolonged Occupy Movement, in the vicinity of CGO. For security reasons, the Forecourt has since been closed temporarily. At the moment, there are still quite a substantial number of marquees and tents put up by protestors, among other protesting materials, along Tim Mei Avenue. In view of the security need, the Forecourt has to remain closed for the time being. We will continue to monitor the situation and review when the Forecourt may resume normal operation.

--End--

CONTROLLING OFFICER'S REPLY**CSO087****(Question Serial No. 4586)**

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: Not Specified

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

Regarding the engagement of “outsourced workers”, please provide the following information:

	2014-15 (the latest position)
Number of outsourced service contracts	()
Total amount paid to outsourced service providers	()
Duration of service of each outsourced service provider	()
Number of workers engaged through outsourced service providers	()
Details of the positions held by outsourced workers (e.g. customer service, property management, security, cleansing and information technology)	
Monthly salary range of outsourced workers	
• \$30,001 or above	()
• \$16,001 to \$30,000	()
• \$8,001 to \$16,000	()
• \$6,501 to \$8,000	()
• \$6,240 to \$6,500	()
• under \$6,240	()
Length of service of outsourced workers	
• over 15 years	()
• 10 to 15 years	()
• 5 to 10 years	()
• 3 to 5 years	()
• 1 to 3 years	()
• under 1 year	()
Percentage of outsourced workers against the total number of staff in the Department	()

Percentage of payment to outsourced service providers against the total staff costs of the Department	()
Number of workers who received severance payment/long service payment/contract gratuity	()
Amount of severance payment/long service payment/contract gratuity paid	()
Number of workers with severance payment/long service payment offset by or contract gratuity calculated from the accrued benefits attributable to employer's contributions to MPF	()
Amount of severance payment/long service payment offset by or contract gratuity calculated from the accrued benefits attributable to employer's contributions to MPF	()
Number of workers with paid meal break	()
Number of workers without paid meal break	()
Number of workers working 5 days per week	()
Number of workers working 6 days per week	()

Figures in () denote the change in percentage as compared with the same period in 2013-14

Asked by: Hon WONG Kwok-hing (Member Question No. 96)

Reply:

Details on the engagement of outsourced workers in 2014-15 are provided as follows –

	2014-15 (as at 31 March 2015)
Number of outsourced service contracts	25 (+19.1%)
Total amount paid to outsourced service providers	\$75.09 million (+15.8%)
Duration of service of each outsourced service provider	Ranges from 4 to 72 months per contract
Number of workers engaged through outsourced service providers	428 (+3.1%)
Details of the positions held by outsourced workers (e.g. customer service, property management, security, cleansing and information technology)	
• Information technology	24 (-7.7%)
• Property management, security, cleansing and horticulture	373 (+2.5%)
• Research service	4 (-33.3%)
• Technical service	5 (-16.7%)
• Executive and clerical services	7 (N.A. ^{Note 1})
• Project coordination service	7 (no change)
• Labour service	8 (+33.3%)

	2014-15 (as at 31 March 2015)
Monthly salary range of outsourced workers ^{Note 2} <ul style="list-style-type: none"> • \$30,001 or above • \$16,001 to \$30,000 • \$8,001 to \$16,000 • \$6,501 to \$8,000 • \$6,240 to \$6,500 • under \$6,240 	1 (N.A. ^{Note 1}) 30 (+15.4%)
Length of service of outsourced workers <ul style="list-style-type: none"> • over 15 years • 10 to 15 years • 5 to 10 years • 3 to 5 years • 1 to 3 years • under 1 year 	Information not available ^{Note 3}
Percentage of outsourced workers against the total number of staff in the Department	43.45% (+0.18%)
Percentage of payment to outsourced service providers against the total staff costs of the Department	18.39% (+0.68%)
Number of workers who received severance payment/long service payment/contract gratuity	Information not available ^{Note 3}
Amount of severance payment/long service payment/contract gratuity paid	Information not available ^{Note 3}
Number of workers with severance payment/long service payment offset by or contract gratuity calculated from the accrued benefits attributable to employer's contributions to MPF	Information not available ^{Note 3}
Amount of severance payment/long service payment offset by or contract gratuity calculated from the accrued benefits attributable to employer's contributions to MPF	Information not available ^{Note 3}
Number of workers with paid meal break Number of workers without paid meal break	Information not available ^{Note 3}
Number of workers working 5 days per week Number of workers working 6 days per week	Information not available ^{Note 4}

Figures in () denote the change in percentage as compared with information as at 31 March 2014

Note 1 Percentage change is not available as there was no similar statistic last year.

Note 2 We do not have the information on the salaries of all outsourced workers, save for 15 contracts (31 workers) relating to research service, technical service, executive and clerical services, project coordination service and labour service. No such requirement was specified in other contracts.

Note 3 We do not keep information on the length of service, severance payment, long service payment, and contract gratuity of outsourced workers and whether they have paid meal breaks as no such requirement was specified in the contracts.

Note 4 Information on the work arrangement of individual employees is not available.

- End -

CONTROLLING OFFICER'S REPLY**CSO088****(Question Serial No. 4587)**

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: Not Specified

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

Regarding the use of agency workers, please provide the following information:

	2014-15 (Latest position)
Number of contracts with employment agencies	()
Contract sum paid to each employment agency	()
Duration of service of each employment agency	()
Number of agency workers	()
Details of the positions held by agency workers	
Monthly salary range of agency workers	
• \$30,001 or above	()
• \$16,001 to \$30,000	()
• \$8,001 to \$16,000	()
• \$6,501 to \$8,000	()
• \$6,240 to \$6,500	()
• under \$6,240	()
Length of service of agency workers	
• over 15 years	()
• 10 to 15 years	()
• 5 to 10 years	()
• 3 to 5 years	()
• 1 to 3 years	()
• under 1 year	()
Percentage of agency workers against the total number of staff in the Department	()
Percentage of payment to employment agencies against the total staff costs of the Department	()
Number of staff who received severance payment/long service payment/contract gratuity	()

Amount of severance payment/long service payment/contract gratuity paid	()
Number of staff with severance payment/long service payment offset by or contract gratuity calculated from the accrued benefits attributable to employer's contributions to the Mandatory Provident Fund (MPF)	()
Amount of severance payment/long service payment offset by or contract gratuity calculated from the accrued benefits attributable to employer's contributions to MPF	()
Number of staff with paid meal break	()
Number of staff without paid meal break	()
Number of staff working 5 days per week	()
Number of staff working 6 days per week	()

Figures in () denote percentage changes compared with the same period in 2013-14

Asked by: Hon WONG Kwok-hing (Member Question No. 97)

Reply:

Details on the use of agency workers and T-contract staff ^{Note 1} in 2014-15 are as follows –

	2014-15 (as at 31 March 2015)	
	Type of Contract	
	Others	T-contract
Number of contracts with employment agencies	16 (+45.5%)	7 (no change)
Contract sum paid to each employment agency	\$1.67 million (+33.5%)	\$3.45 million (+7.1%)
Duration of service of each employment agency	Ranges from 4 to 9 months per contract	Ranges from 9.5 to 28 months per contract
Number of agency workers	21 (+50.0%)	7 (no change)
Details of the positions held by agency workers		
• project and research duties	0 (-100%)	0 (no change)
• executive and administrative support duties	3 (+50.0%)	0 (no change)
• general clerical support and other duties	17 (+112.5%)	0 (no change)
• information technology	0 (no change)	7 (no change)
• content editing duties	1 (no change)	0 (no change)
Monthly salary range of agency workers		
• \$30,001 or above	1 (no change)	6 (no change)
• \$16,001 to \$30,000	3 (no change)	1 (no change)
• \$8,001 to \$16,000	16 (+60.0%)	0 (no change)
• \$6,501 to \$8,000	0 (no change)	0 (no change)
• \$6,240 to \$6,500	0 (no change)	0 (no change)
• under \$6,240	1 (N.A. ^{Note 2})	0 (no change)

	2014-15 (as at 31 March 2015)	
	Type of Contract	
	Others	T-contract
Length of service of agency workers <ul style="list-style-type: none"> • over 15 years • 10 to 15 years • 5 to 10 years • 3 to 5 years • 1 to 3 years • under 1 year 	Information not available ^{Note 3}	
Percentage of agency workers against the total number of staff in the Department	2.13% (+0.67%)	0.71% (-0.02%)
Percentage of payment to employment agencies against the total staff costs of the Department	0.41% (+0.07%)	0.77% (-0.04%)
Number of staff who received severance payment/long service payment/contract gratuity	Information not available ^{Note 3}	
Amount of severance payment/long service payment/contract gratuity paid	Information not available ^{Note 3}	
Number of staff with severance payment/long service payment offset by or contract gratuity calculated from the accrued benefits attributable to employer's contributions to the Mandatory Provident Fund (MPF)	Information not available ^{Note 3}	
Amount of severance payment/long service payment offset by or contract gratuity calculated from the accrued benefits attributable to employer's contributions to MPF	Information not available ^{Note 3}	
Number of staff with paid meal break Number of staff without paid meal break	Information not available ^{Note 3}	
Number of staff working 5 days per week	21 (+50.0%)	7 (no change)
Number of staff working 6 days per week	0 (no change)	0 (no change)

Figures in () denote the change in percentage as compared with information as at 31 March 2014

- Note 1 T-contract refers to term contract centrally administered by the Office of the Government Chief Information Officer.
- Note 2 Percentage change is not available as there was no similar statistic last year. The salary of the worker concerned is not below the Statutory Minimum Wage. The worker's working hour is less than a full-time staff.
- Note 3 We do not keep information on the length of service, severance payment, long service payment, and contract gratuity of agency workers and whether they have paid meal breaks or not as no such requirement was specified in the contracts.

--End--

CONTROLLING OFFICER'S REPLY**CSO089****(Question Serial No. 4588)**

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: Not Specified

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

Regarding the employment of non-civil service contract (NCSC) staff, please provide the following information:

	2014-15 (Latest position)
Number of NCSC staff	()
Details of the positions held by NCSC staff	
Expenditure on salaries for NCSC staff	()
Monthly salary range of NCSC staff	
• \$30,001 or above	()
• \$16,001 to \$30,000	()
• \$8,001 to \$16,000	()
• \$6,501 to \$8,000	()
• \$6,240 to \$6,500	()
• under \$6,240	()
Length of service of NCSC staff	
• over 15 years	()
• 10 to 15 years	()
• 5 to 10 years	()
• 3 to 5 years	()
• 1 to 3 years	()
• under 1 year	()
Number of NCSC staff successfully appointed as civil servants	()
Percentage of NCSC staff against the total number of staff in the Department	()
Percentage of staff costs for NCSC staff against the total staff costs of the Department	()
Number of staff who received severance payment/long service payment/contract gratuity	()

Amount of severance payment/long service payment/contract gratuity paid	()
Number of staff with severance payment/long service payment offset by or contract gratuity calculated from the accrued benefits attributable to employer's contributions to the Mandatory Provident Fund (MPF)	()
Amount of severance payment/long service payment offset by or contract gratuity calculated from the accrued benefits attributable to employer's contributions to MPF	()
Number of staff with paid meal break	()
Number of staff without paid meal break	()
Number of staff working 5 days per week	()
Number of staff working 6 days per week	()

Figures in () denote percentage changes compared with information as at 31 December 2013

Asked by: Hon WONG Kwok-hing (Member Question No. 98)

Reply:

Details on the employment of full-time non-civil service contract staff (NCSC) staff in 2014-15 are as follows –

	2014-15 (as at 31 December 2014)
Number of NCSC staff	482 (+23.9%)
Details of the positions held by NCSC staff	
• IT and technical support duties	36 (+16.1%)
• call and email handling duties	368 (+23.1%)
• project and research duties	30 (+42.9%)
• executive, management and administrative support duties	41 (+41.4%)
• general clerical support and other duties	7 (-22.2%)
Expenditure on salaries for NCSC staff	\$89.76 million (+20.1%)
Monthly salary range of NCSC staff	
• \$30,001 or above	60 (+53.9%)
• \$16,001 to \$30,000	144 (+13.4%)
• \$8,001 to \$16,000	278 (+24.7%)
• \$6,501 to \$8,000	0 (no change)
• \$6,240 to \$6,500	0 (no change)
• under \$6,240	0 (no change)
Length of service of NCSC staff	
• over 15 years	0 (no change)
• 10 to 15 years	39 (no change)
• 5 to 10 years	93 (-13.1%)
• 3 to 5 years	64 (+12.3%)
• 1 to 3 years	102 (+32.5%)
• under 1 year	184 (+68.8%)

	2014-15 (as at 31 December 2014)
Number of NCSC staff successfully appointed as civil servants	Information not available
Percentage of NCSC staff against the total number of staff in the Department	48.20% (+4.49%)
Percentage of staff costs for NCSC staff against the total staff costs of the Department	27.77% (+2.39%)
Number of staff who received severance payment/long service payment/contract gratuity	268 (+21.8%)
Amount of severance payment/long service payment/contract gratuity paid	\$5.28 million (+23.1%)
Number of staff with severance payment/long service payment offset by or contract gratuity calculated from the accrued benefits attributable to employer's contributions to the Mandatory Provident Fund (MPF) ^{Note 1}	268 (+21.8%)
Amount of severance payment/long service payment offset by or contract gratuity calculated from the accrued benefits attributable to employer's contributions to MPF ^{Note 1}	\$3.39 million (+52.7%)
Number of staff with paid meal break	480(+24.7%)
Number of staff without paid meal break	2 (-66.7%)
Number of staff working 5 days per week	478 (+22.3%)
Number of staff working 6 days per week	4 (N.A. ^{Note 2})

Figures in () denote percentage changes compared with information as at 31 December 2014

Note 1 According to government guidelines on the employment of NCSC staff, gratuity plus the Government's MPF contributions in respect of the NCSC staff is not more than 15% (for skilled jobs) or 10% (for non-skilled jobs) of the total basic salary drawn during the contract period. Government will not make reference to the staff's accrued benefits attributable to the MPF contributions made by the Government in calculating the contract gratuity.

Note 2 Percentage change is not available as there was no similar statistic last year.

--End--

CONTROLLING OFFICER'S REPLY**CSO090****(Question Serial No. 7049)**

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO-Administration Wing

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

Please advise of the research and promotional projects that will continue to be funded by the Public Policy Research Funding Scheme this year and list their respective estimates.

Asked by: Hon WONG Yuk-man (Member Question No. 128)

Reply:

The Central Policy Unit (CPU) is responsible for administration of the Public Policy Research (PPR) Funding Scheme since 2013-14. As at 28 February 2015, 142 applications were received. 42 applications have been approved, with 38 applications being processed. In 2015-16, \$30 million has been earmarked for the Scheme. Details of the approved projects can be found on CPU's website (www.cpu.gov.hk) and details are reproduced as follows –

No	Institution	Title	Fund awarded (HK\$)
1	HKBU	Land and Housing Policies in Post-Handover Hong Kong : Political Economy and Urban Space	416,760
2	LU	A Study on the Preferences and Feasibility of Optional Retirement in Hong Kong: A Human Resources Management Perspective	544,255
3	LU	Retirement Planning for Pre-retiree in Hong Kong	516,954
4	LU	The Governing System of Pre-1997 Hong Kong: Archival Study of Selected Policies / Events	443,497
5	CUHK	Processes of Children's Literacy Acquisition in Chinese as a Second Language	461,088

No	Institution	Title	Fund awarded (HK\$)
6	PolyU	Sustainable Planning Criteria (SPC) for Age-friendly Precincts (AFP) in the New Development Areas (NDAs) of Hong Kong	528,471
7	PolyU	Improving Safety Communication of Ethnic Minorities in the Construction Industry	488,750
8	PolyU	Study on the Development Potential and Energy Incentives of Rooftop Solar Photovoltaic Applications in Hong Kong	424,120
9	PolyU	Can We Get Rid of Smoggy Days in Hong Kong: Formation Mechanism and Control Strategies?	662,969
10	PolyU	Development of a Policy for Optimizing the Use of Inert Solid Wastes in Road Pavement Construction	373,635
11	PolyU	Is the Polluter Paying? Assessing the Application of the "Polluter Pays" Principle to Ship-Source Pollution in Hong Kong	258,750
12	PolyU	A Remote Sensing Study of Solar Energy Supply in Cloud-prone Areas of Hong Kong	359,869
13	PolyU	Green Information Technology Adoption in Hong Kong: An Empirical Analysis and Policy Implications for Sustainable Development	329,906
14	PolyU	Towards Sustainability: Exploring the Social and Economic Dimensions of Travel to Hong Kong by Mainland Chinese	428,490
15	PolyU	Shaping Tourism Development: Anticipating Changes and Impacts, and Managing Consequences and Conflicts	269,100
16	PolyU	Enhancing Hong Kong's Competitiveness as a Regional Cruise Hub from a Policy Perspective	556,600
17	HKUST	Developing an Integrated Construction Waste Management Policy Framework in Hong Kong	485,415
18	HKUST	Dynamics of Poverty in Hong Kong: A Supplementary Survey	423,200
19	HKU	Granger Causality Analysis of Land Supply and Housing Market Performance - Implications for Long Term Urban Land Policy in Hong Kong	519,570
20	HKU	A Study of Aspiration of Fertility amongst Married Women in Hong Kong (Age 15-49)	365,700
21	HKU	A Study of the Movement of Type A and B Babies in Hong Kong	308,706
22	HKU	Language Use, Proficiency and Attitudes in Hong Kong	714,985
23	HKU	Can Online Opinion Reflect Public Opinion? An Investigation into the Interplays between Online Opinion, Public Opinion, and Mass Media	556,888
24	HKU	Family Caregiving and Long-term Care Decision of People with Dementia in Hong Kong	332,426

No	Institution	Title	Fund awarded (HK\$)
25	HKU	Industrial Land Use Changes in Response to Economic Restructuring in Hong Kong	704,812
26	HKU	Redeveloping a Governance Model of the Complaint-handling Process for Sufficient, Accountable and Transparent Regulation of Medical Professionals in Hong Kong	911,536
27	HKU	Repeated Planning Applications by Developers under Statutory Zoning: A Hong Kong Case Study of Delays in Private Residential Development	640,366
28	DPRC	Age-friendly Housing Policies	579,383
29	OCTSRI	Assessment of the Impact and Opportunities of the HK-Zhuhai-Macao Bridge to HK in the New Economic Situation	588,000
30	CityU	The Drafting Policy for Hong Kong's Bilingual Legislation: A Communicative Approach	318,036
31	CityU	Investigating the Possibility of Incorporating the Effect of Photovoltaic Panel and Photovoltaic Glazing Systems in the OTTV (Overall Thermal Transfer Value) Calculation in Hong Kong	157,895
32	CityU	Student Visa Holders in Rental Market: A Study of Mainland Students Housing Choice and Their Impact on Hong Kong's Housing Market	294,883
33	CityU	Performance Information Use: Experiments on Performance Dimensions, Communication and Data Resources in Education and Solid Waste Recycling	597,264
34	CUHK	Vocational-oriented Education at Senior Secondary Level: Perceptions, Decision-making, and Life Planning	691,210
35	HKIED	Poverty of Ethnic Minority Children in Hong Kong	322,414
36	HKIED	How to Increase the Demand for Annuity in Hong Kong: A Study of Middle-Aged Adults	767,917
37	PolyU	Feasibility Study of Implementing Indoor Air Quality Index in Hong Kong	365,700
38	HKUST	Hong Kong Immigrants in Shenzhen: Facts and Challenges	229,452
39	HKU	Developing Sustainable Hong Kong through Low Impact Development: from Science to Innovation Policy	455,975
40	HKU	e-Learning in Formal, Informal and Open Learning Contexts: A Study of Global Trends, Policy Options and Their Implications for Sustainable Development in Hong Kong	885,488
41	HKU	A Possible Zero Carbon Building Policy for Hong Kong: Opportunities, Risks and Recommendations	408,894
42	HKAES	Enhancing Policy on Building Maintenance: Solving the Residential Seepage Problem	737,150

Abbreviations:

CityU - City University of Hong Kong

CUHK – The Chinese University of Hong Kong

DPRC – Dashun Policy Research Centre
HKAES – Hong Kong Academy of Engineering Sciences
HKBU – Hong Kong Baptist University
HKIEd – The Hong Kong Institute of Education
HKU – The University of Hong Kong
HKUST – Hong Kong University of Science and Technology
LU – Lingnan University
OCTSRI – One Country Two Systems Research Institute
Poly U – Hong Kong Polytechnic University

CPU will consider organising seminars and workshops to encourage academics, researchers, experts, practitioners, officials and other stakeholders to exchange views on the findings of the funded research.

--End--

CONTROLLING OFFICER'S REPLY

CSO091

(Question Serial No. 7050)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO-Administration Wing

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

Please advise of the estimates for the salaries and allowances for all the full-time Members of the Central Policy Unit this year.

Asked by: Hon WONG Yuk-man (Member Question No. 129)

Reply:

The estimated provision in 2015-16 for the salaries and allowances of all Full-time Members of the Central Policy Unit is \$6,771,255.

--End--

CONTROLLING OFFICER'S REPLY

CSO092

(Question Serial No. 7051)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO-Administration Wing

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

What are the estimates for the salary and allowances for Head, Central Policy Unit this year?

Asked by: Hon WONG Yuk-man (Member Question No. 130)

Reply:

In 2014-15, the revised provision for the salary and allowances for Head, Central Policy Unit is \$5,212,491, inclusive of an interim gratuity payable at the end of two and a half years of engagement in the sum of \$1,714,756.

--End--

CONTROLLING OFFICER'S REPLY**CSO093****(Question Serial No. 7052)**

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO-Administration Wing

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

Please advise of the estimates for the salaries and end-of-contract gratuities for Senior Researchers, Researchers and Research Assistants of the Central Policy Unit this year.

Asked by: Hon WONG Yuk-man (Member Question No. 131)

Reply:

In 2015-16, the estimated provisions for salaries and end-of-contract gratuities of Senior Researchers, Researchers and Research Assistant of the Central Policy Unit are as follows-

Posts	Estimated Provision for Salaries* (\$) 2015-16	Estimated Provision for Gratuities (\$) 2015-16
Senior Researchers	6,929,350	750,359
Researchers	3,640,653	490,402
Research Assistant	249,372	0

Note

* Includes mandatory provident fund contribution.

--End--

CONTROLLING OFFICER'S REPLY

CSO094

(Question Serial No. 7053)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO-Administration Wing

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

Please advise of the estimated expenditure on remuneration for Associate Members of the Central Policy Unit this year.

Asked by: Hon WONG Yuk-man (Member Question No. 132)

Reply:

The estimated provision in 2015-16 for the honoraria of Associate Members of the Central Policy Unit is \$720,000.

--End--

CONTROLLING OFFICER'S REPLY

CSO095

(Question Serial No. 7054)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO-Administration Wing

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

Please advise of the provision earmarked by the Central Policy Unit for consultancy studies this year.

Asked by: Hon WONG Yuk-man (Member Question No. 133)

Reply:

In 2015-16, a sum of \$9.8 million has been earmarked for consultancy studies in the estimated provision of Central Policy Unit.

--End--

CONTROLLING OFFICER'S REPLY

CSO096

(Question Serial No. 7055)

Head: (142) Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title): (000) Operational expenses

Programme: (3) CSO-Administration Wing

Controlling Officer: Director of Administration (Ms Kitty CHOI)

Director of Bureau: Director of Administration

Question:

Please advise of the provision earmarked by the Central Policy Unit for duty visits outside Hong Kong this year.

Asked by: Hon WONG Yuk-man (Member Question No. 134)

Reply:

In 2015-16, a sum of \$300,000 has been earmarked for the Central Policy Unit's duty visits outside Hong Kong.

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