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Replies to initial written questions raised by Finance Committee Members in examining the Estimates of Expenditure 2013-14

Government Secretariat : Offices of the Chief Secretary for Administration and the Financial Secretary

Session No. : 5

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Replies to initial written questions raised by Finance Committee Members in examining the Estimates of Expenditure 2013-14

**Government Secretariat : Offices of the Chief Secretary for Administration and the Financial Secretary
Session No. : 5**

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CSO004	0780	CHAN Han-pan	142	(3) CSO-Administration Wing
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CSO019	1526	KWOK Dennis	142	(4) Protocol Division
CSO020	2564	LEUNG Kwok-hung	142	(3) CSO-Administration Wing
CSO021	1772	MO Claudia	142	(3) CSO-Administration Wing
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CSO025	0622	TONG Ka-wah, Ronny	142	(2) Government Records Service
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CSO031	3155	TONG Ka-wah, Ronny	142	(4) Protocol Division
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CSO033	1663	TSE Wai-chun, Paul	142	(3) CSO-Administration Wing
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CSO037	2417	WONG Yuk-man	142	(3) CSO-Administration Wing
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CSO057	5020	MOK Charles Peter	142	(3) CSO-Administration Wing
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CSO059	5108	TANG Ka-piu	142	(1) Efficiency Unit
CSO060	4917	TIEN Puk-sun, Michael	142	(3) CSO-Administration Wing
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**CONTROLLING OFFICER'S REPLY TO
INITIAL WRITTEN QUESTION**

CSO001

Question Serial No.

2793

Head: 142 – Government Secretariat : Offices of the Chief Secretary for Administration and the Financial Secretary Subhead (No. & title): 000 Operational expenses

Programme: (3) CSO – Administration Wing

Controlling Officer: Director of Administration

Director of Bureau: Director of Administration

Question:

Would the Government inform this Committee of the expenditure for the Central Policy Unit in each of the past 3 years (i.e. 2010-11, 2011-12 and 2012-13)?

Asked by: Hon. CHAN Chi-chuen

Reply:

The actual operational expenditures of the Central Policy Unit (CPU) in 2010-11 and 2011-12 were \$79.805 million and \$86.852 million respectively. The revised operational expenditure of CPU in 2012-13 is \$88.096 million.

Name in block letters: Ms Kitty CHOI

Post Title: Director of Administration

Date: 5 April 2013

**CONTROLLING OFFICER'S REPLY TO
INITIAL WRITTEN QUESTION**

CSO002

Question Serial No.

2940

Head: 800 – Disaster Relief Fund

Subhead (No. & title):

Programme:

Controlling Officer: Director of Administration

Director of Bureau: Director of Administration

Question:

The total relief payment made out of the Disaster Relief Fund in 2012-13 was \$54,517,000. Does the Hong Kong Government monitor how the grants were used and the quality of work of the related projects?

Asked by: Hon. CHAN Chi-chuen

Reply:

Grants from the Disaster Relief Fund are only made in cases of a specific disaster, not for an ongoing problem, and of such nature and scale that stimulates a response by the international community. To ensure that grants are only used for the approved purposes, the following measures are put in place to monitor the use of grants –

- (a) the relief organisation should report to the Disaster Relief Fund Advisory Committee (the Committee) the critical project milestones, such as the commencement date and the completion date of a project, within one month from the respective scheduled date;
- (b) should there be signs of deviation from the approved targets, inclusive of the schedule, the relief area, the number of victims benefited etc., the relief organisation is required to obtain prior approval from the Committee;
- (c) the relief organisation should submit an evaluation report and an audited account on the use of the grant within six months upon completion of the relief programme. The evaluation report submitted should comprise an overall assessment of the programme in terms of the number of victims benefited and the total time used to provide emergency relief to them. Other information such as statement of need, project goal, relief items, timeliness of relief actions, coordination with other relief organisations, monitoring effort and project finance etc. should also be provided where applicable; and
- (d) the evaluation report and audited accounts are reviewed by the Secretariat of the Committee and the Audit Commission during the annual audit of the Fund to ensure that the grant conditions are complied with.

Name in block letters: Ms Kitty CHOI

Post Title: Director of Administration

Date: 5 April 2013

**CONTROLLING OFFICER'S REPLY TO
INITIAL WRITTEN QUESTION**

CSO003

Question Serial No.

0769

Head: 142 – Government Secretariat : Offices of the Chief Secretary for Administration and the Financial Secretary Subhead (No. & title):

Programme: (3) CSO – Administration Wing

Controlling Officer: Director of Administration

Director of Bureau: Director of Administration

Question:

Regarding the additional injection of \$15 billion into the Community Care Fund to enable the Commission on Poverty (CoP) to introduce new assistance programmes or pioneer projects, please advise on the following:

- (a) Will the Administration allocate resources to examine whether CoP should provide rental allowance for existing Waiting List applicants for public rental housing units to relieve their financial pressure arising from the rent surge when waiting for the allocation of public housing? If yes, what are the details? If no, what are the reasons?
- (b) If CoP agrees to provide Waiting List applicants for public rental housing units with an assistance programme on rental allowance, what will the earliest implementation schedule be? What is the funding required? How many people will be benefitted?

Asked by: Hon. CHAN Han-pan

Reply:

The proposed injection into the Community Care Fund (CCF) will mainly serve the following three purposes:

- (a) to provide assistance to those who could not benefit from the relief measures set out in the Budget;
- (b) to plug the gaps in the existing system and launch more targeted assistance programmes and pilot projects to assist the needy; and
- (c) to continue to implement those programmes that are proven effective but are yet to be incorporated into the Government's regular assistance programme for the time being owing to the recurrent expenditure limit of a particular year or the time taken to study or rationalise related policies, so that assistance can be provided to the needy continuously.

Apart from continuing its existing programmes, the CCF Task Force under the Commission on Poverty (CoP) will, among other things, expedite the evaluation of its "Subsidy for Elderly Tenants in Private Housing" and "Subsidy for low-income persons who are inadequately housed" programmes with a view to launching an integrated programme in the latter half of 2013.

At this stage, the Administration has no plan to allocate resources to examine whether the CoP should provide rental allowance for existing Waiting List applicants for public rental housing units.

Name in block letters: Ms Kitty CHOI

Post Title: Director of Administration

Date: 5 April 2013

**CONTROLLING OFFICER'S REPLY TO
INITIAL WRITTEN QUESTION**

CSO004

Question Serial No.

0780

Head: 142 – Government Secretariat : Offices of Subhead (No. & title):
the Chief Secretary for Administration and
the Financial Secretary

Programme: (3) CSO – Administration Wing

Controlling Officer: Director of Administration

Director of Bureau: Director of Administration

Question:

Paragraph 128 of the Budget Speech mentions the heavy burden the middle class (including intellectuals and professionals) has to bear in coping with expenses, whilst paragraphs 135 to 136 highlight the trend of population ageing, the fall in the proportion of working population as well as the increasing burden of healthcare and welfare. Has the Government put in place any long term policies and measures to encourage childbirth among the middle class? If yes, please provide specific details.

Asked by: Hon. CHAN Han-pan

Reply:

To alleviate people's burden in raising their children, it is proposed in the Budget 2013-2014 that both the basic and the additional child allowances would be increased from the current \$63,000 to \$70,000 for each child. Should this proposal be accepted, the total allowance for babies born in 2013-14 would be \$140,000 each for the year. This measure will benefit around 300 000 taxpayers, estimated to cost the Government \$410 million a year.

The Government also takes the lead in promoting family-friendly policy. Starting from 1 April 2012, eligible government employees will enjoy five working days of paternity leave on full pay on each occasion of childbirth. More recently, the Labour Department completed a study on legislating for the provision of paternity leave. After thorough deliberations, the Labour Advisory Board in late November 2012 agreed to legislate for three days' paid paternity leave. The Labour Department consulted the Legislative Council Panel on Manpower in January 2013 and is taking the legislative proposal forward.

Apart from the above specific measures, Government's provision on education and childcare services, e.g. the pre-primary education voucher scheme, also help alleviate parents' burden in raising their children.

The Steering Committee on Population Policy (SCPP), chaired by the Chief Secretary for Administration and revamped in end 2012 with an expanded membership to include experts from outside the Government, will study a number of issues and challenges arising from the demographic changes of Hong Kong. The SCPP plans to launch a public engagement exercise later in the year to enable the public to better understand our demographic problems and collect public views on the various issues, including strengthening families and encouraging marriage and childbirth. The views collected will facilitate the SCPP in formulating recommendations to improve both the quantity and quality of our population.

Name in block letters: Ms Kitty CHOI

Post Title: Director of Administration

Date: 5 April 2013

Examination of Estimates of Expenditure 2013-14
**CONTROLLING OFFICER'S REPLY TO
INITIAL WRITTEN QUESTION**

Reply Serial No.

CSO005

Question Serial No.

0783

Head: 142 – Government Secretariat : Offices of Subhead (No. & title):
the Chief Secretary for Administration and
the Financial Secretary

Programme: (3) CSO – Administration Wing

Controlling Officer: Director of Administration

Director of Bureau: Director of Administration

Question:

Paragraphs 135-136 of the Budget Speech revealed the trend of an ageing population and a fall in the proportion of working population. Please advise if the Government will provide additional subsidies for boosting the birth rate, such as subsidy for infant formula, subvention for medical care for babies, etc. If yes, please specify. If no, please state the reasons.

Asked by: Hon. CHAN Han-pan

Reply:

The Steering Committee on Population Policy (SCPP), chaired by the Chief Secretary for Administration and revamped in end 2012 with an expanded membership to include experts from outside the Government, will study a number of issues and challenges arising from the demographic changes of Hong Kong. The SCPP plans to launch a public engagement exercise later in the year to enable the public to better understand our demographic problems and collect public views on the various issues, including strengthening families and encouraging marriage and childbirth. The views collected will facilitate the SCPP in formulating recommendations to improve both the quantity and quality of our population.

At this stage, there is no proposal on providing additional subsidies for boosting the birth rate.

Name in block letters: Ms Kitty CHOI

Post Title: Director of Administration

Date: 5 April 2013

**CONTROLLING OFFICER'S REPLY TO
INITIAL WRITTEN QUESTION**

CSO006

Question Serial No.

0032

Head: 142 – Government Secretariat : Offices of the Chief Secretary for Administration and the Financial Secretary Subhead (No. & title): 000 Operational Expenses

Programme: (1) Efficiency Unit

Controlling Officer: Director of Administration

Director of Bureau: Director of Administration

Question:

Regarding the hotline set up by the Efficiency Unit (EU) with a view to assisting local parents in buying formula products for their babies,

- (a) since the hotline has commenced operation, what are the number of telephone enquiries, the number of cases requesting assistance in purchasing formula products, the number of operating hours of the hotline and the number of staff deployed to handle the workload every day?
- (b) will the Administration continue reserving resources to provide the above-mentioned hotline service on assisting local parents in buying formula products in 2013-2014? If yes, what are the details, including staff establishment, the estimates of expenses and service details? If not, what are the reasons?
- (c) under what circumstances will the Administration decide to cancel the above-mentioned hotline service? Has the Administration set any criteria for such decision? If yes, what are the details?

Asked by: Hon. CHAN Ka-lok, Kenneth

Reply:

- (a) The special hotline on the supply of formula products came into operation on 1 February 2013. 1823 has trained over 200 existing staff to handle the hotline and they are flexibly deployed to handle the workload. Up till 4 March 2013, a total of 6 082 calls were received and 3 310 purchase orders referred to the seven suppliers concerned. The hotline was operated 24 hours a day in the first eight days of operation. A total of 5 808 calls were received and 3 190 purchase orders referred during the 8-day period. The hotline has been operated between 7 am and midnight since 9 February 2013. A total of 274 calls were received and 120 purchase orders referred during the 24-day period.
- (b) The hotline is manned by existing staff of 1823 and no additional cost is incurred. From 1 February 2013 to 4 March 2013, the hotline received a total of 6 082 calls which is marginal compared with the 211 508 calls received by 1823 during the period. No additional resource has been earmarked for the hotline in 2013-14.
- (c) The special hotline is only a short-term measure adopted in the wake of a supply chain failure in the market. The Food and Health Bureau will continue to closely monitor the supply of formula products at retail level, the situation of parallel trading activities, and the usage rate of the special hotline before deciding when to terminate the service.

Name in block letters: Ms Kitty CHOI

Post Title: Director of Administration

Date: 5 April 2013

**CONTROLLING OFFICER'S REPLY TO
INITIAL WRITTEN QUESTION**

CSO007

Question Serial No.

0036

Head: 142 – Government Secretariat : Offices of the Chief Secretary for Administration and the Financial Secretary Subhead (No. & title): 000 Operational expenses

Programme: (3) CSO – Administration Wing

Controlling Officer: Director of Administration

Director of Bureau: Director of Administration

Question:

- a) Please provide the details and objectives of the Public Policy Research Funding Scheme. Please provide for each year in the past the number of applications for the Public Policy Research Funding Scheme, details of the approved projects, project titles, the institutions and faculties concerned, funds awarded, project commencement dates and scheduled completion dates.
- b) What is the estimated provision for the Public Policy Research Funding Scheme in 2013-14? What are the application and approving procedures?

Asked by: Hon. CHAN Ka-lok, Kenneth

Reply:

- a) The Public Policy Research (PPR) Funding Scheme was launched by the Government in 2005 to promote public policy research in higher education institutions. The scheme was administered by the Research Grants Council (RGC) under the University Grants Committee from 2005-06 to 2012-13. To support longer term public policy research projects, the Government has deployed half of the \$20 million annual provision (i.e. \$10 million) of the PPR Funding Scheme to launch a Strategic Public Policy Research (SPPR) Funding Scheme since 2008-09. Hence, the annual provision for the PPR Funding Scheme was then reduced to \$10 million. RGC received a total of 748 applications from 2005-06 to 2012-13. Breakdown of the applications is as follows-

Financial Year	Number of Applications
2005-06	73
2006-07	116
2007-08	100
2008-09	44
2009-10	71
2010-11	105
2011-12	111
2012-13	128
Total	748

Among the applications, 150 research projects were funded, involving an amount of \$75.25 million. The details of the funded projects are as follows.

Projects supported under the Public Policy Research Funding Scheme from 2005-06 to 2012-13

No	Institution	Department	Project Title	Fund Awarded (HK\$)	Start Date	End date/ Scheduled End Date
1.	CityU	Department of Civil and Architectural Engineering	Assessment on Suitability of Existing Air Quality Objectives and Air Pollution Index Used in Hong Kong	386,000	01/04/2006	31/03/2008
2.	CUHK	Department of Anaesthesia and Intensive Care	Cost-Effectiveness Analysis of an Acute Pain Service	804,000	11/04/2006	10/04/2009
3.	CUHK	Department of Geography and Resource Management	Siting Locally Unwanted Land Uses: In Your Backyard or in Mine?	472,000	11/04/2006	10/07/2008
4.	CUHK	Department of Social Work	Impacts of the Community Work Experience and Training Programme on Welfare Recipients	525,000	01/04/2006	30/06/2008
5.	CUHK	Department of Sociology	Who Gets Ahead (or Stays Behind): Life Chances and Social Mobility in Hong Kong	916,000	11/04/2006	10/02/2009
6.	HKUST	Division of Social Science	Social inequality and mobility in Hong Kong: A benchmark study	981,000	10/04/2006	09/10/2008
7.	HKUST	Department of Chemical and Biomolecular Engineering	Hybrid vehicles and hydrogen economy as the interim and long-term solutions to Hong Kong's energy usage	771,000	11/04/2006	10/10/2007

8.	HKU	Department of Social Work and Social Administration	Integration of new immigrants in Hong Kong: a longitudinal investigation	696,825	01/04/2006	31/03/2009
9.	HKU	School of Nursing	Cost and clinical effectiveness of the Hong Kong scoliosis	710,000	01/04/2006	30/06/2008
10.	HKU	Department of Community Medicine	Horizontal equity in health care utilization in Hong Kong	387,000	11/01/2006	10/07/2007
11.	HKU	Department of Real Estate and Construction	Innovative planning tools for urban renewal in Hong Kong	206,000	03/04/2006	02/07/2007
12.	HKU	Department of Law	Forfeiture of crime tainted property in Hong Kong	417,000	01/03/2006	29/02/2008
13.	CityU	Department of Civil and Architectural Engineering	Development and Validation of Design Tools for Estimating the Indoor Daylight Illuminance under the 15 CIE Standard Skies	360,160	01/10/2006	31/08/2008
14.	CityU	Department of Applied Social Studies	The Possibilities of Gender Mainstreaming Social Policy on Family Violence in Hong Kong	327,624	01/10/2006	30/09/2008
15.	HKBU	Department of Music	Development of Music Education in the 21st century: Cultural and Policy Issues	348,700	30/09/2006	30/03/2008
16.	HKBU	Department of Music	The Relationship Between Musical Aptitude, Musical Achievement, and Academic Aptitudes: Implications for Student Diversity and Education	632,400	31/10/2006	30/04/2008
17.	LU	Department of Economics	Fair Competition under Laissez-Faireism: Policy Options for Hong Kong	348,700	30/09/2006	30/12/2007
18.	CUHK	Department of Economics	An Economic Analysis of Gender Earnings Gaps in Hong Kong, 1981-2006	356,000	30/09/2006	29/09/2008
19.	CUHK	Department of Educational Administration and Policy	The Effect of Medium-of-Instruction Policy on Educational Advancement in HKSAR Society	643,200	01/09/2006	31/05/2008
20.	CUHK	Department of Educational Psychology	Resources, Distribution, School Autonomy and Student Achievement: Modeling Direct Subsidy Scheme Effects	190,000	30/09/2006	29/09/2008
21.	CUHK	School of Journalism & Communication	For a Sustainable Development of the Hong Kong Movie Industry: An Evaluation of the Film Council and the China Market as Policy Options	351,439	30/09/2006	29/12/2007
22.	CUHK	School of Public Health and Primary Care	Traditional Chinese Medicine in Hong Kong: Utilization Pattern and Its Role in the Future Health Care System	441,100	30/09/2006	29/09/2008

23.	HKUST	Division of Social Science	Mortality transition in Hong Kong and its major theoretical and policy implications	657,600	30/09/2006	30/03/2010
24.	HKU	Department of Geography	Hong Kong as logistics hub in global value chains: analysis and policies	426,300	01/09/2006	31/08/2008
25.	HKU	Department of Civil Engineering	Assuring Hong Kong's water supply: learning the lessons of the 1963 drought	480,000	30/09/2006	31/12/2008
26.	HKU	Department of Real Estate and Construction	Urban planning and innovations for sustainable city development: an analytical and empirical analysis of master layout plans for comprehensive development areas	347,000	01/09/2006	31/08/2008
27.	HKIED	Department of Early Childhood Education	Educational Provision for Ethnic Minority Students in Hong Kong: Meeting the Challenges of the Proposed Racial Discrimination Bill	559,000	30/09/2006	30/09/2009
28.	HKIED	Department of Early Childhood Education	Improving Life Chances and Social Mobility Through Language Proficiency Provision in Early Childhood Education in Hong Kong: Meeting the Challenges of the Language Education Policy	587,000	30/09/2006	30/06/2009
29.	HKUST	Department of Information Systems, Business Statistics and Operations Management	Do-Not-Call Registry and Marketing Solicitations in Hong Kong	444,520	01/03/2007	28/02/2009
30.	HKBU	Department of Biology	Protection and Redevelopment of Agricultural Soil in Hong Kong	936,000	01/04/2007	31/03/2010
31.	CUHK	Department of Anaesthesia and Intensive Care	Vascular events in noncardiac surgery patients cohort evaluation study (The VISION study)	707,084	01/04/2007	31/03/2010
32.	CUHK	Department of Anaesthesia and Intensive Care	Cost-effectiveness of an Outpatient Preanaesthetic Clinic	605,920	01/04/2007	31/03/2010
33.	PolyU	Department of Rehabilitation Sciences	Rehabilitation Needs of People with Schizophrenia and their Caregivers in Hong Kong: Implications for Public Policy	417,000	01/04/2007	30/06/2009
34.	HKUST	Division of Social Science	Making cultural clusters: New strategies for culture-led urban redevelopment	612,600	01/02/2007	31/01/2009
35.	HKU	Department of Medicine	Is there a need to promote family medicine concept in Hong Kong? - Meeting the need for recognition and treatment of depression as a model	383,416	01/04/2007	30/09/2008

36.	HKU	School of Public Health	Long-term care cost drivers and expenditure projection to 2033	272,000	01/04/2007	30/09/2008
37.	HKU	Department of Social Work and Social Administration	A study of the domestic violence costs and service utilization in Hong Kong	444,289	01/04/2007	31/03/2009
38.	HKIEd	Department of Social Sciences	Alternative Policy Instruments for Enhancing Citizenship Education	379,000	01/04/2007	31/03/2010
39.	CityU	Department of Applied Social Studies	In Search of Family-friendly Policies in Low-income Neighborhoods: A Life Course Perspective	327,860	01/10/2007	31/03/2009
40.	CUHK	School of Public Health and Primary Care	Developing a Policy Framework for Integration of Traditional Chinese and Allopathic Medicine in Hong Kong Using Delphi Technique	460,000	01/10/2007	30/09/2009
41.	CUHK	Department of Geography and Resource Management	Inter-city Competition and Cooperation between Hong Kong and Shenzhen in the 11th Five-year Plan Period	584,000	01/09/2007	30/11/2009
42.	CUHK	School of Journalism & Communication	Social, Psychological, and Safety Impact of Interactive Media on Children	698,000	01/04/2008	31/03/2010
43.	HKIEd	Department of Early Childhood Education	Chinese Language Education for Limited/Non-Chinese Speaking Ethnic Minority Children in the Public School Sector: Challenges and Opportunities	737,026	01/10/2007	30/09/2010
44.	HKUST	Department of Finance	MPF Fund Styles, Flows and Related Allocation Decisions	446,000	01/09/2007	30/11/2009
45.	HKUST	Division of Social Science	Hong Kong People on the Mainland: A Force for Integration?	799,017	01/09/2007	30/11/2009
46.	HKU	Department of Real Estate and Construction	Sustainable development in urban renewal - a social, physical and engineering assessment	1,400,000	01/10/2007	31/12/2010
47.	HKU	Department of Civil Engineering	A comprehensive policy framework for public private partnerships schemes in Hong Kong	202,000	01/10/2007	31/12/2009
48.	HKU	Centre of Asian Studies	Locating Hong Kong in global networks of professional migrants	771,844	01/10/2007	30/06/2009
49.	PolyU	Department of Applied Social Sciences	HOPE for the Challenge to Learn: Development and Evaluation of the "Hands On Parent Empowerment (HOPE)" Project to Empower Socially Disadvantaged Parents as Active Agents in their Children's Learning	865,801	01/10/2007	30/09/2010

50.	HKIEd	Department of Education Policy and Leadership	A Formative Review of Applied Learning Policy and Its Implementation in the Hong Kong Trials	336,000	01/10/2007	31/05/2009
51.	HKBU	Department of Biology	The Problems and the Solutions to E-waste Generation and Disposal in Hong Kong	540,552	01/04/2008	31/03/2010
52.	HKBU	Language Centre	Specifying Hong Kong University Students' Core English Competency: Language Education and Planning	707,220	15/02/2008	14/02/2010
53.	LU	Department of Economics	Hong Kong as an International Financial Centre for China and for the World	1,399,000	01/04/2008	31/03/2010
54.	PolyU	Department of Logistics and Maritime Studies	Bilateral Liberalization of International Air Transport - An Economic and Public Policy Study for HKSAR	342,000	01/04/2008	30/06/2010
55.	HKU	Department of Social Work and Social Administration	A study on effectiveness of integrated home care service in community care for elderly people in Hong Kong	620,560	01/03/2008	28/02/2009
56.	HKU	Department of Social Work and Social Administration	Consultation mechanism and processes in major public works and in urban planning and redevelopment	312,000	01/02/2008	31/01/2009
57.	HKU	Department of Law	The legal and policy implications of establishing the Communications Authority in Hong Kong	370,000	01/04/2008	30/09/2009
58.	HKU	Department of Law	Review of animal welfare legislation in Hong Kong	497,000	01/04/2008	11/03/2010
59.	HKIEd	Faculty of Education and Human Development	Hong Kong Students' Attitudes to Citizenship: Monitoring Progress Ten Years after Hong Kong's Return to China	570,000	01/04/2008	30/06/2011
60.	HKIEd	Department of Education Policy and Leadership	Improving Vocational Outcomes for Hong Kong's Social and Economic Development: A Role for Vocational Teacher Education	634,898	01/04/2008	31/03/2011
61.	HKIEd	Department of Early Childhood Education	Enhancing the Quality of Learning and Teaching in Hong Kong Early Childhood Education: Meeting the Challenges of the New Policy	490,000	01/04/2008	31/03/2010
62.	CUHK	Department of Educational Psychology	Ability Grouping and Reading Achievement: Mechanisms and effects on students in Hong Kong and 34 countries	355,992	01/10/2008	30/09/2010
63.	CUHK	Department of Geography and Resource Management	Managing Environmental Conflicts Arising from Developments in Ecologically Sensitive Areas in Hong Kong	287,000	01/10/2008	30/09/2010

64.	CUHK	School of Public Health and Primary Care	Legal recognition of same sex partnerships in a Chinese context: a public health perspective	700,000	01/10/2008	31/12/2010
65.	PolyU	School of Hotel and Tourism Management	Evaluating Hong Kong's Competitiveness as an International Tourism Destination from the Economic Policy Perspective	504,000	01/10/2008	31/12/2010
66.	PolyU	Department of Computing	Public Healthcare Welfare by Computerized TCM (Traditional Chinese Medicine) Diagnosis System	600,000	01/10/2008	30/09/2011
67.	HKU	Dept of Community Medicine	Prediction of mortality and hospital use in older people in Hong Kong	700,000	01/10/2008	31/05/2010
68.	HKIED	Department of Asian and Policy Studies	A comparative study of transnational higher education policy and governance in Hong Kong, Shenzhen China and Singapore	726,000	01/10/2008	31/12/2010
69.	CityU	Department of Public and Social Administration	Exploring Peripheralisation and Residualisation in Hong Kong's Public Rental Housing: New Policy Challenges	421,590	01/10/2009	30/09/2011
70.	LU	Department of Cultural Studies	Audience Development as Cultural Policy in Hong Kong since 1997	448,500	01/10/2009	30/09/2011
71.	CUHK	Department of Sociology	The Impact of Socioeconomic Backgrounds on the Academic Achievement of Senior Secondary School Students: The Case of NSS Liberal Studies	556,140	01/10/2009	31/12/2012
72.	CUHK	Department of Educational Administration and Policy	Economic returns to postsecondary sub-degree education	464,646	01/10/2009	30/06/2011
73.	CUHK	Faculty of Law	Anatomy of a Financial Centre: A systemic analysis of Hong Kong's legal and regulatory framework for its securities market	448,500	01/09/2009	31/08/2012
74.	CUHK	School of Public Health and Primary Care	Evaluation of the Impact of Elderly Health Care Voucher Scheme in Hong Kong and its Potential Extension	557,410	01/10/2009	31/12/2011
75.	CUHK	Department of Cultural and Religious Studies	Policy for culture-led urban regeneration and development	291,525	01/10/2009	30/09/2011
76.	CUHK	Department of Orthopaedics & Traumatology	Medico-social Impact of a Comprehensive Multi-disciplinary Program for the Care of Fragility Fracture of the Elderly Implications for Healthcare Policy in Hong Kong	363,608	01/10/2009	31/12/2012

77.	CUHK	Department of Government & Public Administration	Political recruitment in an administrative state: grooming political talents for Hong Kong	333,146	01/09/2009	30/04/2011
78.	CUHK	Department of Sociology	Noncognitive Human Capital as a Generator of Social Inequality: New Evidence and Policy Implications for Education in Hong Kong	313,950	01/10/2009	30/09/2011
79.	CUHK	Department of Social Work	The Impact of the introduction of a statutory minimum wage on labour market conditions and the quality of life of vulnerable groups in Hong Kong	448,500	01/07/2009	31/01/2012
80.	CUHK	Department of Geography and Resource Management	Restructuring of Hong Kong Manufacturing in the Pearl River Delta: Challenges and Policy Responses	373,152	01/10/2009	31/12/2011
81.	PolyU	Department of Logistics and Maritime Studies	Green practices in Hong Kong's shipping industry - empirical evidence and policy implications	538,200	01/10/2009	31/12/2012
82.	PolyU	Department of Land Surveying and Geo-Informatics	Impacts of climatic warming on high density living in Hong Kong using remote sensing and GIS modelling	412,620	01/09/2009	31/08/2011
83.	PolyU	School of Design	Policy of Accessible Public Toilets for Visually Impaired People	269,100	01/10/2009	31/12/2011
84.	HKUST	Division of Social Science	Occupational Segregation, Anti-Discrimination Policies & Gender Inequality in Hong Kong	313,950	30/09/2009	29/09/2011
85.	HKU	Department of Law	Competition and Environmental Sustainability in Hong Kong's Energy Market	322,920	30/09/2009	29/12/2012
86.	HKU	School of Nursing	A long term evaluation of the clinical and cost effectiveness of the Hong Kong Scoliosis Screening Programme	403,650	30/09/2009	29/12/2011
87.	HKU	Department of Law	Legal Assistance for Asylum Seekers and Torture Claimants in Hong Kong	358,800	30/09/2009	31/07/2012
88.	HKU	Department of Public and Social Administration	Partnerships for Sustainable Development: Implications for Public Policy in Hong Kong	627,900	30/09/2009	29/03/2012
89.	CityU	Department of Civil and Architectural Engineering	An investigation of daylight linked lighting controls and the implications to building energy and environment policies	351,540	01/09/2010	31/08/2012
90.	CityU	Department of Information Systems	Enhancing Hong Kong SMEs' Competitiveness via Open Information Services	848,160	01/10/2010	31/12/2012
91.	HKBU	Department of English Language & Literature	Community Interpreting in Hong Kong	395,250	15/11/2010	14/11/2012

92.	LU	Department of Cultural Studies	Cross-Sectoral Synergy in Cultural-creative SMEs: Creativity, talents and entrepreneurship	384,090	01/10/2010	30/06/2012
93.	CUHK	School of Public Health and Primary Care	The Public Health Impacts of the Policy Decision to Reduce Alcohol Tax in Hong Kong	751,440	01/10/2010	30/09/2013
94.	CUHK	Department of Management	Hong Kong or Singapore? Strategic Location Choice of Chinese Multinational Firms' Asia Regional Headquarters	279,000	30/09/2010	29/03/2012
95.	PolyU	Department of Building and Real Estate	Evaluating the social, economical, cultural and heritage impacts of the "Revitalising Historic Buildings through Partnership Scheme" in Hong Kong	340,380	01/10/2010	31/12/2011
96.	PolyU	Institute of Textiles and Clothing	Green apparel merchandising and its policy implications for Hong Kong's trade development	474,300	01/10/2010	30/09/2013
97.	HKUST	Division of Social Science	Tracking Knowledge-Transfer from Universities to Society in Hong Kong's Innovation System	372,000	30/09/2010	29/12/2012
98.	HKUST	Department of Economics	Private-Public Joint Ventures in Infrastructure Projects	373,860	01/09/2010	30/10/2013
99.	HKUST	Department of Civil & Environmental Engineering	Developing comprehensive performance-based road pavement management strategies in Hong Kong	465,000	30/09/2010	29/12/2012
100.	HKU	Department of Law	Promoting Economic Integrity through Institutional Alternative Dispute Resolution: A Law and Policy Perspective	427,800	17/09/2010	16/12/2012
101.	HKU	Department of Social Work and Social Administration	A longitudinal study on intimate partner violence against Chinese pregnant women and child abuse in Hong Kong	322,710	30/09/2010	29/03/2012
102.	HKU	Department of Electrical and Electronic Engineering	Managing the Transition towards a Low-carbon Economy: Stakeholder Engagement for Technological Environmental Innovation Decision-making in Hong Kong	571,950	30/09/2010	29/09/2012
103.	HKU	School of Economics and Finance	Longevity increase, retirement saving and retirement age: Economic analyses and policy implications	345,960	01/07/2010	31/12/2012
104.	HKU	Department of Urban Planning & Design	Segregation or Sorting? The Causes and Consequences of Hong Kong's Socio-Spatial Structure	620,310	01/10/2010	30/09/2012
105.	HKU	Department of Social Work and Social Administration	A Study on Population Health and Health Economics for Hong Kong SAR	465,000	01/10/2010	30/09/2012

106.	HKU	Faculty of Education	Educational Inequality and ICT Use in Schools: Bridging the Digital Divide	373,860	01/10/2010	30/09/2012
107.	HKIEd	Department of Psychological Studies	An innovative methodology for data with a hierarchical structure and its applications and implications for policy-formulation	443,610	01/10/2010	30/09/2012
108.	HKIEd	Department of Education Policy and Leadership	A Territory-wide Study on the Impact of the Voucher Scheme on Parents' Choice of Early Childhood Education Services	365,490	01/10/2010	31/03/2012
109.	CUHK	School of Public Health and Primary Care	Hong Kong's Current Healthcare Reform: What Role Can Employers Play?	722,951	29/09/2011	28/09/2013
110.	CUHK	School of Public Health and Primary Care	Differential impacts of anti-smoking legislation on death rates of cardiovascular and respiratory diseases in the subpopulations of Hong Kong	528,989	29/09/2011	28/09/2013
111.	CUHK	Department of Psychiatry	Healthy sleep, healthy school life: a cluster randomised school-based interventional study for school start time and sleep health education for children and adolescents - implications for education and health policy	526,638	29/09/2011	28/09/2013
112.	PolyU	Department of Applied Social Sciences	Enabling Context and Policy for Social Entrepreneurship in Hong Kong	491,372	01/12/2011	30/11/2013
113.	PolyU	Department of Applied Social Sciences	Promoting Policy Favoring Multiculturalism and the Social Integration of Ethnic Minorities in Hong Kong	515,352	01/10/2011	30/09/2014
114.	PolyU	Department of Applied Social Sciences	Parenting And Child Enhancement – Early Intervention Program for Preschool Children from Disadvantaged Families	891,052	01/01/2012	31/12/2014
115.	PolyU	Department of Computing	Public Security and Personal Privacy: The Use of Biometrics Technology in Hong Kong	297,410	01/10/2011	30/09/2014
116.	HKUST	Department of Civil & Environmental Engineering	Financially Sustainable Railway Development Strategies	793,483	01/09/2011	31/08/2013
117.	HKU	School of Business	Resolving the Personalization-Privacy Dilemma	491,372	01/08/2011	31/07/2013
118.	HKBU	Department of Geography	Effective governance for energy security in Hong Kong: improving public engagement and public trust in nuclear power decision-making	615,978	01/07/2011	30/06/2013

119.	HKU	Department of Social Work and Social Administration	Mental Health Promotion: Using the Arts to Increase “understanding and support” for People Living with Mental Illness	406,733	01/10/2011	31/03/2013
120.	HKU	Department of Real Estate and Construction	“Land Administration Practices and the Redevelopment of Franchised Bus Depots: an Implicit Consideration Analysis of the Terms of Bus Franchises and Land Leases”	308,407	01/10/2011	30/09/2013
121.	HKU	Department of Sociology	'Home and Away': Female Transnational Professionals in Hong Kong	287,417	01/10/2011	30/09/2013
122.	HKU	Department of Real Estate and Construction	Polluters or stakeholders, who should pay? Development of a more effective construction waste charging scheme in Hong Kong using system dynamics	372,025	01/10/2011	30/09/2013
123.	HKU	School of Business	Hong Kong as Mainland China's export intermediary: determinants and policy recommendations	451,404	01/09/2011	31/08/2013
124.	HKIEd	Department of Social Sciences	Educational Experiences, Family Relationships and Sense of belonging: Cross-border primary school children commuters	540,744	01/01/2012	31/12/2013
125.	CUHK	Faculty Office of Social Science	Making the Distinction between Nation, State and Country: Examining the Differences between Official Goals, Stakeholder Opinions and Popular Perception in Hong Kong's National Education Policy	258,617	01/10/2011	30/09/2013
126.	CityU	Department of English	The sociolinguistic survey of Hong Kong in 2013	594,961	01/09/2012	31/08/2014
127.	CityU	Department of Applied Social Studies	Preventing Financial Crimes against Older People for Building a Safe and Secure Community	354,657	01/10/2012	30/09/2014
128.	CUHK	Department of Linguistics and Modern Languages	Analyzing Stakeholders' Views on Environmental Issues through Text Analysis -- An Interdisciplinary Approach Using Computational Content Analysis	840,703	01/10/2012	30/09/2015
129.	CUHK	Department of Sociology	Transitioning to Post-secondary Education or Work?: A Two-Wave Panel Study of Effects of Career Orientation, Parental Alignment, and Social Strain on Hong Kong's Senior High School Students	440,778	01/10/2012	30/09/2015
130.	CUHK	Faculty of Law	Enhancing Innovation and Competition in Hong Kong's Telecommunications Industry	379,000	01/10/2012	30/09/2015

131.	CUHK	Department of Cultural and Religious Studies	The Workforce and Professionalism of Film/Video Makers in Hong Kong: Youth, Industry, and Community-Building	214,901	01/10/2012	30/09/2014
132.	CUHK	The Nethersole School of Nursing	Perspectives on cancer preventive services for ethnic minorities: implications for service needs and utilisation	232,570	01/10/2012	31/03/2014
133.	PolyU	Department of Building and Real Estate	Evaluating the Economic, Social, and Cultural Impacts of Revitalizing Industrial Buildings in Hong Kong	527,100	01/10/2012	30/09/2014
134.	PolyU	Department of Building and Real Estate	Framework for implementing the Transfer Development Rights in the Conservation of privately owned built heritage	420,700	01/10/2012	30/09/2014
135.	PolyU	Department of Building and Real Estate	How to implement corporate codes of ethics in the Hong Kong construction companies in order to nurture a professional workforce	556,881	01/10/2012	31/03/2015
136.	PolyU	Department of Computing	Addressing Privacy and Societal Concerns in the Usage of Emerging Biometrics and Data Protection Technologies	173,320	01/10/2012	30/09/2014
137.	PolyU	Department of Logistics and Maritime Studies	A Time-dependent Dynamic Tariff System in an Electricity Retail Market with CO2 Emissions Control	561,000	01/10/2012	30/09/2015
138.	PolyU	Institute of Textiles and Clothing	Beyond eco-labeling: Embedding green supply chain management practices in apparel trade	642,000	01/10/2012	30/09/2015
139.	HKUST	Division of Social Science	Low Carbon Transport Futures in Hong Kong and Shenzhen	784,776	01/01/2013	31/12/2014
140.	HKU	Department of Law	Conglomerates and Competition Law Enforcement in Hong Kong	405,999	01/10/2012	30/09/2015
141.	HKIED	Department of Asian and Policy Studies	Poverty of Children Living in Immigrant Families	135,744	01/10/2012	30/09/2015
142.	HKU	Department of Sociology	Purchasing Sex, Consuming Love? A Qualitative Study of Hong Kong Men Who Buy Sex	247,954	01/10/2012	30/09/2014
143.	HKU	Department of Politics and Public Administration	Capacity Assessment of Civil Society Sectors in Hong Kong	687,000	01/10/2012	30/09/2015
144.	HKU	Faculty of Education	The New Fine-Tuned Medium of Instruction Policy in Hong Kong: Analysis of Policy Interpretation and Local Implementation Practices	293,367	01/10/2012	30/09/2014

145.	HKU	Faculty of Education	Hong Kong-Guangdong University Partnership: Toward regional integration of higher education in South China	550,070	01/10/2012	30/09/2015
146.	HKU	Department of Civil Engineering	Columbarium Development: Public Transport Policy Implications	467,740	01/10/2012	30/09/2015
147.	HKU	Department of Social Work and Social Administration	A study on suicide news reporting ecology in Hong Kong and Taiwan: accuracy, stereotyping and mutual causation	345,800	01/10/2012	30/09/2014
148.	HKU	Faculty of Education	Ageing in place: Safe swallowing in the frail elderly living in the community	834,476	01/10/2012	30/09/2015
149.	HKU	Faculty of Education	Digital Divide in Education: An Experiential Understanding	647,499	01/10/2012	30/09/2014
150.	HKIED	Department of Education Policy and Leadership	Engagement of Immigrant and Minority Students with Schools and Civil Society	657,952	01/10/2012	30/09/2014

Note:

CityU - City University of Hong Kong

HKBU - Hong Kong Baptist University

LU - Lingnan University

CUHK - The Chinese University of Hong Kong

HKIED - The Hong Kong Institute of Education

PolyU - Hong Kong Polytechnic University

HKUST - Hong Kong University of Science and Technology

HKU - The University of Hong Kong

b)

In 2013-14, \$20 million has been reserved for the PPR Funding Scheme. The Central Policy Unit (CPU) is formulating details of the application and assessment processes. The objective of the PPR Funding Scheme remains unchanged, which is to promote public policy research. The PPR Funding Scheme will continue to be open to applications by institutions funded by the University Grants Committee (UGC). Other degree-awarding higher education institutions and non-profit making think tanks may also apply. CPU will invite well-respected academics to form an assessment panel and serve as its chairperson and members to assess and make recommendations on the applications. Objective assessment criteria will be adopted, covering research methodology and relevance to public policy development in Hong Kong etc. A declaration of interests system will be in place to ensure there is no conflict of interests.

Name in block letters: Ms Kitty CHOI

Post Title: Director of Administration

Date: 5 April 2013

**CONTROLLING OFFICER'S REPLY TO
INITIAL WRITTEN QUESTION**

CSO008

Question Serial No.

0037

Head: 142 – Government Secretariat : Offices of the Chief Secretary for Administration and the Financial Secretary Subhead (No. & title): 000 Operational expenses

Programme: (3) CSO – Administration Wing

Controlling Officer: Director of Administration

Director of Bureau: Director of Administration

Question:

- a) Please provide the details and objectives of the Strategic Public Policy Research Funding Scheme. What are the differences between the Strategic Public Policy Research Funding Scheme and the Public Policy Research Funding Scheme? Please provide for each year in the past the number of applications for the Strategic Public Policy Research Funding Scheme, details of the approved projects, project titles, the institutions and faculties concerned, funds awarded, project commencement dates and scheduled completion dates.
- b) What is the estimated provision for the Strategic Public Policy Research Funding Scheme in 2013-14? What are the application and approving procedures?

Asked by: Hon. CHAN Ka-lok, Kenneth

Reply:

- a) The Public Policy Research (PPR) Funding Scheme was launched by the Government in 2005 to promote public policy research in higher education institutions. The scheme was administered by the Research Grants Council (RGC) under the University Grants Committee from 2005-06 to 2012-13. To support longer term public policy research projects, the Government has deployed half of the \$20 million annual provision (i.e. \$10 million) of the PPR Funding Scheme to launch a Strategic Public Policy Research (SPPR) Funding Scheme since 2008-09. Applicants should submit proposals related to the research themes indicated by the Central Policy Unit (CPU). The SPPR Funding Scheme was administered by RGC from 2008-09 to 2012-13 during which a total of 66 applications were received. Breakdown of the applications is as follows-

Financial Year	Number of Applications
2008-09	11
2009-10	12
2010-11	18
2011-12	13
2012-13	12
Total	66

Among the applications, 13 research projects were funded, involving an amount of \$37.15 million. The details of the funded projects are as follows -

Projects supported under the Strategic Public Policy Research Funding Scheme from 2008-09 to 2012-13

No	Institution	Department	Project Title	Fund Awarded (HK\$)	Start Date	End Date /Scheduled End Date
1	HKIED	Department of Psychological Studies	A Benefit-finding Intervention for Family Caregivers of Persons with Alzheimer Disease	4,992,639	30/06/2009	29/06/2014
2	HKUST	Division of Social Sciences	Hong Kong Panel Study of Social Dynamics	3,960,000	30/06/2009	29/06/2014
3	CityU	Department of Applied Social Studies	The making of a creative Hong Kong: Creativity for all ages, and age integration in creative industries	1,000,000	30/06/2010	29/06/2012
4	CUHK	School of Journalism and Communication	Mapping the Hong Kong Game Industries: Cultural Policy, Creative Cluster, and Asian Markets	3,500,000	30/06/2010	29/06/2014
5	PolyU	Department of Applied Social Sciences	Forging New Trans-border Links: Social/Community Economies in Hong Kong and the Pearl River Delta	3,800,000	01/05/2010	30/04/2013
6	HKU	Department of Urban Planning & Design	The Linkages of Producer Services between Hong Kong and the Pearl River Delta	1,000,000	01/05/2010	30/04/2013
7	HKBU	School of Business	The Role of Hong Kong's Financial Centre in China's Development	1,152,415	01/06/2011	30/11/2013
8	CUHK	School of Public Health and Primary Care	Using a systematic approach to evaluate primary care development in Hong Kong, Shenzhen, Kunming and Shanghai	2,500,000	15/06/2011	14/06/2014

9	CUHK	Department of Social Work	Trends and Implications of Poverty and Social Disadvantages in Hong Kong: A Multi-disciplinary and Longitudinal Study	3,250,000	01/04/2012	31/03/2017
10	HKIED	Department of Asian and Policy Studies	Creating an Adequate and Equalizing but Affordable Retirement Protection System in Hong Kong	3,250,000	30/06/2012	29/06/2017
11	HKU	Department of Mechanical Engineering	Effective Nuclear Safety Governance for Hong Kong and Guangdong China: A Stakeholder Trust-based Model	3,250,000	01/01/2012	31/12/2015
12	HKU	Department of Social Work and Social Administration	Social integration of children born in Hong Kong to Mainland women: A study of long-term implications on education, health and social services	1,840,000	01/06/2013	31/05/2016
13	HKU	Department of Social Work and Social Administration	An Integrated Study of the Population Policy for Hong Kong	3,657,000	01/03/2013	28/02/2018

Note:

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HKIED - The Hong Kong Institute of Education

PolyU - Hong Kong Polytechnic University

HKUST - Hong Kong University of Science and Technology

HKU - The University of Hong Kong

- b) In 2008-09, CPU earmarked \$10 million from the \$20 million provision for the PPR Funding Scheme to establish the SPPR Funding Scheme. The SPPR Funding Scheme aimed to encourage research on specified themes with a longer duration. From 2013-14 onwards, the SPPR Funding Scheme will merge with the PPR Funding Scheme so that the latter will also fund research on specified themes with a longer duration. As such, no specific resources are set aside for the SPPR Funding Scheme in 2013-14.

Name in block letters: Ms Kitty CHOI

Post Title: Director of Administration

Date: 5 April 2013

**CONTROLLING OFFICER'S REPLY TO
INITIAL WRITTEN QUESTION**

CSO009

Question Serial No.

0046

Head: 142 – Government Secretariat : Offices of the Chief Secretary for Administration and the Financial Secretary Subhead (No. & title): 000 Operational expenses

Programme: (3) CSO – Administration Wing

Controlling Officer: Director of Administration

Director of Bureau: Director of Administration

Question:

What is the total estimated full-year operating cost of the Central Policy Unit in 2013-14?

Asked by: Hon. CHAN Ka-lok, Kenneth

Reply:

In 2013-14, the estimated operational expenditure of the Central Policy Unit is \$88.046 million.

Name in block letters: Ms Kitty CHOI

Post Title: Director of Administration

Date: 5 April 2013

**CONTROLLING OFFICER'S REPLY TO
INITIAL WRITTEN QUESTION**

CSO010

Question Serial No.

0047

Head: 142 – Government Secretariat : Offices of the Chief Secretary for Administration and the Financial Secretary Subhead (No. & title): 000 Operational expenses

Programme: (2) Government Records Service

Controlling Officer: Director of Administration

Director of Bureau: Director of Administration

Question:

Please advise that based on the staffing establishment and the estimated expenditures of the Government Records Service in 2013-14, can the department clear the backlog in relation to the handling of public records within the same financial year? If not, will the Government consider to further increase the resources and the manpower so as to clear the backlog? If yes, what are the details? If no, what are the reasons?

Asked by: Hon. CHAN Ka-lok, Kenneth

Reply:

The Government Records Service (GRS) is actively taking action to clear its backlog. Since 2012-13, additional resources have been allocated to GRS for it to clear the backlog in relation to the handling of public records. With the additional resources, GRS aims to clear the backlog by 2015. We will keep the operation and resources of GRS under review.

Name in block letters: Ms Kitty CHOI

Post Title: Director of Administration

Date: 5 April 2013

**CONTROLLING OFFICER'S REPLY TO
INITIAL WRITTEN QUESTION**

CSO011

Question Serial No.

0048

Head: 142 – Government Secretariat : Offices of the Chief Secretary for Administration and the Financial Secretary Subhead (No. & title): 000 Operational expenses

Programme: (2) Government Records Service

Controlling Officer: Director of Administration

Director of Bureau: Director of Administration

Question:

In 2013-14, will the Government allocate additional resources and manpower to the Government Records Service so as to enable it to assist bureaux/departments in implementing the present public records management system, guidelines and regulations and thus rectify the problem of ineffective record management in some bureaux/departments? If yes, what are the details and the estimated expenditures? If no, what are the reasons?

Asked by: Hon. CHAN Ka-lok, Kenneth

Reply:

The Government Records Service (GRS) assists bureaux/departments (B/Ds) to implement good records management practices and relevant procedures and guidelines through provision of training and conducting departmental records management review, among other things. In this connection, since 2012-13, additional resources have been allocated to GRS for it to monitor B/Ds' compliance with the mandatory records management requirements as well as to enhance the records disposal and related services for B/Ds. The Government will continue to keep the operation and resources of GRS under review.

Name in block letters: Ms Kitty CHOI

Post Title: Director of Administration

Date: 5 April 2013

**CONTROLLING OFFICER'S REPLY TO
INITIAL WRITTEN QUESTION**

CSO012

Question Serial No.

0049

Head: 142 – Government Secretariat : Offices of the Chief Secretary for Administration and the Financial Secretary Subhead (No. & title): 000 Operational expenses

Programme: (2) Government Records Service

Controlling Officer: Director of Administration

Director of Bureau: Director of Administration

Question:

In 2013-14, will the Government allocate resources to conduct policy research, public consultation and the related drafting of the archival law? If yes, what are the work plan, the timetable and the estimated expenditures? If no, what are the reasons? Under what circumstances will the Government carry out the above work?

Asked by: Hon. CHAN Ka-lok, Kenneth

Reply:

The Government attaches great importance to records management and strives to appraise and preserve government records with archival value. However, enacting an archival law is not the only way to improve records management in the Government. The essential general principles of records management have been implemented in Hong Kong through administrative arrangements. These principles include promulgation of recordkeeping standards; designation of obligations and responsibilities of government bodies relating to keeping, maintaining and protecting public records; destruction of records to be subject to prior authorization of archival authority; setting out responsibility for safe custody and conservation of archival materials; and provision for public access to public records.

No specific resources are set aside in 2013-14 to study the need to enact an archival law as our priorities are to ensure proper management of government records throughout their life cycle, in particular timely handing over of records by bureaux and departments to the Government Records Service (GRS) for appraisal in accordance with records management requirements, timely opening up of archival records for public inspection, and promotion and implementation of the electronic recordkeeping system within the government. GRS will keep the present administrative arrangements on records management under review and improve on them as necessary.

As announced by the Secretary for Justice earlier, the Law Reform Commission will establish a sub-committee to embark on a study on archives law. The sub-committee will conduct detailed reviews of Hong Kong's current situation, as well as embark upon a comprehensive comparative study of the relevant law in overseas jurisdictions, with a view to making appropriate recommendations on possible options for reform if need be. It will also take into account the result of The Ombudsman's investigation into the Government's records management system in Hong Kong before making the final recommendations. We hope to benefit from the insight of these two bodies and will carefully consider how the prevailing arrangements could be further improved having regard to the findings of these investigation and study.

Name in block letters: Ms Kitty CHOI

Post Title: Director of Administration

Date: 5 April 2013

**CONTROLLING OFFICER'S REPLY TO
INITIAL WRITTEN QUESTION**

CSO013

Question Serial No.

0093

Head: 142 – Government Secretariat : Offices of the Chief Secretary for Administration and the Financial Secretary Subhead (No. & title): 000 Operational expenses

Programme: (3) CSO – Administration Wing

Controlling Officer: Director of Administration

Director of Bureau: Director of Administration

Question:

What was the total expenditure of the Chief Executive-elect's Office from 25 March 2012 (when Mr. LEUNG Chun-ying was elected as the Chief Executive) to 30 June 2012? Are there any differences in the total expenditure and staff establishment compared to the two Chief Executive-elect's Offices serving the former two Chief Executives-elect? If yes, what are the details?

Asked by: Hon. CHAN Ka-lok, Kenneth

Reply:

The total expenditure of the Chief Executive-elect's (CE-elect's) Office was about \$8.549 million. At its peak, the CE-elect's Office had 33 staff.

In December 1996, upon election of the first-term Chief Executive (CE), the CE's Office was set up to support his preparation for the establishment of the Hong Kong Special Administrative Region Government. The CE's Office then had a total establishment of 87 posts and the total expenditure incurred before 1 July 1997 was around \$50 million. A simple comparison of the expenditures incurred between the CE-elect's Offices in 1996 and 2012 may not be appropriate. More resources were required in 1996 due to the complexity and workload of the preparatory work involved, e.g. the then CE-elect presided at Executive Council meetings, and drew up proposals related to the reunification for submission to the Provisional Legislative Council.

As there was no operational need, both the second-term CE and the third-term CE did not set up a CE-elect's Office after their elections.

Name in block letters: Ms Kitty CHOI

Post Title: Director of Administration

Date: 5 April 2013

**CONTROLLING OFFICER'S REPLY TO
INITIAL WRITTEN QUESTION**

CSO014

Question Serial No.

2355

Head: 142 – Government Secretariat : Offices of the Chief Secretary for Administration and the Financial Secretary Subhead (No. & title): 000 Operational expenses

Programme: (3) CSO-Administration Wing

Controlling Officer: Director of Administration

Director of Bureau: Director of Administration

Question:

Regarding the expenditures and establishment of the Central Policy Unit (CPU) in the past five years, please advise of the following:

- (a) The annual total expenditures of the CPU in the past five years (i.e. 2008-09, 2009-10, 2010-11, 2011-12 and 2012-13);
- (b) The current list of non-official members of the CPU and the remuneration expenses of each member;
- (c) The current establishment of official members of the CPU and the salary expenses involved;
- (d) The amount of resources and manpower that the CPU will deploy in the financial year of 2013-14 for monitoring the opinions on public affairs expressed by members of the public on social networking web sites and discussion forums on the Internet;
- (e) The total number of meetings that the CPU have held with the Chief Executive (CE) as at 28 February 2013 during the incumbent CE's term of office and the expenditure involved;
- (f) Given that the expenses under Subhead 108 had been cancelled since the financial year of 2003-04, is the current expenditure of the CPU reflected by "remuneration for special appointments" under departmental expenses of Subhead 000? What are the expenditures of the CPU and the remuneration for the Head in the past five years (i.e. 2008-09, 2009-10, 2010-11, 2011-12 and 2012-13)?
- (g) Which items under the estimated expenditure are reflecting the CPU's expenses on other administration duties and tasks like public opinion surveys?

Asked by: Hon. FAN Kwok-wai, Gary

Reply:

- (a) The actual operational expenditure of the Central Policy Unit (CPU) in the past five years is as follows-

Financial Year	Actual Operational Expenditure (\$ million)
2008-09	73.088
2009-10	82.103
2010-11	79.805
2011-12	86.852
2012-13	88.096 (revised operational expenditure)

- (b) The non-civil service posts of CPU in February 2013 are as follows-

Post	Number
Head	1
Member	4
Senior Researcher	9
Researcher	8
Research Assistant	3
Total	25

The remuneration paid for the non-civil service posts in February 2013 was \$1.755 million.

- (c) The establishment of civil service posts of CPU in February 2013 is as follows-

Rank	Establishment
Administrative Officer Staff Grade B1	1
Administrative Officer Staff Grade B	1
Administrative Officer Staff Grade C	1
Government Town Planner	1
Senior Administrative Officer	4
Chief Executive Officer	1
Senior Statistician	1
Senior Executive Officer	2
Executive Officer I	3
Statistical Officer I	1
Personal Assistant	1
Senior Personal Secretary	1
Personal Secretary I	6
Personal Secretary II	2
Clerical Officer	2
Confidential Assistant	1
Assistant Clerical Officer	6
Clerical Assistant	3
Chauffeur	1
Total	39

The total amount of salaries for the civil servants paid in February 2013 was \$2.347 million.

- (d) CPU does not monitor the opinions on public affairs expressed by members of the public on social networking web sites and discussion forums on the Internet.

However, in line with its past practice, CPU will view and understand public opinions on public affairs expressed through the media and public channels, including the opinions on public affairs expressed on social networking web sites and discussion forums on the Internet, and summarize such information for internal reference. In the financial year of 2013-14, CPU will deploy three staff on this task on a part-time basis.

- (e) The main function of CPU is to tender advice to the Chief Executive, the Chief Secretary for Administration and the Financial Secretary. Staff of CPU has frequent contact with these officials.
- (f) The remuneration of CPU's non-civil service appointment is under "remuneration for special appointment" of Subhead 000 Operational expenses of Head 142 – Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary. The operational expenditure of CPU in the past five years is as follows-

Financial Year	Actual Operational Expenditure (\$ million)
2008-09	73.088
2009-10	82.103
2010-11	79.805
2011-12	86.852
2012-13	88.096 (revised operational expenditure)

The remuneration for Head, CPU in the past five years is as follows-

Financial Year	Remuneration (\$ million)
2008-09	2.923
2009-10	2.891
2010-11	4.443 (including gratuity)
2011-12	3.073
2012-13	4.967 (including gratuity)

- (g) The expenses on other administration duties and tasks like public opinion surveys of CPU are under "general departmental expenses" and "hire of services and professional fees" of Subhead 000 Operational expenses of Head 142 – Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary.

Name in block letters: Ms Kitty CHOI

Post Title: Director of Administration

Date: 5 April 2013

**CONTROLLING OFFICER'S REPLY TO
INITIAL WRITTEN QUESTION**

CSO015

Question Serial No.

2990

Head: 142 – Government Secretariat : Offices of the Chief Secretary for Administration and the Financial Secretary Subhead (No. & title): 000 Operational expenses

Programme: (3) CSO – Administration Wing

Controlling Officer: Director of Administration

Director of Bureau: Director of Administration

Question:

Would the Administration inform this Committee of the actual and estimated total expenditure of the Central Policy Unit in the past financial year and 2013-14? How much of the expenditure is remuneration for its Head and full-time Members? Please list out in detail the studies conducted in the past two years (up to 2012-13), the amount incurred and the organisations which conducted the studies, as well as the studies scheduled for the coming two years (starting from 2013-14) and the estimated expenditure on each of those studies.

Asked by: Hon. FUNG Kin-kee, Frederick

Reply:

In 2012-13, the estimated and revised operational expenditure of the Central Policy Unit (CPU) was \$85.76 million and \$88.096 million respectively. In 2013-14, the estimated operational expenditure of CPU is \$88.046 million. In 2012-13, the provision of the remuneration for Head and Full-time Members was \$11.916 million while that in 2013-14 is \$11.961 million.

In 2011-12 and 2012-13, CPU commissioned a total of 15 consultancy studies. Details are appended below. For 2013-14, CPU will conduct studies on various topics, including those highlighted in the 2013 Policy Address, e.g. poverty, population policy and retirement protection. An estimated provision of \$4 million will be earmarked for this purpose.

Year of Commissioning the Studies	Research Organisation	Study Title	Contract Value (HK\$)
2011-12	Sun Yat-sen University	Study on Hong Kong Elderly People Retiring in the Mainland	260,000
	PolyU	Study on Promoting Hong Kong's Modern Service Industry in the Economic Cooperation between Fujian and Hong Kong	280,000
	Jinan University	Study on Policy Recommendations for Further Liberalisation and Deepening of CEPA during the 12.5 Period	50,000
	HKU	Study on Collecting and Analyzing Online Public Opinion for Public Policy Deliberation	409,412
	One Country Two Systems Research Institute	Study on Encouraging Guangdong Enterprises to 'Go Global' through Hong Kong	360,000
	HKU	A Pilot Study on Cross-Boundary Families in Hong Kong	100,000 (50,000 funded by CSO)
	I-Shou University	Study on the Value and the Possibility of Hong Kong Students' Studying in University in Taiwan	130,000
	HKU	Study on Epidemiology of Child Abuse and Its Geographic Distribution in Hong Kong – An Important Social Indicator of Different Districts and Communities	346,500 (funded by SWD)
2012-13	Guangdong University of Foreign Studies	Study on Supporting Hong Kong Businesses to Tap into Domestic Consumption Market in the Pearl River Delta region	150,000
	CUHK	Study on Hong Kong Families	264,500
	HKU	A Study of the Phenomenon of Divorce in Hong Kong	941,177 (funded by HAB)
	CUHK	Study on Mainland Students' Adjustment in Hong Kong	361,450
	CUHK	Study on Living Across the Border: Migration Pattern, Social Integration and the Wellbeing of Hong Kong Families in Shenzhen	597,200

Year of Commissioning the Studies	Research Organisation	Study Title	Contract Value (HK\$)
	One Country Two Systems Research Institute	Study on Trend of Discussions on Social and Political Issues in the Mass Media	368,000
	One Country Two Systems Research Institute	Study on The Mainland's Development	210,000

Notes:

CUHK – The Chinese University of Hong Kong

HKU – The University of Hong Kong

PolyU – The Hong Kong Polytechnic University

CSO – Chief Secretary for Administration's Office

HAB – Home Affairs Bureau

SWD – Social Welfare Department

Name in block letters: Ms Kitty CHOI

Post Title: Director of Administration

Date: 5 April 2013

**CONTROLLING OFFICER'S REPLY TO
INITIAL WRITTEN QUESTION**

CSO016

Question Serial No.

2991

Head: 142 – Government Secretariat : Offices of the Chief Secretary for Administration and the Financial Secretary Subhead (No. & title): 000 Operational expenses

Programme: (3) CSO – Administration Wing

Controlling Officer: Director of Administration

Director of Bureau: Director of Administration

Question:

Would the Administration inform this Committee of the actual and estimated total expenditure of the Financial Secretary's office in the past financial year and 2013-14? How much of the expenditure is remuneration for the Financial Secretary and his Political Assistant?

Asked by: Hon. FUNG Kin-kee, Frederick

Reply:

The revised estimate in 2012-13 for the Financial Secretary's Private Office was \$14.74 million while the estimated provision in 2013-14 is \$15.73 million.

For the salary in respect of the positions of the Financial Secretary and Political Assistant to the Financial Secretary, the revised estimates for 2012-13 were \$3.63 million and \$0.80 million respectively; and the provisions for 2013-14 are \$3.63 million and \$1.18 million respectively.

Name in block letters: Ms Kitty CHOI

Post Title: Director of Administration

Date: 5 April 2013

**CONTROLLING OFFICER'S REPLY TO
INITIAL WRITTEN QUESTION**

CSO017

Question Serial No.

3114

Head: 142 – Government Secretariat : Offices of the Chief Secretary for Administration and the Financial Secretary Subhead (No. & title):

Programme: (1) Efficiency Unit, (3) CSO – Administration Wing, (4) Protocol Division

Controlling Officer: Director of Administration

Director of Bureau: Director of Administration

Question:

Regarding the records management work over the past three years (to 2012):

1. Please provide information on the number and rank of officers designated to perform such work. If there is no officer designated for such work, please provide information on the number of officers and the hours of work involved in records management duties, and the other duties they have to undertake in addition to records management;
2. Please list in the table below information on programme and administrative records which have been closed pending transfer to the Government Records Service (GRS) for appraisal:

Category of records	Years covered by the records	Number and linear metres of records	Retention period approved by GRS	Are they confidential documents

3. Please list in the table below information on programme and administrative records which have been transferred to GRS for retention:

Category of records	Years covered by the records	Number and linear metres of records	Years that the records were transferred to GRS	Retention period approved by GRS	Are they confidential documents

4. Please list in the table below information on records which have been approved for destruction by GRS:

Category of records	Years covered by the records	Number and linear metres of records	Years that the records were transferred to GRS	Retention period approved by GRS	Are they confidential documents

Asked by: Hon. HO Sau-lan, Cyd

Reply:

1. In line with the service-wide records management requirements, four Departmental Records Managers (DRMs) from Senior Executive Officer to Principal Executive Officer ranks, underpinned by 17 Assistant Departmental Records Managers (ADRM)s, have been designated to establish and implement a comprehensive departmental records management programme of the different offices. A directorate officer has also been designated to oversee the subject for each of the offices. Other records management duties are performed by a total of 105 staff of various ranks of executive/clerical/secretarial grades. These duties include overseeing and monitoring records management activities in accordance with the departmental records management programme, reviewing records and arranging destruction of records, maintaining proper file storage, managing and maintaining an accurate file inventory, opening and closing of files, etc. Amongst them, six Confidential Assistant grade staff have been fully deployed on such duties, whilst the others spent varied portion of time on the duties.

2. Programme and administrative records which have been closed pending transfer to the Government Records Service (GRS) for appraisal over the past three years are as follows –

Category of records	Years covered by the records	Number and linear metres of files	Retention period approved by GRS	Are they confidential documents
Programme	1961-2012	1 891 / 76.71 lm	6 to 20 years	536 of them are confidential
Administrative	1993 – 2012	194 / 9.9 lm	2 to 5 years	5 of them are confidential

3. Programme and administrative records which have been transferred to GRS for retention over the past three years are as follows –

Category of records	Years covered by the records	Number and linear metres of files	Years that the files were transferred to GRS	Retention period approved by GRS	Are they confidential documents
Programme	1993-2000	22 / 1.17 lm	2012	7 years	No
Administrative	1998-2001	6 / 0.24 lm	2011&2012	7 years	No

4. Records which have been approved for destruction by GRS over the past three years –

Category of records	Years covered by the records	Number and linear metres of files	Years that the records were transferred to GRS	Retention period approved by GRS	Are they confidential documents
Programme	1979-2004	966 / 69.38 lm	2012	7 years	50 of them are confidential
Administrative	1940-2010	15 737 and 122 059 records# / 481.18 lm (#Records refer to payment vouchers, reports on leave records etc.)	2010 to 2012	0* to 7 years (* Retain until superseded or become obsolete.)	107 of them are confidential

Name in block letters: Ms Kitty CHOI

Post Title: Director of Administration

Date: 5 April 2013

**CONTROLLING OFFICER'S REPLY TO
INITIAL WRITTEN QUESTION**

CSO018

Question Serial No.

2577

Head: 142 – Government Secretariat : Offices of the Chief Secretary for Administration and the Financial Secretary Subhead (No. & title): 000 Operational expenses

Programme: (3) CSO – Administration Wing

Controlling Officer: Director of Administration

Director of Bureau: Director of Administration

Question:

Starting from 2013-14, the Central Policy Unit (CPU) will be responsible for administering the Public Policy Research Funding Scheme (“the Funding Scheme”). In this connection, please provide the following information regarding the administration of the Funding Scheme by the Research Grants Council (RGC) and the CPU respectively:

1. The procedures and criteria adopted by the RGC for the approval of research projects and the annual administrative expenses thus incurred since the launching of the Funding Scheme in 2005;
2. The procedures and criteria intended to be adopted by the CPU for the approval of research projects when it takes up the responsibility of administering the Funding Scheme in 2013-14, and the provision earmarked for the administrative expenses for the approval of research projects in 2013-14;
3. Regarding the research projects undertaken by the CPU or by consultants commissioned by the CPU over the past 5 years (2008-09 to 2012-13), please set out the annual total expenditure of the research projects, and list out, for each project, the title and content of the project, bodies undertaking the project, the expenses involved and the duration of the project; and
4. Please set out the details of the public policy research projects and strategic public policy research projects funded since the launching of the Funding Scheme in 2005, and list out the titles of the projects that are completed, ongoing and under preparation respectively using the tables below:

Public Policy Research

Institution	Title and Content of Research Project	Fund Granted	Respective Numbers of Overseas and Local Reviewers	Commencement Date	Date of Submission of Report
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Strategic Public Policy Research

Institution	Subject set by the Government	Government Department(s) Concerned	Title and Content of Research Project	Fund Granted	Respective Numbers of Overseas and Local Reviewers	Commencement Date	Date of Submission of Report
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Asked by: Hon. IP Kin-yuen

Reply:

1. The Research Grants Council (RGC) adopted a peer-review mechanism in the assessment of research proposals submitted under the Public Policy Research (PPR) Funding Scheme and the Strategic Public Policy Research (SPPR) Funding Scheme. The Humanities & Social Sciences Panel and the Business Studies Panel under the RGC were responsible for the assessment work of the PPR Funding Scheme while the SPPR Sub-panel, formed under the Humanities & Social Sciences Panel, was responsible for the SPPR Funding Scheme. The panel members had to secure at least two external reviews, mostly from non-local experts, for each application in the assessment process. Applicants could suggest reviewers who possessed the expertise to assess their proposals for the panels' consideration. The Humanities & Social Sciences Panel and the Business Studies Panel (the Panels) met in each June to consider the proposals submitted under the PPR Funding Scheme. The SPPR Sub-panel (the Sub-Panel) shortlisted SPPR proposals for selection interview in each December. Chairmen of the Panels and the Sub-Panel then reported the recommendations on PPR and SPPR proposals to the RGC respectively for endorsement at the Council meetings.

Academic quality and relevance to the needs of Hong Kong were the main assessment criteria adopted in the PPR and SPPR Funding Schemes.

The administrative costs incurred by the RGC in the administration of the PPR and SPPR Funding Schemes are as follows:

Financial Year	Administrative Cost (\$ million)*
2005-06	0.68
2006-07	1.09
2007-08	1.01
2008-09	1.08
2009-10	1.08
2010-11	1.32
2011-12	1.42
2012-13 (Estimate)	1.53

*The cost was charged to the PPR allocation provided by the Central Policy Unit (CPU).

2. In 2013-14, \$20 million has been reserved for the PPR Funding Scheme. CPU is formulating details of the application and assessment processes. The objective of the PPR Funding Scheme remains unchanged, which is to promote public policy research. The PPR Funding Scheme will continue to be open to applications by institutions funded by the University Grants Committee. Other degree-awarding higher education institutions and non-profit making think tanks may also apply. CPU will invite well-respected academics to form an assessment panel and serve as its chairperson and members to assess and make recommendations on the applications. Objective assessment criteria will be adopted, covering research methodology and relevance to public policy development in Hong Kong etc. A declaration of interests system will be in place to ensure there is no conflict of interests.

Existing CPU staff will be deployed to undertake the operation and we expect the administrative costs to be similar as before.

3. CPU commissioned a total of 64 consultancy studies, including 10 studies fully or partly funded by other policy bureaux or departments, in the past five years (2008-09 to 2012-13). Details are as follows–

Year of Commissioning the Studies	Research Organisation	Study Title	Contract Value (HK\$)
2008-09	HKU	Consultancy Study on International Experience of Selected Countries in Supporting the Low-income Family in Helping its Members and their Applicability to Hong Kong	400,000
	CUHK	A Comparative Community Study of Tin Shui Wai and Sham Shui Po	296,500
	PolyU	Study on Mapping the Associational Life of Tin Shui Wai	243,360
	The Shanghai Institute for International Studies	Consultancy Study on China's Foreign Policy and Hong Kong's Position in Regional Developments	1,200,000
	HKBU	Study on Strategies and Policies adopted in Singapore and Israel for Attracting, Developing and Retaining Returnee Talents	253,000
	National University of Singapore	Study on Singapore's Experience on Regional Cooperation	522,000
	CUHK	Literature Review of Family Policy in Four East Asian Societies	197,123
	Performing Arts Asia	A Pilot Study on the Practice of Theatre in Hong Kong	397,500 (funded by HAB)
	CUHK	Study on Manpower Situations and Needs of the Arts and Cultural Sector in Hong Kong	1,100,000 (funded by HAB)
	HKBU	Research Study on Mainland Chinese Immigrant Artists in Hong Kong	227,788
	HKU	Study on Hong Kong in the Region : Role, Issues and Strategies	200,000
			Total Contract Value (2008-09) #
2009-10	CUHK	Study on the Meaning and Practice of Filial Piety in Hong Kong and a Review of the Research Literature on Filial Piety	178,250
	One Country Two Systems Research Institute	Study on Yunnan's Cooperation with ASEAN and the Greater Mekong Subregion : Recent Developments and Implications for Yunnan-Hong Kong Cooperation	330,000
	CUHK	A Further Study on the Future Development of the Hong Kong Economy, Consolidation and Enhancement of Existing Core Industries and Development of Economic Pillars and High Potential in Hong Kong	90,000
	CUHK	Study on the Process of Public Policy Decision Making at the Central People's Government: A Case Study on Health Care Reform Policies	300,000

Year of Commissioning the Studies	Research Organisation	Study Title	Contract Value (HK\$)
	Hong Kong Development and Strategy Research Centre	A Review Study on Cultural Audit: The Landscape of HK's Cultural Infrastructure	299,000
	CUHK	Study on Arts Administrators in Hong Kong	293,400
	One Country Two Systems Research Institute	Study on Hong Kong's Aviation Industry: Current Challenges and Future Strategies	850,000
	Hong Kong Council of Social Service	A Pilot Study on Deprivation in Hong Kong	98,700
	HKU	Study on Understanding our Young Generation	570,588
	HKUST	Study on Hong Kong's 'Post 80s' Generation: Profiles and Predicaments	80,500
	CUHK	Study on Social Attitudes of the Youth Population in Hong Kong	305,600
	Policy 21 Limited (in collaboration with HKU)	Study on New Arrivals from the Mainland	1,370,000
		Total Contract Value (2009-10)	4,766,038
2010-11	CityU	Study on Family-Centered Prevention of Adolescent Girls' and Boys' Prostitution	499,982 (funded by HAB)
	CUHK	Study on the Pattern of Urban Life in Hong Kong : A District Level Community Study of Sham Shui Po	1,170,062
	LU	An Exploratory Study of Neglect Among Elderly in Hong Kong : A Family Perspective	480,000 (funded by HAB)
	Sun Yat-sen University	Consultancy Study on Socio-Economic-Political Trends in Guangdong Province	370,000
	HKU	Study on Drug Abuse Among Youths and Family Relationship	590,588 (funded by HAB)
	HKU	Study on the Postmodern Challenges of the Information Society to the Governance of HKSAR	100,000
	China Institutes of Contemporary International Relations	Study on Hong Kong's Role in Supporting Chinese Enterprises 'Going Global'	800,000
	PolyU	Study on Parental Perspectives of Child Neglect in Hong Kong	455,000 (funded by HAB)
	HKU	Study on Hong Kong Container Terminal Trade	836,506
	HKBU	Study on the Youth Problem	66,000

Year of Commissioning the Studies	Research Organisation	Study Title	Contract Value (HK\$)
	PolyU	A Focus Group Study on Subsidising Home Ownership	850,000 (funded by THB)
	PolyU	Feasibility Study of Fishing Tourism in Hong Kong	150,000
	HKU	Study on Multi-stakeholder Engagement : The Case of the Guangzhou-Shenzhen-Hong Kong Express Rail Link Project	184,000
	CUHK	Study on Brand Building for Higher Education in Hong Kong : Prospects & Strategies	132,250
	Policy 21 Limited (in collaboration with HKU)	Study on Silver Hair Market Development in Selected Economies	512,000
	CUHK	Ruling Wisely : A Study on the 'Wisdom-Pooling' Decision-Making Model of the Central People's Government based on Case Studies of China's Five Year Plans	622,541
	HKU	Study on Understanding and Analysing Online Public Opinion in 'Hong Kong Cyberspace'	904,130
	Chung-Hua Institution for Economic Research	Study on Taiwan Experiences on Local Culture Industry and the Path of Developing it in Hong Kong	250,000
	Chung-Hua Institution for Economic Research	Study on Taiwan Experiences on Saving Environment and Cooperation of it between Hong Kong and Taiwan	250,000
	CityU	Study on National Consciousness in Post-1997 Hong Kong : Adolescents' Construction of Patriotism and Identity	397,310
	HKU	Study on China's Urban Future and Hong Kong's Business Opportunities	55,294
	Jinan University	Study on Supporting Hong Kong Manufacturing Enterprises in Guangdong to Develop the Domestic Consumption Market	200,000
	CUHK	Study on an Investigation of the Perception of 'Social Justice' Across Social Groups	449,600
	Sun Yat-sen University	Study on Mobility and Welfare: The Family Strategy of Mainland Women Coming to and Giving Birth to Children in Hong Kong	260,000
	HKUST	Study on Understanding 'Non-engaged' Youths in Hong Kong: A Mixed Method Approach	580,570
	CUHK	Study on Cross-Boundary Marriages in Hong Kong : Causes and Consequences	994,500
		Total Contract Value (2010-11) #	9,284,763
2011-12	Sun Yat-sen University	Study on Hong Kong Elderly People Retiring in the Mainland	260,000

Year of Commissioning the Studies	Research Organisation	Study Title	Contract Value (HK\$)
	PolyU	Study on Promoting Hong Kong's Modern Service Industry in the Economic Cooperation between Fujian and Hong Kong	280,000
	Jinan University	Study on Policy Recommendations for Further Liberalisation and Deepening of CEPA during the 12.5 Period	50,000
	HKU	Study on Collecting and Analyzing Online Public Opinion for Public Policy Deliberation	409,412
	One Country Two Systems Research Institute	Study on Encouraging Guangdong Enterprises to 'Go Global' through Hong Kong	360,000
	HKU	A Pilot Study on Cross-Boundary Families in Hong Kong	100,000 (half funded by CSO)
	I-Shou University	Study on the Value and the Possibility of Hong Kong Students' Studying in University in Taiwan	130,000
	HKU	Study on Epidemiology of Child Abuse and Its Geographic Distribution in Hong Kong – An Important Social Indicator of Different Districts and Communities	346,500 (funded by SWD)
			Total Contract Value (2011-12)[#]
2012-13	Guangdong University of Foreign Studies	Study on Supporting Hong Kong Businesses to Tap into Domestic Consumption Market in the Pearl River Delta region	150,000
	CUHK	Study on Hong Kong Families	264,500
	HKU	A Study of the Phenomenon of Divorce in Hong Kong	941,177 (funded by HAB)
	CUHK	Study on Mainland Students' Adjustment in Hong Kong	361,450
	CUHK	Study on Living Across the Border: Migration Pattern, Social Integration and the Wellbeing of Hong Kong Families in Shenzhen	597,200
	One Country Two Systems Research Institute	Study on Trend of Discussions on Social and Political Issues in the Mass Media	368,000
	One Country Two Systems Research Institute	Study on The Mainland's Development	210,000
			Total Contract Value (2012-13)[#]
Total Contract Value (from 2008-09 to 2012-13)[#]			21,081,134

excluding the contract values of studies funded by other bureaux/departments

Notes:

CityU – City University of Hong Kong

HKBU – Hong Kong Baptist University
 LU – Lingnan University
 CUHK – The Chinese University of Hong Kong
 PolyU – The Hong Kong Polytechnic University
 HKUST – The Hong Kong University of Science and Technology
 HKU – The University of Hong Kong
 HAB – Home Affairs Bureau
 THB – Transport and Housing Bureau
 CSO – Chief Secretary for Administration's Office
 SWD – Social Welfare Department

4. Details of the projects supported under the PPR and SPPR Funding Schemes are as follows:

Projects supported under the Public Policy Research Funding Scheme from 2005-06 to 2012-13

	Institution	Title and Content of Research Projects	Fund Granted (HK\$)	Respective Numbers of Overseas and Local Reviewers	Commencement Date	Date of Submission of Report
Completed projects						
1.	CityU	Assessment on Suitability of Existing Air Quality Objectives (AQO) and Air Pollution Index (API) Used in Hong Kong	386,000	4 non-local members and 29 local members in the Humanities & Social Sciences Panel and the Business Studies Panel	01/04/2006	30/06/2008
2.	CUHK	Cost-Effectiveness Analysis of an Acute Pain Service	804,000		11/04/2006	27/05/2009
3.	CUHK	Siting Locally Unwanted Land Uses: In Your Backyard or in Mine?	472,000		11/04/2006	03/10/2008
4.	CUHK	Impacts of the Community Work Experience and Training Programme on Welfare Recipients	525,000		01/04/2006	30/09/2008
5.	CUHK	Who Gets Ahead (or Stays Behind): Life Chances and Social Mobility in Hong Kong	916,000		11/04/2006	07/05/2009
6.	HKUST	Social inequality and mobility in Hong Kong: A benchmark study	981,000		10/04/2006	14/01/2009
7.	HKUST	Hybrid vehicles and hydrogen economy as the interim and long-term solutions to Hong Kong's energy usage	771,000		11/04/2006	Withdrawn
8.	HKU	Integration of new immigrants in Hong Kong: a longitudinal investigation	696,825		01/04/2006	30/06/2009
9.	HKU	Cost and clinical effectiveness of the Hong Kong scoliosis	710,000		01/04/2006	09/10/2008
10.	HKU	Horizontal equity in health care utilization in Hong Kong	387,000		11/01/2006	12/10/2007
11.	HKU	Innovative planning tools for urban renewal in Hong Kong	206,000		03/04/2006	03/10/2007
12.	HKU	Forfeiture of crime tainted property in Hong Kong	417,000		01/03/2006	28/05/2008
13.	CityU	Development and Validation of Design Tools for Estimating the Indoor Daylight Illuminance under the 15 CIE Standard Skies	360,160		01/10/2006	31/03/2009
14.	CityU	The Possibilities of Gender Mainstreaming Social Policy on Family Violence in Hong Kong	327,624		01/10/2006	29/12/2008
15.	HKBU	Development of Music Education in the 21st century: Cultural and Policy Issues	348,700		30/09/2006	08/07/2008

	Institution	Title and Content of Research Projects	Fund Granted (HK\$)	Respective Numbers of Overseas and Local Reviewers	Commencement Date	Date of Submission of Report	
16.	HKBU	The Relationship Between Musical Aptitude, Musical Achievement, and Academic Aptitudes: Implications for Student Diversity and Education	632,400	(same as above)	31/10/2006	04/08/2008	
17.	LU	Fair Competition under Laissez-Faireism: Policy Options for Hong Kong	348,700		30/09/2006	03/04/2008	
18.	CUHK	An Economic Analysis of Gender Earnings Gaps in Hong Kong, 1981-2006	356,000		30/09/2006	23/12/2008	
19.	CUHK	The Effect of Medium-of-Instruction Policy on Educational Advancement in HKSAR Society	643,200		01/09/2006	29/08/2008	
20.	CUHK	Resources, Distribution, School Autonomy and Student Achievement: Modeling Direct Subsidy Scheme (DSS) Effects	190,000		30/09/2006	23/12/2008	
21.	CUHK	For a Sustainable Development of the Hong Kong Movie Industry: An Evaluation of the Film Council and the China Market as Policy Options	351,439		30/09/2006	31/03/2008	
22.	CUHK	Traditional Chinese Medicine in Hong Kong: Utilization Pattern and Its Role in the Future Health Care System	441,100		30/09/2006	23/12/2008	
23.	HKUST	Mortality transition in Hong Kong and its major theoretical and policy implications	657,600		30/09/2006	02/06/2010	
24.	HKU	Hong Kong as logistics hub in global value chains: analysis and policies	426,300		01/09/2006	26/11/2008	
25.	HKU	Assuring Hong Kong's water supply: learning the lessons of the 1963 drought	480,000		30/09/2006	31/03/2009	
26.	HKU	Urban planning and innovations for sustainable city development: an analytical and empirical analysis of master layout plans for comprehensive development areas	347,000		01/09/2006	03/12/2008	
27.	HKIED	Educational Provision for Ethnic Minority Students in Hong Kong: Meeting the Challenges of the Proposed Racial Discrimination Bill	559,000		30/09/2006	28/12/2009	
28.	HKIED	Improving Life Chances and Social Mobility Through Language Proficiency Provision in Early Childhood Education in Hong Kong: Meeting the Challenges of the Language Education Policy	587,000		30/09/2006	03/09/2009	
29.	HKUST	Do-Not-Call Registry and Marketing Solicitations in Hong Kong	444,520		7 non-local members and 31 local members in the Humanities & Social Sciences Panel and the Business Studies Panel	01/03/2007	03/06/2009
30.	HKBU	Protection and Redevelopment of Agricultural Soil in Hong Kong	936,000			01/04/2007	07/07/2010
31.	CUHK	Vascular events In noncardiac surgery patients cohort evaluation study (The VISION study)	707,084			01/04/2007	30/06/2010
32.	CUHK	Cost-effectiveness of an Outpatient Preanaesthetic Clinic	605,920			01/04/2007	30/06/2010
33.	PolyU	Rehabilitation Needs of People with Schizophrenia and their Caregivers in Hong Kong: Implications for Public Policy	417,000			01/04/2007	30/09/2009
34.	HKUST	Making cultural clusters: New strategies for culture-led urban redevelopment	612,600			01/02/2007	04/05/2009
35.	HKU	Is there a need to promote family medicine concept in Hong Kong? - Meeting the need for recognition and treatment of depression as a model	383,416			01/04/2007	30/12/2008
36.	HKU	Long-term care cost drivers and expenditure projection to 2033	272,000			01/04/2007	17/09/2008
37.	HKU	A study of the domestic violence costs and service utilization in Hong Kong	444,289			01/04/2007	30/06/2009
38.	HKIED	Alternative Policy Instruments for Enhancing Citizenship Education	379,000			01/04/2007	30/06/2010
39.	CityU	In Search of Family-friendly Policies in Low-income Neighborhoods: A Life Course Perspective	327,860	01/10/2007		10/06/2009	

	Institution	Title and Content of Research Projects	Fund Granted (HK\$)	Respective Numbers of Overseas and Local Reviewers	Commencement Date	Date of Submission of Report
40.	CUHK	Developing a Policy Framework for Integration of Traditional Chinese and Allopathic Medicine in Hong Kong Using Delphi Technique	460,000	(same as above)	01/10/2007	29/12/2009
41.	CUHK	Inter-city Competition and Cooperation between Hong Kong and Shenzhen in the 11th Five-year Plan Period	584,000		01/09/2007	26/02/2010
42.	CUHK	Social, Psychological, and Safety Impact of Interactive Media on Children	698,000		01/04/2008	28/07/2010
43.	HKIEd	Chinese Language Education for Limited/Non-Chinese Speaking Ethnic Minority Children in the Public School Sector: Challenges and Opportunities	737,026		01/10/2007	31/12/2010
44.	HKUST	MPF Fund Styles, Flows and Related Allocation Decisions	446,000		01/09/2007	30/08/2010
45.	HKUST	Hong Kong People on the Mainland: A Force for Integration?	799,017		01/09/2007	31/03/2010
46.	HKU	Sustainable development in urban renewal - a social, physical and engineering assessment	1,400,000		01/10/2007	07/04/2011
47.	HKU	A comprehensive policy framework for public private partnerships schemes in Hong Kong	202,000		01/10/2007	29/03/2010
48.	HKU	Locating Hong Kong in global networks of professional migrants	771,844		01/10/2007	30/09/2009
49.	PolyU	HOPE for the Challenge to Learn: Development and Evaluation of the "Hands On Parent Empowerment (HOPE)" Project to Empower Socially Disadvantaged Parents as Active Agents in their Children's Learning	865,801		01/10/2007	30/12/2010
50.	HKIEd	A Formative Review of Applied Learning Policy and Its Implementation in the Hong Kong Trials	336,000	01/10/2007	31/08/2009	
51.	HKBU	The Problems and the Solutions to E-waste Generation and Disposal in Hong Kong	540,552	10 non-local members and 36 local members in the Humanities & Social Sciences Panel and the Business Studies Panel	01/04/2008	07/07/2010
52.	HKBU	Specifying Hong Kong University Students' Core English Competency: Language Education and Planning	707,220		15/02/2008	18/05/2010
53.	LU	Hong Kong as an International Financial Centre for China and for the World	1,399,000		01/04/2008	02/08/2010
54.	PolyU	Bilateral Liberalization of International Air Transport - An Economic and Public Policy Study for HKSAR	342,000		01/04/2008	30/09/2010
55.	HKU	A study on effectiveness of integrated home care service in community care for elderly people in Hong Kong	620,560		01/03/2008	27/05/2009
56.	HKU	Consultation mechanism and processes in major public works and in urban planning and redevelopment	312,000		01/02/2008	09/07/2009
57.	HKU	The legal and policy implications of establishing the Communications Authority in Hong Kong	370,000		01/04/2008	31/12/2009
58.	HKU	Review of animal welfare legislation in Hong Kong	497,000		01/04/2008	14/06/2010
59.	HKIEd	Hong Kong Students' Attitudes to Citizenship: Monitoring Progress Ten Years after Hong Kong's Return to China	570,000		01/04/2008	01/11/2011
60.	HKIEd	Improving Vocational Outcomes for Hong Kong's Social and Economic Development: A Role for Vocational Teacher Education	634,898		01/04/2008	Terminated
61.	HKIEd	Enhancing the Quality of Learning and Teaching in Hong Kong Early Childhood Education: Meeting the Challenges of the New Policy	490,000		01/04/2008	30/06/2010
62.	CUHK	Ability Grouping and Reading Achievement: Mechanisms and effects on students in Hong Kong and 34 countries	355,992		01/10/2008	Terminated

	Institution	Title and Content of Research Projects	Fund Granted (HK\$)	Respective Numbers of Overseas and Local Reviewers	Commencement Date	Date of Submission of Report
63.	CUHK	Managing Environmental Conflicts Arising from Developments in Ecologically Sensitive Areas in Hong Kong	287,000	(same as above)	01/10/2008	Terminated
64.	CUHK	Legal recognition of same sex partnerships in a Chinese context: a public health perspective	700,000		01/10/2008	31/03/2011
65.	PolyU	Evaluating Hong Kong's Competitiveness as an International Tourism Destination from the Economic Policy Perspective	504,000		01/10/2008	29/03/2011
66.	PolyU	Public Healthcare Welfare by Computerized TCM (Traditional Chinese Medicine) Diagnosis System	600,000		01/10/2008	03/01/2012
67.	HKU	Prediction of mortality and hospital use in older people in Hong Kong	700,000		01/10/2008	30/09/2010
68.	HKIEd	A comparative study of transnational higher education policy and governance in Hong Kong, Shenzhen China and Singapore	726,000		01/10/2008	31/03/2011
69.	CityU	Exploring Peripheralisation and Residualisation in Hong Kong's Public Rental Housing: New Policy Challenges	421,590	17 non-local members and 33 local members in the Humanities & Social Sciences Panel and the Business Studies Panel	01/10/2009	30/12/2011
70.	LU	Audience Development as Cultural Policy in Hong Kong since 1997	448,500		01/10/2009	30/12/2011
71.	CUHK	The Impact of Socioeconomic Backgrounds on the Academic Achievement of Senior Secondary School Students: The Case of NSS Liberal Studies	556,140		01/10/2009	31/3/2013
72.	CUHK	Economic returns to postsecondary sub-degree education	464,646		01/10/2009	30/09/2011
73.	CUHK	Anatomy of a Financial Centre: A systemic analysis of Hong Kong's legal and regulatory framework for its securities market	448,500		01/09/2009	07/12/2012
74.	CUHK	Evaluation of the Impact of Elderly Health Care Voucher Scheme in Hong Kong and its Potential Extension	557,410		01/10/2009	23/03/2012
75.	CUHK	Policy for culture-led urban regeneration and development	291,525		01/10/2009	31/12/2011
76.	CUHK	Medico-social Impact of a Comprehensive Multi-disciplinary Program for the Care of Fragility Fracture of the Elderly- Implications for Healthcare Policy in Hong Kong	363,608		01/10/2009	31/3/2013
77.	CUHK	Political recruitment in an administrative state: grooming political talents for Hong Kong	333,146		01/09/2009	29/07/2011
78.	CUHK	Noncognitive Human Capital as a Generator of Social Inequality: New Evidence and Policy Implications for Education in Hong Kong	313,950		01/10/2009	30/12/2011
79.	CUHK	Restructuring of Hong Kong Manufacturing in the Pearl River Delta: Challenges and Policy Responses	373,152		01/10/2009	13/04/2012
80.	PolyU	Green practices in Hong Kong's shipping industry - empirical evidence and policy implications	538,200		01/10/2009	31/3/2013
81.	PolyU	Impacts of climatic warming on high density living in Hong Kong using remote sensing and GIS modelling	412,620		01/09/2009	31/01/2012
82.	PolyU	Policy of Accessible Public Toilets for Visually Impaired People	269,100		01/10/2009	30/03/2012
83.	HKUST	Occupational Segregation, Anti-Discrimination Policies & Gender Inequality in Hong Kong	313,950		30/09/2009	19/12/2011
84.	HKU	Competition and Environmental Sustainability in Hong Kong's Energy Market	322,920		30/09/2009	29/3/2013
85.	HKU	A long term evaluation of the clinical and cost effectiveness of the Hong Kong Scoliosis Screening Programme	403,650		30/09/2009	28/03/2012
86.	HKU	Legal Assistance for Asylum Seekers and Torture Claimants in Hong Kong	358,800		30/09/2009	29/3/2013

	Institution	Title and Content of Research Projects	Fund Granted (HK\$)	Respective Numbers of Overseas and Local Reviewers	Commencement Date	Date of Submission of Report
87.	HKU	Partnerships for Sustainable Development: Implications for Public Policy in Hong Kong	627,900	(same as above)	30/09/2009	28/06/2012
On-going Projects						
88.	CUHK	The Impact of the introduction of a statutory minimum wage on labour market conditions and the quality of life of vulnerable groups in Hong Kong	448,500	(same as above)	01/07/2009	26/04/2012
89.	CityU	An investigation of daylight linked lighting controls and the implications to building energy and environment policies	351,540	25 non-local members and 43 local members in the Humanities & Social Sciences Panel and the Business Studies Panel	01/09/2010	10/12/2012
90.	CityU	Enhancing Hong Kong SMEs' Competitiveness via Open Information Services	848,160		01/10/2010	31/03/2013
91.	HKBU	Community Interpreting in Hong Kong	395,250		15/11/2010	14/02/2013
92.	LU	Cross-Sectoral Synergy in Cultural-creative SMEs: Creativity, talents and entrepreneurship	384,090		01/10/2010	30/11/2012
93.	CUHK	The Public Health Impacts of the Policy Decision to Reduce Alcohol Tax in Hong Kong	751,440		01/10/2010	31/12/2013
94.	CUHK	Hong Kong or Singapore? Strategic Location Choice of Chinese Multinational Firms' Asia Regional Headquarters	279,000		30/09/2010	28/09/2012
95.	PolyU	Evaluating the social, economical, cultural and heritage impacts of the "Revitalising Historic Buildings through Partnership Scheme" in Hong Kong	340,380		01/10/2010	31/01/2012
96.	PolyU	Green apparel merchandising and its policy implications for Hong Kong's trade development	474,300		01/10/2010	31/12/2013
97.	HKUST	Tracking Knowledge-Transfer from Universities to Society in Hong Kong's Innovation System	372,000		30/09/2010	29/03/2013
98.	HKUST	Private-Public Joint Ventures in Infrastructure Projects	373,860		01/09/2010	28/02/2013
99.	HKUST	Developing comprehensive performance-based road pavement management strategies in Hong Kong	465,000		30/09/2010	29/03/2013
100.	HKU	Promoting Economic Integrity through Institutional Alternative Dispute Resolution: A Law and Policy Perspective	427,800		17/09/2010	16/03/2013
101.	HKU	A longitudinal study on intimate partner violence against Chinese pregnant women and child abuse in Hong Kong	322,710	30/09/2010	26/06/2012	
102.	HKU	Managing the Transition towards a Low-carbon Economy: Stakeholder Engagement for Technological Environmental Innovation Decision-making in Hong Kong	571,950	30/09/2010	07/01/2013	
103.	HKU	Longevity increase, retirement saving and retirement age: Economic analyses and policy implications	345,960	01/07/2010	31/03/2013	
104.	HKU	Segregation or Sorting? The Causes and Consequences of Hong Kong's Socio-Spatial Structure	620,310	01/10/2010	24/01/2013	
105.	HKU	A Study on Population Health and Health Economics for Hong Kong SAR	465,000	01/10/2010	31/01/2013	
106.	HKU	Educational Inequality and ICT Use in Schools: Bridging the Digital Divide	373,860	01/10/2010	09/01/2013	
107.	HKIEd	An innovative methodology for data with a hierarchical structure and its applications and implications for policy-formulation	443,610	01/10/2010	31/12/2012	
108.	HKIEd	A Territory-wide Study on the Impact of the Voucher Scheme on Parents' Choice of Early Childhood Education Services	365,490	01/10/2010	29/06/2012	

	Institution	Title and Content of Research Projects	Fund Granted (HK\$)	Respective Numbers of Overseas and Local Reviewers	Commencement Date	Date of Submission of Report	
109.	CUHK	Hong Kong's Current Healthcare Reform: What Role Can Employers Play?	722,951	28 non-local members and 40 local members in the Humanities & Social Sciences Panel and the Business Studies Panel	29/09/2011	28/12/2013	
110.	CUHK	Differential impacts of anti-smoking legislation on death rates of cardiovascular and respiratory diseases in the subpopulations of Hong Kong	528,989		29/09/2011	28/12/2013	
111.	CUHK	Healthy sleep, healthy school life: a cluster randomised school-based interventional study for school start time and sleep health education for children and adolescents - implications for education and health policy	526,638		29/09/2011	28/12/2013	
112.	PolyU	Enabling Context and Policy for Social Entrepreneurship in Hong Kong	491,372		01/12/2011	28/02/2014	
113.	PolyU	Promoting Policy Favoring Multiculturalism and the Social Integration of Ethnic Minorities in Hong Kong	515,352		01/10/2011	31/12/2014	
114.	PolyU	Parenting And Child Enhancement (PACE) – Early Intervention Program for Preschool Children from Disadvantaged Families	891,052		01/01/2012	31/03/2015	
115.	PolyU	Public Security and Personal Privacy: The Use of Biometrics Technology in Hong Kong	297,410		01/10/2011	31/12/2014	
116.	HKUST	Financially Sustainable Railway Development Strategies	793,483		01/09/2011	30/11/2013	
117.	HKU	Resolving the Personalization-Privacy Dilemma	491,372		01/08/2011	31/10/2013	
118.	HKBU	Effective governance for energy security in Hong Kong: improving public engagement and public trust in nuclear power decision-making	615,978		01/07/2011	30/09/2013	
119.	HKU	Mental Health Promotion: Using the Arts to Increase “understanding and support” for People Living with Mental Illness	406,733		01/10/2011	30/06/2013	
120.	HKU	“Land Administration Practices and the Redevelopment of Franchised Bus Depots: an Implicit Consideration Analysis of the Terms of Bus Franchises and Land Leases”	308,407		01/10/2011	31/12/2013	
121.	HKU	'Home and Away': Female Transnational Professionals in Hong Kong	287,417		01/10/2011	31/12/2013	
122.	HKU	Polluters or stakeholders, who should pay? Development of a more effective construction waste charging scheme in Hong Kong using system dynamics	372,025		01/10/2011	31/12/2013	
123.	HKU	Hong Kong as mainland China's export intermediary: determinants and policy recommendations	451,404		01/09/2011	30/11/2013	
124.	HKIEd	Educational Experiences, Family Relationships and Sense of belonging: Cross-border primary school children commuters	540,744		01/01/2012	31/03/2014	
125.	CUHK	Making the Distinction between Nation, State and Country: Examining the Differences between Official Goals, Stakeholder Opinions and Popular Perception in Hong Kong's National Education Policy	258,617		01/10/2011	31/12/2013	
126.	CityU	The sociolinguistic survey of Hong Kong in 2013	594,961		30 non-local members and 37 local members in the Humanities & Social	01/09/2012	30/11/2014
127.	CityU	Preventing Financial Crimes against Older People for Building a Safe and Secure Community	354,657			01/10/2012	31/12/2014
128.	CUHK	Analyzing Stakeholders' Views on Environmental Issues through Text Analysis -- An Interdisciplinary Approach Using Computational Content Analysis	840,703	01/10/2012		31/12/2015	

	Institution	Title and Content of Research Projects	Fund Granted (HK\$)	Respective Numbers of Overseas and Local Reviewers	Commencement Date	Date of Submission of Report
129.	CUHK	Transitioning to Post-secondary Education or Work?: A Two-Wave Panel Study of Effects of Career Orientation, Parental Alignment, and Social Strain on Hong Kong's Senior High School Students	440,778	Sciences Panel and the Business Studies Panel	01/10/2012	31/12/2015
130.	CUHK	Enhancing Innovation and Competition in Hong Kong's Telecommunications Industry	379,000		01/10/2012	31/12/2015
131.	CUHK	The Workforce and Professionalism of Film/Video Makers in Hong Kong: Youth, Industry, and Community-Building	214,901		01/10/2012	31/12/2014
132.	CUHK	Perspectives on cancer preventive services for ethnic minorities: implications for service needs and utilisation	232,570		01/10/2012	30/06/2014
133.	PolyU	Evaluating the Economic, Social, and Cultural Impacts of Revitalizing Industrial Buildings in Hong Kong	527,100		01/10/2012	31/12/2014
134.	PolyU	Framework for implementing the Transfer Development Rights in the Conservation of privately owned built heritage	420,700		01/10/2012	31/12/2014
135.	PolyU	How to implement corporate codes of ethics in the Hong Kong construction companies in order to nurture a professional workforce	556,881		01/10/2012	30/06/2015
136.	PolyU	Addressing Privacy and Societal Concerns in the Usage of Emerging Biometrics and Data Protection Technologies	173,320		01/10/2012	31/12/2014
137.	PolyU	A Time-dependent Dynamic Tariff System in an Electricity Retail Market with CO2 Emissions Control	561,000		01/10/2012	31/12/2015
138.	PolyU	Beyond eco-labeling: Embedding green supply chain management practices in apparel trade	642,000		01/10/2012	31/12/2015
139.	HKUST	Low Carbon Transport Futures in Hong Kong and Shenzhen	784,776		01/01/2013	31/03/2015
140.	HKU	Conglomerates and Competition Law Enforcement in Hong Kong	405,999		01/10/2012	31/12/2015
141.	HKIEd	Poverty of Children Living in Immigrant Families	135,744		01/10/2012	31/12/2013
142.	HKU	Purchasing Sex, Consuming Love? A Qualitative Study of Hong Kong Men Who Buy Sex	247,954		01/10/2012	31/12/2014
143.	HKU	Capacity Assessment of Civil Society Sectors in Hong Kong	687,000		01/10/2012	31/12/2015
144.	HKU	The New Fine-Tuned Medium of Instruction Policy in Hong Kong: Analysis of Policy Interpretation and Local Implementation Practices	293,367		01/10/2012	31/12/2014
145.	HKU	Hong Kong-Guangdong University Partnership: Toward regional integration of higher education in South China	550,070		01/10/2012	31/12/2015
146.	HKU	Columbarium Development: Public Transport Policy Implications	467,740		01/10/2012	31/12/2015
147.	HKU	A study on suicide news reporting ecology in Hong Kong and Taiwan: accuracy, stereotyping and mutual causation	345,800		01/10/2012	31/12/2014
148.	HKU	Ageing in place: Safe swallowing in the frail elderly living in the community	834,476		01/10/2012	31/12/2015
149.	HKU	Digital Divide in Education: An Experiential Understanding	647,499	01/10/2012	31/12/2014	
150.	HKIEd	Engagement of Immigrant and Minority Students with Schools and Civil Society	657,952	01/10/2012	31/12/2014	

Projects supported under the Strategic Public Policy Research Funding Scheme from 2008-09 to 2012-13

	Institution	Subject Set by the Government	Title and Content of Research Projects	Fund Granted (HK\$)	Respective Numbers of Overseas and Local Reviewers	Commencement Date	Date of Submission of Report
On-going projects							
1.	HKIEd	Families in Hong Kong	A Benefit-finding Intervention for Family Caregivers of Persons with Alzheimer Disease	4,992,639	5 non-local members in the SPPR Sub-Panel	30/06/2009	29/6/2014
2.	HKUST	Poverty, Inequality, and Social Disadvantages in Hong Kong; Families in Hong Kong	Hong Kong Panel Study of Social Dynamics (HK-PSSD)	3,960,000		30/06/2009	29/6/2014
3.	CityU	Creativity, Creative Talents, and Creative Industries	The making of a creative Hong Kong: Creativity for all ages, and age integration in creative industries	1,000,000		30/06/2010	29/03/2013
4.	CUHK	Creativity, Creative Talents, and Creative Industries	Mapping the Hong Kong Game Industries: Cultural Policy, Creative Cluster, and Asian Markets	3,500,000		30/06/2010	29/03/2015
5.	PolyU	Hong Kong and Pearl River Delta Development	Forging New Trans-border Links: Social/Community Economies (SCEs) in Hong Kong and the Pearl River Delta (PRD)	3,800,000		01/05/2010	31/01/2014
6.	HKU	Hong Kong and Pearl River Delta Development	The Linkages of Producer Services between Hong Kong and the Pearl River Delta	1,000,000		01/05/2010	31/07/2013
7.	HKBU	Hong Kong in China's Development	The Role of Hong Kong's Financial Centre in China's Development	1,152,415	6 non-local members in the SPPR Sub-Panel	01/06/2011	31/08/2014
8.	CUHK	Hong Kong in China's Development	Using a systematic approach to evaluate primary care development in Hong Kong, Shenzhen, Kunming and Shanghai	2,500,000		15/06/2011	14/03/2013
9.	CUHK	Poverty, Income Disparity and Social Disadvantages in Hong Kong	Trends and Implications of Poverty and Social Disadvantages in Hong Kong: A Multi-disciplinary and Longitudinal Study	3,250,000	5 non-local members in the SPPR Sub-Panel	01/04/2012	31/12/2017
10.	HKIEd	Poverty, Income Disparity and Social Disadvantages in Hong Kong	Creating an Adequate and Equalizing but Affordable Retirement Protection System in Hong Kong	3,250,000		30/06/2012	29/03/2018
11.	HKU	China's Development under 12.5 and Hong Kong's Position and Roles	Effective Nuclear Safety Governance for Hong Kong and Guangdong China: A Stakeholder Trust-based Model	3,250,000		01/01/2012	30/09/2016
12.	HKU	Population Policy	An Integrated Study of the Population Policy for Hong Kong	3,657,000		01/03/2013	30/11/2018

	Institution	Subject Set by the Government	Title and Content of Research Projects	Fund Granted (HK\$)	Respective Numbers of Overseas and Local Reviewers	Commencement Date	Date of Submission of Report
Under Preparation							
13.	HKU	Population Policy	Social integration of children born in Hong Kong to Mainland women: A study of long-term implications on education, health and social services	1,840,000		01/06/2013	28/02/2017

Note:

CityU - City University of Hong Kong

HKBU - Hong Kong Baptist University

LU - Lingnan University

CUHK - The Chinese University of Hong Kong

HKIED - The Hong Kong Institute of Education

PolyU - Hong Kong Polytechnic University

HKUST - Hong Kong University of Science and Technology

HKU - The University of Hong Kong

The subjects were laid down by CPU having regard to issues of concern to the community and research needs. CPU arranged meetings between Principal Investigators and relevant Government departments as necessary to facilitate mutual exchange.

Name in block letters: Ms Kitty CHOI

Post Title: Director of Administration

Date: 5 April 2013

**CONTROLLING OFFICER'S REPLY TO
INITIAL WRITTEN QUESTION**

CSO019

Question Serial No.

1526

Head: 142 Government Secretariat: Subhead (No. & title):
Offices of the Chief Secretary for
Administration and the Financial Secretary

Programme: (4) Protocol Division

Controlling Officer: Director of Administration

Director of Bureau: Director of Administration

Question:

In 2012-13, how many Mainland officials were received in the HKSAR in total? What are their post titles? What activities did they attend, and which HKSAR government officials did they meet?

Asked by: Hon. KWOK, Dennis

Reply:

In 2012-13, the Protocol Division received a total of 13 Mainland officials, including President of the People's Republic of China, Vice-Chairmen of National People's Congress Standing Committee, Vice-Chairmen of Chinese People's Political Consultative Conference National Committee, and Secretary of the Communist Party of China Guangdong Provincial Committee. They attended seminars, forums, inauguration and prize presentation ceremonies, annual meetings, etc. during their visit to Hong Kong. Senior government officials and relevant Principal Officials met with these visitors.

Name in block letters: Ms Kitty CHOI

Post Title: Director of Administration

Date: 5 April 2013

**CONTROLLING OFFICER'S REPLY TO
INITIAL WRITTEN QUESTION**

CSO020

Question Serial No.

2564

Head: 142 – Government Secretariat : Offices of the Chief Secretary for Administration and the Financial Secretary Subhead (No. & title): 000 Operational expenses

Programme: (3) CSO – Administration Wing

Controlling Officer: Director of Administration

Director of Bureau: Director of Administration

Question:

Would the Administration please inform this Committee:

- (1) What were the actual operational expenses of the Central Policy Unit (CPU) in the past five financial years (as at 2012-13)?
- (2) What is the remuneration of the Head of CPU?
- (3) Please tabulate the number of study/research findings released by CPU in the past five years (as at 2012-13).

Asked by: Hon. LEUNG Kwok-hung

Reply:

- (1) The actual operational expenditures of the Central Policy Unit (CPU) in the past five years are as follows-

<u>Year</u>	<u>Actual Operational Expenditure(\$ million)</u>
2008-2009	73.088
2009-2010	82.103
2010-2011	79.805
2011-2012	86.852
2012-2013	88.096

(revised operational expenditure)

- (2) The monthly salary of Head, CPU is \$219,200, which is equivalent to Point 8 of the Directorate Pay Scale in the civil service.

(3) Though CPU's consultancy and survey reports are in general for Government's internal reference, CPU will publish these reports as far as possible. In the past five years (up to 13 March 2013), 93 consultancy and survey reports or executive summaries have been published on CPU's website. Details are appended below –

No.	Financial Year	Consultancy / Survey Reports
1	2008-09	2006/07 Consultancy Study on Social, Economic and Political Developments in Pan-Pearl River Delta Region, Covering Guangxi, Yunnan, Guizhou, Sichuan – 11th monthly report
2	2008-09	2006/07 Consultancy Study on Social, Economic and Political Developments in Pan-Pearl River Delta Region, Covering Guangxi, Yunnan, Guizhou, Sichuan – 12th monthly report
3	2008-09	2006/07 Consultancy Study on Social, Economic and Political Developments in Pan-Pearl River Delta Region, Covering Guangxi, Yunnan, Guizhou, Sichuan – 1st special report
4	2008-09	2006/07 Consultancy Study on Social, Economic and Political Developments in Pan-Pearl River Delta Region, Covering Guangxi, Yunnan, Guizhou, Sichuan – 2nd special report
5	2008-09	2006/07 Consultancy Study on Social, Economic and Political Developments in Pan-Pearl River Delta Region, Covering Fujian, Jiangxi, Hunan and Hainan – Executive Summary of 7th monthly report
6	2008-09	2006/07 Consultancy Study on Social, Economic and Political Developments in Pan-Pearl River Delta Region, Covering Fujian, Jiangxi, Hunan and Hainan – Executive Summary of 8th monthly report
7	2008-09	2006/07 Consultancy Study on Social, Economic and Political Developments in Pan-Pearl River Delta Region, Covering Fujian, Jiangxi, Hunan and Hainan – Executive Summary of 9th monthly report
8	2008-09	2006/07 Consultancy Study on Social, Economic and Political Developments in Pan-Pearl River Delta Region, Covering Fujian, Jiangxi, Hunan and Hainan – Executive Summary of 10th monthly report
9	2008-09	2006/07 Consultancy Study on Social, Economic and Political Developments in Pan-Pearl River Delta Region, Covering Fujian, Jiangxi, Hunan and Hainan – Executive Summary of 11th monthly report
10	2008-09	2006/07 Consultancy Study on Social, Economic and Political Developments in Pan-Pearl River Delta Region, Covering Fujian, Jiangxi, Hunan and Hainan – Executive Summary of 12th monthly report
11	2008-09	2006/07 Consultancy Study on Social, Economic and Political Developments in Pan-Pearl River Delta Region, Covering Fujian, Jiangxi, Hunan and Hainan – Executive Summary of 1st special report
12	2008-09	2006/07 Consultancy Study on Social, Economic and Political Developments in Pan-Pearl River Delta Region, Covering Fujian, Jiangxi, Hunan and Hainan – Executive Summary of 2nd special report

No.	Financial Year	Consultancy / Survey Reports
13	2008-09	2008 Consultancy Study on Social, Economic and Political Developments in Pan-Pearl River Delta Region (Except the Guangdong Province) and their Implications for Hong Kong – Executive Summary of 1st bi-monthly report
14	2008-09	2008 Consultancy Study on Social, Economic and Political Developments in Pan-Pearl River Delta Region (Except the Guangdong Province) and their Implications for Hong Kong – Executive Summary of 2nd bi-monthly report
15	2008-09	2008 Consultancy Study on Social, Economic and Political Developments in Pan-Pearl River Delta Region (Except the Guangdong Province) and their Implications for Hong Kong – Executive Summary of 3rd bi-monthly report
16	2008-09	2008 Consultancy Study on Social, Economic and Political Developments in Pan-Pearl River Delta Region (Except the Guangdong Province) and their Implications for Hong Kong – Executive Summary of 4th bi-monthly report
17	2008-09	2008 Consultancy Study on Social, Economic and Political Developments in Pan-Pearl River Delta Region (Except the Guangdong Province) and their Implications for Hong Kong – Executive Summary of 5th bi-monthly report
18	2008-09	Consultancy Study on International Experience of Selected Countries in Supporting the Low-income Family in Helping its Members and their Applicability to Hong Kong
19	2008-09	Study on A Cross-National Comparison of Family Policy
20	2008-09	Study on Social Enterprises in Hong Kong
21	2008-09	Study on Hong Kong's Professional Immigrants from Mainland China and their Strategies of Adaptation
22	2008-09	Study on the Trends in Family Attitudes and Values in Hong Kong
23	2008-09	Study on Low-Wage Workers in Hong Kong
24	2009-10	2008 Consultancy Study on Social, Economic and Political Developments in the Mainland, with Particular Emphasis on Regional Developments and the Guangdong Province, that Have Implications for Hong Kong – Executive Summary of 1st bi-monthly report
25	2009-10	2008 Consultancy Study on Social, Economic and Political Developments in the Mainland, with Particular Emphasis on Regional Developments and the Guangdong Province, that Have Implications for Hong Kong – Executive Summary of 2nd bi-monthly report

No.	Financial Year	Consultancy / Survey Reports
26	2009-10	2008 Consultancy Study on Social, Economic and Political Developments in the Mainland, with Particular Emphasis on Regional Developments and the Guangdong Province, that Have Implications for Hong Kong – Executive Summary of 3rd bi-monthly report
27	2009-10	2008 Consultancy Study on Social, Economic and Political Developments in the Mainland, with Particular Emphasis on Regional Developments and the Guangdong Province, that Have Implications for Hong Kong – Executive Summary of 4th bi-monthly report
28	2009-10	2008 Consultancy Study on Social, Economic and Political Developments in the Mainland, with Particular Emphasis on Regional Developments and the Guangdong Province, that Have Implications for Hong Kong – Executive Summary of 5th bi-monthly report
29	2009-10	2008 Consultancy Study on Social, Economic and Political Developments in the Mainland, with Particular Emphasis on Regional Developments and the Guangdong Province, that Have Implications for Hong Kong – Executive Summary of 6th bi-monthly report
30	2009-10	Study on Cooperation of Producer Services Industries between Hunan and Hong Kong
31	2009-10	Study on Hong Kong's Economy: Transformation, Competitiveness and Sustainability
32	2009-10	A Further Study on the Future Development of the Hong Kong Economy, Consolidation and Enhancement of Existing Core Industries and Development of Economic Pillars and High Potential in Hong Kong
33	2009-10	Study on Mapping the Associational Life of Tin Shui Wai
34	2009-10	Study on Singapore's Experience on Regional Cooperation
35	2009-10	A Pilot Study on the Practice of Theatre in Hong Kong
36	2009-10	Study on "Strategies and Policies adopted in Singapore and Israel for Attracting, Developing and Retaining Returnee Talents"
37	2009-10	Study on the Social Networks of Residents in Tin Shui Wai
38	2009-10	Study on Hong Kong in the Region: Role, Issues and Strategies – 1st Paper
39	2009-10	Study on Hong Kong in the Region: Role, Issues and Strategies – 2nd Paper
40	2009-10	Study on Hong Kong in the Region: Role, Issues and Strategies – 3rd Paper
41	2009-10	Study on Hong Kong in the Region: Role, Issues and Strategies – 4th Paper
42	2009-10	A Comparative Community Study of Tin Shui Wai and Sham Shui Po
43	2009-10	Study on Yunnan's Cooperation with ASEAN and the Greater Mekong Subregion : Recent Developments and Implications for Yunnan-Hong Kong Cooperation

No.	Financial Year	Consultancy / Survey Reports
44	2009-10	A Qualitative Study on 'Hidden Elderly' in Hong Kong
45	2009-10	A Pilot Study for Public Health Policy Model and Development Indicator for Child Health in Hong Kong
46	2009-10	Consultancy Study on the Needs and Integration into Local Communities of Hong Kong People living in Shenzhen, Dongguan and Guangzhou
47	2009-10	Literature Review of Family Policy in Four East Asian Societies
48	2009-10	Consultancy Study on China's Foreign Policy and Hong Kong's Position in Regional Developments
49	2009-10	Research Study on Mainland Chinese Immigrant Artists in Hong Kong
50	2009-10	Study on the Process of Public Policy Decision Making at the Central People's Government: A Case Study on Health Care Reform Policies
51	2009-10	Study on the Meaning and Practice of Filial Piety in Hong Kong and a Review of the Research Literature on Filial Piety
52	2010-11	Study on Hong Kong's 'Post 80s' Generation: Profiles and Predicaments
53	2010-11	A Focus Group Study on Subsidising Home Ownership
54	2010-11	Study on Social Attitudes of the Youth Population in Hong Kong
55	2010-11	Study on the Postmodern Challenges of the Information Society to the Governance of HKSAR
56	2010-11	Study on Understanding our Young Generation
57	2010-11	Study on Hong Kong's Aviation Industry: Current Challenges and Future Strategies
58	2010-11	Consultancy Study on Socio-Economic-Political Trends in Guangdong Province – 1st quarterly report
59	2010-11	Consultancy Study on Socio-Economic-Political Trends in Guangdong Province – 2nd quarterly report
60	2010-11	Study on Implementation of the Pilot Renminbi Trade Settlement Scheme in Guangdong Province: Evaluation and Policy Recommendations
61	2010-11	Study on Brand Building for Higher Education in Hong Kong : Prospects & Strategies
62	2010-11	Consultancy Study on Socio-Economic-Political Trends in Guangdong Province – 3rd quarterly report
63	2011-12	A Review Study on Cultural Audit: The Landscape of HK's Cultural Infrastructure

No.	Financial Year	Consultancy / Survey Reports
64	2011-12	Study on Arts Administrators in Hong Kong
65	2011-12	Consultancy Study on Socio-Economic-Political Trends in Guangdong Province– 4th quarterly report
66	2011-12	Case Study of Hong Kong-Guangdong Cooperation in Education and Science and Technology in Nansha
67	2011-12	Study on Hong Kong-Guangdong Cooperation in Vocational Education: Current Status and Policy Suggestions
68	2011-12	Case Study of Hong Kong-Guangdong Cooperation in Resource Recovery and Recycling
69	2011-12	Feasibility Study of Fishing Tourism in Hong Kong
70	2011-12	Study on Supporting Hong Kong Manufacturing Enterprises in Guangdong to Develop the Domestic Consumption Market
71	2011-12	Study on China's Urban Future and Hong Kong's Business Opportunities
72	2011-12	Study on Hong Kong's Role in Supporting Chinese Enterprises 'Going Global'
73	2011-12	Study on Policy Recommendations for Further Liberalisation and Deepening of CEPA during the 12.5 Period
74	2011-12	2nd Round of Thematic Household Survey (Topic on Characteristics of Hong Kong Residents Having Resided/ Having Stayed Substantially in the Mainland) in 2007
75	2011-12	3rd Round of Thematic Household Survey (Topic on Hong Kong Families) in 2008
76	2011-12	Study on Drug Abuse Among Youths and Family Relationship
77	2011-12	Study on Family-Centered Prevention of Adolescent Girls' and Boys' Prostitution
78	2011-12	An Exploratory Study of Neglect Among Elderly in Hong Kong : A Family Perspective
79	2011-12	Study on Parental Perspectives of Child Neglect in Hong Kong
80	2012-13	Study on Hong Kong Container Terminal Trade
81	2012-13	1st Round of Thematic Household Survey (Use of New Media) in 2011
82	2012-13	Study on an Investigation of the Perception of 'Social Justice' Across Social Groups
83	2012-13	Study on the Pattern of Urban Life in Hong Kong : A District Level Community Study of Sham Shui Po

No.	Financial Year	Consultancy / Survey Reports
84	2012-13	Study on Understanding 'Non-engaged' Youths in Hong Kong: A Mixed Method Approach
85	2012-13	Study on National Consciousness in Post-1997 Hong Kong : Adolescents' Construction of Patriotism and Identity
86	2012-13	Ruling Wisely : A Study on the 'Wisdom-Pooling' Decision-Making Model of the Central People's Government based on Case Studies of China's Five Year Plans
87	2012-13	Study on Hong Kong Elderly People Retiring in the Mainland
88	2012-13	Study on Mobility and Welfare: The Family Strategy of Mainland Women Coming to and Giving Birth to Children in Hong Kong
89	2012-13	Study on Encouraging Guangdong Enterprises to 'Go Global' through Hong Kong
90	2012-13	Study on Manpower Situations and Needs of the Arts and Cultural Sector in Hong Kong
91	2012-13	A Pilot Study on Cross-Boundary Families in Hong Kong
92	2012-13	Study on New Arrivals from the Mainland
93	2012-13	Study on Supporting Hong Kong Businesses to Tap into Domestic Consumption Market in the Pearl River Delta region

Name in block letters: Ms Kitty CHOI

Post Title: Director of Administration

Date: 5 April 2013

**CONTROLLING OFFICER'S REPLY TO
INITIAL WRITTEN QUESTION**

CSO021

Question Serial No.

1772

Head: 142 – Government Secretariat : Offices of the Chief Secretary for Administration and the Financial Secretary Subhead (No. & title): 000 Operational expenses

Programme: (3) CSO – Administration Wing

Controlling Officer: Director of Administration

Director of Bureau: Director of Administration

Question:

Without consulting the institutions and the Legislative Council, the Central Policy Unit took back the approval rights of a HK\$20-million Public Policy Research Funding Scheme administered by the Research Grants Council under the University Grants Committee. What are the justifications? Are political intention and interference of academic freedom involved?

Asked by: Hon. Mo Claudia

Reply:

Since the launch of the Public Policy Research (PPR) Funding Scheme in 2005, the social, economic and political landscape of Hong Kong has witnessed significant and continued changes. There is a need for more timely and issue-specific public policy research. The Central Policy Unit (CPU) has also noted that apart from the eight institutions funded by the University Grants Committee, other higher education institutions and public policy research institutions would like the Government to extend the PPR Funding Scheme to cover them. With a view to strengthening research input on policy making, CPU has decided to revise the operation of the PPR Funding Scheme. The revised mode of operation will help lay a stronger foundation for government policies. It will also facilitate public policy research to better meet the needs of the community and the Government.

CPU will invite well-respected academics to form an assessment panel and serve as its chairperson and members to assess and make recommendations on the applications. Objective assessment criteria will be adopted, covering research methodology and relevance to public policy development in Hong Kong etc. A declaration of interests system will be in place to ensure there is no conflict of interests. In addition, reports of research receiving funding support from the Scheme will also be published.

Name in block letters: Ms Kitty CHOI

Post Title: Director of Administration

Date: 5 April 2013

**CONTROLLING OFFICER'S REPLY TO
INITIAL WRITTEN QUESTION**

CSO022

Question Serial No.

2671

Head: 142 – Government Secretariat : Offices of the Chief Secretary for Administration and the Financial Secretary Subhead (No. & title):

Programme: (3) CSO – Administration Wing

Controlling Officer: Director of Administration

Director of Bureau: Director of Administration

Question:

From 2013-14, the Public Policy Research Funding Scheme will be administered by the Central Policy Unit (CPU). However, the Research Grants Council (RGC) has clearly but helplessly indicated that it wanted to continue with its function in approving research projects. In this regard, a Member of the Legislative Council (LegCo) proposed in a meeting of the LegCo Panel on Education that with the substantial financial resources the Administration should provide double amount of funding so that the CPU and the RGC would be provided with \$20 million each to fund research projects. Has the Government considered this proposal? If yes, what are the details? If no, what are the reasons?

Asked by: Hon. MOK, Charles Peter

Reply:

The Central Policy Unit (CPU) recognises the contribution of the Research Grant Council (RGC) in promoting research on public policy over the years. Since the launch of the Public Policy Research (PPR) Funding Scheme in 2005, the social, economic and political landscape of Hong Kong has witnessed significant and continued changes. There is a need for more timely and issue-specific public policy research. CPU noted that apart from the eight institutions funded by the University Grants Committee (UGC), other higher education institutions and public policy research institutions would like the Government to extend the PPR Funding Scheme to cover them. With a view to strengthening research input on policy making, CPU has decided to revise the operation of the PPR Funding Scheme with effect from 2013-14.

In the light of the past spending pattern of the PPR Funding Scheme, we have reserved the same provision of \$20 million in the 2013-14 Draft Estimates.

Apart from the PPR Funding Scheme, RGC also administers various research funding schemes to support and promote research on a number of areas including public policy. RGC will engage the UGC-funded institutions on future arrangement in supporting research in public policy.

Name in block letters: Ms Kitty CHOI

Post Title: Director of Administration

Date: 5 April 2013

**CONTROLLING OFFICER'S REPLY TO
INITIAL WRITTEN QUESTION**

CSO023

Question Serial No.

1840

Head: 142 – Government Secretariat : Offices of the Chief Secretary for Administration and the Financial Secretary Subhead (No. & title):

Programme: (3) CSO – Administration Wing

Controlling Officer: Director of Administration

Director of Bureau: Director of Administration

Question:

Six Task Forces have been established by the Commission on Poverty since its establishment on 9 November 2012. In this connection, could the Administration inform this Committee of:

(a)(i) the total amount of expenditure involved and its breakdown, (ii) the expenditure of individual Task Force, (iii) the additional manpower and expenditure incurred for setting up the Commission, and (iv) a breakdown of the estimated expenditure for the coming term of office;

(b) how much funding will be received by the Social Innovation and Entrepreneurship Development Fund under the Commission? What are the details of the Fund?

Asked by: Hon. TIEN Puk-sun, Michael

Reply:

(a) In October 2012, we set up a team to prepare for the re-establishment of the Commission of Poverty (CoP) and Steering Committee on Population Policy (SCPP) and to serve as their secretariat after re-constitution. The team comprised two directorate and five non-directorate civil service officers deployed through relocation of existing manpower resources as well as an officer employed on non-civil service contract (NCSC) terms. The term of office of this temporary team expired on 31 March 2013. Breakdown of the estimated expenditure in 2012-13 is as follows -

<u>Rank</u>	<u>No. of posts</u>	<u>Estimated expenditure in 2012-13 (\$'M)</u>
AOSGB	1	0.420
AOSGC	1	0.806
SAO	1	0.768
AO	1	0.233
EO I	1	0.313
PS I	1	0.189

<u>Rank</u>	<u>No. of posts</u>	<u>Estimated expenditure in 2012-13 (\$'M)</u>
ACO	1	0.118
NCSC officer	1	0.911
Total	8	3.758

With the approval of the Finance Committee on 11 January 2013, a dedicated unit, the Policy and Project Co-ordination Unit (PPCU), has been set up from April 2013 to take over the function of providing secretariat support to the SPPP, CoP and some of its task forces, as well as to provide first-stop and one-stop facilitation services to cross-bureaux projects which will contribute to achievement of Government's policy objectives. The PPCU is led by the Head (AOSGB) who is underpinned by the Deputy Head (AOSGC) and 9 non-directorate civil service supporting staff. The establishment and provision for the personal emoluments (PE) of the PPCU in 2013-14 are as follows:-

<u>Rank</u>	<u>No. of posts</u>	<u>PE provision in 2013-14 (\$'M)</u>
AOSGB	1	1.969
AOSGC	1	1.696
Sr Economist	1	1.125
Sr Town Planner	1	1.125
AO	2	1.507
EO I	1	0.598
PS I	2	0.686
ACO	2	0.428
Total	11	9.134

In addition to the above civil service posts, three Policy and Project Co-ordinators will be employed on NCSC terms for which \$3.144M has been earmarked in 2013-14 to meet the necessary expenses.

Of the six Task Forces under the CoP, the Community Care Fund Task Force and the Social Innovation and Entrepreneurship Development Fund Task Force are responsible for recommending projects to be charged to the Community Care Fund and the proposed Social Innovation and Entrepreneurship Development Fund (the Fund) respectively. As for the other four Task Forces (viz. Social Security and Retirement Protection Task Force, Education, Employment and Training Task Force, Special Needs Groups Task Force and Societal Engagement Task Force), any agreed poverty alleviation measures will be implemented through redeployment of existing resources or new resources sought through the established mechanism.

(b) We will seek \$500 million from the Lotteries Fund to establish the Fund later this year. The Social Innovation and Entrepreneurship Development Fund Task Force under the CoP is currently considering how the Fund should be applied and operated to achieve the intended purpose of stimulating the application of innovation and entrepreneurship to help address social issues in Hong Kong.

Name in block letters: Ms Kitty CHOI

Post Title: Director of Administration

Date: 5 April 2013

**CONTROLLING OFFICER'S REPLY TO
INITIAL WRITTEN QUESTION**

CSO024

Question Serial No.

3154

Head: 142 – Government Secretariat : Offices of the Chief Secretary for Administration and the Financial Secretary Subhead (No. & title): 000 Operational expenses

Programme: (3) CSO – Administration Wing

Controlling Officer: Director of Administration

Director of Bureau: Director of Administration

Question:

For the Administration Wing under the Chief Secretary for Administration's Office, the estimated provision for 2013–14 is \$476.4 million, which is \$27.1 million higher than the provision of \$449.3 million in 2012–13. This is due to the increase of 18 posts.

- (a) Please account for the increase of these 18 posts.
- (b) Provide a detailed breakdown of these 18 posts: What unit/section do they fall under? What is the rank of each post and their salary?

Asked by: Hon. TONG Ka-wah, Ronny

Reply:

- (a) Provision for 2013-14 is \$27.1 million higher than the revised estimate for 2012-13 which is mainly due to the creation of 20 new posts to meet operational needs, to be offset by the deletion of two time-limited posts, hence a net increase of 18 posts.
- (b) Relevant details of these posts, including their ranks and pay scales, are as follows –
 - (i) Economic Analysis and Business Facilitation Unit

Main duties	Additional posts	
	Number and rank	Pay scale (Note)
To enhance the economic research capacity in support of the new initiatives of the Fourth Term of the Government	1 Principal Economist	D2 (\$133,150 - \$145,650)
	1 Senior Economist	MPS 45 – 49 (\$87,340 - \$100,625)
	1 Economist	MPS 27 – 44 (\$41,495 - \$84,290)
	1 Statistical Officer I	MPS 22 – 28 (\$33,020 - \$43,450)
	1 Personal Secretary I	MPS 16 – 21 (\$24,715 - \$31,525)

(ii) Central Policy Unit

Main duties	Additional posts	
	Number and rank	Pay scale (Note)
To provide support to the Commission on Strategic Development	1 Administrative Officer Staff Grade C	D2 (\$133,150 - \$145,650)

(iii) Administration Wing

Main duties	Additional posts	
	Number and rank	Pay scale (Note)
To provide support to the Policy and Project Co-ordination Unit	1 Administrative Officer Staff Grade B	D3 (\$154,900 - \$169,050)
	1 Administrative Officer Staff Grade C	D2 (\$133,150 - \$145,650)
	1 Senior Town Planner	MPS 45 – 49 (\$87,340 - \$100,625)
	1 Senior Economist	MPS 45 – 49 (\$87,340 - \$100,625)
	2 Administrative Officer	MPS 27 – 44 (\$41,495 - \$84,290)
	1 Executive Officer I	MPS 28 – 33 (\$43,450 - \$54,665)
	2 Personal Secretary I	MPS 16 – 21 (\$24,715 - \$31,525)
	2 Assistant Clerical Officer	MPS 3 – 15 (\$11,520 - \$23,530)
	To strengthen administrative support	2 Executive Officer II
1 Personal Chauffeur		MPS 11 – 12 (\$18,935 - \$20,115)

Main duties	Deletion of posts
	(Number and rank)
Lapse of time-limited posts for monitoring and coordinating the implementation of Tamar Development Project and Population Policy	1 Senior Administrative Officer 1 Senior Executive Officer

Note: D and MPS stand for Directorate Pay Scale and Master Pay Scale.

Name in block letters: Ms Kitty CHOI

Post Title: Director of Administration

Date: 5 April 2013

**CONTROLLING OFFICER'S REPLY TO
INITIAL WRITTEN QUESTION**

CSO025

Question Serial No.

0622

Head: 142 – Government Secretariat : Offices of the Chief Secretary for Administration and the Financial Secretary Subhead (No. & title):

Programme: (2) Government Records Service

Controlling Officer: Director of Administration

Director of Bureau: Director of Administration

Question:

- (a) To further improve the management of government records so as to avoid losing record on certain Government decisions and decision-making process, such as the policy of 85 000 units, the decision-making process concerning Article 23, etc., will the Administration set aside resources to examine the enactment of archival law this year (2013-14)? If yes, what are the details and the estimated expenditures? If no, what are the reasons?
- (b) In the past 5 years (2008, 2009, 2010, 2011 and 2012), what was the number of archival records transferred to GRS for permanent preservation? What categories do these records fall into? (e.g. government policy, policy decision-making process or other categories?)
- (c) In the past 5 years (2008, 2009, 2010, 2011 and 2012), what was the number of records approved by GRS for destruction? What categories do these records fall into? (e.g. government policy, policy decision-making process or other categories?)
- (d) Please give, by departments, the number of confidential records transferred to GRS in the past 5 years (2008, 2009, 2010, 2011 and 2012) and the categories of these records. What was the number of documents overdue for being transferred to GRS? How many records were borrowed from GRS?

Asked by: Hon. TONG Ka-wah, Ronny

Reply:

(a) The Government attaches great importance to records management and strives to appraise and preserve government records with archival value. However, enacting an archival law is not the only way to improve records management in the Government. Despite there being no dedicated archival legislation in Hong Kong, the essential general principles of records management have in fact been implemented in Hong Kong. These principles include promulgation of recordkeeping standards; designation of obligations and responsibilities of government bodies relating to keeping, maintaining and protecting public records; destruction of records to be subject to prior authorization of archival authority; setting out responsibility for safe custody and conservation of archival materials; and provision for public access to public records.

The Government Records Service (GRS) has promulgated relevant procedures and guidelines on records management and provided training and advice to bureaux and departments (B/Ds) to help improve their

records management. As one of the mandatory requirements, B/Ds are required to designate senior officers not below the rank of Senior Executive Officer or equivalent to consider disposal of records and obtain the prior agreement of GRS Director before destroying any government record. To minimize the risk of unauthorized destruction of records, B/Ds are required to designate responsible officers (not below the rank of Executive Officer II or equivalent) to oversee the disposal process and ensure appropriate documentation for accountability. Further, to minimize the loss of records, B/Ds are required to compile a records inventory, and undertake precautionary measures when relocating files in bulk. Lastly, B/Ds are required to investigate into any loss of record cases with a view to identifying the party responsible for consideration of appropriate disciplinary action and putting in place measures to prevent recurrence, and to submit the investigation reports to GRS within three months.

No specific resources are set aside in 2013-14 to study the need to enact an archival law as our priorities are to ensure proper management of government records throughout their life cycle, in particular timely handing over of records by B/Ds to GRS for appraisal in accordance with records management requirements, timely opening up of archival records for public inspection, and promotion and implementation of the electronic recordkeeping system within the Government. GRS will keep the present administrative arrangements on records management under review and improve on them as necessary.

As announced by the Secretary for Justice earlier, the Law Reform Commission will establish a sub-committee to embark on a study on archives law. The sub-committee will conduct detailed reviews of Hong Kong's current situation, as well as embark upon a comprehensive comparative study of the relevant law in overseas jurisdictions, with a view to making appropriate recommendations on possible options for reform if need be. It will also take into account the result of The Ombudsman's investigation before making the final recommendations. We hope to benefit from the insight of these two bodies and will carefully consider how the prevailing arrangements could be further improved having regard to the findings of these investigation and studies.

(b) The number and major categories of archival records transferred by B/Ds to GRS for permanent preservation in the past five years are as follows -

Year	Archival records transferred by B/Ds to GRS	
	Number	Major categories of the records
2008	29 104	<ul style="list-style-type: none"> ● Policy files relating to health and welfare; ● Files relating to probate jurisdiction; ● Drawings of government buildings; ● Social services case files; ● Files relating to industry matters taken over from the former Industry Department, and files relating to investment promotion; ● Memorandum for Executive Council (ExCo); ● Techno-economic study; ● China Economic Committee; ● Files relating to policy/general matters and tenders of the Financial Services and the Treasury Bureau; ● Files relating to civil service grades on Master Pay Scale; and

		<p>agenda, papers and minutes of the Pay Trend Survey Committee; and</p> <ul style="list-style-type: none"> ● Briefs and reviews on trading partners of Hong Kong; and trade agreements and treaties
2009	30 595	<ul style="list-style-type: none"> ● Files relating to Industry Development Board, Industry and Technology Development Council; ● Drawings of government buildings; ● Files relating to probate jurisdiction; ● Social services case files, ● TV programmes produced by the Radio Television Hong Kong (RTHK); ● ExCo Memorandum; and ● Files relating to programme areas in the headquarters divisions of the Home Affairs Department
2010	20 779	<ul style="list-style-type: none"> ● Files relating to Industry Training Advisory Committee; ● Drawings of government buildings; ● Notices of Marriage; ● Social services case files; ● Registers of design; ● ExCo Memorandum; and ● Old Government Secretariat Circulars
2011	28 339	<ul style="list-style-type: none"> ● Files relating to Hong Kong's industrial policy; ● Files relating to probate jurisdiction; ● Social services case files; ● Drawings of government buildings; ● Land deeds; ● Case files relating to loans made under Kadoorie Agricultural Aid Loan Fund and Vegetable Marketing Organization Loan Fund; ● ExCo Memorandum; ● Files relating to Kai Tak Airport; and ● Files relating to sponsored-visitors' programme

2012	23 538	<ul style="list-style-type: none"> ● Files relating to probate jurisdiction; ● Drawings of government buildings; ● Social services case files; ● Staff records cards; ● TV programmes produced by RTHK; ● Files related to resumption and clearance projects for Chek Lap Kok Airport and Tung Chung development; ● ExCo Memorandum; and ● Agenda, papers and minutes of Joint Meeting of Police Complaints Committee and Independent Police Complaints Council
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(c) Records approved for destruction by GRS in the past 5 years are tabulated below -

Year	Records approved for destruction (linear metres)*		
	Administrative Records	Programme Records	Total
2008	2 713	30 563	33 276
2009	2 578	47 736	50 313#
2010	3 975	33 804	37 780#
2011	5 195	47 981	53 176
2012	3 902	38 221	42 123

*Regarding destruction of records, GRS only collects information about the total quantity in linear metres

Rounded up figure

The types and nature of the records approved for destruction may vary greatly each year. Administrative records (i.e. records created or received during the course of day-to-day administrative activities) approved for destruction included records that deal with finance, accommodation, procurement and supply, establishment, personnel and other general activities. Programme records are records created or received by a B/D whilst carrying out the primary functions, activities or mission for which the B/D was established. Records of this nature are unique to each B/D. For example, programme records approved for destruction during this five-year period included files relating to tax assessment and tax collection (mainly computer printouts and control reports generated by the Inland Revenue Department's information systems), and the Official Receiver's Office's seized documents of insolvency cases.

(d) The number of classified archival records transferred by B/Ds to GRS in the past five years are tabulated below -

(i) 2008

B/D	Classified archival records transferred to GRS	
	Number	Subjects/categories
Commerce and Economic Development Bureau	152	Techno-economic study; and China Economic Committee
Financial Services and the Treasury Bureau	409	Files relating to policy/general matters and tenders of the Financial Services and the Treasury Bureau;
Chief Executive's Office	25	ExCo Memorandum
Highways Department	12	Administrative matters
Hong Kong Police Force	9	Operation and programme activities for police district and division
Joint Secretariat for the Advisory Bodies on Civil Service and Judicial Salaries and Conditions of Service	470	Civil service grades on Master Pay Scale; agenda, papers and minutes of the Pay Trend Survey Committee; and Commission reports
Trade and Industry Department	463	Briefs and reviews on trading partners of Hong Kong; and trade agreements and treaties

(ii) 2009

B/D	Classified archival records transferred to GRS	
	Number	Subjects/categories
Chief Executive's Office	27	ExCo Memorandum
Home Affairs Department	339	Programme areas in the headquarters divisions of the Home Affairs Department
Hong Kong Police Force	4	District operation and management; and Programme activities of Tai Po District
Social Welfare Department	108	Social services case files

(iii) 2010

B/D	Classified archival records transferred to GRS	
	Number	Subjects/categories
Chief Executive's Office	25	ExCo Memorandum
Chief Secretary for Administration's Office	115	Old Government Secretariat Circulars
Hong Kong Police Force	35	Committee meeting; and police programme activities
Social Welfare Department	526	Social services case files

(iv) 2011

B/D	Classified archival records transferred to GRS	
	Number	Subjects/categories
Chief Executive's Office	21	ExCo Memorandum
Civil Aviation Department	40	Kai Tak Airport
Hong Kong Police Force	3	Protocol; and operation for a police district
Information Services Department	52	Sponsored-visitors' programme

(v) 2012

B/D	Classified archival records transferred to GRS	
	Number	Subjects/categories
Commerce and Economic Development Bureau	2	Establishment
Civil Service Bureau	2	Conditions of service
Development Bureau	2	Committee, council and commissions
Chief Executive's Office	32	ExCo Memorandum
Hong Kong Police Force	40	Aircraft policies and instruction; crime investigation; plans and programmes; and programme activities of New Territories North
Independent Police Complaints Council	65	Agenda, papers and minutes of Joint Meeting of Police Complaints Committee and Independent Police Complaints Council
Registration and Electoral Office	12	Voter registration of functional constituencies
Social Welfare Department	340	Social services case files

From 2008 to 2012, GRS has not recorded any case involving undue delay on the part of B/Ds in transferring classified records appraised as having archival value to GRS for permanent retention. During the same period, a total of eight classified archival records were requisitioned by the transferring B/Ds. All these records have already been returned to GRS.

Name in block letters: Ms Kitty CHOI

Post Title: Director of Administration

Date: 5 April 2013

**CONTROLLING OFFICER'S REPLY TO
INITIAL WRITTEN QUESTION**

CSO026

Question Serial No.

0623

Head: 142 – Government Secretariat : Offices of the Chief Secretary for Administration and the Financial Secretary Subhead (No. & title): 000 Operational expenses

Programme: (3) CSO – Administration Wing

Controlling Officer: Director of Administration

Director of Bureau: Director of Administration

Question:

- (a) In 2012-13, what were the operational expenses of the Central Policy Unit? What were the work plans included in the expenses? What were the estimated expenses for part-time consultants' remuneration?
- (b) In 2013-14, what are the estimated operational expenses of the Central Policy Unit? What are the work plans included in the estimate? What are the estimated expenses for part-time consultants' remuneration?
- (c) Will the Government cut the expenses of the Central Policy Unit? If yes, what is the amount of the cut? If no, why?

Asked by: Hon. TONG Ka-wah, Ronny

Reply:

- (a) In 2012-13, the revised operational expenditure of the Central Policy Unit (CPU) was \$88.096 million. CPU is responsible for conducting policy research, drafting the Chief Executive's (CE) annual Policy Address, analysing and assessing community concerns and public opinions, providing secretariat support for the Commission on Strategic Development (CSD), encouraging community discussion and participation in public policy formulation and undertaking work for the Hong Kong Guangdong Strategic Development Research Group under the Hong Kong/Guangdong Co-operation Joint Conference. It is also responsible for any other tasks assigned by CE, the Chief Secretary for Administration (CS) or the Financial Secretary (FS). A provision of \$1.1 million has been earmarked in 2012-13 for the payment of honoraria to part-time members of CPU.
- (b) In 2013-14, the estimated operational expenditure of CPU is \$88.046 million. CPU will continue to be responsible for conducting policy research, drafting CE's annual Policy Address, analysing and assessing community concerns and public opinion, providing secretariat support for CSD, encouraging community discussion and participation in public policy formulation and undertaking work for the Hong Kong Guangdong Strategic Development Research Group under the Hong Kong/Guangdong Co-operation Joint Conference. It will also be responsible for any other tasks assigned by CE, CS or FS. A provision of \$0.72 million has been earmarked in 2013-14 for the payment of honoraria to part-time members of CPU.
- (c) CPU's work is on-going. The overall estimated expenditure in 2013-14 is about the same as in 2012-13.

Name in block letters: Ms Kitty CHOI

Post Title: Director of Administration

Date: 5 April 2013

**CONTROLLING OFFICER'S REPLY TO
INITIAL WRITTEN QUESTION**

CSO027

Question Serial No.

0624

Head: 142 – Government Secretariat : Offices of the Chief Secretary for Administration and the Financial Secretary Subhead (No. & title): 000 Operational expenses

Programme: (3) CSO – Administration Wing

Controlling Officer: Director of Administration

Director of Bureau: Director of Administration

Question:

The Central Policy Unit (CPU) will take over the Research Grants Council's authority to approve funding from the allocation of \$20 million under the Public Policy Research Funding Scheme. What will be the CPU's criteria for approving research funding? Who will be the representatives responsible for approving research funding?

Asked by: Hon. TONG Ka-wah, Ronny

Reply:

The Central Policy Unit (CPU) attaches great importance to academic freedom and the quality of research projects under the Public Policy Research Funding Scheme. CPU will invite well-respected academics to form an assessment panel and serve as its chairperson and members to assess and make recommendations on the applications. Objective assessment criteria will be adopted, covering research methodology and relevance to public policy development in Hong Kong etc.

Name in block letters: Ms Kitty CHOI

Post Title: Director of Administration

Date: 5 April 2013

**CONTROLLING OFFICER'S REPLY TO
INITIAL WRITTEN QUESTION**

CSO028

Question Serial No.

0625

Head: 142 – Government Secretariat : Offices of the Chief Secretary for Administration and the Financial Secretary Subhead (No. & title):

Programme: (3) CSO – Administration Wing

Controlling Officer: Director of Administration

Director of Bureau: Director of Administration

Question:

- (a) The Administration has pointed out that an approval should be sought from the Central Policy Unit (CPU) in the appointment of members of committees. Please provide the number of members for which approval by the CPU has been sought, the list of these members and the committees for which they were recommended.
- (b) Has the CPU ever vetoed any recommended appointment of a candidate as member? If yes, please provide the relevant number and the committee(s) involved in such recommendation. If no, why?

Asked by: Hon. TONG Ka-wah, Ronny

Reply:

The Fourth Term Government considers it important to cultivate and build up a reserve of talents in support of Hong Kong's future development. To provide a more systematic way for implementing this area of work, the Chief Executive has tasked the Central Policy Unit (CPU) to provide advice on candidates suitable for appointment to statutory and advisory bodies by the Government.

Up to now, CPU has provided advice on appointments to more than 60 statutory and advisory bodies. Most of these cases are related to replacement of members upon expiry of the term of office, while others are related to appointments to newly established advisory bodies.

CPU does not have the authority to approve or veto appointments.

Name in block letters: Ms Kitty CHOI

Post Title: Director of Administration

Date: 5 April 2013

**CONTROLLING OFFICER'S REPLY TO
INITIAL WRITTEN QUESTION**

CSO029

Question Serial No.

0626

Head: 142 – Government Secretariat : Offices of the Chief Secretary for Administration and the Financial Secretary Subhead (No. & title):

Programme: (2) Government Records Service

Controlling Officer: Director of Administration

Director of Bureau: Director of Administration

Question:

Under the Matters Requiring Special Attention in 2013-14, the Government Records Service (GRS) will, inter alia, “speed up work relating to appraisal of records and accessioning of archival records to facilitate disposal of time-expired records and public access to archival records.” In this connection, please advise on the following:

- (a) How long does GRS need to appraise a record? How much time can be shortened for appraising a record?
- (b) On what principles is GRS based when appraising a record as having archival value?

Asked by: Hon. TONG Ka-wah, Ronny

Reply:

- (a) In an archival context, appraisal of records is an intellectual process of determining whether the government records have permanent archival value. The Government Records Service (GRS) appraises government records and materials with due care to ensure that those with archival value will be identified and preserved permanently for public access. The time required for appraising individual records for each case varies depending on the nature and the number of related records that need to be appraised at the same time. As such, we do not set targets on the time required for appraising individual records. However, since 2012-13, additional resources have been allocated to GRS to speed up the progress of clearing the backlog of records pending appraisal of archival value.
- (b) Based on the experience of other countries, GRS has developed a set of guidelines on the selection of archival records. The criteria for selecting records having archival value for permanent preservation by GRS are as follows -
 - (i) Records documenting or reflecting the organization, functions and activities of the Government;
 - (ii) Records documenting the formation process, implementation and outcome of significant policies, decisions, legislation and actions of the Government;

- (iii) Records documenting the impact of the decisions, policies and programmes of the Government upon the physical environment, community, organizations and individuals;
- (iv) Records documenting the interaction between the public and the Government as well as between the physical environment and the Government;
- (v) Records documenting the legal rights and obligations of individuals, groups, organizations and the Government; and
- (vi) Records that contain significant or unique information or aged documents that can enrich the understanding about the history, physical environment, society, culture, economy and people of Hong Kong.

Name in block letters: Ms Kitty CHOI

Post Title: Director of Administration

Date: 5 April 2013

**CONTROLLING OFFICER'S REPLY TO
INITIAL WRITTEN QUESTION**

CSO030

Question Serial No.

3103

Head: 142 – Government Secretariat : Offices of the Chief Secretary for Administration and the Financial Secretary Subhead (No. & title): 000 Operational expenses

Programme: (2) Government Records Service

Controlling Officer: Director of Administration

Director of Bureau: Director of Administration

Question:

The financial provision for the Government Records Service is \$41.6 million in 2012-13. However, the estimated provision will increase by 14.4% to \$47.6 million in 2013-14. Please advise the reasons and details of the increased provision.

Asked by: Hon. TONG Ka-wah, Ronny

Reply:

The estimated provision of \$47.6 million for 2013-14 for the Government Records Service is \$6.0 million (14.4%) higher than the revised estimate of \$41.6 million for 2012-13. This is mainly due to the full-year effect of filling existing vacancies, as well as anticipated increase in expenditure for hire of services, general departmental expenses and personnel related expenditures, partly offset by the completion of a capital account item in 2012-13.

Name in block letters: Ms Kitty CHOI

Post Title: Director of Administration

Date: 5 April 2013

**CONTROLLING OFFICER'S REPLY TO
INITIAL WRITTEN QUESTION**

CSO031

Question Serial No.

3155

Head: 142 Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary
Subhead (No. & title): 000 Operational expenses

Programme: (4) Protocol Division

Controlling Officer: Director of Administration

Director of Bureau: Director of Administration

Question:

Please provide details of the visits of national leaders and international dignitaries handled by the Protocol Division in the past 4 years (i.e. 2009 to 2012), including the dates of the visits, list of organisations and officials receiving these leaders and dignitaries, the objectives of such events and the expenditures involved.

Asked by: Hon. TONG Ka-wah, Ronny

Reply:

In the past four years, from 2009-10 to 2012-13, the Protocol Division received a total of 704 national leaders and international dignitaries visiting HKSAR. Breakdown and expenditure incurred by the Protocol Division are appended below:-

<u>Year</u>	<u>Number of Dignitaries</u>	<u>Expenditure (\$million)</u>
2009-10	205	1.39
2010-11	184	0.70
2011-12	184	6.15
2012-13	131	13.11

(as at 13 March 2013)

The dignitaries were received by the Protocol Division in conjunction with the subject Bureaux concerned. Activities include meetings with government officials, and visits to institutions/organisations. The purposes of the visits were related to promotion of bilateral trade and relations, signing of agreements, and attendance of major events.

The actual expenditure incurred in receiving national leaders and international dignitaries varies a great deal from year to year depending on the number of visitors, the position of the visiting dignitaries, the size of the visiting delegation, the coverage of the visit programme and the length of stay, etc.

Name in block letters: Ms Kitty CHOI

Post Title: Director of Administration

Date: 5 April 2013

**CONTROLLING OFFICER'S REPLY TO
INITIAL WRITTEN QUESTION**

CSO032

Question Serial No.

3156

Head: 142 – Government Secretariat : Offices of the Chief Secretary for Administration and the Financial Secretary Subhead (No. & title): 000 Operational expenses

Programme: (4) Protocol Division

Controlling Officer: Director of Administration

Director of Bureau: Director of Administration

Question:

The financial provision of the Protocol Division for 2012-13 is \$50.1 million but its estimated provision for 2013-14 is \$44.7 million, representing a decrease of \$5.4 million. Please explain the reasons for the decrease in provision and the details.

Asked by: Hon. TONG Ka-wah, Ronny

Reply:

The estimated provision for 2013-14 (\$44.7 million) is of similar level to the original estimate for 2012-13 which was \$43.4 million. The higher revised estimate for 2012-13 (\$50.1 million) was mainly due to higher estimated expenditure for conducting visit programmes.

Name in block letters: Ms Kitty CHOI

Post Title: Director of Administration

Date: 5 April 2013

**CONTROLLING OFFICER'S REPLY TO
INITIAL WRITTEN QUESTION**

CSO033

Question Serial No.

1663

Head: 142 – Government Secretariat : Offices of Subhead (No. & title):
the Chief Secretary for Administration and
the Financial Secretary

Programme: (3) CSO – Administration Wing

Controlling Officer: Director of Administration

Director of Bureau: Director of Administration

Question:

What were the resource inputs of the Government in the past three financial years (2010-11 to 2012-13) in studying how our population policy should respond to the burden and problems arising from the ageing population? What are the organisations or structures established for this purpose? What are the findings of the study?

What are the manpower and resource inputs of the Government in the financial year 2013-14 for continuing the above study?

Asked by: Hon. TSE Wai-chun, Paul

Reply:

In 2010-11, a Chief Executive Officer (CEO) served the Secretariat of the Steering Committee on Population Policy (SCPP) to keep the population policy under review, under the supervision of a Deputy Director of Administration who also oversaw other policy portfolios within the Administration Wing.

In early 2011 we set up a dedicated team to support the SCPP to review the population policy with particular focus on two subjects, namely facilitating and supporting our elderly people to settle in the Mainland after retirement, and ramifications of children born in Hong Kong to Mainland women returning to Hong Kong to study and live. The team was led by a time-limited Deputy Director of Administration (Special Duties) (DDA(SD)) (AOSGB) who was supported by six time-limited non-directorate positions. The DDA(SD) and two non-directorate positions lapsed in April 2012, while the remaining positions will lapse in April 2013.

The above 2011 review led to the publication of the Progress Report by the SCPP in May 2012. The Progress Report sets out ten major recommendations to address matters of immediate concern and long-term demographic challenges. Proposed measures to alleviate the public's concern over Mainland women giving birth in Hong Kong, make fuller use of the youth, female and older population to expand our labour force, and better support our elderly in an ageing society are amongst the key recommendations.

The Policy and Project Co-ordination Unit (PPCU) has been set up with effect from April 2013 to take over the function of providing secretariat support to the SCPP. The PPCU is led by the Head (AOSGB) who is underpinned by the Deputy Head (AOSGC) and 12 non-directorate supporting staff. In addition to serving SCPP, the PPCU will also provide secretariat support to the Commission on Poverty and some of its task forces, as well as provide first-stop and one-stop facilitation services to cross-bureaux projects which will contribute to achievement of Government's policy objectives.

Name in block letters: Ms Kitty CHOI

Post Title: Director of Administration

Date: 5 April 2013

**CONTROLLING OFFICER'S REPLY TO
INITIAL WRITTEN QUESTION**

CSO034

Question Serial No.

1664

Head: 142 – Government Secretariat : Offices of the Chief Secretary for Administration and the Financial Secretary Subhead (No. & title):

Programme: (3) CSO – Administration Wing

Controlling Officer: Director of Administration

Director of Bureau: Director of Administration

Question:

The Financial Secretary has pointed out that the burden of Hong Kong's ageing population will increase significantly. The elderly dependency ratio in Hong Kong has dropped from 10 persons of working age supported one dependent elderly person financially in the early 1980s to 5 persons supporting one dependent elderly person now. After 20 years, the ratio will further drop to just 2 persons supporting one dependent elderly person. This will have a far-reaching implication. In this connection, will the Government inform this Committee:

1. whether the Government has evaluated the amount of expenditure on health and welfare services for the elderly after 20 years. Does the community have adequate capacity to meet the expenditure?
2. whether studies have been made with reference to Singapore's experience in attracting immigrants with high capacity to create wealth and improving the overall competitiveness and wealth-creating capacity of the labour force.
3. whether measures have been examined to slow down population ageing, enhance the capacity of the community to meet the increasing expenditure on health and welfare services for the elderly. If yes, what are the results? If no, could such measures be examined immediately?
4. whether studies have been made on the need to review the daily quota of 150 places for people from the Mainland to settle in Hong Kong.

Asked by: Hon. TSE Wai-chun, Paul

Reply:

For part 1 of the question, noting that the public spending will inevitably increase significantly with an ageing population, the Financial Secretary has tasked the Treasury Branch to lead a working group with scholars and experts as members to explore ways to make more comprehensive planning for our public finances to cope with the ageing population and the Government's other long-term commitments (paragraph 140 of the 2013-14 Budget). As health and welfare services are two key spending areas for the elderly, the working group will take into account the projected expenditure in these areas in conducting the review.

For parts 2, 3 and 4 of the question, we fully agree that the population policy should be reviewed to better serve Hong Kong's economic and social needs. To this end, in end 2012 the Government revamped the Steering Committee on Population Policy (SCPP) with an expanded membership to include outside experts in different fields to undertake the review. Under the chairmanship of the Chief Secretary for Administration, the revamped SCPP met twice in January and February 2013 and identified a number of issues for further study. These issues include those suggested in the question such as talents admission schemes, new arrivals admitted through the One-Way Permit Scheme and improving the quality of our workforce.

Name in block letters: Ms Kitty CHOI

Post Title: Director of Administration

Date: 5 April 2013

**CONTROLLING OFFICER'S REPLY TO
INITIAL WRITTEN QUESTION**

CSO035

Question Serial No.

3177

Head: 142 – Government Secretariat : Offices of the Chief Secretary for Administration and the Financial Secretary Subhead (No. & title):

Programme: (1) Efficiency Unit

Controlling Officer: Director of Administration

Director of Bureau: Director of Administration

Question:

Please provide the following information with regard to the 1823 Call Centre service.

- a. At present, 98% of the callers have their enquiries addressed at the first time of calling. Of these 98% of calls, how many cases need to be referred to other departments for follow-up? Of the remaining 2% calls, how long do the callers have to wait before their enquiries calls are addressed?
- b. Regarding those cases which need to be referred to other departments, how long do these departments take to contact the callers for follow up action?
- c. In 2012, only 73% of the calls were answered within 12 seconds. The Government pledges to increase the manpower for the 1823 Call Centre this year. How many frontline staff will be added? How much does their salary account for the 8.5% increase in the estimate for 2013-14?

Asked by: Hon. WONG Kwok-kin

Reply:

- (a) & (b) In 2012, 98% of the enquiry calls handled by 1823 were resolved immediately the first time the citizens called and no referral was required. For the remaining 2% of the enquiries, 1823 referred them to the relevant departments and they took an average of four days to respond.
- (c) 1823 will recruit around 20 additional call handling staff in 2013-14 to enhance its capability in handling public calls and emails. The estimated expenditure involved is \$4 million.

Name in block letters: Ms Kitty CHOI

Post Title: Director of Administration

Date: 5 April 2013

**CONTROLLING OFFICER'S REPLY TO
INITIAL WRITTEN QUESTION**

CSO036

Question Serial No.

3153

Head: 142 – Government Secretariat : Offices of the Chief Secretary for Administration and the Financial Secretary Subhead (No. & title): 000 Operational expenses

Programme: (3) CSO – Administration Wing

Controlling Officer: Director of Administration

Director of Bureau: Director of Administration

Question:

Provision for 2013–14 is \$27.1 million (6.0%) higher than the revised estimate for 2012–13, partly arising from the increase of 18 posts. Please advise as to what duties and expenditure are involved in these posts?

Asked by: Hon. WONG Ting-kwong

Reply:

Breakdown of the net increase of 18 posts is as follows –

(a) Economic Analysis and Business Facilitation Unit

Main duties	Additional posts (Number and rank)
To enhance the economic research capacity in support of the new initiatives of the Fourth Term of the Government	1 Principal Economist 1 Senior Economist 1 Economist 1 Statistical Officer I 1 Personal Secretary I

(b) Central Policy Unit

Main duties	Additional posts (Number and rank)
To provide support to the Commission on Strategic Development	1 Administrative Officer Staff Grade C

(c) Administration Wing

Main duties	Additional posts (Number and rank)
To provide support to the Policy and Project Co-ordination Unit	1 Administrative Officer Staff Grade B 1 Administrative Officer Staff Grade C 1 Senior Town Planner 1 Senior Economist 2 Administrative Officer 1 Executive Officer I 2 Personal Secretary I 2 Assistant Clerical Officer
To strengthen administrative support	2 Executive Officer II 1 Personal Chauffeur

Main duties	Deletion of posts (Number and rank)
Lapse of time-limited posts for monitoring and coordinating the implementation of Tamar Development Project and Population Policy	1 Senior Administrative Officer 1 Senior Executive Officer

The estimated provision earmarked for the net creation of 18 posts is \$12.6 million.

Name in block letters: Ms Kitty CHOI

Post Title: Director of Administration

Date: 5 April 2013

**CONTROLLING OFFICER'S REPLY TO
INITIAL WRITTEN QUESTION**

CSO037

Question Serial No.

2417

Head: 142 – Government Secretariat : Offices of the Chief Secretary for Administration and the Financial Secretary Subhead (No. & title): 000 Operational expenses

Programme: (3) CSO – Administration Wing

Controlling Officer: Director of Administration

Director of Bureau: Director of Administration

Question:

What is the estimated operational expense of the Central Policy Unit in 2013-14?

Asked by: Hon. WONG Yuk-man

Reply:

In 2013-14, the estimated operational expenditure of the Central Policy Unit is \$88.046 million.

Name in block letters: Ms Kitty CHOI

Post Title: Director of Administration

Date: 5 April 2013

**CONTROLLING OFFICER'S REPLY TO
INITIAL WRITTEN QUESTION**

CSO038

Question Serial No.

2418

Head: 142 – Government Secretariat : Offices of the Chief Secretary for Administration and the Financial Secretary Subhead (No. & title):

Programme: (2) Government Records Service

Controlling Officer: Director of Administration

Director of Bureau: Director of Administration

Question:

Given that a substantial amount of government records is destroyed by the Government Records Service (GRS) every year, please inform the Committee of the principles on which the officers of GRS are based when appraising whether a record is worthy of preservation. Has the public's interest or its right to know been taken into account during the appraisal process?

Asked by: Hon. WONG Yuk-man

Reply:

Records disposal (i.e. transfer of records having archival value to an archives for permanent preservation, or destruction of records with no operational and retention value) is an important part of records management internationally. Regular disposal of records facilitates easy retrieval of records in active use, and minimizes costs for maintaining and storing records. In line with the professional practice worldwide, only time-expired government records which do not contain archival value as appraised by the Government Records Service (GRS) will be destroyed in Hong Kong. GRS appraises government records and materials with due care to ensure that those with archival value will be identified and preserved permanently by GRS for public access. Based on the experience of other countries, GRS has developed a set of guidelines on the selection of archival records. The criteria for selecting records having archival value for permanent preservation by GRS are as follows -

- (i) Records documenting or reflecting the organization, functions and activities of the Government;
- (ii) Records documenting the formation process, implementation and outcome of significant policies, decisions, legislation and actions of the Government;
- (iii) Records documenting the impact of the decisions, policies and programmes of the Government upon the physical environment, community, organizations and individuals;
- (iv) Records documenting the interaction between the public and the Government as well as between the physical environment and the Government;
- (v) Records documenting the legal rights and obligations of individuals, groups, organizations and the Government; and

- (vi) Records that contain significant or unique information or aged documents that can enrich the understanding about the history, physical environment, society, culture, economy and people of Hong Kong.

Name in block letters: Ms Kitty CHOI

Post Title: Director of Administration

Date: 5 April 2013

**CONTROLLING OFFICER'S REPLY TO
INITIAL WRITTEN QUESTION**

CSO039

Question Serial No.

3327

Head: 142 – Government Secretariat : Offices of the Chief Secretary for Administration and the Financial Secretary Subhead (No. & title):

Programme: (2) Government Records Service

Controlling Officer: Director of Administration

Director of Bureau: Director of Administration

Question:

In the past three years (2010-11, 2011-12, 2012-13), what was the number of records destroyed by Government bureaux and departments (B/Ds), including Chief Executive's Office, Central Policy Unit and Executive Council Secretariat each year? Please provide a breakdown of the relevant figures by B/Ds.

Asked by: Hon. CHAN Ka-lok, Kenneth

Reply:

The quantities of records approved for destruction by Government bureaux and departments (B/Ds) in the past three years (2010, 2011 and 2012) are tabulated below –

B/D	Records approved for destruction (in linear metres*)		
	2010	2011	2012
Agriculture, Fisheries & Conservation Department	63.31	79.69	69.34
Architectural Services Department	5.53	459.73	303.08
Audit Commission	4.67	0	40.8
Auxiliary Medical Service	0	37.12	15.44
Buildings Department	261.99	274	258
Census and Statistics Department	764.19	558.82	775.96
Central Policy Unit	0	29.8	0
Chief Executive's Office (including Executive Council Secretariat)	2.1	66.56	1.5
Chief Secretary for Administration's Office (including Efficiency Unit)	218.67	263.46	107.72
Civil Aviation Department	100.4	20.6	52.51
Civil Engineering and Development Department	551.29	210.48	420.6
Civil Service Bureau	282.52	492.84	132.44
Commerce and Economic Development Bureau	180.33	206.35	128.86

B/D	Records approved for destruction (in linear metres*)		
	2010	2011	2012
(including Innovation Technology Commission and Office of the Government Chief Information Officer)			
Companies Registry	180.8	100.02	203.22
Constitutional and Mainland Affairs Bureau	0.01	45.65	0.99
Correctional Services Department	554.24	161.23	83.06
Customs and Excise Department	3 213.98	865.29	1 402.86
Department of Health	4 302.49	1 622.7	1 405.93
Department of Justice	22.34	241.4	96.66
Development Bureau	115.75	277.52	33.74
Drainage Services Department	49.59	442.97	102.08
Education Bureau	271.96	540.22	596.4
Electrical and Mechanical Services Department	136.37	119.98	541.34
Environment Bureau	2.1	7.05	0
Environmental Protection Department	155.77	60.34	209.4
Financial Secretary's Office	0	0	3.36
Financial Services and the Treasury Bureau	16.07	67.22	33.86
Fire Services Department	281.24	599.44	235.24
Food and Environmental Hygiene Department	441.61	936.22	3 007.38
Food and Health Bureau	23.76	42.6	12.22
Government Flying Service	33	6.67	5.18
Government Laboratory	14	38	13
Government Logistics Department	147.33	5.5	662.2
Highways Department	380.86	329.53	804.32
Home Affairs Bureau	10.89	53.02	15.24
Home Affairs Department	177.26	153.49	285.1
Hong Kong Monetary Authority	4.32	0	0
Hong Kong Police Force	4 355.14	5 269.03	4 467.81
Immigration Department	1 652.72	3 397.19	1 841.44
Independent Commission Against Corruption	0	0	1.95
Information Services Department	5.93	15.58	146.41
Inland Revenue Department	2 349.16	20 046.36	7 883.65
Intellectual Property Department	287.58	4.4	4.2

B/D	Records approved for destruction (in linear metres*)		
	2010	2011	2012
Joint Secretariat for the Advisory Bodies on Civil Service and Judicial Salaries and Conditions of Service	1.36	4.28	2.1
Judiciary	1 636	1 914.18	419.99
Labour and Welfare Bureau	16	0	15.75
Labour Department	729.04	960.21	1 280.59
Land Registry	51.93	65.47	0.23
Lands Department	12.56	96.21	54.23
Legal Aid Department	863.52	1 093.34	616.51
Leisure and Cultural Services Department	493.11	801.63	857.26
Marine Department	120.34	90.16	168.42
Office of the Telecommunications Authority	7.74	0	47.86
Official Receiver's Office	1 302.44	288.33	974.15
Planning Department	64.3	107.73	39.01
Post Office	14.05	61.7	734.2
Radio Television Hong Kong	16.35	39.19	0
Rating and Valuation Department	43.67	179.66	166.34
Registration and Electoral Office	417.22	809.34	238.64
Security Bureau	0	178.85	66.38
Social Welfare Department	3 877.53	2 943.58	2 851.07
Student Financial Assistance Agency	1 408.11	742.46	1 420.43
Television & Entertainment Licensing Authority	37.7	5.21	6.32
Trade and Industry Department	2 348.7	1 909.28	2 845.85
Transport and Housing Bureau (Housing Branch)/ Housing Department	242.63	841.06	804.95
Transport and Housing Bureau (Transport Branch)	73.01	54.95	13.1
Transport Department	597.93	1 275.26	1 036.16
Treasury	1 504.56	417.77	810.53
University Grants Committee Secretariat	25.66	10.9	21.6
Water Supplies Department	252.99	137.11	227.16
Grand Total:	37 779.72	53 175.93	42 123.32

* Regarding destruction of records, the Government Records Service only collects information about the total quantity in linear metres.

Name in block letters: Ms Kitty CHOI

Post Title: Director of Administration

Date: 16 April 2013

**CONTROLLING OFFICER'S REPLY TO
INITIAL WRITTEN QUESTION**

CSO040

Question Serial No.

3429

Head: 142 – Government Secretariat : Offices of the Chief Secretary for Administration and the Financial Secretary Subhead (No. & title): 000 Operational expenses

Programme: (3) CSO – Administration Wing

Controlling Officer: Director of Administration

Director of Bureau: Director of Administration

Question:

What were the number of applications, items approved and expenditure involved in the Public Policy Research Funding Schemes in 2012-13?

Asked by: Hon. CHAN Ka-lok, Kenneth

Reply:

The number of applications, items approved and expenditure involved in the Public Policy Research Funding Schemes in 2012-13 were as follows:

Funding Scheme	No. of Applications	Approved Projects	
		Number	Amount (\$million)
Public Policy Research Funding Scheme	128	25	12
Strategic Public Policy Research Funding Scheme	12	2	5.5

Name in block letters: Ms Kitty CHOI

Post Title: Director of Administration

Date: 16 April 2013

**CONTROLLING OFFICER'S REPLY TO
INITIAL WRITTEN QUESTION**

CSO041

Question Serial No.

4736

Head: 142 – Government Secretariat : Offices of the Chief Secretary for Administration and the Financial Secretary Subhead (No. & title): 000 Operational expenses

Programme: (3) CSO – Administration Wing

Controlling Officer: Director of Administration

Director of Bureau: Director of Administration

Question:

What are the respective estimated expenditures for the salaries, allowances and benefits for the Head and full-time members of the Central Policy Unit in 2013-14?

Asked by: Hon. CHAN Ka-lok, Kenneth

Reply:

In 2013-14, the provision for the salaries and allowances for Head, CPU and Full-time Members are as follows-

(a) Head, CPU

	(\$)
Salaries	2,630,400
Allowances	582,756

(b) Full-time Members

	(\$)
Salaries	7,489,800
Allowances	1,258,540

Name in block letters: Ms Kitty CHOI

Post Title: Director of Administration

Date: 16 April 2013

**CONTROLLING OFFICER'S REPLY TO
INITIAL WRITTEN QUESTION**

CSO042

Question Serial No.

4776

Head: 142 – Government Secretariat : Offices of the Chief Secretary for Administration and the Financial Secretary Subhead (No. & title):

Programme: (3) CSO – Administration Wing

Controlling Officer: Director of Administration

Director of Bureau: Director of Administration

Question:

- (a) In 2012-13, did the Government conduct research in areas such as animosities among Hong Kong and Mainland people, the relationship between Hong Kong and Mainland people and the difference in their lifestyles? If yes, what were the details and expenditure involved?
- (b) Will the Government allocate additional resources to conduct research on the relationship between Hong Kong and Mainland people and on the difference in their lifestyles in 2013-14? If yes, what are the details of the research project and its estimated expenditure? If no, what are the reasons?

Asked by: Hon. CHAN Ka-lok, Kenneth

Reply:

- (a) The Central Policy Unit (CPU) has commissioned the following Hong Kong / Mainland consultancy studies in 2012-13 -

Research Organisation	Study Title	Contract Value (HK\$)
The Chinese University of Hong Kong	Study on Living Across the Border: Migration Pattern, Social Integration and the Wellbeing of Hong Kong Families in Shenzhen	597,200
The Chinese University of Hong Kong	Study on Mainland Students' Adjustment in Hong Kong	361,450

- (b) As mentioned by the Chief Executive in the 2013 Policy Address, the Government will step up efforts in conducting policy research and gathering data related to Hong Kong people in the Mainland to better gauge their situation and service needs. CPU would consider conducting studies on issues related to the increasing integration between the Mainland and Hong Kong in 2013-14.

Name in block letters: Ms Kitty CHOI

Post Title: Director of Administration

Date: 16 April 2013

**CONTROLLING OFFICER'S REPLY TO
INITIAL WRITTEN QUESTION**

CSO043

Question Serial No.

4797

Head: 142 – Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary Subhead (No. & title):

Programme: (3) CSO – Administration Wing

Controlling Officer: Director of Administration

Director of Bureau: Director of Administration

Question:

Since the new Government Headquarters moved to Tamar, what is the expenditure the Government incurred on procuring potted plants or plants for landscaping purpose according to seasons and festivals (e.g. Chinese New Year and Christmas)? Please provide details of the species and quantities of the plants procured, the staffing and related expenditures in maintaining these plants.

Asked by: Hon. CHAN Ka-lok, Kenneth

Reply:

According to the current property management service contract of the Central Government Offices and the Chief Executive's Office, the average monthly expenditure on gardening and greening services is about \$130,000, including the salaries of eight gardening workers, the expenses on the procurement and maintenance of vegetation and the expenditure for the provision of festive and seasonal plants. Apart from the usual evergreen plants on daily display, other festive plants such as poinsettia, calamondin, peony and dahlia will be displayed during Christmas and the Chinese New Year. The current contract stipulates that the contractor has to provide about 300 evergreen potted plants and 200 seasonal and festive potted flowers during the 2-year contract period.

Name in block letters: Ms Kitty CHOI

Post Title: Director of Administration

Date: 16 April 2013

**CONTROLLING OFFICER'S REPLY TO
INITIAL WRITTEN QUESTION**

CSO044

Question Serial No.

4813

Head: 142 – Government Secretariat : Offices of the Chief Secretary for Administration and the Financial Secretary Subhead (No. & title):

Programme: (3) CSO – Administration Wing

Controlling Officer: Director of Administration

Director of Bureau: Director of Administration

Question:

Please advise if any car for personal use is currently provided to the former Chief Executive, Mr Donald Tsang. If yes, what is the expenditure on the car for his personal use since his departure from office?

Asked by: Hon. CHAN Ka-lok, Kenneth

Reply:

The Administration has provided a designated car to the former Chief Executive, Mr Donald Tsang. The expenditure for the car in 2012-13 is around \$32,000.

Name in block letters: Ms Kitty CHOI

Post Title: Director of Administration

Date: 16 April 2013

**CONTROLLING OFFICER'S REPLY TO
INITIAL WRITTEN QUESTION**

CSO045

Question Serial No.

4058

Head: 142 – Government Secretariat : Offices of the Chief Secretary for Administration and the Financial Secretary Subhead (No. & title):

Programme: (2) Government Records Service

Controlling Officer: Director of Administration

Director of Bureau: Director of Administration

Question:

Please set out the establishment of all grades in the Government Records Service (GRS) in the past five years (2008-09 to 2012-13).

Please also give details of the education programmes as well as the promotion and training programmes conducted by GRS for the public and the Government departments respectively in the past five years (2008-09 to 2012-13) to enhance the awareness of good records management in the community and in the Government.

Asked by: Hon. CHEUNG Kwok-che

Reply:

The establishment of all grades in the Government Records Service (GRS) for the past 5 years is tabulated below-

Grade	2008-09 (as at April 2008)	2009-10 (as at April 2009)	2010-11 (as at April 2010)	2011-12 (as at April 2011)	2012-13 (as at April 2012)	As at 1.3.2013
I. Officer						
Archivist	11	11	11	11	11	12
Curator	0	0	0	0	3	3
Executive Officer	9	9	11	11	12	15
Sub-total:	20	20	22	22	26	30
II. Clerical and Others	65	64	63	63	63	68
Total :	85	84	85	85	89	98

GRS organises publicity and educational programmes to promote public's understanding and appreciation of archival records. Details of the programmes organised in the past five years are set out below -

Year	Publicity and educational programmes organised by GRS
2008-09	<ul style="list-style-type: none"> - Launched an exhibition entitled "Living history in Print" in October 2008. - Organised 24 group visits to GRS.
2009-10	<ul style="list-style-type: none"> - Co-organised three educational workshops with the Curriculum Development Institute of the Education Bureau to introduce to teachers the services and archival resources of GRS for teaching and learning in April 2009 and February 2010. - Organised 28 group visits to GRS. - Participated in the community programme entitled "History Alive – Hong Kong Journeys" organised by MTR. - Launched an exhibition entitled "Snapshots on Hong Kong's Light Industries in the 1950s and the 1960s" in December 2009.
2010-11	<ul style="list-style-type: none"> - Co-organised three educational workshops with the Curriculum Development Institute of the Education Bureau to introduce to teachers the services and archival resources of GRS for teaching and learning in April, May and September 2010. - Organised 23 group visits to GRS. - Launched a new Educational Resources Page in GRS' website in July 2010. - Launched an exhibition entitled "Anti-drug Campaigns in Posters" in December 2010.
2011-12	<ul style="list-style-type: none"> - Launched an Educational Resources Portal (ERP) in GRS' website in July 2011. - Co-organised two educational workshop with the Curriculum Development Institute of the Education Bureau to introduce to teachers the services and archival resources of GRS for teaching and learning in July 2011 and March 2012. - Organised 16 group visits to GRS. - Launched an exhibition entitled "Exhibition of Archival Holdings on the Kai Tak Airport" in December 2011.
2012-13 (up to February 2013)	<ul style="list-style-type: none"> - Launched an Announcement for Public Interest in June 2012 to promote the appreciation of documentary heritage kept in GRS. - Organised 24 group visits to GRS. - Conducted a series of educational workshops to help teachers and students using archival holdings kept in GRS to study the development of Hong Kong from April to December 2012. - Launched an exhibition entitled "Crossing the Harbour: An Exhibition of Archival Holdings on the Development of Cross-harbour Transport" in December 2012.

To promote and enhance good records management for government bureaux and departments (B/Ds), GRS formulates and promulgates records management procedures and guidelines for B/Ds' reference and compliance. In particular, to enhance government employees' general awareness of the importance of as well as their role in and responsibilities of records management, GRS promulgated in October 2012 a pamphlet entitled "Tips on Records Management for Government Employees" for all B/Ds' staff including newly recruited officers. A set of slides has also been developed and provided to B/Ds at the same time to facilitate them to conduct briefings or induction courses for their staff on records management.

GRS also organises regular training courses for government officers on topics such as records management principles and requirements, records classification, records scheduling and disposal, and records capturing. Briefings and seminars on topical issues will also be held for B/Ds from time to time to meet their training needs. The numbers of training courses, briefing and seminars organised in the past five years are tabulated below -

Financial Year	2008-09	2009-10	2010-11	2011-12	2012-13 (up to February 2013)
No. of Courses	57	61	64	71	64
No. of Briefings / Seminars	8	6	2	16	6
Total:	65	67	66	87	70

Name in block letters: Ms Kitty CHOI

Post Title: Director of Administration

Date: 16 April 2013

**CONTROLLING OFFICER'S REPLY TO
INITIAL WRITTEN QUESTION**

CSO046

Question Serial No.

4961

Head: 142 – Government Secretariat : Offices of the Chief Secretary for Administration and the Financial Secretary Subhead (No. & title): 000 Operational expenses

Programme: (3) CSO – Administration Wing

Controlling Officer: Director of Administration

Director of Bureau: Director of Administration

Question:

Please provide information on the expenditures incurred for overseas duty visits of the Chief Secretary for Administration in the past 5 years (i.e. 2008-09, 2009-10, 2010-11, 2011-12 and 2012-13) in the table below.

Date of overseas duty visit	Purpose of overseas duty visit	Number of entourage members	Name and expenses of residing hotel	Class and price of air ticket	Total expenditure

Asked by: Hon. FAN Kwok-wai, Gary

Reply:

Relevant information on the overseas duty visits of the Chief Secretary for Administration in the past 5 financial years is as follows:

Date of overseas duty visit (Number of visits)	Purpose of overseas duty visit	Number of entourage members	Hotel expenses ^{Note} (A)	Air ticket expenses ^{Note} (B)	Total expenditure (A)+(B)
2008-09 (10 times)	To exchange, attend meetings and events (e.g. visit to Brussels, the opening and closing ceremonies of the Beijing 2008 Paralympic Games)	2-3	About HK\$271,000	About HK\$434,000	About HK\$705,000

Date of overseas duty visit (Number of visits)	Purpose of overseas duty visit	Number of entourage members	Hotel expenses ^{Note} (A)	Air ticket expenses ^{Note} (B)	Total expenditure (A)+(B)
2009-10 (24 times)	To exchange, lead delegation to visit, attend meetings and events (e.g. visit to Sydney, the signing ceremony of the Memorandum of Understanding of the 16 th Asian Games Organising Committees, Guangzhou Municipal Government and Hong Kong Jockey Club for the Equestrian Events of the Asian Games on Issues of Venue Construction, Technical Support and After-event Use)	2-3	About HK\$195,000	About HK\$1,092,000	About HK\$1,287,000
2010-11 (19 times)	To exchange, lead delegation to visit, attend meetings and events (e.g. visit to Singapore, the Framework Agreement on Hong Kong/Guangzhou Co-operation Signing Ceremony)	1-2	About HK\$74,000	About HK\$206,000	About HK\$280,000
2011-12 (5 times)	To exchange, attend meetings and events (e.g. visit to Berlin and Warsaw, the 2011 Summer Universiade Closing Ceremony)	2-3	About HK\$61,000	About HK\$307,000	About HK\$368,000
2012-13 (14 times)	To exchange, attend meetings and events (e.g. visit to UK and Spain, Boao Forum for Asia)	1-3	About HK\$105,000	About HK\$407,000	About HK\$512,000

Note:

The expenditure includes the expenses of the entourage members. The residing hotels for officials during their visits are selected with due regard to such operational needs as the venues of meetings or events, the arrangements of the hosts or organisers and the principle of prudent use of public funds. Air tickets for the Chief Secretary for Administration and the entourage members are purchased according to the guidelines in the Code for Officials under the Political Appointment System and the Civil Service Regulations respectively.

Name in block letters: Ms Kitty CHOI

Post Title: Director of Administration

Date: 16 April 2013

**CONTROLLING OFFICER'S REPLY TO
INITIAL WRITTEN QUESTION**

CSO047

Question Serial No.

4962

Head: 142 – Government Secretariat: Offices of the Chief Secretary for Administration and the Financial Secretary Subhead (No. & title): 000 Operational expenses

Programme: (3) CSO – Administration Wing

Controlling Officer: Director of Administration

Director of Bureau: Director of Administration

Question:

Please provide information on the expenditures incurred for overseas duty visits of the Financial Secretary in the past five years (i.e. 2008-09, 2009-10, 2010-11, 2011-12 and 2012-13) in the table below.

Date of overseas duty visit	Purpose of overseas duty visit	Number of entourage members	Name and expenses of residing hotel	Class and price of air ticket	Total expenditure

Asked by: Hon. FAN Kwok-wai, Gary

Reply:

Relevant information on the overseas duty visits of the Financial Secretary in the past 5 financial years is as follows:

Date of overseas duty visit (Number of visits)	Purpose of overseas duty visit	Number of entourage members	Hotel expenses ^{Note} (A)	Air ticket expenses ^{Note} (B)	Total expenditure (A)+(B)
2008-09 (10)	To attend meetings of international or regional organisations (e.g. G-20, Asia-Pacific Economic Cooperation, International Monetary Fund and World	2-3	About HK\$180,000	About HK\$784,000	About HK\$964,000

Date of overseas duty visit (Number of visits)	Purpose of overseas duty visit	Number of entourage members	Hotel expenses ^{Note} (A)	Air ticket expenses ^{Note} (B)	Total expenditure (A)+(B)
	Bank Group), meet with relevant financial and monetary officials and business leaders, and strengthen the relations between Hong Kong and its overseas trading partners as well as Mainland cities.				
2009-10 (11)	To attend meetings of international or regional organisations (e.g. G-20, Asia-Pacific Economic Cooperation, International Monetary Fund and World Bank Group), meet with relevant financial and monetary officials and business leaders, and strengthen the relations between Hong Kong and its overseas trading partners as well as Mainland cities.	2-3	About HK\$182,000	About HK\$1,117,000	About HK\$1,299,000
2010-11 (13)	To attend meetings of international or regional organisations (e.g. G-20, Asia-Pacific Economic Cooperation, International Monetary Fund and World Bank Group), meet with relevant financial and monetary officials and business leaders, and strengthen the relations between Hong Kong and its overseas trading partners as well as Mainland cities.	2-5	About HK\$350,000	About HK\$1,423,000	About HK\$1,773,000

Date of overseas duty visit (Number of visits)	Purpose of overseas duty visit	Number of entourage members	Hotel expenses ^{Note} (A)	Air ticket expenses ^{Note} (B)	Total expenditure (A)+(B)
2011-12 (10)	To attend meetings of international or regional organisations (e.g. G-20, Asia-Pacific Economic Cooperation, International Monetary Fund and World Bank Group), meet with relevant financial and monetary officials and business leaders, and strengthen the relations between Hong Kong and its overseas trading partners as well as Mainland cities.	2-3	About HK\$354,000	About HK\$1,247,000	About HK\$1,601,000
2012-13 (11)	To attend meetings of international or regional organisations (e.g. G-20, Asia-Pacific Economic Cooperation, International Monetary Fund and World Bank Group), meet with relevant financial and monetary officials and business leaders, and strengthen the relations between Hong Kong and its overseas trading partners as well as Mainland cities.	2-3	About HK\$209,000	About HK\$748,000	About HK\$957,000

Note:

The expenditure includes the expenses of the entourage members. The residing hotels for officials during their visits are selected with due regard to such operational needs as the venues of meetings or events, the arrangements of the hosts or organisers and the principle of prudent use of public funds. Air tickets for the Financial Secretary and the entourage members are purchased in accordance with the guidelines in the Code for Officials under the Political Appointment System and the Civil Service Regulations respectively.

Name in block letters: Ms Kitty CHOI

Post Title: Director of Administration

Date: 16 April 2013

**CONTROLLING OFFICER'S REPLY TO
INITIAL WRITTEN QUESTION**

CSO048

Question Serial No.

3838

Head: 142 – Government Secretariat : Offices of the Chief Secretary for Administration and the Financial Secretary Subhead (No. & title): 000 Operational expenses

Programme: (3) CSO – Administration Wing

Controlling Officer: Director of Administration

Director of Bureau: Director of Administration

Question:

It is stated in the Brief Description that “to provide support to the Chief Secretary for Administration and the Financial Secretary in monitoring progress in the development and implementation of government policies and programmes”. Would the Administration advise this Committee of: the expenditure of the Offices of the Chief Secretary for Administration and the Financial Secretary and the expenditure earmarked for the salary of the politically appointed Directors of Bureaux and Political Assistants in 2012-13 and for 2013-14 (estimate) respectively?

Asked by: Hon. FUNG Kin-kee, Frederick

Reply:

For the operating expenditure of the Chief Secretary for Administration's Private Office and the Financial Secretary's Private Office, the revised estimates for 2012-13 were \$15.44 million and \$14.74 million respectively; and the provisions for 2013-14 are \$29.62 million (the increase is mainly due to the establishment of Policy and Project Co-ordination Unit) and \$15.73 million respectively.

For the salary in respect of the positions of the Chief Secretary for Administration (CS), the Financial Secretary (FS), Political Assistant (PA) to CS and PA to FS, the revised estimates for 2012-13 were \$3.75 million, \$3.63 million, \$0.49 million and \$0.80 million respectively^[Note]. The provisions for 2013-14 are \$3.75 million, \$3.63 million, \$1.18 million and \$1.18 million respectively.

[Note: PA to CS assumed duty in November 2012 and thus her salary in 2012-13 only covered the months from November 2012 to March 2013. The contract of the former PA to FS ended in June 2012 while the present PA to FS assumed duty in late November 2012. Thus, the salary for PA to FS in 2012-13 only covered the two periods from April to June 2012 and from late November 2012 to March 2013.]

Name in block letters: Ms Kitty CHOI

Post Title: Director of Administration

Date: 16 April 2013

**CONTROLLING OFFICER'S REPLY TO
INITIAL WRITTEN QUESTION**

CSO049

Question Serial No.

3839

Head: 142 – Government Secretariat : Offices of the Chief Secretary for Administration and the Financial Secretary Subhead (No. & title):

Programme: (3) CSO-Administration Wing

Controlling Officer: Director of Administration

Director of Bureau: Director of Administration

Question:

Would the Administration inform this Committee of the respective numbers of promotional and protocol-related activities held over the past two years (i.e. 2011-12 and 2012-13) and to be held in 2013-14 at the Office of Former Chief Executives? What are the expenditure involved and the staff establishments? Will the estimated expenditure be raised after the previous Chief Executive has finished his tenure of office (there are a total of two former Chief Executives at present)?

Asked by: Hon. FUNG Kin-kee, Frederick

Reply:

The Former Chief Executive, Mr Tung Chee-hwa, held 29 and 28 promotional and protocol-related activities for Hong Kong in 2011-12 and 2012-13 respectively. As at February 2013, the Former Chief Executive, Mr Donald Tsang, has held 65 activities since July 2012. As the activity schedules of the two Former Chief Executives in 2013-14 are under planning, we are not able to provide the information at present.

The office of Former Chief Executive (FCEO) was supported by a senior personal assistant, a chauffeur, an assistant clerical officer and an office assistant in 2011-12. Additional staff, including a senior personal assistant, a chauffeur and an assistant clerical officer, was provided to FCEO in 2012-13.

The actual and revised operational expenses of FCEO in 2011-12 and 2012-13 were \$2.82 million and \$5.33 million respectively. The estimated expenditure for 2013-14 is about \$4.95 million.

Name in block letters: Ms Kitty CHOI

Post Title: Director of Administration

Date: 16 April 2013

**CONTROLLING OFFICER'S REPLY TO
INITIAL WRITTEN QUESTION**

CSO050

Question Serial No.

3840

Head: 142 – Government Secretariat: Offices of Subhead (No. & title):
the Chief Secretary for Administration and
the Financial Secretary

Programme: (3) CSO – Administration Wing

Controlling Officer: Director of Administration

Director of Bureau: Director of Administration

Question:

It is stated in the Brief Description that the responsibilities include “provide centralised support for common services and accommodation in the Central Government Offices”. In this regard, would the Administration advise this Committee: What is the expenditure on electricity, water and gas charges of the Central Government Offices at Tamar in the past 2 years (2011-12 to 2012-13) and 2013-14 (by estimate)?

Asked by: Hon. FUNG Kin-kee, Frederick

Reply:

As government buildings or properties including the Central Government Offices (CGO) at Tamar are exempted from paying water charges to the Water Supplies Department, there is no expenditure on water. The expenditures on electricity and gas in 2011-12, 2012-13 and 2013-14 (Estimate) are shown below:

Year	Electricity	Gas
2011-12 (May 2011 to March 2012)	\$23,866,221(Note)	\$0
2012-13 (Revised Estimate)	\$42,200,000	\$30,762
2013-14 (Draft Estimate)	\$41,680,000	\$50,000

[**Note:** As policy bureaux and main offices of the Government Secretariat started operating in the new

Central Government Offices (CGO) at Tamar by phases between August and end of December 2011, the new CGO has been in full operation with various conferences and major events held in different new communal facilities only since January 2012. Therefore, the total expenditure on electricity in 2011-12 did not reflect the full-year requirement.]

Name in block letters: Ms Kitty CHOI

Post Title: Director of Administration

Date: 16 April 2013

**CONTROLLING OFFICER'S REPLY TO
INITIAL WRITTEN QUESTION**

CSO051

Question Serial No.

3847

Head: 142 – Government Secretariat : Offices of the Chief Secretary for Administration and the Financial Secretary Subhead (No. & title):

Programme: (3) CSO – Administration Wing

Controlling Officer: Director of Administration

Director of Bureau: Director of Administration

Question:

It is stated in the Brief Description that the responsibilities include “administer and co-ordinate the Justices of the Peace (JP) system”. In this regard, would the Administration advise this Committee of: in the past 3 years (2010-11 to 2012-13) and 2013-14 (by estimate), the expenditure and manpower involved in operation of the JP system, the name list and number of JPs visiting institutions under the Correctional Services Department (CSD) each year, the number of complaints JPs received, the facilities and services of relevant departments which were improved as a result of the opinions put forward by JPs; and the number of JPs who had not visited CSD’s institutions for over a year, over 2 years and over 3 years?

Asked by: Hon. FUNG Kin-kee, Frederick

Reply:

(a) Expenditure and manpower involved in operation of the Justices of the Peace (JP) system

At present, one Senior Executive Officer, one Executive Officer I, one Clerical Officer and three Assistant Clerical Officers are responsible for administering and co-ordinating the JP system among their other duties.

As for departmental expenses, it mainly involves travelling expenses for conducting JP visits. These include the expenses on travelling by helicopter, ferry and car. Normally, the Official JPs who pair up with Non-official JPs for visits will make arrangement for transport to the institutions within respective departmental resources and no breakdown for expenses is available. If departmental transport is not available, commercial cars and pools cars of the Government Logistics Department (GLD) will be hired for conducting JP visits. The travelling expenses for hiring of commercial cars and pool cars arranged by GLD in the past three years are as follows –

Financial Year	Travelling expenses for hiring of commercial cars and pool cars arranged by GLD (\$ million)
2010-11	0.56
2011-12	0.55
2012-13 (revised estimate)	0.62
2013-14 (draft estimate)	0.68

(b) *List of institutions under the management of CSD and number of JP visits conducted*

JPs visit prisons and institutions under the management of CSD on a fortnightly or monthly basis. Number of visits conducted in the past three years is as follows –

Calendar year	No. of institutions under the management of CSD	No. of JP visits conducted
2010	32	469
2011	29	438
2012	29	439

Details of the institutions visited by JPs from 2010 to 2012 are at **Annex**.

(c) *Complaints received/handled by JPs and suggestions/comments made by JPs during JP visits from 2010 to 2012*

Calendar year	No. of complaints received/handled by JPs	No. of suggestions/comments made by JPs
2010	117	209
2011	110	227
2012	139	174

All the complaints have been duly investigated/followed up by the institutions/departments concerned. JPs were informed of the follow-up actions taken/outcome of investigation by the institutions/departments concerned.

Examples of suggestions/comments made by JPs to institutions including –

- improvement to the physical environment, facilities and overcrowding condition of institutions;
- enhancement of the training and recreational programmes/activities and welfare for inmates; and
- improvement of staffing arrangements.

All the suggestions made by JPs have been appropriately followed up by the institutions concerned. JPs were advised of the follow-up actions taken/outcome of the department's considerations of their suggestions and comments.

(d) *Number of JPs who had not visited CSD's institutions for over a year, over 2 years and over 3 years*

As at 20 March 2013, there were 314 Official JPs and 1 191 Non-official JPs, i.e. a total of 1 505 JPs.

	No. of JPs who had not visited CSD's institutions		
	Official JPs	Non-official JPs	Total
Over a year	105	737	842
Over 2 years	79	598	677
Over 3 years	64	512	576

Apart from visiting CSD's institutions, JPs will also visit detention centres, hospitals and welfare institutions under the purview of the Social Welfare Department and non-governmental organisations.

Name in block letters: Ms Kitty CHOI

Post Title: Director of Administration

Date: 16 April 2013

**List of Institutions under the management of CSD
Visited by JPs from 2010 to 2012**

No.	Name of institution	Frequency of JP visit	Responsible department/organisation
A. Prisons/correctional institutions for adults			
1.	Chi Ma Wan Correctional Institution ⁽¹⁾	Fortnightly	CSD
2.	Custodial Ward of Queen Elizabeth Hospital	*Fortnightly	CSD
3.	Lai Chi Kok Reception Centre		
4.	Custodial Ward of Queen Mary Hospital	*Fortnightly	CSD
5.	Ma Hang Prison		
6.	Hei Ling Chau Correctional Institution ⁽²⁾	Fortnightly	CSD
7.	Lai Chi Kok Correctional Institution ⁽³⁾	Fortnightly	CSD
8.	Lo Wu Correctional Institution	Fortnightly	CSD
9.	Pak Sha Wan Correctional Institution	Fortnightly	CSD
10.	Pelican House ⁽⁴⁾	Monthly	CSD
11.	Pik Uk Prison	Fortnightly	CSD
12.	Shek Pik Prison	Fortnightly	CSD
13.	Siu Lam Psychiatric Centre	Fortnightly	CSD
14.	Stanley Prison	Fortnightly	CSD
15.	Tai Lam Centre for Women ⁽⁵⁾	Fortnightly	CSD
16.	Tai Lam Correctional Institution	Fortnightly	CSD
17.	Tong Fuk Correctional Institution	Fortnightly	CSD
18.	Tung Tau Correctional Institution	Fortnightly	CSD
B. Correctional institutions for young offenders			
19.	Bauhinia House ⁽⁵⁾	Fortnightly	CSD
20.	Cape Collinson Correctional Institution	Monthly	CSD
21.	Chi Sun Correctional Institution ⁽⁶⁾	Fortnightly	CSD

No.	Name of institution	Frequency of JP visit	Responsible department/organisation
22.	Lai King Correctional Institution ⁽⁷⁾	Fortnightly	CSD
23.	Phoenix House ⁽⁴⁾	Monthly	CSD
24.	Pik Uk Correctional Institution	Fortnightly	CSD
25.	Sha Tsui Correctional Institution	Fortnightly	CSD
C. Institution for drug addicts			
26.	Hei Ling Chau Addiction Treatment Centre ⁽²⁾	Fortnightly	CSD
27.	Lai Sun Correctional Institution	*Fortnightly	CSD
28.	Nei Kwu Correctional Institution		
D. Rehabilitation centres			
29.	Chi Lan Rehabilitation Centre ⁽⁷⁾	Fortnightly	CSD
30.	Lai Chi Rehabilitation Centre	Monthly	CSD
31.	Lai Hang Rehabilitation Centre ⁽⁴⁾	Monthly	CSD
32.	Wai Lan Rehabilitation Centre ⁽⁵⁾	Fortnightly	CSD

* Denotes visit covering two institutions.

(1) Chi Ma Wan Correctional Institution (No. 1) was closed with effect from July 2010.

(2) Hei Ling Chau Correctional Institution (No. 6) and Hei Ling Chau Addiction Treatment Centre (No. 26) were jointly visited by JPs.

(3) Lai Chi Kok Correctional Institution (No. 7) was closed with effect from August 2010.

(4) Pelican House (No. 10), Phoenix House (No. 23) and Lai Hang Rehabilitation Centre (No. 31) were jointly visited by JPs.

(5) Tai Lam Centre for Women (No. 15), Bauhinia House (No. 19) and Wai Lan Rehabilitation Centre (No. 32) were jointly visited by JPs.

(6) Chi Sun Correctional Institution (No. 21) was closed with effect from April 2010.

(7) Lai King Correctional Institution (No. 22) and Chi Lan Rehabilitation Centre (No. 29) were jointly visited by JPs.

**CONTROLLING OFFICER'S REPLY TO
INITIAL WRITTEN QUESTION**

CSO052

Question Serial No.

4408

Head: 142 – Government Secretariat : Offices of Subhead (No. & title):
the Chief Secretary for Administration and
the Financial Secretary

Programme: (3) CSO – Administration Wing

Controlling Officer: Director of Administration

Director of Bureau: Director of Administration

Question:

It is stated in the Brief Description that the Administration Wing is to “act as the contact point in the Administration for the Independent Commission Against Corruption (ICAC)”. Would the Administration advise this Committee of the following: the details of the abovementioned duty; the number of liaison events per year and the major issues discussed at such events; the presence of any other contact points (such as through the Chief Executive’s Office or the Chief Executive (CE) himself) for the ICAC, apart from the Administration Wing; and if yes, the number of liaison events per year and the major issues discussed at such events; how the Administration could avoid interfering with or manipulating investigations, given that the CE, ex-CE and individual accountable officials are currently under investigation by the ICAC.

Asked by: Hon. FUNG Kin-kee, Frederick

Reply:

The Administration Wing serves as the contact point in the Administration for the Independent Commission Against Corruption (ICAC) with a view to supporting ICAC in its combat against corruption. Generally speaking, the liaison duty with ICAC may include the following –

- (a) to engage ICAC in respect of new bills and policy proposals from other bureaux and departments which may have impact on the work of ICAC;
- (b) to provide policy support for ICAC to facilitate the performance of its statutory duties and to take forward any legislative amendments for the Prevention of Bribery Ordinance (Cap. 201), the Independent Commission Against Corruption Ordinance (Cap. 204) (ICACO) and the Elections (Corrupt and Illegal Conduct) Ordinance (Cap. 554) as and when necessary;
- (c) to serve as a contact point between certain international organisations and ICAC in terms of international anti-corruption initiatives; and
- (d) to provide secretariat support to the ICAC Complaints Committee, which is responsible for monitoring and reviewing ICAC’s handling of non-criminal complaints against ICAC and its officers.

Preceding notwithstanding, ICAC also has direct liaison with bureaux and departments in the performance of its duties, such as examining the bureaux/departments' practices and procedures from the corruption prevention perspective. ICAC also maintains liaison with other law enforcement agencies with a view to preventing possible corruption, and in the case of need, fighting against corruption jointly. The liaison between ICAC and the Administration Wing and other bureaux and departments take place by all sort of means and in accordance to practical needs. We do not keep records on the number of such liaison events.

The independence of ICAC and the Commissioner are protected by the Basic Law and ICACO. In particular, ICAC is required to investigate any alleged or suspected offence under the relevant ordinances according to section 12(b) of ICACO. He is thus vested with the statutory responsibility to investigate any such suspected offence committed by any person. For all ICAC investigations, any decision by ICAC to close the file and any decision by the Department of Justice not to prosecute will be reported fully and discussed at the Operations Review Committee (ORC). ORC, comprising the Legislative Council Members as well as other distinguished personalities, is tasked to ensure that all corruption complaints have been handled fairly and justly. The existing system of checks and balances has been operating smoothly and ensures that all corruption complaints will be handled independently and impartially.

Name in block letters: Ms Kitty CHOI

Post Title: Director of Administration

Date: 16 April 2013

**CONTROLLING OFFICER'S REPLY TO
INITIAL WRITTEN QUESTION**

CSO053

Question Serial No.

3685

Head: 142 – Government Secretariat : Offices of the Chief Secretary for Administration and the Financial Secretary Subhead (No. & title): 000 Operational expenses

Programme: (3) CSO – Administration Wing

Controlling Officer: Director of Administration

Director of Bureau: Director of Administration

Question:

Regarding the consultancy studies (if any) commissioned by the Offices of the Chief Secretary for Administration and the Financial Secretary, the Central Policy Unit and other departments directly under the two Secretaries for the purpose of formulating and assessing policies, please provide information in the following format.

- (a) Using the table below, please provide information on studies on public policy and strategic public policy for which funds had been allocated in the past 2 financial years (up to 2012-13):

Name of consultant	Mode of award (open auction/ tender/others (please specify))	Title, content and objective of project	Consultancy fee(\$)	Start date	Progress of studies (under planning/ in progress/ completed)	Follow-up actions taken by the Administration on the study report and their progress (if any)	For completed projects, have they been made public? If yes, through what channels? If no, why?
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- (b) Are there any projects for which funds have been reserved for conducting consultancy studies this year? If yes, please provide the following information:

Name of consultant	Mode of award (open auction/ tender/others (please specify))	Title, content and objective of project	Consultancy fee(\$)	Start date	Progress of studies (under planning/ in progress/ completed)	Follow-up actions taken by the Administration on the study report and their progress (if any)	For projects that are expected to be completed this year, is there any plan to make them public? If yes, through what channels? If no, why?
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- (c) What are the criteria for considering the award of consultancy projects to the research institutions concerned?

Asked by: Hon. HO Sau-lan, Cyd

Reply:

(a)

The Public Policy Research (PPR) Funding Scheme was launched by the Government in 2005 to promote public policy research in higher education institutions. The scheme was administered by the Research Grants Council (RGC) under the University Grants Committee (UGC) from 2005-06 to 2012-13. To support longer term public policy research projects, the Government has deployed half of the \$20 million annual provision (i.e. \$10 million) of the PPR Funding Scheme to launch a Strategic Public Policy Research (SPPR) Funding Scheme since 2008-09. Hence, the annual provision for the PPR Funding Scheme was revised to \$10 million. For projects funded in 2011-12 to 2012-13, 42 were supported under the PPR Funding Scheme and 5 were supported under the SPPR Funding Scheme. All these projects are in progress. The total funding involved is \$35.74 million. Summaries of the completion reports of all projects funded are available for viewing by the public and they have been uploaded onto the web site of the UGC.

Details of the above mentioned projects are as follows –

On-going Projects

	Institution	Title, content and project objectives	Funding awarded (HK\$)	Start Date	Date of Submission of Completion Report
Public Policy Research Funding Scheme					
1	CUHK	Hong Kong's Current Healthcare Reform: What Role Can Employers Play?	722,951	29/09/2011	28/12/2013
2	CUHK	Differential impacts of anti-smoking legislation on death rates of cardiovascular and respiratory diseases in the subpopulations of Hong Kong	528,989	29/09/2011	28/12/2013
3	CUHK	Healthy sleep, healthy school life: a cluster randomised school-based interventional study for school start time and sleep health education for children and adolescents - implications for education and health policy	526,638	29/09/2011	28/12/2013
4	PolyU	Enabling Context and Policy for Social Entrepreneurship in Hong Kong	491,372	01/12/2011	28/02/2014
5	PolyU	Promoting Policy Favoring Multiculturalism and the Social Integration of Ethnic Minorities in Hong Kong	515,352	01/10/2011	31/12/2014
6	PolyU	Parenting And Child Enhancement (PACE) – Early Intervention Program for Preschool Children from Disadvantaged Families	891,052	01/01/2012	31/03/2015
7	PolyU	Public Security and Personal Privacy: The Use of Biometrics Technology in Hong Kong	297,410	01/10/2011	31/12/2014
8	HKUST	Financially Sustainable Railway Development Strategies	793,483	01/09/2011	30/11/2013
9	HKU	Resolving the Personalization-Privacy Dilemma	491,372	01/08/2011	31/10/2013

	Institution	Title, content and project objectives	Funding awarded (HK\$)	Start Date	Date of Submission of Completion Report
10	HKBU	Effective governance for energy security in Hong Kong: improving public engagement and public trust in nuclear power decision-making	615,978	01/07/2011	30/09/2013
11	HKU	Mental Health Promotion: Using the Arts to Increase “understanding and support” for People Living with Mental Illness	406,733	01/10/2011	30/06/2013
12	HKU	“Land Administration Practices and the Redevelopment of Franchised Bus Depots: an Implicit Consideration Analysis of the Terms of Bus Franchises and Land Leases”	308,407	01/10/2011	31/12/2013
13	HKU	'Home and Away': Female Transnational Professionals in Hong Kong	287,417	01/10/2011	31/12/2013
14	HKU	Polluters or stakeholders, who should pay? Development of a more effective construction waste charging scheme in Hong Kong using system dynamics	372,025	01/10/2011	31/12/2013
15	HKU	Hong Kong as mainland China’s export intermediary: determinants and policy recommendations	451,404	01/09/2011	30/11/2013
16	HKIED	Educational Experiences, Family Relationships and Sense of belonging: Cross-border primary school children commuters	540,744	01/01/2012	31/03/2014
17	CUHK	Making the Distinction between Nation, State and Country: Examining the Differences between Official Goals, Stakeholder Opinions and Popular Perception in Hong Kong's National Education Policy	258,617	01/10/2011	31/12/2013
18	CityU	The sociolinguistic survey of Hong Kong in 2013	594,961	01/09/2012	30/11/2014
19	CityU	Preventing Financial Crimes against Older People for Building a Safe and Secure Community	354,657	01/10/2012	31/12/2014
20	CUHK	Analyzing Stakeholders' Views on Environmental Issues through Text Analysis -- An Interdisciplinary Approach Using Computational Content Analysis	840,703	01/10/2012	31/12/2015
21	CUHK	Transitioning to Post-secondary Education or Work?: A Two-Wave Panel Study of Effects of Career Orientation, Parental Alignment, and Social Strain on Hong Kong's Senior High School Students	440,778	01/10/2012	31/12/2015
22	CUHK	Enhancing Innovation and Competition in Hong Kong's Telecommunications Industry	379,000	01/10/2012	31/12/2015
23	CUHK	The Workforce and Professionalism of Film/Video Makers in Hong Kong: Youth, Industry, and Community-Building	214,901	01/10/2012	31/12/2014

	Institution	Title, content and project objectives	Funding awarded (HK\$)	Start Date	Date of Submission of Completion Report
24	CUHK	Perspectives on cancer preventive services for ethnic minorities: implications for service needs and utilisation	232,570	01/10/2012	30/06/2014
25	PolyU	Evaluating the Economic, Social, and Cultural Impacts of Revitalizing Industrial Buildings in Hong Kong	527,100	01/10/2012	31/12/2014
26	PolyU	Framework for implementing the Transfer Development Rights in the Conservation of privately owned built heritage	420,700	01/10/2012	31/12/2014
27	PolyU	How to implement corporate codes of ethics in the Hong Kong construction companies in order to nurture a professional workforce	556,881	01/10/2012	30/06/2015
28	PolyU	Addressing Privacy and Societal Concerns in the Usage of Emerging Biometrics and Data Protection Technologies	173,320	01/10/2012	31/12/2014
29	PolyU	A Time-dependent Dynamic Tariff System in an Electricity Retail Market with CO2 Emissions Control	561,000	01/10/2012	31/12/2015
30	PolyU	Beyond eco-labeling: Embedding green supply chain management practices in apparel trade	642,000	01/10/2012	31/12/2015
31	HKUST	Low Carbon Transport Futures in Hong Kong and Shenzhen	784,776	01/01/2013	31/03/2015
32	HKU	Conglomerates and Competition Law Enforcement in Hong Kong	405,999	01/10/2012	31/12/2015
33	HKIED	Poverty of Children Living in Immigrant Families	135,744	01/10/2012	31/12/2013
34	HKU	Purchasing Sex, Consuming Love? A Qualitative Study of Hong Kong Men Who Buy Sex	247,954	01/10/2012	31/12/2014
35	HKU	Capacity Assessment of Civil Society Sectors in Hong Kong	687,000	01/10/2012	31/12/2015
36	HKU	The New Fine-Tuned Medium of Instruction Policy in Hong Kong: Analysis of Policy Interpretation and Local Implementation Practices	293,367	01/10/2012	31/12/2014
37	HKU	Hong Kong-Guangdong University Partnership: Toward regional integration of higher education in South China	550,070	01/10/2012	31/12/2015
38	HKU	Columbarium Development: Public Transport Policy Implications	467,740	01/10/2012	31/12/2015
39	HKU	A study on suicide news reporting ecology in Hong Kong and Taiwan: accuracy, stereotyping and mutual causation	345,800	01/10/2012	31/12/2014
40	HKU	Ageing in place: Safe swallowing in the frail elderly living in the community	834,476	01/10/2012	31/12/2015

	Institution	Title, content and project objectives	Funding awarded (HK\$)	Start Date	Date of Submission of Completion Report
41	HKU	Digital Divide in Education: An Experiential Understanding	647,499	01/10/2012	31/12/2014
42	HKIEd	Engagement of Immigrant and Minority Students with Schools and Civil Society	657,952	01/10/2012	31/12/2014
Strategic Public Policy Research Funding Scheme					
1	CUHK	Trends and Implications of Poverty and Social Disadvantages in Hong Kong: A Multi-disciplinary and Longitudinal Study	3,250,000	01/04/2012	31/12/2017
2	HKIEd	Creating an Adequate and Equalizing but Affordable Retirement Protection System in Hong Kong	3,250,000	30/06/2012	29/03/2018
3	HKU	Effective Nuclear Safety Governance for Hong Kong and Guangdong China: A Stakeholder Trust-based Model	3,250,000	01/01/2012	30/09/2016
4	HKU	Social integration of children born in Hong Kong to Mainland women: A study of long-term implications on education, health and social services	1,840,000	01/06/2013	28/02/2017
5	HKU	An Integrated Study of the Population Policy for Hong Kong	3,657,000	01/03/2013	30/11/2018

Note:

CityU - City University of Hong Kong

HKBU - Hong Kong Baptist University

LU - Lingnan University

CUHK - The Chinese University of Hong Kong

HKIEd - The Hong Kong Institute of Education

PolyU - Hong Kong Polytechnic University

HKUST - Hong Kong University of Science and Technology

HKU - The University of Hong Kong

(b)

The Central Policy Unit (CPU) has reserved \$20 million for the PPR Funding Scheme in 2013-14. It will invite applications when ready.

(c)

CPU will invite well-respected academics to form an assessment panel and serve as its chairperson and members to assess and make recommendations on the applications. Objective assessment criteria will be adopted, covering research methodology and relevance to public policy development in Hong Kong etc.

Name in block letters: Ms Kitty CHOI

Post Title: Director of Administration

Date: 16 April 2013

**CONTROLLING OFFICER'S REPLY TO
INITIAL WRITTEN QUESTION**

CSO054

Question Serial No.

3714

Head: 142 – Government Secretariat : Offices of the Chief Secretary for Administration and the Financial Secretary Subhead (No. & title): 000 Operating expenses

Programme:

Controlling Officer: Director of Administration

Director of Bureau: Director of Administration

Question:

In regard to the growing co-operation between Hong Kong and the Mainland in recent years, please provide relevant information on Hong Kong/Mainland cross-boundary projects or programmes in which the Offices of the Chief Secretary for Administration and the Financial Secretary has been involved.

(a) For Hong Kong/Mainland cross-boundary projects or programmes, please provide information over the past 2 years (for 2011-12 and 2012-13) as per following table:

Project / Programme	Details, objective and whether it is related to the expenditure involved in the Framework Agreement on Hong Kong /Guangdong Co-operation (the Framework Agreement)	Mainland department/ organisation involved	Progress (% completed, commencement date, target completion date)	Have the details, objectives, amount involved or impact on the public, society, culture and ecology been released to the public? If so, through which channels and what were the manpower and expenditure involved? If not, what are the reasons?	Details of the legislative amendments or policy changes involved in the project/programme

(b) For Hong Kong/Mainland cross-boundary projects or programmes of this year (2013-14), please provide information as per following table:

Project / Programme	Details, objective and whether it is related to the expenditure involved in the Framework Agreement	Mainland department/ organisation involved	Progress (% completed, commencement date, target completion date)	Will the details, objectives, amount involved or impact on the public, society, culture and ecology be released to the public? If so, through which channels and what will be the manpower and expenditure involved? If not, what are the reasons	Details of the legislative amendments or policy changes involved in the project/programme

(c) Apart from the projects or programmes listed above, are there any other modes of Hong Kong/Mainland cross-boundary cooperation? If so, what are they? What were the manpower and expenditure involved over the past 3 years (from 2010-11 to 2012-13)? How much financial and manpower resources have been earmarked in this year's Estimates?

Asked by: Hon. HO Sau-lan, Cyd

Reply:

(a) There were seven Hong Kong/Mainland cross-boundary projects or programmes from 2011-12 to 2012-13. Details are as follows:-

Project / Programme	Details, objective and whether it is related to the expenditure involved in the Framework Agreement on Hong Kong /Guangdong Co-operation (the Framework Agreement)	Expenditure involved (HK\$)	Mainland department/ organisation involved	Progress (% completed, commencement date, target completion date)	Have the details, objectives, amount involved or impact on the public, society, culture and ecology been released to the public? If so, through which channels and what were the manpower and expenditure involved? If not, what are the reasons?	Details of the legislative amendments or policy changes involved in the project/ programme
Consultancy Study on "Advancing the Scale and Depth of Trade Liberalisation under CEPA during the 12th Five-Year Period"	To examine and explore new ways for service trade liberalisation under CEPA. It is related to the Framework Agreement on Hong Kong/ Guangdong Cooperation.	50,000	College of Economics, Jinan University	100% completed (from Dec 2011 to Feb 2012)	Yes, via the Central Policy Unit (CPU) Web Page with minimal manpower involved.	N.A.
Consultancy Study on "Promoting HK's Modern Service Industry in the Economic Cooperation between Fujian and HK"	To explore ways to promote Hong Kong's service industries for enhancing the economic cooperation between Fujian and Hong Kong.	280,000	N.A.	100% completed (from Nov 2011 to Mar 2013)	The report has just been completed. Its release is under review.	N.A.
Consultancy Study on "Encouraging Guangdong Enterprises to 'Go Global' through HK"	To explore strategies to encourage Guangdong enterprises to 'Go Global' through Hong Kong. It is related to the Framework Agreement on Hong Kong/ Guangdong Cooperation.	360,000	N.A.	100% completed (from Feb 2012 to Jul 2012)	Yes (Executive Summary), via CPU Web Page with minimal manpower involved.	N.A.

Project / Programme	Details, objective and whether it is related to the expenditure involved in the Framework Agreement on Hong Kong /Guangdong Co-operation (the Framework Agreement)	Expenditure involved (HK\$)	Mainland department/ organisation involved	Progress (% completed, commencement date, target completion date)	Have the details, objectives, amount involved or impact on the public, society, culture and ecology been released to the public? If so, through which channels and what were the manpower and expenditure involved? If not, what are the reasons?	Details of the legislative amendments or policy changes involved in the project/ programme
Consultancy Study on “Supporting HK businesses to tap into Domestic Consumption Market in the Pearl River Delta region”	<p>To explore how HK businesses can tap into the domestic consumption market in the Pearl River Delta region.</p> <p>It is related to the Framework Agreement on Hong Kong/ Guangdong Cooperation.</p>	150,000	South China Business College, Guangdong University of Foreign Studies	100% completed (from Sep 2012 to Dec 2012)	Yes, via CPU Web Page with minimal manpower involved.	N.A.
Seminar on “Hong Kong's Role in China's Rise”	<p>The Seminar was held at the Cliftons of Galleria, Central.</p> <p>Speakers included scholars from the Mainland, Hong Kong and Singapore and other experts.</p> <p>The Seminar included two panel discussions, namely, "Hong Kong's Role in China's 'Going Out' Strategy" and “Hong Kong's Role in China's Soft Power Building”.</p>	163,000	N.A.	100% completed (on 5 May 2011)	Yes, via CPU Web Page with minimal manpower involved.	N.A.

Project / Programme	Details, objective and whether it is related to the expenditure involved in the Framework Agreement on Hong Kong /Guangdong Co-operation (the Framework Agreement)	Expenditure involved (HK\$)	Mainland department/ organisation involved	Progress (% completed, commencement date, target completion date)	Have the details, objectives, amount involved or impact on the public, society, culture and ecology been released to the public? If so, through which channels and what were the manpower and expenditure involved? If not, what are the reasons?	Details of the legislative amendments or policy changes involved in the project/ programme
Seminar on “Hong Kong’s Role in China’s ‘Go Abroad’ Policy”	<p>The Seminar was held at the Central Government Offices at Tamar, Hong Kong.</p> <p>Speakers included scholars from Hong Kong and the Mainland and other experts.</p> <p>The Seminar included two panel discussions, namely "China's 'Going Abroad': Investment and Currency" and "China's 'Going Abroad': Enterprise and Soft Power".</p>	182,000	Supported by the China Centre for International Economic Exchanges	100% completed (on 8 Dec 2011)	Yes, via CPU Web Page with minimal manpower involved.	N.A.

Project / Programme	Details, objective and whether it is related to the expenditure involved in the Framework Agreement on Hong Kong /Guangdong Co-operation (the Framework Agreement)	Expenditure involved (HK\$)	Mainland department/ organisation involved	Progress (% completed, commencement date, target completion date)	Have the details, objectives, amount involved or impact on the public, society, culture and ecology been released to the public? If so, through which channels and what were the manpower and expenditure involved? If not, what are the reasons?	Details of the legislative amendments or policy changes involved in the project/ programme
International Forum on "China's Economy and Policy"	<p>The Forum was held at the Central Government Offices at Tamar, Hong Kong. Speakers included scholars from Hong Kong, the Mainland, Korea and Australia and other experts.</p> <p>The Forum included three sessions, namely "Domestic Consumption Expansion and Distribution Sector's Reform", "Opening Up and Regional Cooperation", and "Structural Adjustment and Institutional Reform".</p>	47,000	Jointly organised with National Academy of Economic Strategy, Chinese Academy of Social Sciences.	100% completed (on 12 Sept 2012)	Yes, via CPU Web Page with minimal manpower involved.	N.A.

- (b) There is no concrete plan at this stage for carrying out Hong Kong/Mainland cross-boundary projects or programmes in 2013-14.
- (c) There is no other mode of cross-boundary cooperation.

Name in block letters: Ms Kitty CHOI

Post Title: Director of Administration

Date: 16 April 2013

**CONTROLLING OFFICER'S REPLY TO
INITIAL WRITTEN QUESTION**

CSO055

Question Serial No.

4383

Head: 142 – Government Secretariat : Offices of the Chief Secretary for Administration and the Financial Secretary
Subhead (No. & title): 000 Operational expenses

Programme: (3) CSO – Administration Wing

Controlling Officer: Director of Administration

Director of Bureau: Director of Administration

Question:

Would the Administration advise this Committee of the respective personal emoluments including salaries, allowances and job-related allowances of the Financial Secretary in 2010-11, 2011-12, 2012-13 and the 2013-14 Estimate? What percentage does these emoluments account for in the operational expenses of the Office of the Financial Secretary?

Asked by: Hon. KWOK Ka-ki

Reply:

The provision earmarked for the salaries and non-accountable entertainment allowance of the Financial Secretary and their proportion to the total provision for Financial Secretary's Private Office in 2010-11, 2011-12, 2012-13 and 2013-14 are as follows:

	Salary (\$ million)	Non-accountable entertainment allowance (\$ million)	Proportion of salaries and allowance to total provision for Financial Secretary's Private Office (%)
2010-11 (Actual)	3.63	0.29	25.7
2011-12 (Actual)	3.63	0.29	24.9
2012-13 (Revised Estimate)	3.63	0.29	26.6
2013-14 (Draft Estimate)	3.63	0.31	25.0

Name in block letters: Ms Kitty CHOI

Post Title: Director of Administration

Date: 16 April 2013

**CONTROLLING OFFICER'S REPLY TO
INITIAL WRITTEN QUESTION**

CSO056

Question Serial No.

5487

Head: 142 – Government Secretariat : Offices of the Chief Secretary for Administration and the Financial Secretary Subhead (No. & title): 000 Operational expenses

Programme: (3) CSO – Administration Wing

Controlling Officer: Director of Administration

Director of Bureau: Director of Administration

Question:

Please advise this Committee of the salary of the Financial Secretary, the number of overseas duty visits he conducted in the past five years (up to 2012-13) and the expenditure involved.

Asked by: Hon. LEUNG Kwok-hung

Reply:

In the 2013-14 draft Estimates, \$3.63 million has been earmarked for the expenditure for the salary of the Financial Secretary.

Relevant information on the overseas duty visits conducted by the Financial Secretary in the past 5 years is as follows:

Financial Year	No. of overseas duty visits	No. of entourage members	Expenses ^{Note}
2008-09	10	2-3	About HK\$964,000
2009-10	11	2-3	About HK\$1,299,000
2010-11	13	2-5	About HK\$1,773,000
2011-12	10	2-3	About HK\$1,601,000
2012-13	11	2-3	About HK\$957,000

Note: Including accommodation and air ticket expenses of the entourage members of the Financial Secretary's Office.

Name in block letters: Ms Kitty CHOI

Post Title: Director of Administration

Date: 16 April 2013

**CONTROLLING OFFICER'S REPLY TO
INITIAL WRITTEN QUESTION**

CSO057

Question Serial No.

5020

Head: 142 – Government Secretariat : Offices of the Chief Secretary for Administration and the Financial Secretary

Subhead (No. & title):

Programme:

Controlling Officer: Director of Administration

Director of Bureau: Director of Administration

Question:

The Central Policy Unit (CPU) commissioned the University of Hong Kong in 2010 and 2012 to analyse Hong Kong online public opinion in detail using various qualitative and quantitative academic research methods, including time trend statistics, keyword analysis, social network analysis and sentiment analysis. The University produced 2 research reports and put forward a number of policy recommendations.

- (a) How much public money was involved in these 2 reports? What are the details of the research?
- (b) Have these 2 reports been publicised? If not, what are the reasons?
- (c) Does CPU have any plan to conduct related study on online public opinion? If yes, what are the details and timeframe, and who will conduct the study? If not, what are the reasons?

Asked by: Hon. MOK, Charles Peter

Reply:

- (a) The Central Policy Unit (CPU) commissioned the Journalism and Media Studies Centre of the University of Hong Kong to conduct two studies on online public opinion at a total cost of \$1.3 million. The studies mainly aimed at understanding the nature of online public opinion in Hong Kong, developing a sampling method to conduct data mining and providing time-trend analysis and sentiment analysis of online public opinion.
- (b) CPU is reviewing the study reports and intends to upload them on its website later.
- (c) The two studies were completed in late 2012. CPU has no plan to conduct related studies at this stage.

Name in block letters: Ms Kitty CHOI

Post Title: Director of Administration

Date: 16 April 2013

**CONTROLLING OFFICER'S REPLY TO
INITIAL WRITTEN QUESTION**

CSO058

Question Serial No.

5353

Head: 142 – Government Secretariat : Offices of the Chief Secretary for Administration and the Financial Secretary Subhead (No. & title):

Programme: (2) Government Records Service

Controlling Officer: Director of Administration

Director of Bureau: Director of Administration

Question:

- (a) In 2013-14, the Government Records Service (GRS) plans to continue to develop “electronic records keeping system” for managing government records and support bureaux and departments to adopt or develop an electronic records keeping system, and speed up work relating to appraisal of records and accessioning of archival records to facilitate public access to archival records. In this connection, please advise on the details of the work plan, the content of the system, the implementation schedule as well as the estimated expenditure.
- (b) The number of records pending appraisal by GRS has reached 3 926 620 during the period between 1 July and 31 December 2012. Please give details on the work plan to be implemented by GRS to speed up the appraisal of records and accessioning of archival records and advise on the staffing arrangement and the training for such purpose. When will all the “backlog of records” be cleared?
- (c) The Government has all along failed to make efforts to launch extensive public education campaign and effective publicity to promote Hong Kong’s documentary heritage. As such, please give details of the work plan in this regard in the coming year (2013-14).

Asked by: Hon. MOK Charles Peter

Reply:

- (a) The Government Records Service (GRS) has been working in conjunction with the Office of the Government Chief Information Officer (OGCIO) and the Efficiency Unit (EU) to formulate policy, strategies, and standards for the effective management of electronic records. The objective is to develop new records management practices and tools to assist bureaux and departments (B/Ds) in managing both electronic and non-electronic records in an integrated, efficient and consistent manner.

In line with the Government electronic information management (EIM) strategy promulgated by OGCIO in May 2011, B/Ds are required to take forward electronic records management (ERM) as an integral part of EIM and adopt an electronic recordkeeping system (ERKS) as a mandatory component to drive ERM in the Government. An ERKS is an information system with the necessary records management capabilities designed to electronically collect, organise, classify and control the creation, storage, retrieval, distribution, maintenance and use, disposal and preservation of records in a proper and secure manner throughout the life cycle of records. To help B/Ds develop or adopt a proper ERKS, GRS promulgated in May 2011 a set of updated ERKS functional requirements for compliance by B/Ds.

GRS is actively developing ERKS in the context of EIM. As the first step to take forward EIM implementation, B/Ds will need to formulate their organisational EIM strategies, which should include an implementation plan of an ERKS. Action is being taken to provide appropriate support to B/Ds to help them develop their organisational EIM strategies.

In 2013-14, GRS will continue to undertake work to address issues relating to further development of ERKS for managing government records. This includes development of ERM standards and guidelines and establishment of model cases for reference by B/Ds; and provision of records management support to B/Ds to facilitate their early implementation of an ERKS having regard to their individual readiness. As part of change management, GRS has developed an ERM dedicated theme page on the Government's intranet and will enrich its contents to promote good practices for managing electronic records among government officers. In addition, ERM training, briefings and workshops will be organised for records managers and other government officers as necessary. The total estimated expenditure related to implementation of ERM in 2013-14 is about \$3.5 million.

The Administration will keep the progress of ERKS implementation under review and consider the need to specify a timetable for B/Ds to develop or adopt an ERKS having regard to the readiness of B/Ds.

With respect to speeding up work relating to appraisal of records and accessioning of archival records to facilitate public access to archival records, additional resources have been allocated to GRS since 2012-13 to clear the backlog. With the additional resources, GRS aims to clear the backlog, including the new intake in 2013-14, by 2015. The total estimated expenditure related to records appraisal and accessioning of archival records in 2013-14 is about \$8.15 million.

- (b) As mentioned in (a) above, since 2012, additional posts have been provided to GRS to clear the backlog. They include 12 posts of Archivist grade, clerical grade and other supporting staff. Work to clear the backlog will continue to be led by experienced Senior Assistant Archivists. With the additional resources, we plan to clear the backlog, together with new intake, by 2015.

For new staff in the Archivist grade, they will undergo a comprehensive on-the-job training programme after which they will receive an intensive training on records appraisal work, before they are deployed to assist in clearing the backlog of records pending appraisal. Other new staff will receive training on handling of archival records in the interests of protecting such records.

- (c) Over the past few years, GRS has been implementing public education and publicity programmes to enhance public appreciation and use of Hong Kong's archival heritage. For examples, GRS organised over 90 group visits, five thematic exhibitions and a series of educational workshops, and developed a Educational Resources Portal in GRS's website during 2008 to 2012. In 2013-14, GRS aims to organise at least one exhibition, 25 seminars or visits, co-organise with the Education Bureau an educational programme to reach out secondary school teachers and students to encourage them to use archival records for teaching and studying and to enrich the existing online resources to reach a wider audience. A new initiative "Thematic Film Show" will also be launched in 2013-14.

Name in block letters: Ms Kitty CHOI

Post Title: Director of Administration

Date: 16 April 2013

**CONTROLLING OFFICER'S REPLY TO
INITIAL WRITTEN QUESTION**

CSO059

Question Serial No.

5108

Head: 142 – Government Secretariat : Offices of Subhead (No. & title):
the Chief Secretary for Administration and
the Financial Secretary

Programme: (1) Efficiency Unit

Controlling Officer: Director of Administration

Director of Bureau: Director of Administration

Question:

It is mentioned under Matters Requiring Special Attention under this Programme that the Administration will “complete an assessment of possible improvements to procurement procedures”. Please advise:

- (a) Are government outsourced contracts included in the assessment?
- (b) How many complaints about government outsourced services lodged by employees were received in the past 3 years (i.e. 2010-11 to 2012-13)?
- (c) Upon completion of contracts, many government service contractors avoid severance payments by reason of employees' voluntary resignation. In this connection, will the Administration consider including contract gratuity (the amount of which may be linked to that of severance payment) as a contract term to safeguard the interests of employees? If not, what are the reasons?
- (d) In 2005, the Government formulated the standard employment contract terms, which are applicable to all government service contracts for tendering. However, the Administration has not reviewed or amended the content of the standard employment contract on a regular basis. In view of the numerous ways of exploitation of employees, will the Administration review the standard employment contract with a view to including new terms to safeguard the interests of employees?

Asked by: Hon. TANG Ka-piu

Reply:

- (a) The assessment covers non-works related government procurement procedures and the support required by bureaux and departments (B/Ds) in their procurement work.
- (b) The assessment has not collected statistics on complaints lodged by employees of contractors performing services outsourced by government.
- (c) As noted in (a) above, the objective of the Efficiency Unit's assessment is to identify areas of improvement in the government procurement process. One area for consideration is whether the current process is leading to outcomes that are fully compliant with or supportive of government policies, including those directed towards the prevention of exploitation of labour.
- (d) Since April 2005, for government service contracts relying heavily on the deployment of non-skilled workers, the Government has required government service contractors to sign the Standard

Employment Contract (SEC) with non-skilled workers. This sets out the monthly wages, working hours, method of wage payment, and other employment terms and conditions. The SEC has been revised by the Labour Department in consultation with procuring departments and relevant bureaux when necessary. For instance, the SEC was revised in April 2011 to give effect to the government policy to provide paid rest days for non-skilled workers.

Name in block letters: Ms Kitty CHOI

Post Title: Director of Administration

Date: 16 April 2013

**CONTROLLING OFFICER'S REPLY TO
INITIAL WRITTEN QUESTION**

CSO060

Question Serial No.

4917

Head: 142 – Government Secretariat : Offices of Subhead (No. & title):
the Chief Secretary for Administration and
the Financial Secretary

Programme: (3) CSO-Administration Wing

Controlling Officer: Director of Administration

Director of Bureau: Director of Administration

Question:

Regarding the energy consumption since the completion of the new Government headquarters in 2011 under this Programme, please provide the following information:

- 1) the average monthly electricity consumption per square metre; the average monthly electricity consumption;
- 2) the effectiveness of energy saving measures; the average monthly electricity savings per square metre; the average monthly electricity savings;
- 3) the average monthly electricity consumption per square metre of the old Central Government Offices (CGO); the average monthly electricity consumption of the premises.

Compared with the electricity consumption per square metre of the CGO, what are the reasons behind the increase/reduction in the electricity consumption per square metre of the new Government headquarters? What management measures will be taken by the Government departments for energy saving?"

Asked by: Hon. TIEN Puk-sun, Michael

Reply:

- 1) As policy bureaux and main offices of the Government Secretariat started operating in the new Central Government Offices (CGO) at Tamar by phases between August and end of December 2011, the new CGO has been in full operation with various conferences and major events held in different new communal facilities only since January 2012. Therefore, the total expenditure on electricity in 2011-12 did not reflect the full-year requirement. In 2012-13, the average monthly electricity consumption per square metre and the average monthly electricity consumption are as follows:

2012-13			
Premises	Total Construction Floor Area	Average Monthly Electricity Consumption Per Square Metre of Total Construction Floor Area	Average Monthly Electricity Consumption
New Central Government Offices and Chief Executive's Office	168 255 m ²	15.6 kWh	2 616 617 kWh

- 2) Since the introduction of various energy saving measures from July 2012 onwards, the monthly electricity consumption of the new CGO recorded so far has been on an apparent downward trend. Based on the information of electricity bills, the electricity consumption has progressively decreased from 3 091 645 Kwh in August 2012 to 2 102 479 Kwh in January 2013. Apart from attributing the drop to the introduction of energy saving measures, there are also other circumstantial factors like the impact of change of season on the demand for air-conditioning.
- 3) Since the bureaux and main offices ceased operation in the former CGO from August 2011 by phases, the electricity consumption for 2011-12 did not reflect the actual situation for the whole year. According to electricity bills in 2010-11, the electricity consumption per square metre and the average monthly electricity consumption of the former CGO were as follows:

2010-11			
Premises	Total Construction Floor Area	Average Monthly Electricity Consumption Per Square Metre of Total Construction Floor Area	Average Monthly Electricity Consumption
Former Central Government Offices	81 930 m ²	7.4 kWh	604 205 kWh

As the size, facilities and number of bureaux/main offices accommodated in the two Government headquarters vary, the level of electricity consumption also differs. New major facilities provided in the new CGO include, inter alia, auditorium, training-cum-lecture hall and communal conference rooms which are heavily utilised. There are also computer server centres which require precise control of room temperature round-the-clock, hence a relatively higher demand of power consumption. The designed building scale in terms of the space volume in some of these facilities also differs significantly between the new and former CGOs.

In view of the above, it is not considered appropriate to directly compare the electricity consumption levels of the two CGOs. This notwithstanding, we have implemented a number of management measures for energy saving, for example shortening the operating hours of the air-conditioning system, keeping the air-conditioned room temperature closer to 25.5°C during summer and 22°C in winter, switching off non-essential lighting in common areas outside office hours, reducing the number of lifts in operation during off-peak hours etc. We are monitoring the electricity consumption level of the new CGO through a building energy management system, and hold regular meetings with the administration of the various bureaux and main offices to review their levels of energy consumption, and discuss other building management issues from time to time.

Name in block letters: Ms Kitty CHOI

Post Title: Director of Administration

Date: 16 April 2013

**CONTROLLING OFFICER'S REPLY TO
INITIAL WRITTEN QUESTION**

CSO061

Question Serial No.

3934

Head: 142 – Government Secretariat : Offices of the Chief Secretary for Administration and the Financial Secretary Subhead (No. & title):

Programme: (3) CSO-Administration Wing

Controlling Officer: Director of Administration

Director of Bureau: Director of Administration

Question:

Regarding the Administration's replies to questions raised by Legislative Council Members in the past 3 financial years (i.e. 2010-11 to 2012-13), what are the average manpower and expenditure involved for each reply? What are the total expenditures involved in responding to Members' questions each year?

What is the estimated rate of increase in the above expenditure item for the financial year 2013-14?

Notwithstanding that the Administration has incurred a substantial amount of expenditure and manpower each year to respond to Members' questions, it still happens at times that the replies are irrelevant with officials side-stepping the questions. There are even individual officials who are not conversant with the issues under discussion.

For the purpose of improving the relationship between the Executive Authority and the Legislature, what policies or measures will the Administration put in place in the new financial year to raise the quality of the replies by reducing those irrelevant answers to Members' questions?

Asked by: Hon. TSE Wai-chun, Paul

Reply:

In general, Bureaux do not compile any statistics or keep any records on the manpower, operating expenses or working hours engaged in handling questions raised by Legislative Council (LegCo) Members. Nor is it a general practice that Bureaux budget specifically for the resources required for handling questions raised by LegCo Members. The relevant expenditures involved have been absorbed by Bureaux' existing resources. The Administration is, therefore, not in a position to provide a quantification of the average manpower and expenditure involved for each reply, the total expenditures involved in responding to Members' questions each year and the estimated rate of increase in the above expenditure items for the financial year 2013-14.

The Administration respects the role of LegCo in monitoring the work of the Government and will work with LegCo Members to facilitate them in performing this role. As regards Members' questions put to the Administration, we will strive to address Members' concerns raised therein by explaining our policies and furnishing Members with the information required. If the public officer concerned cannot provide the information requested, he/she will explain in the reply the reasons for not being able to do so. For example, the question seeks a large amount of information or historic information which cannot be provided given the time constraint.

There is a time limit for public officers to reply to questions raised at Council meetings. If Members wish to explore the relevant matters further, they may request the Administration to provide supplementary information in writing, and may also follow up and discuss the matters at meetings of relevant panels. Members may also contact the Bureau direct anytime to further discuss points of details of their questions and related policies.

Name in block letters: Ms Kitty CHOI

Post Title: Director of Administration

Date: 16 April 2013

**CONTROLLING OFFICER'S REPLY TO
INITIAL WRITTEN QUESTION**

CSO062

Question Serial No.

5359

Head: 142 – Government Secretariat : Offices of the Chief Secretary for Administration and the Financial Secretary Subhead (No. & title): (000) Operational Expenses

Programme:

Controlling Officer: Director of Administration

Director of Bureau: Director of Administration

Question:

Regarding the engagement of agency workers, please provide the following information:

	2012-13 (the latest position)
Number of contracts with employment agencies	()
Contract sum paid to each employment agency	()
Total amount of commission paid to each employment agency	()
Duration of service of each employment agency	()
Number of agency workers	()
Details of the positions held by agency workers	
Monthly salary range of agency workers	
\$30,001 or above	()
\$16,001 to \$30,000	()
\$8,001 to \$16,000	()
\$6,501 to \$8,000	()
\$6,240 to \$6,500	()
under \$6,240	()
Length of service of agency workers	()
15 years or above	()

10 to 15 years	()
5 to 10 years	()
3 to 5 years	()
1 to 3 years	()
under 1 year	()
Percentage of agency workers against the total number of staff in the Department	()
Percentage of payments to employment agencies against total staff costs of the Department	()
Number of workers with paid meal break	()
Number of workers without paid meal break	()
Number of workers working 5 days per week	()
Number of workers working 6 days per week	()

() Change in percentage as compared with 2011-12

Asked by: Hon. WONG Kwok-hing

Reply:

Details on the engagement of agency workers and T-contract staff ^{Note 1} in 2012-13 are as follows –

	2012-13 (as at 31.3.2013)	
	Type of Contract	
	Others	T-contract
Number of contracts with employment agencies	12 (+9.1%)	5 (no change)
Contract sum paid to employment agencies	\$1.202 million (+51.1%)	\$1.668 million (+32.9%)
Total amount of commission paid to each employment agency	Information not available ^{Note 2}	
Duration of service of each contract with employment agencies	Ranges from 6 to 10 months per contract	Ranges from 6 to 22.3 months per contract
Number of agency workers	17 (+13.3%)	5 (no change)

Details of the positions held by agency workers		
Project and research duties	2 (-60.0%)	0 (no change)
Executive and administrative support duties	3 (+200.0%)	0 (no change)
General clerical support and other duties	12 (+33.3%)	0 (no change)
Information technology	0 (no change)	5 (no change)
Monthly salary range of agency workers		
\$30,001 or above	0 (no change)	5 (no change)
\$16,001 to \$30,000	2 (no change)	0 (no change)
\$8,001 to \$16,000	15 (+25.0%)	0 (no change)
\$6,501 to \$8,000	0 (-100.0%)	0 (no change)
\$6,240 to \$6,500	0 (no change)	0 (no change)
under \$6,240	0 (no change)	0 (no change)
Length of service of agency workers		
15 years or above	Information not available ^{Note 3}	
10 to 15 years		
5 to 10 years		
3 to 5 years		
1 to 3 years		
under 1 year		
Percentage of agency workers against the total number of staff in the Department	1.88% (+0.29%)	0.55% (+0.02%)
Percentage of payments to employment agencies against total staff costs of the Department	0.32% (+0.10%)	0.44% (+0.10%)
Number of workers with paid meal break		
Number of workers without paid meal break		
Information not available ^{Note 3}		
Number of workers working 5 days per week	15 (+13.3%)	5 (no change)
Number of workers working 6 days per week	2 (+100.0%)	0 (no change)

() Change in percentage as compared with information as at 31.3.2012

- Note 1 T-contract refers to term contract centrally administered by the Office of the Government Chief Information Officer.
- Note 2 In procuring employment agency service, bureaux and departments (B/Ds) must comply with the relevant Stores and Procurement Regulations, Financial Circular and guidelines issued by the Civil Service Bureau. These regulations and guidelines do not require B/Ds to specify the amount or the rate of commission payable to employment agencies. As such, we do not have information on this matter.
- Note 3 We do not keep information on the years of service of agency workers and whether the agency workers have paid meal break or not.

Name in block letters: Ms Kitty CHOI

Post Title: Director of Administration

Date: 16 April 2013

**CONTROLLING OFFICER'S REPLY TO
INITIAL WRITTEN QUESTION**

CSO063

Question Serial No.

5360

Head: 142 – Government Secretariat : Offices of the Chief Secretary for Administration and the Financial Secretary Subhead (No. & title): (000) Operational Expenses

Programme:

Controlling Officer: Director of Administration

Director of Bureau: Director of Administration

Question:

Regarding the engagement of outsourced workers, please provide the following information:

	2012-13 (the latest position)
Number of outsourced service contracts	()
Total payments to outsourced service providers	()
Duration of service of each outsourced service provider	()
Number of outsourced workers engaged through outsourced service providers	()
Details of the positions held by outsourced workers (e.g. customer service, property management, security, cleansing and information technology)	
Monthly salary range of outsourced workers	
• \$30,001 or above	()
• \$16,001 to \$30,000	()
• \$8,001 to \$16,000	()
• \$6,501 to \$8,000	()
• \$6,240 to \$6,500	()
• under \$6,240	()
Length of service of outsourced workers	
• 15 years or above	()

• 10 to 15 years	()
• 5 to 10 years	()
• 3 to 5 years	()
• 1 to 3 years	()
• under 1 year	()
Percentage of outsourced workers against the total number of staff in the Department	()
Percentage of payments to outsourced service providers against the total staff costs of the Department	()
Number of workers with paid meal break	()
Number of workers without paid meal break	()
Number of workers working 5 days per week	()
Number of workers working 6 days per week	()

() *Change in percentage as compared with 2011-12*

Asked by: Hon. WONG Kwok-hing

Reply:

Details on the engagement of outsourced workers in 2012-13 are provided as follows –

	2012-13 (as at 31.3.2013)
Number of outsourced service contracts	15 (-6.3%)
Total payments to outsourced service providers	\$50.584 million (+17.1%)
Duration of service of each contract with outsourced service providers	Ranges from 9 to 24 months
Number of outsourced workers engaged through outsourced service providers	350 (-10.9%)
Details of the positions held by outsourced workers	
• Information technology	30 (-34.8%)
• Property management, security and cleansing	310 (-10.7%)
• Research service	4 (N/A ^{Note 1})
• Technical service	6 (N/A ^{Note 1})

Monthly salary range of outsourced workers ^{Note 2} <ul style="list-style-type: none"> • \$30,001 or above • \$16,001 to \$30,000 • \$8,001 to \$16,000 • \$6,501 to \$8,000 • \$6,240 to \$6,500 • under \$6,240 	-- -- 10 (N/A ^{Note 1}) -- -- --
Length of service of outsourced workers <ul style="list-style-type: none"> • 15 years or above • 10 to 15 years • 5 to 10 years • 3 to 5 years • 1 to 3 years • under 1 year 	Information not available ^{Note 3}
Percentage of outsourced workers against the total number of staff in the Department	38.80% (-2.9%)
Percentage of payments to outsourced service providers against the total staff costs of the Department	13.37% (+0.9%)
Number of workers with paid meal break Number of workers without paid meal break	Information not available ^{Note 3}
Number of workers working 5 days per week Number of workers working 6 days per week	Information not available ^{Note 4}

() *Change in percentage as compared with information as at 31.3.2012*

Note 1 Percentage change is not available as there was no similar requirement last year.

Note 2 Information on salary range of outsourced workers is available for two contracts relating to research service and technical service. No such requirement was specified in other contracts.

Note 3 We do not keep information on the length of service of outsourced workers and whether they have paid meal break as no such requirement was specified in the contracts.

Note 4 Information on the work arrangement of individual employees is not available.

Name in block letters: Ms Kitty CHOI

Post Title: Director of Administration

Date: 16 April 2013

**CONTROLLING OFFICER'S REPLY TO
INITIAL WRITTEN QUESTION**

CSO064

Question Serial No.

5361

Head: 142 – Government Secretariat : Offices of the Chief Secretary for Administration and the Financial Secretary Subhead (No. & title):

Programme:

Controlling Officer: Director of Administration

Director of Bureau: Director of Administration

Question:

Regarding the employment of non-civil service contract (NCSC) staff, please provide the following information:

	2012-13 (the latest position)
Number of NCSC staff	()
Details of the positions held by NCSC staff	
Payroll costs of NCSC staff	()
Monthly salary range of NCSC staff	
• \$30,001 or above	()
• \$16,001 to \$30,000	()
• \$8,001 to \$16,000	()
• \$6,501 to \$8,000	()
• \$6,240 to \$6,500	()
• below \$6,240	()
Length of service of NCSC staff	
• over 15 years	()
• 10 to 15 years	()
• 5 to 10 years	()

• 3 to 5 years	()
• 1 to 3 years	()
• under 1 year	()
Number of NCSC staff successfully appointed as civil servants	()
Number of NCSC staff who failed to be appointed as civil servants	()
Percentage of NCSC staff against the total number of staff in the Department	()
Percentage of staff costs for NCSC staff against the total staff costs of the Department	()
Number of NCSC staff with paid meal break	()
Number of NCSC staff without paid meal break	()
Number of NCSC staff working 5 days per week	()
Number of NCSC staff working 6 days per week	()
Number of NCSC staff applying for paternity leave	()
Number of NCSC staff granted approval for paternity leave	()

() Change in percentage as compared with 2011-12

Asked by: Hon. WONG Kwok-hing

Reply:

Details on the employment of full-time non-civil service contract staff (NCSC) staff in 2012-13 are as follows –

	2012-13 (position as at 31.12.2012)
Number of NCSC staff	355 (-4.6%)
Details of the positions held by NCSC staff	
• IT and technical support duties	26 (+4.0%)
• call and email handling duties	275 (-5.8%)
• project and research duties	16 (-5.9%)
• executive and administrative support duties	29 (+3.6%)
• general clerical support and other duties	9 (-10.0%)

Payroll costs of NCSC staff	\$70.4 million (+6.7%)
Monthly salary range of NCSC staff	
• \$30,001 or above	29 (no change)
• \$16,001 to \$30,000	87 (+33.8%)
• \$8,001 to \$16,000	239 (-14.0%)
• \$6,501 to \$8,000	0 (no change)
• \$6,240 to \$6,500	0 (no change)
• below \$6,240	0 (no change)
Length of service of NCSC staff	
• over 15 years	0 (no change)
• 10 to 15 years	29 (+31.8%)
• 5 to 10 years	89 (+74.5%)
• 3 to 5 years	62 (-46.1%)
• 1 to 3 years	122 (+35.6%)
• under 1 year	53 (-43.6%)
Number of NCSC staff successfully appointed as civil servants	Information not available.
Number of NCSC staff who failed to be appointed as civil servants	Information not available.
Percentage of NCSC staff against the total number of staff in the Department	41.4% (-1.7%)
Percentage of staff costs for NCSC staff against the total staff costs of the Department	24.9% (-0.7%)
Number of NCSC staff with paid meal break	352 (-4.9%)
Number of NCSC staff without paid meal break	3 (+50.0%)
Number of NCSC staff working 5 days per week	355 (-4.6%)
Number of NCSC staff working 6 days per week	0 (no change)
Number of NCSC staff applying for paternity leave	7 (N.A.*)
Number of NCSC staff granted approval for paternity leave	7 (N.A.*)

() Change in percentage as compared with 2011-12

*Paternity leave was provided to eligible male government employees with effect from 1 April 2012.

Name in block letters: Ms Kitty CHOI

Post Title: Director of Administration

Date: 16 April 2013